From:

Hansen, Patty

Sent:

Tuesday, March 7, 2023 10:36 AM

To:

Sophie Lehman

Subject:

Request for assistance

Attachments:

Final NVRA mailer 2016.pdf; Voter Guide 2022 final for website.pdf

Sophie,

First of all, I want to let you know that I thought the recent meeting went very well. I wish I could have been there in person, but I and my team were very happy with our attendance virtually. Great job to everyone involved! We're looking forward to working with everyone as we move forward this year.

I'd like to request some assistance from the Center for Civic Design. We believe they could help us improve our 2024 Voter Guide. I've attached a sample of a couple of these mailings we used in the past. We do not use the NCOA to do the NVRA required verification of our voter rolls, but instead do a mailing to all of the registered voters in the county every two years. In 2016 we decided to do a Voter Guide for the upcoming state elections. It's been very well received by the voters, but I think we can improve it.

Arizona also has a complicated system for our Active (used to be called Permanent) Early Voting list mailing. We'd like to see if they can help us develop a less legalize mailing to our voters that explains the process.

I'd appreciate it if you could direct me to the correct person to talk to about these two projects.

Again, thanks for the work you are doing to help election administration in the U.S. It's truly appreciated. Also, let me know if you need anything from me.

Take care.

Patty Hansen

Coconino County Recorder 110 E Cherry Ave Flagstaff, AZ 86001 (928) 679-7889



		¥
		D



ELECTIONS & VOTER GUIDE * 2016 *



Coconino County Recorder 110 E. Cherry Ave. Flagstaff, AZ 86001





RETURN SERVICE REQUESTED

ուհականհայրգ**իսի Մի**տերերկի Սիկի Ալլիի Սի **SCH 5-DIGIT 8001 1500 S SAN FRANCISCO ST APT 101 FLAGSTAFF AZ 86001-0494

Mark your calendar for these important dates



* * * * * 2016 Important Dates * * * *

Tuesday MARCH

eference Election

Early voting begins Wednesday, Feb. 24

Register to vote Monday, Feb. 22

Request early ballot by mail Friday, March 11

LAST DAY TO:

Vote early in person Friday, March 18

Tuesday MAY

State Special Election

Early voting begins Wednesday, April 20

Register to vote Monday, April 18

> AST DAY TO: Request early ballot by mail Friday, May 6

LAST DAY TO:

Vote early in person Friday, May 13

Tuesday AUGUST

Primary Election

Early voting begins Wednesday, Aug. 3

LAST DAY TO:

Register to vote Monday, Aug. 1

LAST DAY TO: Request early ballot by mail Friday, Aug. 19

LAST DAY TO:

Vote early in person Friday, Aug. 26

Tuesday NOVEMBER

Ō

General Election

Early voting begins Wednesday, Oct. 12

Register to vote Monday, Oct. 10

LAST DAY TO: Request early ballot by mail Friday, Oct. 28

LAST DAY TO:

Vote early in person Friday, Nov. 4

For information about voter registration, early voting, or elections, call (928) 679-7860 or (800) 793-6181. Coconino County Recorder • 110 E. Cherry Ave. • Flagstaff, Arizona 86001 • www.coconino.az.gov/elections

Your Voter Registration Information is Listed Below:

VOTER ID #0300020355

CAROLINE A PILKINGTON

782 W BEAL RD FLAGSTAFF, AZ 86001

Registered Party: DEMOCRATIC

Permanent Early Voter? NO

Precinct Number: 4.00

Precinct Name: FLAGSTAFF #04

Congressional District: : 2

Legislative District: 6

Board of Supervisors District: 1

Only voters registered as Democratic, Green or Republican are eligible to vote in the

Presidential Preference Election. If you wish to change your party in order to vote in this election, you must update your registration no later than Monday, February 22.

If you are listed as a Permanent Early Voter,

you will automatically receive a ballot by mail approximately three weeks before each election in which you are eligible to vote. If you wish to be removed from the Permanent Early Voter List, or to cancel mailing of early ballots for one or more elections, please contact the Recorder's Office at (928) 679-7860 or (800) 793-6181.

If you are NOT a Permanent Early Voter, you will receive a sample ballot before each election notifying you where your polling place is for that election.

You must update your voter registration whenever you change your residence address,

name, or political party preference. Election mail is not forwardable. It is important to keep your mailing address current with our office, even if you are only temporarily away. You may change your mailing address over the phone by calling the Recorder's Office at (928) 679-7860 or (800) 793-6181.

How to Register to Vote or **Update Your** Registration

ONLINE

www.ServiceArizona.com You must have an Arizona Driver License or Identification Card to register this way.

PRINT a voter registration form from the Coconino County Elections website: www.coconino.az.gov/elections.

CALLTHE RECORDER'S

OFFICE to request a voter registration form be mailed to you: (928) 679-7860 or (800) 793-6181.

