

From: [Haar, Jennifer](#)
To: [Helpdesk](#)
Subject: Open Records Request for Emails - For Leslie **Attachments 1 and 2 immediately follow this email**
Date: Tuesday, January 3, 2023 6:28:36 PM
Attachments: [FOIAPublic Records Request US Alliance for Election Excellence.msg](#)
[City of Madison FOIA 12-07-22.pdf](#)

Hi Helpdesk,

Could you please forward this to Leslie as it regards needing an email search for an open records request? Much appreciated!

Hi Leslie,

We've had several requests for quite similar email searches recently. I've decided it's much easier for me to just run them all separately rather than trying to pull from searches already done. It's too hard for me otherwise and I'm afraid I'll miss things. I have two new requests. Here they are. I hope you don't mind that I put both into the same email request. Let me know if I should split them and have a ticket for each one.

Requestor #1: Fred Lucas

Date Range: April 1, 2022 to present (date you run the search)

Request: Emails to and from listing any of the three entities: US Alliance for Election Excellence or the Center for Tech and Civic Life or the Center for Secure and Modern Elections (Domains can be found below)

Key Terms: same groups as listed above,

City Emails to Check: clerk@, mwitzel-behl@, jverbick@, echristianson@, tlund@, nperez@, jhaar@, mmclain@, hharris@, shanewold@, sdeakin@, bchang@, voting@, ipav@, voteroutreach@

Note: I've attached the original request from Fred Lucas. I will be replying to advise we only have access to City Clerk communications.

Requestor #2: Americans for Public Trust

Date Range: September 1, 2021 to present (date you run the search)

Request: Emails to and from the following entities: US Alliance for Election Excellence (electionexcellence.org), Center for Tech and Civic Life (techandcivicliflife.org), Center for Civic Design (civicdesign.org), Center for Secure and Modern Elections (modernelections.org), Elections Group (electionsgroup.com), Hasso Plattner Institute of Design at Stanford University (dschool.stanford.edu), Prototyping Systems Lab at the University of California at Davis (prototypingsystems.org), US Digital Response (usdigitalresponse.org), Audacious Project (audaciousproject.org)

Key Terms: same groups as listed above, grants

City Emails to Check: clerk@, mwitzel-behl@, jverbick@, echristianson@, tlund@, nperez@, jhaar@, mmclain@, hharris@, shanewold@, sdeakin@, bchang@, voting@, ipav@, voteroutreach@

Note: I've attached the original request from Americans for Public Trust.

Thank you,

Jennifer S. Haar, WCMC

Records Custodian & Office Equity Co-Lead

Pronouns: she/hers

City of Madison Clerk's Office

City-County Building Room 103

210 Martin Luther King Jr Blvd

Madison WI 53703

608.266.4601

Website: www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

ATTACHMENT 1

From: [Lucas, Fred](#)
To: [Clerks Records Custodian](#)
Subject: FOIA/Public Records Request: US Alliance for Election Excellence
Date: Tuesday, December 13, 2022 3:06:03 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello.

I am writing to request all public records from the City of Wisconsin regarding any of the following entities: the U.S. Alliance for Election Excellence or the Center for Tech and Civic Life or the Center for Secure and Modern Elections from April 1, 2022 to present.

For clarity, I am requesting documents that list any of the three entities. A single record likely won't contain a reference to more than one of the entities.

This request includes but is not limited to emails, letters, memos, applications, text messages, audio or video recordings (if applicable), calendars and schedules, logs, Teams or Slack chats, or other communications.

I am requesting external communications to and from the City with any of the three entities (U.S. Alliance for Election Excellence or the Center for Secure and Modern Elections or the Center for Tech and Civic Life) from April 1, 2022 to the present.

I am also requesting internal communications between county officials about any of the three entities (U.S. Alliance for Election Excellence or the Center for Secure and Modern Elections or the Center for Tech and Civic Life) from April 1, 2022 to the present.

I would like the information in electronic form as a searchable PDF.

Further, I'm happy to be flexible. If these records cannot be released in one setting, releasing in installments would be helpful as well.

Since this is for news media, I would also request a fee waiver.

If you have any questions or need clarification, please don't hesitate to email or call me at (202) 875-9090.

Thank you.

Fred Lucas
Chief News Correspondent
The Daily Signal
(202) 875-9090
Twitter: @FredLucasWH
Email: Fred.Lucas@DailySignal.com

Fred Lucas
Chief National Affairs Correspondent
The Daily Signal
(202) 875-9090
Twitter: @FredLucasWH
Email: Fred.Lucas@DailySignal.com

[Fred Lucas](#)

Chief News Correspondent and Manager, Investigative Reporting Project, The Daily Signal

The Daily Signal

The Heritage Foundation
214 Massachusetts Avenue, NE
Washington, DC 20002
202-608-6146

[heritage.org](https://www.heritage.org)



ATTACHMENT 2

107 S. West St., Ste 442
Alexandria, VA 22314

AmericansforPublicTrust.org
202.656.5175

December 7, 2022

City of Madison Elections Division
210 Martin Luther King Jr. Blvd, Room 103
Madison, WI 53703

Re: Public Records Request

To Whom It May Concern:

I submit this request for records pursuant Wisconsin's Public Records Law, Wis. Stat. § 19.31 *et seq.* I request that a copy of the records detailed below be provided to me. I do not wish to inspect the records first.

I seek any and all records existing in any format whatsoever, including, but not limited to, written correspondence, email correspondence, records of telephone correspondence, records pertaining to in-person meetings, calendar or scheduling entries, videotapes, photographs, computer print-outs, telephone messages, or voice mail messages regarding particular organizations between September 1, 2021 to the present.

In particular, I request the following:

- U.S. Alliance for Election Excellence:
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the U.S. Alliance for Election Excellence, including, but not limited to the domain electionexcellence.org.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the U.S. Alliance for Election Excellence.
 - Documents, guides, and/or toolkits provided by the U.S. Alliance for Election Excellence to the City of Madison Elections Division.
- Center for Tech and Civic Life:
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the Center for Technology and Civic Life, including, but not limited to the domain techandciviclelife.org.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the Center for Technology and Civic Life.
 - Documents, guides, and/or toolkits provided by the Center for Technology and Civic Life to the City of Madison Elections Division.
- Center for Civic Design:
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the Center for Civic Design, including, but not limited to the domain civicdesign.org.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the Center for Civic Design.
 - Documents, guides, and/or toolkits provided by the Center for Civic Design to the City of Madison Elections Division.

- Center for Secure and Modern Elections:
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the Center for Secure and Modern Elections, including, but not limited to the domain modernelections.org.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the Center for Secure and Modern Elections.
 - Documents, guides, and/or toolkits provided by the Center for Secure and Modern Elections to the City of Madison Elections Division.

- Elections Group
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the Elections Group, including, but not limited to the domain electionsgroup.com.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the Elections Group.
 - Documents, guides, and/or toolkits provided by the Elections Group to the City of Madison Elections Division.

- Hasso Plattner Institute of Design at Stanford University
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the Hasso Plattner Institute of Design at Stanford University, including, but not limited to the domain dschool.stanford.edu.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the Hasso Plattner Institute of Design at Stanford University.
 - Documents, guides, and/or toolkits provided by the Hasso Plattner Institute of Design at Stanford University to the City of Madison Elections Division.

- Prototyping Systems Lab at the University of California at Davis
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the Prototyping Systems Lab at the University of California at Davis, including, but not limited to the domain prototypingsystems.org.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the Prototyping Systems Lab at the University of California at Davis.
 - Documents, guides, and/or toolkits provided by the Prototyping Systems Lab at the University of California at Davis to the City of Madison Elections Division.

- U.S. Digital Response
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the U.S. Digital Response, including, but not limited to the domain usdigitalresponse.org.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the U.S. Digital Response.
 - Documents, guides, and/or toolkits provided by the U.S. Digital Response to the City of Madison Elections Division.

- Audacious Project
 - Communications and attachments which detail, describe, or document exchanges between the City of Madison Elections Division and the Audacious Project, including, but not limited to the domain audaciousproject.org.
 - Copies of any and all grant agreements executed between the City of Madison Elections Division and the Audacious Project.
 - Documents, guides, and/or toolkits provided by the Audacious Project to the City of Madison Elections Division.

Notice is hereby given that I am willing to pay the appropriate fees incurred and assessed for the document search and duplication of the agency records responsive to this request.

Please search for responsive records regardless of format, medium, or physical characteristics. I request that responsive records be produced in native format, or the format most felicitous to an expedited production. Upon receipt of this request, please take all reasonable steps to preserve relevant public records while the request is pending.

In the event that some portions of the requested records are properly exempt from disclosure, please disclose any reasonably segregable, non-exempt portions of the requested records. Pursuant to regulation, please clearly delineate any and all redactions in such a manner so that the justification for each redaction is apparent. If it is your position that a document contains non-exempt segments and that those non-exempt segments are so dispersed throughout the documents as to make segregation impossible, please state what portion of the document is non-exempt, and how the material is dispersed through the document. If a request is denied in whole, please state specifically that it is not reasonable to segregate portions of the record for release.

If you have any questions about this request, please do not hesitate to contact me by phone at (202) 656-5175 or by email at nserslev@americansforpublictrust.org. If records are available in electronic format please email the documents to nserslev@americansforpublictrust.org. If not, please send the requested documents to my attention at:

Americans for Public Trust
107 South West Street, Suite 442
Alexandria, VA 22314

Because of the time-sensitive nature of this request, I ask that you respond as soon as practicable and without delay, as established by applicable Wisconsin regulations. I also respectfully request that documents be made available as soon as they are located and reviewed via a rolling production. I will undertake to pay any and all reasonable increased costs incurred as part of a rolling production.

Sincerely,



Nathaniel C. Serslev

From: [TDX Local](#)
To: [Haar, Jennifer](#)
Subject: IT Service Request #20283277 (Open Records Request for Em...) Created
Date: Tuesday, January 3, 2023 6:29:40 PM



CITY OF MADISON

INFORMATION TECHNOLOGY

Information Technology **received** this service request (Open Records Request for Em...).

Thank you for contacting us!

When replying to this email, please:

- Do not remove the TeamDynamix code below. It's used to track the ticket.
- Type all responses at the top of your email — not inline.

Ticket Details

ID	20283277
Title	Open Records Request for Emails - For Leslie
Status	New
	<p>Hi Helpdesk,</p> <p>Could you please forward this to Leslie as it regards needing an email search for an open records request? Much appreciated!</p> <p>Hi Leslie,</p> <p>We've had several requests for quite similar email searches recently. I've decided it's much easier for me to just run them all separately rather than trying to pull from searches already done. It's too hard for me otherwise and I'm afraid I'll miss things. I have two new requests. Here they are. I hope you don't mind that I put both into the same email request. Let me know if I should split them and have a ticket for each one.</p> <p><u>Requestor #1: Fred Lucas</u></p> <p>Date Range: April 1, 2022 to present (date you run the search)</p> <p>Request: Emails to and from listing any of the three entities: US</p>

Alliance for Election Excellence or the Center for Tech and Civic Life or the Center for Secure and Modern Elections (Domains can be found below)

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Note: I've attached the original request from Fred Lucas. I will be replying to advise we only have access to City Clerk communications.