Election-Specific Party Registration Requirements: Presidential Preference Election (PPE) **PPE Voting Independent and Other Voters** Voters who are not registered with a participating recognized political party, (see red box to the left) To vote in the Presidential Preference Election, you including registered Independents, are not eligible must be registered with to vote in the Presidential Preference Election. one of the following participating recognized political parties: If you wish to change your registered party, you must re-register to vote no later than Monday, Democratic February 22. Republicar

Make the Primary Election A Primary Concern All registered voters are eligible to vote in the state Primary Election. If you are on the Permanent Early Voters registered Voters who are not Voting List (PEVL) and you are not with a recognized political registered with a registered with a participating party may only vote recognized political recognized political party (see that party's ballot. party, including box to the left), you must let the those registered as Recorder's Office know which Independent, may ballot you want to receive If you choose one party do not specify which ballot, then ballot to vote. you will not be mailed one. Green Libertarian The best method of Republicar specifying a ballot is to return the yellow <u>= 5</u> YOU VOTE YOUR PARTY'S BALLOT form mailed out to you 90 days prior to the election. YOU CHOOSE YOUR BALLOT **Polling Place Voters** MARCH/MAY election polling places may be different than your AUGUST/NOVEMBER polling place. You will receive a sample ballot before each election notifying you where

The following elected offices will be on the Primary and General election ballots:



FEDERAL OFFICES

US Senator, 6 year term US Representative in Congress (Dist.1) 2 year term

STATE OFFICES

State Senator (Dist. 6 & 7), 2 year term
State Representative (Dist. 6 & 7)
(2 seats each) 2 year term
Corporation Commission (3 seats), 4 year term

COUNTY OFFICES

4 year term

Board of Supervisors (5 Districts), 4 year term
Attorney, 4 year term
Assessor, 4 year term
Recorder, 4 year term
Sheriff, 4 year term
Superintendent of Schools, 4 year term
Treasurer, 4 year term
Superior Court Judge (Div. III and V)

Coconino County Facts

207
Green Party

777
Libertarian

Did You Know?

53% of County registered voters are on the Permanent Early Voting List.

In the 2012 General election **75%** of County registered voters participated.

MANAMA MANAMA

BECOME AN ELECTION WORKER BE A GUARDIAN OF DEMOCRACY!

VOTER GUIDE

Election workers are vital to efficient and honest elections. They conduct elections with accuracy, integrity and dignity.

Call (928) 679-7860 or (800)793-6181 or visit www.coconino az.gov/elections

Questions? Contact our office at (928) 679-7860 or (800) 793-6181 or online at

www.coconino.az.gov/elections.

Patty Hansen, Recorder:
Donna Casner, Chief Deputy Recorder:
Sidney Browning, Elections Administrator



Si desea obtener este informe en Español por favor llame al (928) 679-7860 o (800) 793-6181

★ Early Voting Options ★

Permanent Early Voting List (PEVL)

your polling place is for that election.

Any registered voter with a mailing address within Arizona may request to be placed on the Permanent Early Voter List (PEVL). Voters on the PEVL will automatically receive an early ballot by mail for all elections in which they are eligible to participate.

There is an option to sign up for the PEVL on the Arizona voter registration form.

Request an Early Ballot

Voters who are not on the Permanent Early Voting List may request an early ballot to be mailed to them up to 11 days before an election.

An early ballot can be requested through our website, by phone, or in writing.

Vote Early In Person

Voters may vote early in person up until the Friday before an election. Early voting is available at the Coconino County Recorder's Office as well as several other sites within the county. Please call for more information or visit our website for a complete list of early voting sites.

Vote Early Vote Easy.

Coconino County Recorder Flagstaff, AZ 86001

RETURN SERVICE REQUESTED

Look Inside for **Voting Information**



Voting in Coconino County-Safe, secure, trusted, transparent

Steps we take to ensure your vote counts:

SAFETY AND SECURITY is designed into every step, from voter registration, early voting and election day boards to tabulation and final canvassing of results.

EVERY FUNCTION and responsibility separated and protected by layers of checks and balances, including live-camera streaming of bi-partisan counting boards.

PHYSICAL SAFEGUARDS that control access to equipment and/or ballots also detect tampering or malicious activity. PROTECTIONS include elections personnel background checks, building keypad access, 24-7 closed-circuit camera sys and chains of custody seals and locks.

AIR-GAP SYSTEM protects state-of-the-art voting and tabulation equipment without Internet access to eliminate data/ equipment hacking.

BALLOTS ARE REGULARLY RETRIEVED from secured drop boxes by at least two people of opposite political parties, with Logs and Seals audited and retained. **EQUIPMENT ACCURACY AND** INTEGRITY is guaranteed through independent testing and certification by the Arizona Secretary of State prior to state/federal elections and by testing before, during, and after every election by Republican and Democratic Party

QUALIFIED, CERTIFIED STAFF verify each mailed or dropped-off ballot signature against the voter registration file to guarantee only legitimate votes.

VOTERS CAN VERIFY that their mailed/dropped off ballots were received and accepted at https://my.arizona.vote or by calling 928-679-7860 or 800-793-6181

How to Register to Vote or Update Your Registration

ONLINE www.ServiceArizona.com You must have an Arizona Driver License or Identification Card to register this way.

PRINT a voter registration form from the Coconino County Elections website: www.coconino.az.gov/elections.

CALL THE RECORDER'S OFFICE

to request a voter registration form be mailed to you: (928) 679-7860 or (800) 793-6181.

IN PERSON VISIT

any registration office listed on the back of this mailer

New In 2022

Due to a recent change in state law, the Permanent Early Voting List (PEVL) is now called the Active Early Voting List (AEVL). If you were already on the PEVL, you will now be listed as an Active Early Voter and will continue to receive early ballots



If you are listed as an Active Early Voter,

you will automatically receive a ballot by mail approximately three weeks before each election in which you are eligible to vote. If you wish to be removed from the Active Early Voter List, or to cancel mailing of early ballots for one or more elections, please contact the Recorder's Office.

If you are NOT an Active Early Voter, you will receive a sample ballot before each election notifying you where you may vote for that election.

You must update your voter registration whenever you change your residence address, name, or political party preference.

Election mall is not forwardable. It is important to keep your mailing address current with our office, even if you are only temporarily away

Registration and Early Voting Offices

Flagstaff Mall (Next to Planet Fitness) 4650 N. US Highway 89 Flagstaff, AZ 86004

Tuba City Elections Office Tuba City, AZ 86045

Drive Thru Service Window Flagstaff, AZ 86004

Administration Office

★★★★ 2022 Important Dates ★★★★

Primary Election

Early voting begins Wednesday, July 6

Register to vote - Tuesday, July 5

Request early ballot by mail Friday, July 22

Vote early in person Friday, July 29

Tuesday NOVEMBER 8 General Election

Early voting begins Wednesday, October 12

Register to vote - Tuesday, October 11

Request early ballot by mail Friday, October 28

Vote early in person Friday, November 4

For information about voter registration, early voting, or elections, call (928) 679-7860 or (800) 793-6181 or visit www.coconing.az.gov/election

Election Day Voting

Voters registered in Coconino County may vote at their precinct-assigned polling place or at any Vote Center on Election Day, Polls are open from 6 a.m. to 7 p.m. local time. For current information on polling place locations, please visit the Coonino County Elections website at www.coconino.az.gov/elections or call 928-679-7860 or

Vote Centers in Coconino County

Flagstaff Mall 4650 N U.S. Highway 89 Flagstaff, AZ

NAU Walkup Skydome 1705 S. San Francisco St. Flagstaff, AZ

Tuba City High School 67 Warrior Dr. Tuba City, AZ

Election Day Polling Place Hours: 6 a.m. - 7 p.m. LOCAL TIME



Questions?

Contact our office at: (928) 679-7860 (800) 793-6181

ccelections@coconino.az.gov www.coconino.az.gov/elections

Patty Hansen, Recorder Donna Casner, Chief Deputy Recorder

Si desea obtener este informe en Espanol por favor llame al (928) 679-7860 o (800) 793-6181.



Become an Election Board Worker!

Join the team of dependable and proud citizens who help ensure fair and efficient elections. Call (928) 679-7860 or (800) 793-6181 or visit www.coconino.az.gov/elections.

Primary Election August 2, 2022

All registered voters are eligible to vote in the state Primary Election.

Voters registered political party may only vote that party's ballot

- REPUBLICAN







Voters who are not registered with a registered with a recognized political party, including those registered as Independent, may choose one party ballot to vote.

> UNAFFILIATED **VOTERS MAY** CHOOSE A DEMOCRATIC OR REPUBLICAN BALLOT



Active Early Voting List (AEVL) and are not registered with a recognized political party must let the Recorder's Office know which ballot

If a ballot is not specified, then one will not be mailed.

way to choose a ballot is to return the white form mailed to you in May.

2020 Coconino County RECORD Voter Turnouts

90,669 Registered Voters

Early Ballots Issued 72,195

Total Voters 73,968 Early Ballots Counted 61,440

Percent Turnout 81.58% 83.06% Coconino County **VOTERS**



EARLY VOTING OPTIONS



Active Early Voting List (AEVL)

Any registered voter with a mailing address within Arizona may request to be placed on the Active Early Voter List (AEVL). Voters on the AEVL.
Will automatically
receive an early
ballot by mail for all
elections in which
they are eligible to
participate.

on the Arizona voter registration form.

Request an Early Ballot

Voters who are not on the Active Early Voting List may request an early ballot to be mailed to them up to 11 days before an election.

An early ballot can be requested through our website, by phone, or in writing.

Vote Early

Voters may vote early in person up until the Friday before an election.

Early voting is available at the Coconino County Recorder's Office as well as several other sites within the county. Please call for more our website for a complete list of early voting sites.

VOTERS CAN VERIFY that their maile off ballots were received and accepted at https://my.arizona.vote or by calling 928-679-7860 or 800-793-6181.

The following elected offices will be on the Primary and General election ballots:

FEDERAL OFFICES

- US Senator
- US Representative in Congress

STATE OFFICES

- Governor Secretary of State
- Attorney General
 State Treasurer
- Superintendent of Public Instruction
 Mine Inspector
- Corporation Commission (2 seats)
 State Senator
- State Senator State Representative (2 seats for each District)

COUNTY OFFICES

- Board of Supervisors, District 2 (2 year term)
 Superintendent of Schools (2 year term)
 Clerk of the Superior Court
- Justice of the Peace

LOCAL OFFICES

- Special Districts
 Cities and Towns
 School Board Members

My. Arizona. Vote

Visit this website for information about your ballot and more!