Requestor #2: Americans for Public Trust

Date Range: September 1, 2021 to present (date you run the search)

Description

Request: Emails to and from the following entities: US Alliance for Election Excellence (electionexcellence.org), Center for Tech and Civic Life (techandcivicle.org), Center for Civic Design (civicdesign.org), Center for Secure and Modern Elections (modernelections.org), Elections Group (electionsgroup.com), Hasso Plattner Institute of Design at Stanford University (dschool.stanford.edu), Prototyping Systems Lab at the University of California at Davis (prototypingsystems.org), US Digital Response (usdigitalresponse.org), Audacious Project (audaciousproject.org)

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Note: I've attached the original request from Americans for Public Trust.

Thank you,

Jennifer S. Haar, WCMC

Records Custodian & Office Equity Co-Lead

Pronouns: she/hers

City of Madison Clerk's Office

City-County Building Room 103

210 Martin Luther King Jr Blvd

Madison WI 53703

608.266.4601

Website: www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

Requestor	Jennifer Haar
Agency	Clerk's Office
Created	Tue 1/3/23 6:29 PM Central Standard Time

To comment on this item, reply to this email.

----TEAMDYNAMIX DO NOT ALTER OR REMOVE THIS CODE----

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----TEAMDYNAMIX DO NOT ALTER OR REMOVE

THIS CODE----

From: [Koh, Christine E](#)
To: [All Alders](#); [MY GROUP](#); [Dept Division Heads](#); [Finance Committee Agenda](#)
Subject: Finance Committee Meeting Materials -- 1/9/2023
Date: Friday, January 6, 2023 1:00:14 PM
Attachments: [01-09-23 FC Agenda Packet.pdf](#)
[01-09-23 FC Agenda.pdf](#)

Attachments 3 and 4 immediately follow this email

Hello all,

Attached is the agenda and packet for the 1/9/2023 Finance Committee meeting. Meeting materials can also be found in [Legistar](#).

Please let me know if you have any questions.

Best,

Christine



Christine Koh
Budget and Program Evaluation Manager

Pronouns: she, her, hers

Finance Department

ckoh@cityofmadison.com



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75321

File ID: 75321

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/29/2022

File Name: Submitting the appointment of Anthony DiCristofano for confirmation of a five-year term as the Transit Chief Maintenance Officer.

Final Action:

Title: Submitting the appointment of Anthony DiCristofano for confirmation of a five-year term as the Transit Chief Maintenance Officer.

Notes:

Sponsors: Satya V. Rhodes-Conway

Effective Date:

Attachments: DiCristofano Anthony - Amended 2022 Employee Contract Updated.docx

Enactment Number:

Author: Erin Hillson, Human Resources Director

Hearing Date:

Entered by: kklafka@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Human Resources Department	12/29/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Common Council (1/17/23)					
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.					

Text of Legislative File 75321

Fiscal Note

As stated in the Employment Agreement between the City of Madison and Anthony DiCristofano, the Transit Chief Maintenance Officer salary will be based on a total annualized rate of \$143,820. Funding for this position is available within Metro's 2023 adopted operating budget.

Title

Submitting the appointment of Anthony DiCristofano for confirmation of a five-year term as the Transit Chief Maintenance Officer.

Body

WHEREAS, the Mayor has appointed Anthony DiCristofano to the position of Transit Chief Maintenance Officer and has recommended to the Common Council that their appointment be confirmed; and,

WHEREAS, the parties have reached an accord on the terms and conditions of an Employment Agreement between the City and Mr. DiCristofano

NOW THEREFORE, be resolved that Mr. DiCristofano's appointment to the position of Transit Chief Maintenance Officer is hereby confirmed, and the Mayor and the City Clerk's Office are authorized to execute an Employment Agreement between the City and Mr. DiCristofano.

**EMPLOYMENT AGREEMENT BETWEEN
THE CITY OF MADISON
AND
ANTHONY DICRISTOFANO**

This Agreement made this ___th day of _____ by and between the City of Madison, a municipal corporation of Dane County, Wisconsin (hereafter, the "City") and Anthony DiCristofano, a natural person (hereafter, the "Transit Chief Maintenance Officer" or "CMO").

WITNESSETH;

WHEREAS, the City desires to hire Anthony DiCristofano as an employee of the City of Madison to perform the services described herein on its sole behalf as the Transit Chief Maintenance Officer, and

WHEREAS, the Transit Chief Maintenance Officer represents that they possess the necessary knowledge, skill, abilities and experience to perform such services and is willing to perform such services as the Transit Chief Maintenance Officer, and

WHEREAS, the Transit Chief Maintenance Officer has been duly selected and has been confirmed for appointment to the position of Transit Chief Maintenance Officer by the Common Council of the City of Madison on _____, and

WHEREAS, the Common Council of the City has authorized the execution of the Agreement by Resolution No. _____.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and agreements contained in this document, the receipt and sufficiency of which is mutually acknowledged, the parties agree as follows:

I. TRANSIT CHIEF MAINTENANCE OFFICER HIRED

Anthony DiCristofano is hereby hired as a non-civil service employee of the City, holding the position of Transit Chief Maintenance Officer pursuant to the terms, conditions and provisions of this Agreement. The Transit Chief Maintenance Officer shall act as an Appointing Authority for employees of the Transit Division in accordance with all appropriate City Ordinances and Mayor's Administrative Procedure Memoranda.

II. FUNCTIONS, DUTIES AND RESPONSIBILITIES OF THE TRANSIT CHIEF MAINTENANCE OFFICER

A. General Responsibilities:

This is an executive-level position, reporting to the Transit General Manager and providing leadership and direction for Metro's internal fleet, maintenance, and facilities operation to optimize organizational effectiveness. Assumes full management responsibility for managing activities and operations, through subordinate managers, all activities related to the successful deployment and lifecycle management of Metro's fleet and infrastructure assets. The position is expected to identify and implement innovative approaches and technologies to improve customer service, performance, safety, and teamwork on a continuous basis. The position shall exemplify and set the tone for continuous improvement throughout the organization and assure cost-effective use of available resources.

B. Examples of Duties and Responsibilities:

Provide overall leadership, strategy, coordination and monitoring of Metro Fleet, Maintenance, and Facilities units through subordinate managers, supervisors, and front line staff.

- Be visible and accessible to employees to maintain strong unit morale and accountability
- Establish roles, unit priorities, long-term plans, equity approaches and strategies to meet objective
- Review, develop, implement and monitor enforcement of policies and procedures through an equity lens necessary for the effective management and operation of these units.
- Evaluate services provided and make adjustments as needed
- Establish and monitor goals and objectives with subordinate managers
- Provide necessary coordination between the units and their programs to maximize efficiency and quality of services.
- Develop business management systems, strategic objectives, and key performance indicators; analyze and utilize data to make management decisions and measure organizational performance

Lead high-level labor relations activities and the implementation of policies and procedures as defined by the GM and the City's Labor Relations Manager.

- Develop relationships with Union Business Agents
- Lead negotiations of new contracts
- Resolve issues where a policy may be unclear and/or procedures are lacking.

Lead the maintenance planning of major projects, including:

- Develop maintenance plans
- Determine and project staffing, training, and operating budget needs
- Execute City processes to ensure unit needs are met
- Develop new processes for specific organizational needs, including equity goals and processes
- Develop and coordinate purchased or supplemental transportation services

- Identify grant opportunities and participate in the development of grant applications
- Keep up to date on industry trends, technologies, vendor offerings, and peer agency projects. Share information with other Metro units.

Understand, interpret, and/or act as official accountable executive for a variety of mandatory federal processes and programs, including but not limited to:

- Transit Asset Management Plan
- FTA Triennial Reviews
- National Transit Database
- Americans with Disabilities Act

Represent and speak on behalf of the division in meetings with various entities, including:

- The Federal Transit Administration
- City of Madison Common Council, boards, and commissions
- Partner cities' Council, boards, and commissions
- Business partner organizations
- Neighborhood, community, business, and other special interest groups

Coordinate with other City of Madison departments and divisions, including the development of modification of processes.

Serve as a member of the Metro Executive Team and act for and on behalf of the General Manager as needed.

Perform related work as required.

- C. The Transit Chief Maintenance Officer agrees to perform such functions and duties at a professional level of competence and efficiency. The CMO shall abide by all requirements of the laws of the State of Wisconsin, and of the ordinances, resolutions, regulations, rules and practices of the City which exist at the time of execution of this Agreement or which may, hereafter, be enacted or amended by the State of Wisconsin or the City in the exercise of their lawful authority. In the event a provision of this Agreement conflicts with any City ordinance, resolution, regulation, rule or policy, the provision of the Agreement shall control, except that nothing herein shall be interpreted as modifying the obligations or terms Madison General Ordinance §3.35 (the Ethics Code).
- D. The Transit Chief Maintenance Officer shall devote full time to the duties and responsibilities provided herein and shall engage in no pursuit that interferes with them. The Mayor, however, may approve the CMO's reasonable time away from the regular duties and responsibilities provided such time is approved in advance and taken as vacation leave or absence without pay. Further, the Mayor may authorize other limited outside professional activities on City time provided that they are determined to be of benefit to the City and the CMO is not compensated for such activities. Nothing

herein limits the CMO from performing outside services for compensation provided such outside services have been approved by the Mayor, are not done on City time, and otherwise comply with City ordinances and rules.

- E. The standard Metro workweek is 40.00 hours. However, the CMO shall have reasonable flexibility from this standard to accommodate additional time expended outside regular working hours required by attendance at meetings and the like. Such flexibility is not intended to provide or be used as additional vacation or other paid leave.
- F. The CMO shall have no right to make contracts or commitments for or on behalf of the City except as preauthorized by statute, ordinance or express written consent of the City.
- G. The Transit Chief Maintenance Officer shall establish City residency and continue to reside within the City of Madison for the duration of this contract. As a condition of accepting this contract, the CMO agrees to waive any right to challenge this residency requirement, by court action or otherwise.