Search for your voter registration



Find your polling locations



Request a Ballot-by-Mail



Check the status of your Ballot-by-Mail/Early Ballot

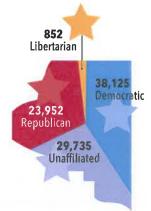


Check the status of your provisional ballot

Coconino County Voter Demographics (As of April 2022)

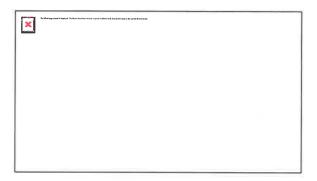






Flagstaff, AZ 86001

From:	Sophie Lehman <sophie@techandciviclife.org></sophie@techandciviclife.org>
Sent:	Friday, September 22, 2023 11:32 AM
To:	Hansen, Patty
Cc:	Tasmin Swanson
Subject:	Coconino 90 Day Notice Project
Attachments:	image001.jpg; Coconino 90 Has Party - 2022_Working.pdf; Coconino 90 No Party - No City - 2022_Working.pdf; Coconino 90 No Party - With City - 2022_Working.pdf
	ony 2022_11011g.pai, 00001
[EXTERNAL EMAIL]	
	ring on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sende
and know the content is	<mark>s safe.</mark>
Hi Patty!	
-	
	earlier this week! We're excited to work with you on revising the 90 day notice. I've Center for Civic Design who will reach out to start getting into the details with you.
Thanks and hope you ha Sophie	eve a great weekend!
Forwarded mes	sage
From: Hansen, Patty <p< td=""><td>hansen@coconino.az.gov></td></p<>	hansen@coconino.az.gov>
Date: Tue, Mar 28, 2023	
	tice examples - Coconino County, AZ
To: Sophie Lehman < sor	phie@techandciviclife.org>
Sophie,	
Attached are the 90-day	y notices we used in 2022. I look forward to working on this with you.
·	
Take care.	
Patty Hansen	
Coconino County Recor	der
110 E Cherry Ave	



From: Casner, Donna <<u>dcasner@coconino.az.gov</u>>

Sent: Tuesday, March 28, 2023 4:56 PM

To: Hansen, Patty < phansen@coconino.az.gov >

Subject: 90 Day Notice examples

Hi Patty, here are the 2022 90 Day Notice templates.

Thanks,



Donna Casner

Chief Deputy Recorder

Office (928) 679-7882

Fax (928) 213-9241



Coconino County, Arizona Recorder's Office Patty Hansen, County Recorder 110 E. Cherry Ave. Flagstaff, AZ 86001 (928) 679-7860 (800) 793-6181 Fax (928) 213-9241

90 Day Notice - Active Early Voting List

May 4, 2022

Dear Coconin	o County Voter,	
Our records in elections liste		e "Active Early Voting List" and you are eligible to participate in the
Election	Election Date	Ballots Mailed
Primary	August 2, 2022	July 6, 2022
General	November 8, 2022	October 12, 2022
		dress listed above. If your information is correct, you do not s will automatically be mailed on the dates shown above.
Section" belov		address has changed, please complete the "Registration Update onino County Elections, 110 E. Cherry Ave. Flagstaff, AZ 86001 in
		cut here
your name, re	•	om the Active Early Voting List. A removal request must include f birth, and signature. Please complete the "Registration Update
		early ballots. Your name will remain on the Active Early Voting List, ne elections listed above. Please sign below and return.
REGISTRATI	ON UPDATE SECTION	
NAME:		DATE OF BIRTH:
RESIDENCE	ADDRESS:	
MAILING ADI	DRESS:	
VOTER SIGN	I HERE:	DATE:

If your information is correct, you do not need to complete or return this form. If you modified any information, please return to Coconino County Elections, 110 E. Cherry Ave. Flagstaff, AZ 86001.

Si necesita este documento en español, favor de comunicarse con el registro de votantes al (928) 679-7860.

I swear or affirm under penalty of perjury that the above information is true and correct.

,				



Coconino County, Arizona Recorder's Office Patty Hansen, County Recorder 110 E. Cherry Ave. Flagstaff, AZ 86001 (928) 679-7860 (800) 793-6181 Fax (928) 213-9241

90 Day Notice - Active Early Voting List

May 4, 2022

Dear Coconino	County Voter,					
Our records ind elections listed		"Active Early Voting List" and you are eligible to participate in the				
Election Primary General	Election Date August 2, 2022 November 8, 2022	Ballots Mailed July 6, 2022 October 12, 2022				
has changed, p	please complete the "Re	dress listed above. If your name, residence, or mailing address gistration Update Section" below, sign and return to Coconino agstaff, AZ 86001 in the postage paid envelope enclosed.				
unless you con request by phor	mplete and return the " ne (928) 679-7860 or toll	filiation. You will not receive a ballot for the Primary Election Ballot Request" section below. You may also submit your ballot free (800) 793-6181, or online at www.coconino.az.gov/elections .				
		cut here				
your name, resi	☐ Check here to request removal from the Active Early Voting List. A removal request must include your name, residence address, date of birth, and signature. Please complete the "Registration Update Section" below, sign and return.					
	_	rly ballots. Your name will remain on the Active Early Voting List, e elections listed above. Please sign below and return.				
BALLOT REQUEST – PRIMARY ONLY: Check only one box below. This selection will not update your party registration and is only used to send you the ballot of your choice. Please sign below and return. □ DEMOCRATIC □ REPUBLICAN						
REGISTRATIO	N UPDATE SECTION					
NAME:		DATE OF BIRTH:				
RESIDENCE A	ODRESS:					
MAILING ADDF	RESS:					
VOTER SIGN H	IERE:	DATE:				

I swear or affirm under penalty of perjury that the above information is true and correct.

If your information is correct, you do not need to complete or return this form. If you modified any information, please return to Coconino County Elections, 110 E. Cherry Ave. Flagstaff, AZ 86001.

Si necesita este documento en español, favor de comunicarse con el registro de votantes al (928) 679-7860.

l			
:			



Coconino County, Arizona Recorder's Office Patty Hansen, County Recorder 110 E. Cherry Ave. Flagstaff, AZ 86001 (928) 679-7860 (800) 793-6181 Fax (928) 213-9241

90 Day Notice - Active Early Voting List

May 4, 2022

VOTER SIGN HERE:

Our records indicate that you are on the "Active Early Voting List" and you are eligible to participate in the elections listed below:

Election	Election Date	Ballots Mailed	
Primary	August 2, 2022	July 6, 2022	
General	November 8, 2022	October 12, 2022	
has changed,	please complete the "Re	egistration Update Section"	name, residence, or mailing address below, sign and return to Coconino ostage paid envelope enclosed.
unless you co	omplete and return the	"Ballot Request" section	beive a ballot for the Primary Election below. You may also submit your ballot nline at www.coconino.az.gov/elections .
		cut here	
your name, res			g List. A removal request must include e complete the "Registration Update
	•	-	Il remain on the Active Early Voting List, lease sign below and return.
			ow. This selection will not update your hoice. <i>Please sign below and return.</i>
☐ DEMOCRAT		es for the given party <u>and</u> cit	y/town candidates and ballot measures.
☐ CITY/TOWN	BALLOT ONLY – This ba	allot contains <u>only</u> city/town	candidates and ballot measures.
REGISTRATION	ON UPDATE SECTION		
NAME:			DATE OF BIRTH:
RESIDENCE A	ADDRESS:		
MAILING ADD	RESS:		

If your information is correct and you do not wish to participate in the Primary Election, you do not need to complete or return this form. If you modified any information, please return to Coconino County Elections, 110 E. Cherry Ave. Flagstaff, AZ 86001.

I swear or affirm under penalty of perjury that the above information is true and correct.

DATE:__

Si necesita este documento en español, favor de comunicarse con el registro de votantes al (928) 679-7860.

From: Tasmin Swanson <tasmin@civicdesign.org>
Sent: Thursday, October 12, 2023 7:54 AM

To: Hansen, Patty

Subject: Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Hi Patty,

I'm so sorry for the delay in getting back to you! I went on vacation shortly after Sophie connected us, and I just got back.

Do any of these windows or times work for you for a 30-min first discussion? I'd love to hear more about what you're looking for, what problems you've experienced with these in the past, and get a sense for your timeline.

Mon 10/16 1-3pm CT Tues 10/17 before 11am CT or 1-4pm CT Wed 10/18 1-4pm CT

Looking forward to chatting with you! Tasmin

On Fri, Sep 22, 2023 at 2:32 PM Sophie Lehman < sophie@techandciviclife.org wrote: Hi Patty!

Great chatting with you earlier this week! We're excited to work with you on revising the 90 day notice. I've cc'ed Tasmin from the Center for Civic Design who will reach out to start getting into the details with you.

Thanks and hope you have a great weekend! Sophie

----- Forwarded message -----

From: Hansen, Patty < phansen@coconino.az.gov>

Date: Tue, Mar 28, 2023 at 5:31 PM

Subject: FW: 90 Day Notice examples - Coconino County, AZ

To: Sophie Lehman < sophie@techandciviclife.org>

Sophie,

Attached are the 90-day notices we used in 2022. I look forward to working on this with you.

Patty Hansen

Coconino County Recorder

110 E Cherry Ave

Flagstaff, AZ 86001

(928) 679-7889

From: Casner, Donna <dcasner@coconino.az.gov>

Sent: Tuesday, March 28, 2023 4:56 PM

To: Hansen, Patty phansen@coconino.az.gov>

Subject: 90 Day Notice examples

Hi Patty, here are the 2022 90 Day Notice templates.

Thanks,

Donna Casner

Chief Deputy Recorder

Office (928) 679-7882

Fax (928) 213-9241

Tasmin Swanson Center for Civic Design civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

		,	

From:

Tasmin Swanson <tasmin@civicdesign.org>

Sent:

Thursday, October 12, 2023 7:56 AM

To:

Hansen, Patty

Subject:

Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

I just updated the times to be in Mountain time:

Mon 10/16 12-2pm MT

Tues 10/17 12-3pm MT

Wed 10/18 12-3pm MT

On Thu, Oct 12, 2023 at 10:53 AM Tasmin Swanson < tasmin@civicdesign.org > wrote: Hi Patty,

I'm so sorry for the delay in getting back to you! I went on vacation shortly after Sophie connected us, and I just got back.