III. COMPENSATION AND BENEFITS

- A. The Transit Chief Maintenance Officer's salary shall be based on an annualized rate of \$143,820 and shall be paid in approximately equal biweekly payments according to regular City payroll practices. Annual salary adjustments during the term of this agreement may be made at the Mayor's discretion, subject to approval of the Common Council, as provided in the City's established managerial pay plan. The CMO shall not be entitled to receive any additional overtime compensation, compensatory time off, or bonuses.
- B. The Transit Chief Maintenance Officer shall, in addition to the compensation provided in Paragraph A above, and except as otherwise set forth in the Agreement, be entitled to the following benefits:
 - 1. The Transit Chief Maintenance Officer shall receive the same benefits as all other non-represented professional employees in Compensation Group 18 as may be provided and/or modified by the Madison General Ordinances, Resolution of the Common Council, Administrative Procedure Memoranda or other official City action throughout the duration of this agreement subject to paragraph II. (G) above.
 - 2. The Transit Chief Maintenance Officer shall be entitled to twenty-seven (27) days of vacation in each year of this Agreement. Credited but unused vacation in excess of ten (10) days may be

carried forward to the succeeding year with the approval of the Mayor. Except as otherwise provided, the CMO shall be paid in full for credited but unused vacation existing at the expiration of this Agreement or upon the CMO's retirement, when qualified for receipt of Wisconsin Retirement Fund benefits. In the event the CMO leaves employment with the City, but does not retire, the CMO shall be entitled to payment for one-half (50%) of any unused sick leave to which the CMO would otherwise be entitled.

3. The Transit Chief Maintenance Officer shall be eligible to participate at City expense in professional seminars, conferences, workshops and related meetings consistent with the role as Transit Chief Maintenance Officer and in accordance with applicable Administrative Procedure Memoranda.
4. The Transit Chief Maintenance Officer shall be reimbursed for relevant professional association and/or licensure dues.
5. The Transit Chief Maintenance Officer shall be eligible for smart phone with data plan reimbursement up to seventy-five (75) dollars per month for City usage.
6. The Transit Chief Maintenance Officer shall be eligible to be a CARS monitor in the City CARS program.
7. The Transit Chief Maintenance Officer shall be reimbursed for relocation expenses for the CMO's relocation to the City of Madison in accordance with APM 2-1. The CMO is responsible for obtaining two (2) bids for the move and submitting them to the City for authorization. Relocation expenses include: commercial carrier expenses, personal transportation expenses, temporary housing, and temporary storage of household items. The maximum reimbursement is \$12,000.

If the Transit Chief Maintenance Officer resigns during the first twelve (12) months, the City shall be reimbursed for the relocation expenses; up to twenty-four (24) months, the CMO shall repay 50% of said total relocation expenses.

The Transit Chief Maintenance Officer wishes to start employment as soon as possible and accordingly will look for temporary housing. Within two years, the CMO will relocate to within the Madison City Limits and his relocation allowance will remain in force through relocation.

IV. TERM: RENEWAL OPPORTUNITY; NON-RENEWAL

- A. This Agreement shall take effect on _____, and shall expire on _____, unless terminated sooner as provided herein.
- B. For a period of twelve (12) months from the effective date of this Agreement, the Transit Chief Maintenance Officer shall serve a probationary period. During the probationary period, the Transit Chief Maintenance Officer serves at the pleasure of the Mayor and may be removed at will by the Mayor, in consultation with the Transit General Manager. The Mayor will give the Transit Chief Maintenance Officer four (4) weeks' notice of removal. Following the probationary period, and for any renewal of this Agreement, the Transit Chief Maintenance Officer may only be removed as otherwise provided herein.
- C. The Mayor, in their sole discretion and after consultation with the Transit General Manager, may offer renewal of this Agreement to the Transit Chief Maintenance Officer. The Mayor shall notify the Transit Chief Maintenance Officer of the intent to renew the Agreement at least ninety (90) calendar days before the expiration of this Agreement. Failure to so notify the Transit Chief Maintenance Officer shall extend the term of this Agreement by the time of the delay in actual notification (but in no event for more than ninety (90) days) without change in the Transit Chief Maintenance Officer's anniversary date, and shall not act as a full renewal of the Agreement. Renewal of the agreement and of its provisions shall be subject to the approval of the Common Council. In the event the Common Council does not renew this Agreement, this Agreement will remain in effect for ninety (90) days following the non-renewal action by the Common Council or five (5) years from the date of this Agreement, whichever is later.
- D. The Mayor, in their sole discretion and after consultation with the Transit General Manager, may elect not to offer renewal of this Agreement to the Transit Chief Maintenance Officer. In such event, the Mayor shall notify the Transit Chief Maintenance Officer of the intent not to renew the contract at least ninety (90) calendar days before the expiration of this Agreement. Failure to so notify shall extend the term of this Agreement by the time of the delay in actual notification (but in no event for more than ninety (90) days) and shall not act as a renewal of the Agreement. At the expiration of the Agreement, the parties' rights, duties, responsibilities and obligations shall end. However, the Transit Chief Maintenance Officer will, at the sole discretion of the Mayor, be eligible to take a voluntary demotion into any vacant or newly created position for which the Transit Chief Maintenance Officer is qualified.
- E. In the event of non-renewal of this Agreement, under either Paragraphs C or D above, the Mayor may, in their sole discretion, terminate this Agreement at any earlier date within ninety (90) days of the expiration of this

Agreement, as determined by the Mayor. The early termination is to be accomplished by (a) notifying the Transit Chief Maintenance Officer of the date of early termination, and (b) committing to buy out the balance of this Agreement by paying the Transit Chief Maintenance Officer the balance due under this Agreement in a lump sum, including salary and leave benefits (vacation, floating holiday, paid leave, sick leave) earned or to be earned through the original term of this Agreement, together with payment of the City's share of any health insurance premiums or the provision for such payment through the original term of this Agreement. The buy-out may be for the full period left on this Agreement, or any portion of the final ninety (90) days thereof. If this Agreement is terminated early through the provisions of this buy-out clause, the Transit Chief Maintenance Officer's employment with the City ends as of the date of early termination.

V. PERSONNEL ACTIONS

- A. The Transit Chief Maintenance Officer is subject to the Transit General Manager's supervision and is, during the term of this Agreement, subject to the Transit General Manager's authority to impose discipline on or to discharge the Transit Chief Maintenance Officer for a breach of this agreement if deemed necessary. The Transit Chief Maintenance Officer shall come to work and follow all applicable work rules including those designed to protect the interests and safety of the City, employees, and members of the general public. The City recognizes, however, that corrective action may be necessary if the Transit Chief Maintenance Officer fails to meet these expected standards. The purpose of any disciplinary action that the City takes is to correct behavior and is not intended to be merely a punitive action. Such disciplinary action shall be administered consistent with the accepted standards of just cause.

- B. The Transit Chief Maintenance Officer is expected to prepare an annual work plan for their Division. The Transit Chief Maintenance Officer shall be evaluated annually by the Transit General Manager to assess work performance. This evaluation shall include the establishment of departmental goals and an assessment of challenges and accomplishments. It may also involve soliciting input from other department/division heads, staff supervised by the Transit Chief Maintenance Officer, and/or Common Council Members.

VI. CITY OBLIGATIONS AND RIGHTS

The City shall provide staff, equipment, supplies and space that it deems reasonable, in its sole discretion, for the conduct of the work of the Transit Chief Maintenance Officer. The City retains the sole right to determine the organizational structure and overall functioning of the Transit Division.

VII. REOPENING THE AGREEMENT

Either party may request that the Agreement be reopened for renegotiation if or when the Transit Chief Maintenance Officer's duties or responsibilities change significantly. A "significant" change in the CMO's duties is defined as that degree of change in duties and responsibilities that would qualify a civil service position for reclassification pursuant to standard City personnel practices.

Factors which may be considered include the addition or deletion of duties, changes in Department services or the addition or deletion of programs. If there is no agreement, the original Agreement shall control and shall not be reopened. Agreement changes, if any, and any resulting reclassification of the position shall not be deemed the creation of a new position so as to require competition.

VIII. LIABILITY PROTECTION

The City shall defend and indemnify the Transit Chief Maintenance Officer against and for any and all demands, claims, suits, actions and legal proceedings brought against them in their official capacity or personally for acts performed within the scope of their employment to the extent and only to the extent authorized by the Wisconsin Statutes in effect at the time of the act complained of and as may be provided by any City insurance coverage for employees at such time.

IX. STATEMENT OF ECONOMIC INTERESTS

Pursuant to Madison General Ordinance §3.35 (the Ethics Code), the Transit Chief Maintenance Officer shall file a Statement of Economic Interests with the City Clerk within 14 days of their appointment. Each person required to file a Statement of Economic Interests shall annually file with the Clerk an updated Statement no later than April 30 of each year.

X. DOCUMENTS AND MATERIALS PROPERTY OF THE CITY

All of the documents, materials, files, reports, data and the like which the Transit Chief Maintenance Officer prepares or receives while this Agreement is in effect are the sole property of the City of Madison. The CMO will not publish any such materials or use them for any research or publication without attribution to the City other than as work performed pursuant to the terms of this Agreement.

XI. APPEARANCE BEFORE ANY CITY ENTITY FOLLOWING SEPARATION FROM EMPLOYMENT

The Transit Chief Maintenance Officer shall be subject to the provisions of Madison General Ordinance §3.35 (the Ethics Code).

XII. TERMINATION OF AGREEMENT

- A. The Transit Chief Maintenance Officer may unilaterally terminate this Agreement during its term. If the CMO unilaterally terminates this Agreement on less than forty-five (45) calendar days' notice in writing to the Mayor, the CMO shall forfeit all rights to recover the cash equivalent of accumulated sick leave, unused vacation leave, and all other future benefits. These forfeiture provisions shall not apply if the CMO retires from this position (upon qualifying for receipt of benefits pursuant to the Wisconsin Retirement Fund requirements). Upon expiration of this agreement or, if the CMO unilaterally terminates this agreement on forty-five (45) or more calendar days' notice in writing to the Mayor, the CMO shall have rights to be paid the cash equivalent of accumulated sick leave, unused vacation and all other future benefits accumulated at the time of the termination, as provided in Section 3 of this Agreement.
- B. The Transit Chief Maintenance Officer's discharge (as provided for in section 9 of the City of Madison Personnel Rules) during the term of this Agreement shall be deemed a breach of material provision of the Agreement. In the event of a discharge or other breach of a material provision of the Agreement by the Transit Chief Maintenance Officer, the CMO shall forfeit all compensation and benefits from the date of notification of the breach by the City. This action shall not impact the receipt of benefits earned during the total period of employment. In the event of an alleged breach of a material provision of this Agreement by either party, the concerned party shall notify the other party in writing within thirty (30) working days, which shall be followed by a meeting of the parties to resolve the alleged breach. In the event the issue is not resolved, the Transit Chief Maintenance Officer or the City may pursue contract remedies.
- C. The City retains the right, in its sole discretion, to abolish the position of Transit Chief Maintenance Officer or to reorganize as it deems in the best interest of the City. In the event the City abolishes the position of Transit Chief Maintenance Officer or reorganizes the Division to the extent that the position of Transit Chief Maintenance Officer is no longer required, this Agreement shall terminate and all rights, duties and obligations of the parties shall mutually end without recourse ninety (90) calendar days after final approval of such abolishment of position or reorganization by the Common Council, except as provided in Madison General Ordinance §3.35 (the Ethics Code).

XIII. NO ASSIGNMENT OR SUBCONTRACT

The Transit Chief Maintenance Officer shall not assign or subcontract any interest or obligation under this Agreement.

XIV. AMENDMENT

This Agreement shall be amended only by written Addendum to Agreement of the parties approved and authorized for execution in the same fashion as this original Agreement.

XV. NO WAIVER

No failure to exercise and no delay in exercising any right, power or remedy on either party's part shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof, or the exercise of any other right, power, or remedy.

XVI. ENTIRE AGREEMENT

No agreements, oral or written, express or implied, have been made by either party hereto, except as expressly provided herein. All prior agreements and negotiations are superseded hereby. This Agreement and any duly executed addenda or amendments thereto constitute the entire Agreement between the parties hereto.

XVII. SEVERABILITY

In the event any provisions of this Agreement are determined by any court of law to be unconstitutional, illegal, or unenforceable, it is the intention of the parties that all other provisions of this Agreement shall remain in full force and effect.

XVIII. GOVERNING INTENT AND LAW

This Agreement shall be interpreted in the first instance in accordance with the spirit and intent of the Substitute Report of the Human Resources Committee Report approved by the Common Council on August 2, 1988 and shall be controlled, construed and enforced in accordance with the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the day and year contained herein.

CITY OF MADISON
A Municipal Corporation

Witness

Satya Rhodes-Conway, Mayor

Witness

Maribeth L. Witzel-Behl, City Clerk

Witness

Anthony DiCristafano,
Chief Maintenance Officer

APPROVED:

APPROVED AS TO FORM:

David P. Schmiedicke
Finance Director

Michael Haas, City Attorney



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75319

File ID: 75319

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/28/2022

File Name: Adopting and confirming the Labor Agreement between the City of Madison and the Association of Fire Supervisors for the period January 1, 2022 through December 31, 2024.

Final Action:

Title: Adopting and confirming the Labor Agreement between the City of Madison and the Association of Fire Supervisors for the period January 1, 2022 through December 31, 2024.

Notes:

Sponsors: Satya V. Rhodes-Conway

Effective Date:

Attachments: 2022 Employee and Labor Relations Manager's Report AMFS.docx

Enactment Number:

Author: Erin Hillson, Human Resources Director

Hearing Date:

Entered by: kklafka@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Human Resources Department	12/28/2022	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (1/9/23), Common Council (1/17/23)						
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text: A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.						

Text of Legislative File 75319

Fiscal Note

The proposed resolution adopts and confirms the Labor Agreement between the City of Madison and the Association of Fire Supervisors for the period January 1, 2022 through December 31, 2024. The total cost for the proposed wage increase in the agreement, over the life of the contract, is \$107,000.

	2022 Cost	2023 Cost	2024 Cost	Cumulative
Wages	20,369	27,842	42,598	90,809
Benefits	3,671	5,017	7,676	16,364
Total	24,040	32,859	50,274	107,173

Funding for the 2022 and 2023 wage increases is included in the 2023 adopted operating budget.

A \$1,000 one-time payment per Fire Supervisor employee to be paid by February 2023, is required under the contract. The anticipated cost of this payment is \$537,000. Funding for this payment is included in the 2023 Adopted Operating Budget. The adopted budget also includes funding to make a \$1,000 payment to all permanent full- and part-time city employees. The source of funding for this payment is a surplus in the Premium Stabilization Fund for the city's life insurance and long-/short-term disability programs. The total cost of these payments, including those to be made under the Fire Supervisors contract, is estimated to be \$3.4 million.

The contract includes other changes with fiscal implications as outlined on the attachment to the resolution. The estimated cost of these changes is approximately \$12,500 annually and has not been budgeted. City expenses are monitored throughout the year and if necessary, a budget amendment may be offered through the year-end appropriation. The current balance of the Contingent Reserve is \$1,900,000. These funds could be used to cover the cost of the contract changes. No additional appropriation is needed at this time to fund the proposed changes.

Title

Adopting and confirming the Labor Agreement between the City of Madison and the Association of Fire Supervisors for the period January 1, 2022 through December 31, 2024.

Body

This resolution adopts and confirms the Labor Agreement between the City of Madison and the Association of Fire Supervisors for the period January 1, 2022 through December 31, 2024.

EMPLOYEE/LABOR RELATIONS MANAGER'S REPORT
Presented to City of Madison Common Council
On
January 3, 2023

Re: The Labor Agreement between the City of Madison and the Association of Madison Fire Supervisors (AMFS), tentatively agreed to on Wednesday, November 9, 2022.

The following is a summary of the modifications to the City of Madison and Association of Madison Fire Supervisors Collective Bargaining Agreement, effective January 1, 2022 through December 31, 2024.

1. Wages:

- A. 1.5% increase effective the pay period including January 1, 2022.
- B. 2.0% increase effective the pay period including January 1, 2023.
- C. 3.0% increase effective the pay period including January 1, 2024.
- D. \$1,000 one-time payment effective in February, 2023.

2. Contract Term:

- a. January 1, 2022 through December 31, 2024.

3. Additional Modifications:

- a. Deleted residency penalty language in alignment with all other supervisory groups.
- b. Increased Standby Duty Pay for 40/48 hour employees from two dollars to three dollars per hour. Anticipated cost: \$6,000 annually.
- c. Modified the vacation language to use units of hours instead of weeks or days. No anticipated cost.
- d. For employees scheduled to work Car 31 on a holiday, holiday pay shall only be in effect from 7am on the holiday until 7am the day after the holiday. No anticipated cost.
 - a. Add Juneteenth to the list of holidays
 - b. Rename Ho-Chunk Day
- e. Create a searchable MOU to be available online. No anticipated cost.
- f. Clothing allowance will provide increases with respective wage increases for each year of the MOU. Anticipated cost: \$1,289 annually.
- g. Deleted last three years before retirement language and and changed the conversion of vacation hours to 108 hours. Anticipated Cost: \$5,140 annually.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 74919

File ID: 74919 **File Type:** Resolution **Status:** Items Referred

Version: 1 **Reference:** **Controlling Body:** FINANCE COMMITTEE

File Created Date : 11/30/2022

File Name:

Final Action:

Title: Resolution for the Purchase of Applied Biosystems QuantStudio 3 Real-Time PCR System.

Notes:

Sponsors: Matthew J. Phair

Effective Date:

Attachments: Thermo Electron North America LLC - Non-Competitive Selection Request - CC Approval Required November 2022.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: dbrown@publichealthmdc.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	11/30/2022	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Board of Health (12/5/2022); Finance Committee (1/9/23); Common Council (1/17/23)						
1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	12/05/2022	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass
	Action Text: A motion was made by Musser, seconded by Phair, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.						
1	COMMON COUNCIL	12/06/2022	Referred	FINANCE COMMITTEE			
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE						

Text of Legislative File 74919

Fiscal Note

The proposed resolution authorizes a sole source agreement with Thermo Electron North America LLC for the purchase of lab equipment for Public Health Madison Dane County. The cost of the equipment and related warranties will not exceed \$60,000. The equipment will be

funded by the Licensed Establishment restricted reserves and is included Public Health's adopted 2023 operating budget. No appropriation is required.

Title

Resolution for the Purchase of Applied Biosystems QuantStudio 3 Real-Time PCR System.

Body

WHEREAS, the Eppendorf MasterCycler ep Realplex 4S w PC- a machine that is vital to Public Health Madison & Dane County (PHMDC) laboratory operations and is used to conduct molecular testing- has failed and needs repair; and

WHEREAS, if the machine is not replaced, the lab will not be able to continue serving the county by providing quick turnaround on microbiological testing on water samples from licensed establishments' pools; and

WHEREAS, due to the Eppendorf MasterCycler ep Realplex 4S w PC being in disrepair, the PHMDC laboratory is currently contracting an outside laboratory to perform licensed establishment pool samples AND collaborating with UW La Crosse to borrow a qPCR machine. The licensing fees for pool operators include the routine sampling and testing of pool water for 446 Dane County public swim pools and water attractions; and

WHEREAS, beyond pool testing, this machine is also capable of conducting microbial analysis for: Transient Non-Community wells, private wells, and hundreds of lake and outfalls testing. These tests provide an invaluable service to our community and help to fund continued laboratory functions; and

WHEREAS, due to the age of the existing machine (purchased in 2011) the manufacturer is no longer providing support for the system; to continue operations a new system must be purchased; and

WHEREAS, the total costs for this system will be no higher than \$60,000 over 7 years, with approximately no more than \$5,000 in annual warranty costs over 6 years after the initial system purchase which will be incurred in 2023; and

WHEREAS, for the reasons explained above and in the attached Noncompetitive Selection Request Form, Thermo Electron North America LLC is the only vendor that can provide for the specific needs of the Public Health Laboratory;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council hereby authorizes Public Health Madison and Dane County to enter into a sole source agreement with Thermo Electron North America LLC for the purchase of the Applied Biosystems QuantStudio 3 Real-Time PCR System.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 11/21/2022

Requisition Number: (8 characters)

Requestor Name: devyn aj brown

Requestor Phone Number:

Requestor Email: dbrown@publichealthmdc.com

Fund: 6100 PUBLIC HEALTH MADISON DANE

Agency: 32 PUBLIC HEALTH MADISON DANE

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$60,000.00

Vendor Name: Thermo Electron North America LLC

Product/Service Description: purchase of qPCR

\$50,000 and UNDER
This form will be sent to the Purchasing Supervisor for review.

OVER \$50,000
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.

- 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

All US EPA Environmental Assays for Beach Monitoring qPCR have been developed to run on these instruments (ABI) using their reagents and platform. Using another platform (which we have tried previously) makes our work exceedingly more difficult because we lack peer support and support from the method developer (US EPA, et al.) For beach monitoring, there are developed methods and calculation spreadsheets designed to run with the data generated from this line of instrumentation. The US EPA Method we follow for qPCR analysis at beaches is available upon request. The document notes "This method assumes the use of an Applied Biosystems (ABI) Real-Time PCR system as the default platform". Please note this was written in 2012, the QuantStudio Line for qPCR is the replacement for the ABI StepOnePlus mentioned in the appendix. The other machine mentioned, the "Cephied SmartCycler" is no longer manufactured or supported.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has spent \$63,777 with Thermo Electron North America LLC since 2015. None of the purchases were competitively selected, since all of them fell below the threshold requiring competitive selection. In October 2022, the Common Council authorized an additional non-competitively selected purchase from this vendor in the amount of \$101,288 for Public Health of Madison and Dane County to purchase Dionex Ion Chromatography System. That purchase is not reflected in the above amounts as no payment have been made at this time.