Do any of these windows or times work for you for a 30-min first discussion? I'd love to hear more about what you're looking for, what problems you've experienced with these in the past, and get a sense for your timeline.

Mon 10/16 1-3pm CT Tues 10/17 before 11am CT or 1-4pm CT Wed 10/18 1-4pm CT

Looking forward to chatting with you! Tasmin

On Fri, Sep 22, 2023 at 2:32 PM Sophie Lehman < sophie@techandciviclife.org > wrote: Hi Patty!

Great chatting with you earlier this week! We're excited to work with you on revising the 90 day notice. I've cc'ed Tasmin from the Center for Civic Design who will reach out to start getting into the details with you.

Thanks and hope you have a great weekend! Sophie

----- Forwarded message ------

From: Hansen, Patty <phansen@coconino.az.gov>

Date: Tue, Mar 28, 2023 at 5:31 PM

Subject: FW: 90 Day Notice examples - Coconino County, AZ

To: Sophie Lehman < sophie@techandciviclife.org>

Sophie,

Attached are the 90-day notices we used in 2022. I look forward to working on this with you.
Take care.
Patty Hansen
Coconino County Recorder
110 E Cherry Ave
Flagstaff, AZ 86001
(928) 679-7889
From: Casner, Donna <dcasner@coconino.az.gov> Sent: Tuesday, March 28, 2023 4:56 PM To: Hansen, Patty <phansen@coconino.az.gov> Subject: 90 Day Notice examples</phansen@coconino.az.gov></dcasner@coconino.az.gov>
Hi Patty, here are the 2022 90 Day Notice templates.
Thanks,

Donna Casner

Chief Deputy Recorder

Office (928) 679-7882

--

Tasmin Swanson Center for Civic Design civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

--

Tasmin Swanson Center for Civic Design civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

Flagstaff, AZ 86001

(928) 679-7889

From:	Tasmin Swanson <tasmin@civicdesign.org></tasmin@civicdesign.org>
Sent:	Friday, October 13, 2023 12:08 PM
To:	Hansen, Patty
Cc:	Casner, Donna; Stone, Sedona
Subject:	Re: Coconino 90 Day Notice Project
,	
[EXTERNAL EMAIL]	
	ıks, opening attachments, or responding. DO NOT CLICK unless you recognize the sender
and know the content is safe.	
I just sent a calendar invite to yo	u all for Wed 10/18 at 12pm PT! Sorry for the timezone confusion!
Here's the zoom link: https://us0	22web.zoom.us/j/8941674305 (It's also in the calendar invite)
On Fri, Oct 13, 2023 at 3:02 PM H	Hansen, Patty <pre>phansen@coconino.az.gov</pre> > wrote:
Tasmin,	
,	
We're on Arizona time, which is	the same as Pacific Daylight time. The best time for me to meet is on Wed, 10/18
between 11:00 am to 2 pm (Ariz	zona Time). Would that work for you?
I've copied Donna Casner and Se	edona Stone in our office. They will be sitting in on the meeting too.
I'm looking forward to viciting w	vith you about improving our 90-day notices.
THI TOOKING TOT WATCH TO VISITING W	Titl you about improving our 50-day notices.
Have a good weekend.	
J	
Patty Hansen	
Coconino County Recorder	
·	
110 E Cherry Ave	



From: Tasmin Swanson < tasmin@civicdesign.org>

Sent: Thursday, October 12, 2023 7:56 AM

To: Hansen, Patty phansen@coconino.az.gov
Subject: Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

I just updated the times to be in Mountain time:

Mon 10/16 12-2pm MT

Tues 10/17 12-3pm MT

Wed 10/18 12-3pm MT

On Thu, Oct 12, 2023 at 10:53 AM Tasmin Swanson < tasmin@civicdesign.org > wrote:

Hi Patty,

I'm so sorry for the delay in getting back to you! I went on vacation shortly after Sophie connected us, and I just got back.

looking for, what problems you've experienced with these in the past, and get a sense for your timeline.
Mon 10/16 1-3pm CT
Tues 10/17 before 11am CT or 1-4pm CT
Wed 10/18 1-4pm CT
Looking forward to chatting with you!
Tasmin
On Fri, Sep 22, 2023 at 2:32 PM Sophie Lehman < sophie@techandciviclife.org > wrote:
Hi Patty!
THE FALLY:
Great chatting with you earlier this week! We're excited to work with you on revising the 90 day notice. I've cc'ed Tasmin from the Center for Civic Design who will reach out to start getting into the details with you.
Thanks and hope you have a great weekend!
Sophie
Forwarded message From: Hansen, Patty < phansen@coconino.az.gov >
Date: Tue, Mar 28, 2023 at 5:31 PM Subject: FW: 90 Day Notice examples - Coconino County, AZ
To: Sophie Lehman < sophie@techandciviclife.org >
Sophie,
Attached are the 90-day notices we used in 2022. I look forward to working on this with you.
Take care.