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 74859

File ID: 74859

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 11/28/2022

File Name: Authorizing the Mayor and City Clerk to enter into an agreement with the Capital Area Regional Planning Commission (CARPC)

Final Action:

Title: Authorizing the Mayor and City Clerk to enter into an agreement with the Capital Area Regional Planning Commission (CARPC) for the Greater Madison MPO to provide transportation planning services to CARPC in calendar year 2023

Notes:

Sponsors: Grant Foster, Barbara Harrington-McKinney And Nasra Wehelie

Effective Date:

Attachments:

Enactment Number:

Author: William Schaefer, MPO Transportation Planning Manager (f

Hearing Date:

Entered by: wschaefer@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Department of Planning and Community and Economic Development	11/28/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Common Council (1/17/23)					
1	COMMON COUNCIL	12/06/2022	Referred	FINANCE COMMITTEE			
	Action Text:	This Resolution was Referred to the FINANCE COMMITTEE					

Text of Legislative File 74859

Fiscal Note

The 2023 Operating Budget for the MPO within the Planning Division includes the \$4,366 of anticipated federal funding revenue for the city's transportation planning services. Local matching funds are also included within the 2023 Adopted Operating Budget and no additional appropriation is required.

Title

Authorizing the Mayor and City Clerk to enter into an agreement with the Capital Area Regional Planning Commission (CARPC) for the Greater Madison MPO to provide transportation planning services to CARPC in calendar year 2023

Body

WHEREAS, the City of Madison Planning Division provides staffing for the Greater Madison MPO (Metropolitan Planning Organization) and the city serves as the MPO's fiscal and administrative agent; and

WHEREAS, the Greater Madison MPO is the designated MPO for the Madison Metropolitan Area with responsibilities to perform metropolitan transportation planning and programming activities; and

WHEREAS, the Capital Area Regional Planning Commission (CARPC) is the regional land use and area-wide water quality management planning agency for Dane County with responsibilities that include preparing a master plan for the physical development of the region and approving local government requests for expansions of their sewer service areas; and

WHEREAS, CARPC is in need of services to conduct transportation planning for Dane County, including areas outside of the Madison Metropolitan Planning Area; and

WHEREAS, CARPC will receive federal Planning funding from the Wisconsin Department of Transportation (WisDOT) in 2023 for transportation related planning activities; and

WHEREAS, CARPC is requesting that the Greater Madison MPO provide transportation planning services in a manner that has been provided historically by the MPO to CARPC since the MPO function was separated from the RPC; and

WHEREAS, these services in 2023 are to consist of (1) conducting analyses of the impact of proposed Sewer Service Area amendments in the county on the multi-modal transportation system, including assessing the capacity to handle the traffic to be generated, ability to serve the development with public transit, accommodations for pedestrians and bicyclists, other design issues, and overall consistency with the goals, policies, and recommendations in the *Connect Greater Madison 2050* Regional Transportation Plan (RTP); (2) providing assistance in preparing the transportation element of comprehensive plan updates for communities or providing other transportation related local planning assistance; (3) providing assistance in preparing regional plan (RTP and Regional Development Framework) consistency reviews of comprehensive plans; (4) working with CARPC staff to integrate regional land use and transportation planning generally and coordinate performance measure tracking and outreach efforts; and/or (5) engaging in any other joint planning initiatives; and

WHEREAS, the city's Planning Division and MPO have concluded that it would be desirable to continue to provide these services to CARPC as has been done in prior years by entering an agreement with CARPC; and

WHEREAS, on November 2, 2022, the MPO approved MPO 2022 Resolution No. 12 authorizing the City of Madison to contract with CARPC for the provision of services by the MPO to CARPC in 2023; and

WHEREAS, the MPO will invoice CARPC on a quarterly basis for the cost of its transportation planning services not to exceed \$4,366 or 80% of the total \$5,457 available for calendar year 2023 with the city covering the 20% local match.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Clerk are authorized to enter into an agreement with CARPC for the MPO to provide transportation planning work activities to CARPC in calendar year 2023.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 74860

File ID: 74860

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 11/28/2022

File Name: Authorizing the Mayor and City Clerk, on behalf of the Greater Madison MPO, to enter into a contract with SRF Consulting Group for consultant services

Final Action:

Title: Authorizing the Mayor and City Clerk, on behalf of the Greater Madison MPO, to enter into a contract with SRF Consulting Group for consultant services to develop a comprehensive regional Traffic Safety Action Plan and prepare a regional Safe Streets and Roads for All (SS4A) implementation grant application

Notes:

Sponsors: Grant Foster, Barbara Harrington-McKinney And Nasra Wehelie

Effective Date:

Attachments:

Author: William Schaefer, Transportation Planning Manager

Enactment Number:

Entered by: wschaefer@cityofmadison.com

Hearing Date:

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Department of Planning and Community and Economic Development	11/28/2022	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Finance Committee (1/9/23), Common Council (1/17/23)						
1	COMMON COUNCIL	12/06/2022	Referred	FINANCE COMMITTEE			
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE						

Text of Legislative File 74860

Fiscal Note

The funding for the contract is included in the Consulting Services budget for the MPO for 2023. Roughly 84% of the funding is covered by federal and state funds provided to the MPO, along with 16% local matching funds, the majority of which comes from the City of Madison.

Title

Authorizing the Mayor and City Clerk, on behalf of the Greater Madison MPO, to enter into a

contract with SRF Consulting Group for consultant services to develop a comprehensive regional Traffic Safety Action Plan and prepare a regional Safe Streets and Roads for All (SS4A) implementation grant application

Body

WHEREAS, the City of Madison is responsible for providing professional staff services to the Greater Madison MPO (Metropolitan Planning Organization), the designated metropolitan planning organization for the Madison area, as provided for in the 2007 MPO designation agreement; and

WHEREAS, the City of Madison is the administrative and fiscal agent for the MPO and is a legally constituted entity under the laws of the State of Wisconsin and able to receive the federal and state funding, which covers 84% of the MPO's budget, which is part of the city Planning Division's budget; and

WHEREAS, as the designated MPO for the Madison area, the MPO has responsibilities to perform metropolitan transportation planning and programming activities, including development of a long-range multi-modal regional transportation plan and conducting or supporting special studies to assist in implementing the long-range plan; and

WHEREAS, roadway safety for all users was identified as a top priority in the MPO's *Connect Greater Madison 2050* Regional Transportation Plan and the plan recommends the adoption of a safe system approach for addressing safety needs on the regional roadway system; and

WHEREAS, in establishing its required annual federal Highway Safety Improvement Program performance measure targets the MPO has encouraged implementing agencies, including WisDOT and local jurisdictions, to adopt more aspirational safety goals such as Vision Zero (as the City of Madison has done) and to increase their efforts to develop projects, programs, and policies to help achieve more dramatic reductions in fatalities and serious injuries, and has committed to assisting with these efforts through studies, other data analysis, and re-evaluation of how projects are prioritized for funding; and

WHEREAS, the Infrastructure Investment and Jobs Act introduced the new Safe Streets and Roads for All (SS4A) grant program, which will provide \$5 billion in competitive funding over the next 5 years to MPOs and local jurisdictions with an eligible comprehensive safety action plan to support planning, infrastructure, behavioral, and operational initiatives to prevent roadway deaths and serious injuries; and

WHEREAS, the development of the regional Safety Action Plan for the Madison Metropolitan Area will complement and support local and regional traffic safety initiatives of local communities including Madison's Vision Zero Initiative and the work of the Dane County Traffic Safety Commission; and

WHEREAS, at its September 7, 2022 meeting the MPO Board approved the issuance of a Request for Proposals to hire a consultant for the development of a regional Safety Action Plan and grant application assistance; and

WHEREAS, a team led by SRF Consulting Group has been selected for the project.

NOW, THEREFORE BE IT RESOLVED that the Common Council hereby authorizes the Mayor and City Clerk to enter into a contract with SRF Consulting Group for consultant services to the MPO to develop a regional Safety Action Plan and prepare a regional Safe Streets and Roads for All (SS4A) implementation grant application for a cost not to exceed \$149,177.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 74964

File ID: 74964

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 11/30/2022

File Name: GMCVB Purchases Services Agreement

Final Action:

Title: Authorizing an Amendment to the Purchases of Services Agreement between the City and the Greater Madison Convention and Visitors Bureau d/b/a/ Destination Madison.

Notes: PurchasesGMCVB

Sponsors: Michael E. Verveer And Sheri Carter

Effective Date:

Attachments: 74964-AmendmentGMCVB.pdf

Enactment Number:

Author: Steven Brist

Hearing Date:

Entered by: mglaeser@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Attorney's Office	11/30/2022	Referred for Introduction				
	Action Text:		This Resolution was Referred for Introduction				
	Notes:		Finance Committee (1/9/23); Common Council (1/17/23)				
1	COMMON COUNCIL	12/06/2022	Referred	FINANCE COMMITTEE			
	Action Text:		This Resolution was Referred to the FINANCE COMMITTEE				

Text of Legislative File 74964

Fiscal Note

The proposed resolution authorizes amending the Purchase of Services Agreement between the City and the Greater Madison Convention and Visitors Bureau to align with the 2023 budget adopted by the Room Tax Commission. The 2023 adopted operating budget includes a \$5.26 million payment to the Bureau for General Destination Marketing and a \$275,000 payment for Event Booking Assistance, including a \$5,000 administrative fee. No additional City appropriation is required.

Title

Authorizing an Amendment to the Purchases of Services Agreement between the City and the

Greater Madison Convention and Visitors Bureau d/b/a/ Destination Madison.

Body

Title

Authorizing an Amendment to the Purchases of Services Agreement between the City and the Greater Madison Convention and Visitors Bureau d/b/a/ Destination Madison.

Body

WHEREAS, the Greater Madison Convention and Visitors Bureau (the "Bureau") d/b/a/ Destination Madison provides tourism marketing services and seeks to attract new destination businesses, visitors, conventions, events and trade shows to the greater Madison area; and WHEREAS, the City, through the Monona Terrace Community and Convention Center has contracted for such services under the Purchases of Services Agreement with the Bureau, dated November 27, 2017, and

WHEREAS, the revenue funding for the Agreement comes from the room tax on the furnishing of rooms or lodging, and

WHEREAS, at its September 1, 2022 meeting, the Room Tax Commission adopted its 2023 Adopted Room Tax Budget, which sets the budget appropriation to each entity and agency supported by the Room Tax Commission, including the Bureau, and

WHEREAS, under the Commission's Room Tax Budget, payment to the Bureau for General Destination Marketing is \$5,264,037 and payment for the Event Booking Assistance is \$275,000, including the \$5,000 administrative fee, and

WHEREAS, the City and the Bureau have agreed upon an Amendment to the Purchases of Services Agreement between the parties, which provides for payments by the City to the Bureau, as provided in the 2023 Room Tax Commission Room Tax Budget,

NOW THEREFORE BE IT RESOLVED, that the Common Council hereby authorizes the Mayor and Clerk to sign on behalf of the City of Madison, an Amendment to the Purchases of Services Agreement with the Greater Madison Convention and Visitors Bureau d/b/a/ Destination Madison, as described above.

Amendment to Purchases of Services Agreement

Whereas, the City of Madison, Wisconsin, a municipal corporation (“the City”) and the Greater Madison Convention and Visitors Bureau, a Wisconsin non stock corporation, (the “Bureau”) are parties to the Purchase of Services Agreement, dated November 27, 2017, including Exhibit A thereto (the “Agreement”) which has been amended by the parties on an annual basis, under which the Bureau provides tourism marketing services for conventions, conferences, events and tourism travel to the City, and

Whereas, the Agreement is funded exclusively by Room Tax revenue as provided in the Annual Room Tax Commission Budget, and

Whereas, the Room Tax Commission met on September 1, 2022, and adopted the 2023 Adopted Room Tax Commission Budget, which set the annual funding levels under the Agreement,

Therefore, pursuant to Section 16 of the Agreement, the parties to the Purchase of Services Agreement mutually agree to amend the Agreement, including Exhibit A the Description of Program Goals and Compensation, for 2023, as follows:

1. Payment for General Destination Marketing, is amended to \$5,264,037.
2. The Event Booking Assistance Subsidy is amended to \$275,000, including the \$5,000 administrative fee.

The Program Goals in Exhibit A shall not be applicable for payments made for fiscal year 2023.

In Witness Whereof, the Parties have signed this Amendment.

CITY OF MADISON

By: _____
Satya Rhodes-Conway, Mayor

Attest: _____
Maribeth Witzel-Behl, Clerk

Approved:

Approved as to Form:

David P. Schmiedicke, Finance Director

Michael R. Haas, City Attorney

MONONA TERRACE

**GREATER MADISON CONVENTION
& VISITORS BUREAU**

By: _____
Connie Thompson, Executive Director

By: _____
Ellie Westman Chin, President & CEO

By: _____
Judy Karofsky, Board Chair

By: _____
Robert Crain, Board Chair



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75299

File ID: 75299

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/28/2022

File Name: Approving Sunghee Min Metal Arts' public art proposal to create two site-specific stainless steel sculptures for the median of the 200 block of S. Pinckney Street

Final Action:

Title: Approving Sunghee Min Metal Arts' public art proposal to create two site-specific stainless steel sculptures for the median of the 200 block of S. Pinckney Street; and authorizing the Mayor and the City Clerk to execute an agreement for design, fabrication and installation between the City of Madison and Sunghee Min Metal Arts; and authorizing outside fundraising in support of this project and acceptance of private funds from the Friends of the Madison Arts Commission.

Notes:

Sponsors: Michael E. Verveer And Sheri Carter

Effective Date:

Attachments: Greeting Arc I & II.pdf

Enactment Number:

Author: Karin Wolf, Arts Administrator

Hearing Date:

Entered by: kwolf@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Department of Planning and Community and Economic Development	12/28/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Common Council (1/17/23)					
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.					

Text of Legislative File 75299

Fiscal Note

The proposed resolution authorizes an agreement for the design, fabrication, and installation of sculptures for the median of the 200 block of S. Pinckney Street. The cost of the agreement is

\$53,000. The majority of funding will come from the Municipal Art Fund capital program within Planning (\$30,000) and funding from Engineering's Pavement Management capital program (\$20,000). This resolution also authorizes outside fundraising and financial support from the Friends of the Madison Arts Commission. Friends of the Madison Arts Commission agreed to fund up to \$10,000 to cover the remaining costs of the agreement as well as contingency amounts, a plaque, and dedication event.

Title

Approving Sunghee Min Metal Arts' public art proposal to create two site-specific stainless steel sculptures for the median of the 200 block of S. Pinckney Street; and authorizing the Mayor and the City Clerk to execute an agreement for design, fabrication and installation between the City of Madison and Sunghee Min Metal Arts; and authorizing outside fundraising in support of this project and acceptance of private funds from the Friends of the Madison Arts Commission.

Body

WHEREAS, both the Downtown Plan (2012) and the Comprehensive Plan (2018) contain recommendations about preserving important view corridors from vantage points within the Downtown and specifically identify the view down Pinckney Street towards Lake Monona from the Capitol Square as one of those corridors; and

WHEREAS, on October 31, 2022 the Madison Common Council passed RES-22-00724, File # 74147 Approving Plans, Specifications, and Schedule Of Assessments for S. Pinckney Street Assessment District - 2023. (4th AD), which included public art features as a component of the street's redesign, in the median of the 200 block of the S. Pinckney Street project, and was approved and authorized for bidding under File #74147 (RES-22-0072); and

WHEREAS, in March of 2022 the Madison Arts Commission (MAC) vetted 25 applicants for Monona Terrace's Art on the Rooftop program and decided to provide an opportunity for one of the top ranked artists to create a permanent public art piece for the City; and

WHEREAS, the Public Art Subcommittee of the Madison Arts Commission met on October 10, 2022, and reviewed four proposals from the two top-scoring artists from the Art on the Rooftop applicant pool and voted to recommend Sunghee Min Metal Arts' *Greeting Arc I & Greeting Arc II* to the full body of the Madison Arts Commission for the S Pinckney Street project; and

WHEREAS, on October 12, 2022, the Madison Arts Commission unanimously approved the selection of Sunghee Min Metal Arts' *Greeting Arc I & Greeting Arc II* for the S. Pinckney Street median; and

WHEREAS, on December 13, 2022, the Madison Arts Commission unanimously approved an updated design proposal in which the sculptures are fabricated out of stainless steel and anti-graffiti coated; and

WHEREAS, Sunghee Min Metal Arts will be contractually required to collaborate with appropriate City of Madison staff and commissions in finalizing the design details, transportation, and installation of the feature.

NOW, THEREFORE, BE IT RESOLVED, that the Madison Common Council approves the concept designs of Sunghee Min Metal Arts' *Greeting Arc I & Greeting Arc II* for the 200 block of S. Pinckney Street; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute

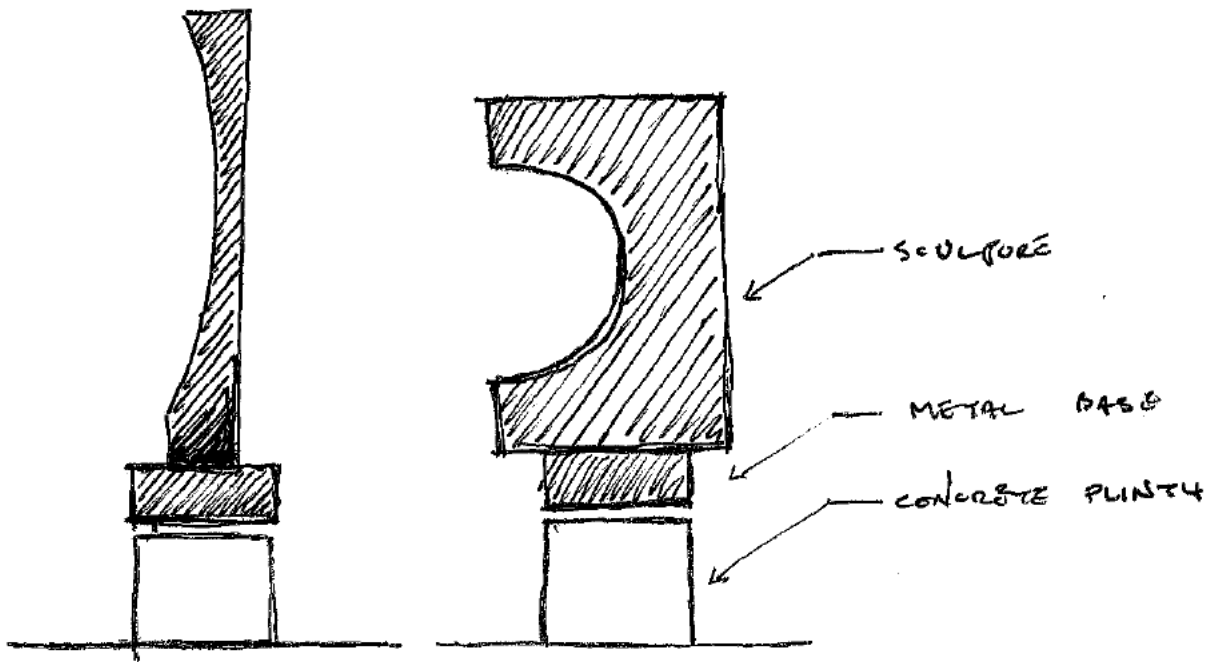
an agreement for \$53,000 for the design, fabrication and installation of *Greeting Arc I & Greeting Arc II* between the City of Madison and Sunghee Min Metal Arts; and

BE IT STILL FURTHER RESOLVED, that City staff are permitted to encourage donations to the Friends of the Madison Arts Commission to support *Greeting Arc I & Greeting Arc II*; and

BE IT FINALLY RESOLVED, that the Mayor and Common Council approves the acceptance of funds from the Friends of the Madison Arts Commission for *Greeting Arc I & Greeting Arc II*.