Do any of these windows or times work for you for a 30-min first discussion? I'd love to hear more about what you're

Patty Hansen

Coconino County Recorder

110 E Cherry Ave

Flagstaff, AZ 86001

(928) 679-7889

From: Casner, Donna <<u>dcasner@coconino.az.gov</u>>

Sent: Tuesday, March 28, 2023 4:56 PM

To: Hansen, Patty phansen@coconino.az.gov>

Subject: 90 Day Notice examples

Hi Patty, here are the 2022 90 Day Notice templates.

Thanks,

Donna Casner

Chief Deputy Recorder

Office (928) 679-7882

Fax (928) 213-9241

Tasmin Swanson
Center for Civic Design
civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

Tasmin Swanson Center for Civic Design civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

`		

From: Tasmin Sw

Tasmin Swanson <tasmin@civicdesign.org> Monday, October 23, 2023 3:01 PM

Sent: Monday, Octol **To:** Casner, Donna

Cc: Hansen, Patty; Stone, Sedona

Subject: Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Thanks for sending these, Donna! I've got a few more quick requests:

- 1) Could you send the Coconino logo file?
- 2) Do you know what kind of envelope this is sent in? I'm looking for the dimensions and the window placement
- 3) Do you include a return envelope for folks to return the form portion?

On Mon, Oct 23, 2023 at 12:27 PM Casner, Donna < dcasner@coconino.az.gov> wrote:

Hi Tasmin,

It was nice meeting with you last week! As we discussed, attached are the three variations of our 2022 90 Day Notice templates including variable data fields, along with an excerpt from our procedures manual that outlines the mandatory requirements for the notice.

Please let me know if you have any questions or need anything else for now. Thank you!

Thanks,



Donna Casner

Chief Deputy Recorder

Office (928) 679-7882

Fax (928) 213-9241

From: Tasmin Swanson <tasmin@civicdesign.org>

Sent: Friday, October 13, 2023 12:08 PM

To: Hansen, Patty phansen@coconino.az.gov>

Cc: Casner, Donna < dcasner@coconino.az.gov>; Stone, Sedona < sstone@coconino.az.gov>

Subject: Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

I just sent a calendar invite to you all for Wed 10/18 at 12pm PT! Sorry for the timezone confusion!

Here's the zoom link: https://us02web.zoom.us/j/8941674305 (It's also in the calendar invite)

On Fri, Oct 13, 2023 at 3:02 PM Hansen, Patty phansen@coconino.az.gov> wrote:

Tasmin,

We're on Arizona time, which is the same as Pacific Daylight time. The best time for me to meet is on Wed, 10/18 between 11:00 am to 2 pm (Arizona Time). Would that work for you?

I've copied Donna Casner and Sedona Stone in our office. They will be sitting in on the meeting too.

I'm looking forward to visiting with you about improving our 90-day notices.

Have a good weekend.

Patty Hansen

Coconino County Recorder

110 E Cherry Ave

Flagstaff, AZ 86001

(928) 679-7889



From: Tasmin Swanson < tasmin@civicdesign.org>

Sent: Thursday, October 12, 2023 7:56 AM

To: Hansen, Patty < phansen@coconino.az.gov >
Subject: Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

I just updated the times to be in Mountain time:

Mon 10/16 12-2pm MT

Tues 10/17 12-3pm MT

Wed 10/18 12-3pm MT

On Thu, Oct 12, 2023 at 10:53 AM Tasmin Swanson < tasmin@civicdesign.org > wrote:

	Hi Patty,
	I'm so sorry for the delay in getting back to you! I went on vacation shortly after Sophie connected us, and I just got back.
	Do any of these windows or times work for you for a 30-min first discussion? I'd love to hear more about what you're looking for, what problems you've experienced with these in the past, and get a sense for your timeline.
	Mon 10/16 1-3pm CT
	Tues 10/17 before 11am CT or 1-4pm CT
	Wed 10/18 1-4pm CT
	Looking forward to chatting with you!
	Tasmin
	On Fri, Sep 22, 2023 at 2:32 PM Sophie Lehman < sophie@techandciviclife.org > wrote:
	Hi Patty!
(process)	
Company of the Compan	Great chatting with you earlier this week! We're excited to work with you on revising the 90 day notice. I've cc'ed Tasmin from the Center for Civic Design who will reach out to start getting into the details with you.
	Thanks and hope you have a great weekend!
	Sophie

Date: Tue, Mar 28, 2023 at 5:31 PM

Subject: FW: 90 Day Notice examples - Coconino County, AZ

To: Sophie Lehman < sophie@techandciviclife.org >

Sophie,
Attached are the 90-day notices we used in 2022. I look forward to working on this with you.
Take care.
Patty Hansen
Coconino County Recorder
110 E Cherry Ave
Flagstaff, AZ 86001
(928) 679-7889
From: Casner, Donna <dcasner@coconino.az.gov> Sent: Tuesday, March 28, 2023 4:56 PM To: Hansen, Patty <phansen@coconino.az.gov> Subject: 90 Day Notice examples</phansen@coconino.az.gov></dcasner@coconino.az.gov>
Hi Patty, here are the 2022 90 Day Notice templates.
Thanks,

Donna Casner

Chief Deputy Recorder

Office (928) 679-7882

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her T

Timezone: Eastern

--

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

Tasmin Swanson Center for Civic Design civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

From:

Tasmin Swanson <tasmin@civicdesign.org>

Sent:

Tuesday, October 24, 2023 12:06 PM

To:

Casner, Donna

Cc:

Hansen, Patty; Stone, Sedona

Subject:

Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

One more request! Patty just showed your voter guide mailing in a call — could you send a pdf (or even a design file) for it? It looked beautiful, and I'd love to see if we can mirror the design/look-and-feel in this!