529

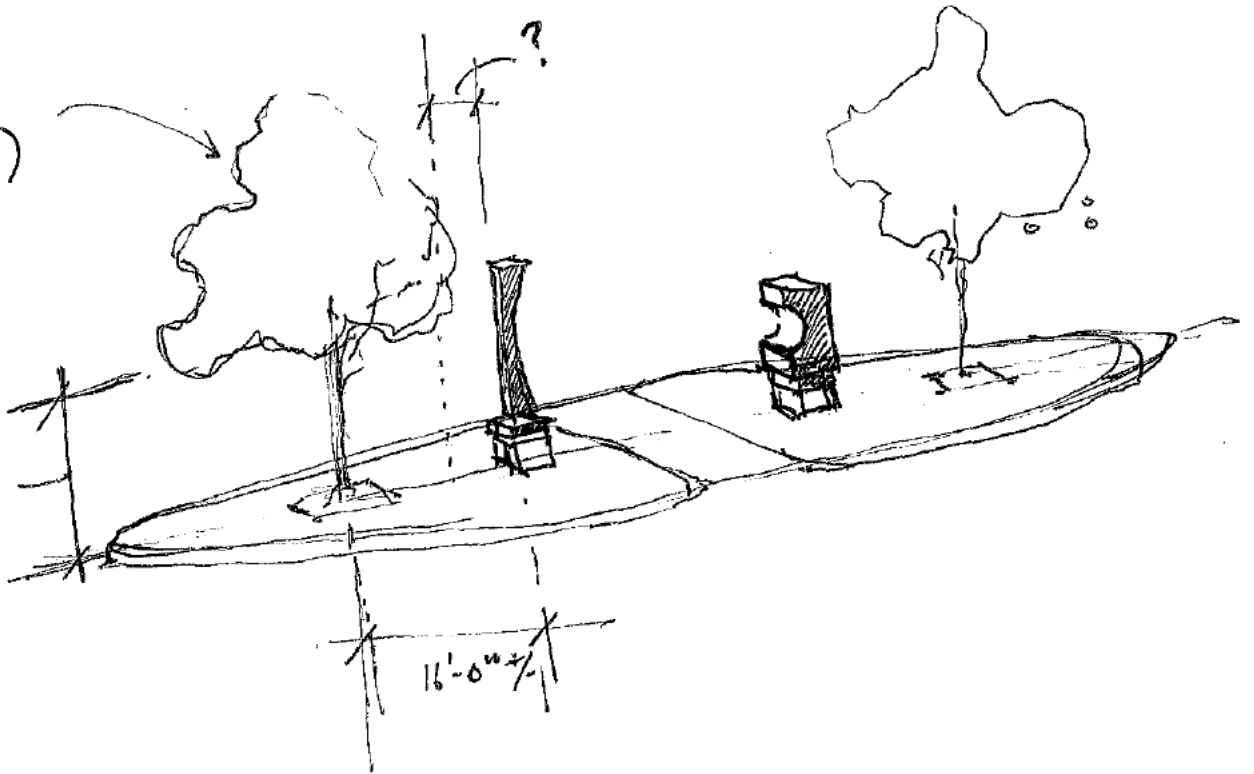




* NOT TO SCALE.

MATURE
TREE
(SPECIES?)

APPROX.
10'-0"
MIN.



**S.Pinckney St. Public Art Project
Madison, WI**

<Budget Proposal of two new sculptures in stainless steel >

Sculpture #1-Greeting Arc I

Artwork #2-Greeting Arc II

<u>Description:</u>	<u>Amount:</u>
Materials: Stainless Steel Sheets, Angle Irons and Flat Bars	\$ 10,000
Metal Processing: Sheer Cut, Plasma Cut, Laser Cut (464 triangles) Shape Forming, Precision Drill	\$ 5,000
Fabrication: Combination of Artist and Fabricator, Fabrication Drawing Consulting, Studio Overhead, Contractors	\$ 24,000
Surface Treatment:	\$ 10,000
• Surface Painting: Industrial Maintenance Coatings by Martin Senour Auto Paint	
• Surface Preparation for Paint/Coating: - Sand Blasting, Chemical Treatment (Passivation), Heat Treatment	
• Clear Protective Coating	
• Anti Graffiti Coating	
Artwork Delivery:	\$ 2,000
• Transportation of the sculptures from the artist's studio to the installation site	
• Equipment/Trailer rental	
• Labor	
Insurance and Contingency:	\$ 2,000
Total Project Cost:	\$ 53,000



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75034

File ID: 75034

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: Finance
Department

File Created Date : 12/05/2022

File Name: Supporting and approving the City of Madison’s application to the Wisconsin Department of Natural Resources Surface Water Grant Program for Aquatic Invasive Species Early Detection & Response Grants for Oenanthe javanica, the acceptance of the grant, and

Final Action:

Title: Supporting and approving the City of Madison’s application to the Wisconsin Department of Natural Resources Surface Water Grant Program for Aquatic Invasive Species Early Detection & Response Grants for Oenanthe javanica, the acceptance of the grant, and authorizing the Mayor and City Clerk to execute a grant agreement with the WDNR or its designee, if awarded the grant and Amending the 2023 Stormwater Utility Operating Budget. (17th AD)

Notes: Sarah Lerner

Sponsors: Sabrina V. Madison And Erik Paulson

Effective Date:

Attachments:

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: Imparker@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	12/05/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Board of Public Works (1/4/23), Common Council (1/17/23)					
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.					
	Notes:	Additional referral to Board of Public Works.					
1	FINANCE COMMITTEE	01/04/2023	Refer	BOARD OF PUBLIC WORKS		01/04/2023	
	Action Text:	This Resolution was Refer to the BOARD OF PUBLIC WORKS					

1	BOARD OF PUBLIC WORKS	01/04/2023	Return to Lead with No Recommendation	Finance Department	Pass
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Action Text: A motion was made by Clausius, seconded by Williams, to Return to Lead with No Recommendation to the Finance Department. The motion passed by voice vote/other.

Text of Legislative File 75034

Fiscal Note

This resolution approves the application and commits the local match funding for a Wisconsin Department of Natural Resources Aquatic Invasive Species (AIS) Early Detection & Response Grant for control of *Oenanthe javanica*. The maximum grant term is four years. The requested grant amount is \$18,750 with a local match of 25% or \$6,250. The local match is included in the Stormwater Utility 2023 Operating Budget under 14423-84-200. The grant revenue will be added to the 2023 Operating Budget for Stormwater via budget amendment should the grant be awarded.

Title

Supporting and approving the City of Madison’s application to the Wisconsin Department of Natural Resources Surface Water Grant Program for Aquatic Invasive Species Early Detection & Response Grants for *Oenanthe javanica*, the acceptance of the grant, and authorizing the Mayor and City Clerk to execute a grant agreement with the WDNR or its designee, if awarded the grant and Amending the 2023 Stormwater Utility Operating Budget. (17th AD)

Body

Whereas, City Engineering was made aware in 2022 due to citizen science reporting that the invasive species known as *Oenanthe javanica* is present on lands under its control; and

Whereas, WDNR staff reached out to Engineering staff to encourage us to apply for a grant to accept additional funds to assist us in control and monitoring efforts; and

Whereas, *Oenanthe javanica* is listed in the Wisconsin Chapter 40 Invasive Species List.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Common Council support the application by Engineering to the WDNR Surface Water Grants Program for funding of actions and strategies to remove *Oenanthe javanica*.

BE IT FURTHER RESOLVED that the City of Madison commits to funding the 25% local match requirements, up to \$6,250 in the 2023 Operating Budget.

BE IT FURTHER RESOLVED that the Common Council authorizes the City Engineer to sign and apply for the grant on behalf of the City, to accept the grant if awarded, and to execute and/or submit any other documents related to the grant including quarterly and/or final reports and grant reimbursement requests, in a format approved by the City Attorney, that may be necessary to comply with the grant conditions; and

BE IT FURTHER RESOLVED that the Common Council authorizes the Mayor and the City Clerk to enter into a grant agreement with the WDNR or its designee, in a format approved by the City Attorney, for the WDNR Surface Water Grant Program.

BE IT FINALLY RESOLVED that the 2023 Stormwater Utility Operating Budget shall hereby be amended, if the grant is awarded, to reflect the funding to be received from the grant.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75291

File ID: 75291

File Type: Resolution

Status: Item Referred

Version: 2

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/28/2022

File Name: SUBSTITUTE: A resolution authorizing a non-competitive service contract with Eppstein Uhen Architects, LLC for professional architecture and engineering design consulting services for the State Street Campus Garage redevelopment project at 415 N. Lake Str

Final Action:

Title: SUBSTITUTE: A resolution authorizing a non-competitive service contract with Eppstein Uhen Architects, LLC for professional architecture and engineering design consulting services for the State Street Campus Garage redevelopment project at 415 N. Lake Street. (2nd AD)

Notes: Bryan Cooper

Sponsors: Satya V. Rhodes-Conway And Patrick W. Heck

Effective Date:

Attachments: Eppstein Uhen Architects, Inc. - Non-Competitive Selection Request - CC Approval Required December 2022.pdf

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: Imparker@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	12/28/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Common Council (1/17/23)					
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.					

Text of Legislative File 75291

Fiscal Note

The proposed resolution authorizes a non-competitive service contract with Eppstein Uhen Architects, LLC for professional architecture and engineering design consulting services for the

State Street Campus Garage redevelopment project. This service contract will cover the public development portion of the project, at an amount not to exceed \$2,100,000. The 2023 Capital Budget includes \$48m for the State Street Campus Garage Replacement project supported by \$29.5m in Non-General Fund GO Borrowing and \$18.5m in Parking Reserves. No additional appropriation is required.

Title

SUBSTITUTE: A resolution authorizing a non-competitive service contract with Eppstein Uhen Architects, LLC for professional architecture and engineering design consulting services for the State Street Campus Garage redevelopment project at 415 N. Lake Street. (2nd AD)

Body

PREAMBLE:

The City of Madison Parking Utility is planning to reconstruct the State Street Campus Garage at 415 N. Lake Street and intercity bus terminal in cooperation with Mortenson Development as part of the larger State Street Campus Garage Mixed-Use Project to also include private housing. Link to project City Engineering's project page <https://www.cityofmadison.com/engineering/projects/state-street-campus-garage-mixed-use-project>.

Mortenson Development has enlisted Eppstein Uhen Architects, LLC for the architectural and engineering design services for the private development portion of this project. This non-competitive selection is a request to authorize the City to also enter into a purchase of service contract for professional architecture and engineering design services with Eppstein Uhen Architects, LLC for the public development portion of the project to ensure consistency between the design of both the public and private portions of this mixed-use redevelopment. Services primarily include professional architect and engineer services for the design, construction documents, bidding, construction administration, and warranty services for the public development portion of the State Campus Garage Redevelopment Project. Eppstein Uhen Architects, LLC was previously contracted to do the conceptual design and assist with entitlement approvals for the garage and inter-city bus terminal for the City of Madison per resolution (RES-21-00518). This non-competitive contract will allow for continued continuity of the design process.

WHEREAS, on April 26, 2021, the Common Council approved resolution (RES-21-00295) establishing a process to select a development team to partner with on the development of the State Street Campus Garage Mixed Use Project; and

WHEREAS, per the process outlined in RES-21-00295, upon review of submitted proposals, the Finance Committee directed staff to begin negotiating with Mortenson Development; and

WHEREAS, on December 6, 2022, the Common Council approved a resolution authorizing the City to execute a Development Agreement with Mortenson Development (RES-22-00832); and

WHEREAS, Mortenson Development has selected the firm Eppstein Uhen Architects, LLC to serve as the architect for the private development; and

WHEREAS, the PCED Director, Economic Development Division Staff, Transportation and Parking Utility Staff, and Engineering Facilities Staff in the interest of project consistency and coordination between the public development and private development, recommends that the City contract with the same design team (Eppstein Uhen Architects, LLC) for all remaining professional architecture and engineering design, construction documentation, bidding assistance, construction administration, and warranty services for the public development as will be used for the private development; and

WHEREAS, MGO 4.26 requires Common Council approval of service contracts of \$50,000 or more if the contractor was not selected through a competitive selection process, and the reasons for selecting this contractor are set forth above and in the attached Noncompetitive

Selection Request Form.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are authorized to execute a service contract with Eppstein Uhen Architects, LLC for the purpose and ~~at the price described above.~~ a price not to exceed \$2,100,000.