On Mon, Oct 23, 2023 at 6:01 PM Tasmin Swanson < tasmin@civicdesign.org wrote: Thanks for sending these, Donna! I've got a few more quick requests:

- 1) Could you send the Coconino logo file?
- 2) Do you know what kind of envelope this is sent in? I'm looking for the dimensions and the window placement
- 3) Do you include a return envelope for folks to return the form portion?

On Mon, Oct 23, 2023 at 12:27 PM Casner, Donna < dcasner@coconino.az.gov wrote:

Hi Tasmin,

It was nice meeting with you last week! As we discussed, attached are the three variations of our 2022 90 Day Notice templates including variable data fields, along with an excerpt from our procedures manual that outlines the mandatory requirements for the notice.

Please let me know if you have any questions or need anything else for now. Thank you!

Thanks,



Donna Casner

Chief Deputy Recorder

Office (928) 679-7882

Fax (928) 213-9241

From: Tasmin Swanson < tasmin@civicdesign.org>

Sent: Friday, October 13, 2023 12:08 PM

To: Hansen, Patty < phansen@coconino.az.gov>

Cc: Casner, Donna <dcasner@coconino.az.gov>; Stone, Sedona <sstone@coconino.az.gov>

Subject: Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

I just sent a calendar invite to you all for Wed 10/18 at 12pm PT! Sorry for the timezone confusion!

Here's the zoom link: https://us02web.zoom.us/j/8941674305 (It's also in the calendar invite)

On Fri, Oct 13, 2023 at 3:02 PM Hansen, Patty phansen@coconino.az.gov> wrote:

Tasmin,

We're on Arizona time, which is the same as Pacific Daylight time. The best time for me to meet is on Wed, 10/18 between 11:00 am to 2 pm (Arizona Time). Would that work for you?

I've copied Donna Casner and Sedona Stone in our office. They will be sitting in on the meeting too.

I'm looking forward to visiting with you about improving our 90-day notices.

Have a good weekend.

Patty Hansen

Coconino County Recorder

110 E Cherry Ave

Flagstaff, AZ 86001

(928) 679-7889



From: Tasmin Swanson < tasmin@civicdesign.org>
Sent: Thursday, October 12, 2023 7:56 AM
To: Hansen, Patty < phansen@coconino.az.gov>
Subject: Re: Coconino 90 Day Notice Project

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

I just updated the times to be in Mountain time:

Mon 10/16 12-2pm MT

Tues 10/17 12-3pm MT

Wed 10/18 12-3pm MT

On Thu, Oct 12, 2023 at 10:53 AM Tasmin Swanson < tasmin@civicdesign.org > wrote:
Hi Patty,
I'm so sorry for the delay in getting back to you! I went on vacation shortly after Sophie connected us, and I just got back.
Do any of these windows or times work for you for a 30-min first discussion? I'd love to hear more about what you're looking for, what problems you've experienced with these in the past, and get a sense for your timeline.
Mon 10/16 1-3pm CT
Tues 10/17 before 11am CT or 1-4pm CT
Wed 10/18 1-4pm CT
Looking forward to chatting with you!
Tasmin
On Fri, Sep 22, 2023 at 2:32 PM Sophie Lehman < sophie@techandciviclife.org > wrote: Hi Patty!
Great chatting with you earlier this week! We're excited to work with you on revising the 90 day notice. I've cc'ed Tasmin from the Center for Civic Design who will reach out to start getting into the details with you.
Thanks and hope you have a great weekend!
Sophie
Forwarded message From: Hansen, Patty <phansen@coconino.az.gov> Date: Tue, Mar 28, 2023 at 5:31 PM</phansen@coconino.az.gov>

Subject: FW: 90 Day Notice examples - Coconino County, AZ To: Sophie Lehman < sophie@techandciviclife.org >			
Sophie,			
Attached are the 90-day notices we used in 2022. I look forward to working on this with you.			
Take care.			
Patty Hansen			
Coconino County Recorder			
110 E Cherry Ave			
Flagstaff, AZ 86001			
(928) 679-7889			
From: Casner, Donna <dcasner@coconino.az.gov> Sent: Tuesday, March 28, 2023 4:56 PM To: Hansen, Patty <phansen@coconino.az.gov> Subject: 90 Day Notice examples</phansen@coconino.az.gov></dcasner@coconino.az.gov>			
Hi Patty, here are the 2022 90 Day Notice templates.			
Thanks,			

Donna Casner

Chief Deputy Recorder

Office (928) 679-7882

Fax (928) 213-9241

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her

Timezone: Eastern

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her

Timezone: Eastern

Tasmin Swanson Center for Civic Design civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her

Timezone: Eastern

Tasmin Swanson Center for Civic Design civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her

Timezone: Eastern