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 12/22/2022

Requisition Number: (8 characters)

Requestor Name: Bryan Cooper

Requestor Phone Number: 608-698-6789

Requestor Email: bcooper@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 82 PARKING

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$2,100,000.00

Vendor Name: Eppstein Uhen Architects, Inc.

Product/Service Description: professional architecture and engineering consulting services

- \$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.
- OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.

- 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The City of Madison Parking Utility is planning to reconstruct the State Street Campus Garage at 415 N. Lake Street and intercity bus terminal in cooperation with Mortenson Development as part of the larger State Street Campus Garage Mixed-Use Project to also include private housing. Link to project City Engineering's project page <https://www.cityofmadison.com/engineering/projects/state-street-campus-garage-mixed-use-project> .

Mortenson Development has enlisted Eppstein Uhen Architects, Inc. for the architectural and engineering design services for the private development portion of this project. This non-competitive selection is a request to authorize the City to also enter into a purchase of service contract for professional architecture and engineering design services with Eppstein Uhen Architects, Inc. for the public development portion of the project to ensure consistency between the design of both the public and private portions of this mixed-use redevelopment. Services primarily include professional architect and engineer services for the design, construction documents, bidding, construction administration, and warranty services for the public development portion of the State Campus Garage Redevelopment Project. Eppstein Uhen Architects, Inc. was previously contracted to do the conceptual design and assist with entitlement approvals for the garage and inter-city bus terminal for the City of Madison per resolution (RES-21-00518). This non-competitive contract will allow for continued continuity of the design process.

COMMENTS REGARDING PURCHASES OVER \$50,000

The of Madison has paid EUA a total of \$281,983 since 2014. Of that total, \$159,513 was competitively selected, and \$122,470 was non-competitively selected.

Date:

Submit



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75214

File ID: 75214

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: WATER UTILITY BOARD

File Created Date : 12/15/2022

File Name: Authorizing the Mayor and City Clerk to enter into an agreement with the University of Wisconsin-Madison to allow sanitary sewer discharge from the treatment facility at Well 19.

Final Action:

Title: Authorizing the Mayor and City Clerk to enter into an agreement with the University of Wisconsin-Madison to allow sanitary sewer discharge from the treatment facility at Well 19.

Notes:

Sponsors: Regina M. Vidaver

Effective Date:

Attachments: Well 19 Sanitary Sewer Discharge Agreement (Final).pdf

Enactment Number:

Author: Kelly Miess, PE, Madison Water Utility

Hearing Date:

Entered by: ajones@madisonwater.org

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Water Utility	12/15/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Water Utility Board (1/24/23), Common Council (2/7/23)					
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.					
	Notes:	Additional referral to Water Utility Board.					
1	FINANCE COMMITTEE	01/04/2023	Refer	WATER UTILITY BOARD			
	Action Text:	This Resolution was Refer to the WATER UTILITY BOARD					

Text of Legislative File 75214

Fiscal Note

The resolution authorizes the Mayor and City Clerk to enter into an Agreement with the University of Wisconsin, Board of Regents to allow Madison Water Utility to discharge

wastewater to the University sanitary sewer system. This agreement will be funded out of the Water Utility General Operating Budget and based on the current City of Madison sewer rates. Maximum cost per year, based on 2022 sewer rates and a maximum daily volume of 28,000 gallons, will be \$47,277.70. No additional appropriation is required.

Title

Authorizing the Mayor and City Clerk to enter into an agreement with the University of Wisconsin-Madison to allow sanitary sewer discharge from the treatment facility at Well 19.

Body

WHEREAS, the City of Madison Water Utility (the "Utility") owns and operates a public drinking water well, booster pump and storage facility (Well 19) on lands owned by the University of Wisconsin-Madison (the "University") at 2526 Lake Mendota Drive (the "Property"). Well 19 provides safe drinking water to the public, including the UW Hospital complex, most of the University complex and the Village of Shorewood Hills; and,

WHEREAS, in 2023 the Utility will be installing an iron, manganese and radium treatment system (the "Treatment System") at Well-19 to reduce the levels of these naturally occurring contaminants in the drinking water, thereby improving the water quality of the drinking water produced and stored at the facility (the "Project"); and,

WHEREAS, the Treatment System will produce discharge that needs to be disposed of in a sanitary sewer system. The City's nearest sanitary sewer main is approximately one mile away, however the University's sanitary sewer system, serving the nearby Eagle Heights student housing complex, is adjacent to the Property in Lake Mendota Drive. In addition, Well 19 is already connected with the University's sewer, for relatively small amounts of daily flow to enter the system at that connection; and,

WHEREAS, it is in best interests of both the City and the University to install the Treatment System at Well 19; and

WHEREAS, the University is agreeable to allowing the City to use the University's sanitary sewer main for the purposes of the treatment of the drinking water at Well 19.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are authorized to enter into an agreement with the University of Wisconsin-Madison to allow sanitary sewer discharge from the treatment facility at Well 19, in a format approved by the City Attorney and on terms consistent with the agreement attached hereto.

AGREEMENT TO ALLOW SANITARY SEWER DISCHARGE AT WELL 19
Between the City of Madison and the University of Wisconsin-Madison

THIS AGREEMENT, entered into by and between the City of Madison, a Wisconsin municipal corporation (hereinafter referred to as “City”), and the Board of Regents of the University of Wisconsin (“University”), is effective as of the date by which both parties have signed hereunder.

RECITALS

WHEREAS, the University owns the lands located at 2526 Lake Mendota Drive in Madison, WI (the “Property”), which lands are subject to an easement granted to the City (Doc. No. 1227865) that allows the use of the land for public water supply purposes. The City has built and operates a public drinking water well, booster pump and storage facility on the Property (“Well 19”). Well 19 provides safe drinking water to the public, including the UW Hospital complex, most of the University complex and the Village of Shorewood Hills; and,

WHEREAS, in 2023 the City of Madison Water Utility (the “Utility”) will be installing an iron, manganese and radium treatment system (the “Treatment System”) at Well-19 to reduce the levels of these naturally occurring contaminants in the drinking water, thereby improving the water quality of the drinking water produced and stored at the facility (the “Project”); and,

WHEREAS, the Treatment System will produce discharge that needs to be disposed of in a sanitary sewer system. The City’s nearest sanitary sewer main is approximately one mile away, however the University’s sanitary sewer system, serving the nearby Eagle Heights student housing complex, is adjacent to the Property in Lake Mendota Drive. In addition, Well 19 is already connected with the University’s sewer, for relatively small amounts of daily flow to enter the system at that connection; and,

WHEREAS, it is in best interests of both the City and the University (the “Parties”) to install the Treatment System at Well 19; and

WHEREAS, the University is agreeable to allowing the City to use the University’s sanitary sewer main for the purposes of the treatment of the drinking water at Well 19, subject to the terms and conditions set forth in this agreement;

WHEREAS, Section 66.0301 Wisconsin Statutes, authorizes cities, villages, towns, counties, and other public agencies to enter into agreements for the joint exercise of any power or duty required or authorized by law.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, the Parties agree as follows:

1. **Purpose.** The purpose of this Agreement to Allow Sanitary Sewer Discharge at Well 19 (the “Agreement”) is to set forth the terms and conditions between the City and the University under which the City will be authorized to discharge wastewater from the

Treatment System to be constructed at Well 19 as part of the Project. This Agreement will address the quantity of the discharge authorized, and the manner in which the Utility will pay the University for this sanitary sewer service.

2. Term. This Agreement shall remain in effect until such time as the Treatment System at Well 19 is no longer in service, or City or Madison Metropolitan Sewerage District sanitary sewer facilities are installed adjacent to the Property and other sewer connections can be made to serve the Property. Alternatively, this Agreement may be terminated upon the mutual agreement of the Parties.
3. Connection; Measurement.
 - a. Connection. As part of the Project, and to provide for the safe discharge of contaminants from the Treatment System, the University will allow the Utility to connect Well 19 to the closet connection point in the University sanitary sewer system. Once this connection is made, the University will allow the Utility to discharge wastewater from Well 19 to the University sanitary sewer system. The Utility shall bear all costs of the connection and obtain any permits or other approvals necessary for the work,
 - b. Volume. Unless advance approval in writing is obtained by the University, the Utility shall not exceed a maximum daily volume of 28,000 gallons of discharge from Well 19 (“Daily Volume”).
 - c. Holding Tank. The Daily Volume will be held in a Utility-owned and operated backwash tank on the Well 19 site.
 - d. Flow Control. The Daily Volume will be discharged from the backwash tank to the University’s sanitary sewer system at a rate and timeframe chosen by the University to lessen the impact on the University’s sanitary sewer system provided that the 28,000 gallons per 24-hours volume can be met.
 - e. Maintenance Outages. The Utility agrees to temporarily withhold its sewer discharge for maintenance or emergency repairs of the University sanitary sewer system. The Utility has the ability to hold discharge in the backwash tank for durations of up to two days. For longer outages, the Utility will temporarily shut down the well or bypass the well’s filtration system, thereby eliminating the backwash discharge. The University shall contact the 24/7 Water Utility Operator at 608-266-4665 for all requests to stop Utility sewer discharge at Well 19. For non-emergency maintenance outages, the University shall provide a minimum of three working days’ notice to the Utility.
 - f. Metering. The Utility will install, own and maintain a meter between the backwash tank and the discharge point for the purpose of recording flow rates and volumes discharged into the University’s sewer system. The meter will be fixed with an end point and will be connected to the Utility’s Advanced Metering Infrastructure (AMI) system. Data will be recorded and provided to the University for billing purposes and flow rate and timing verification.

- g. Sewer Charges. The rate for the use of the University’s sanitary sewer shall be the City of Madison Sewer Utility’s flat rate for unmetered customers, as those rates are adjusted and established by the City of Madison Common Council (2022 rates: \$0.004626 per gallon).
 - h. Credit. Rather than invoice the Utility for the monthly sewer charges, the Utility will determine the sewer charges due under this Section and credit the University’s monthly water account *<sub-account to be determined>* by the monthly sewer fee it incurs.
 - i. Records. The Utility shall provide the University with all flow, metering and billing information generated under this Section upon request.
4. Liability. Each party shall be responsible for its own acts, errors or omissions and for the acts, errors or omissions of its employees, officers, officials, agents, boards, committees and commissions, and shall be responsible for any losses, claims, and liabilities that are attributable to such acts, errors, or omissions including providing its own defense, arising out of this Agreement. In situations involving joint liability, each party shall only be responsible for such losses, claims, and liabilities that are attributable to its own acts, errors, or omissions and the acts, errors or omissions of its employees, officers, officials, agents, boards, committees and commissions. It is not the intent of either party to waive, limit or otherwise modify the protections and limitations of liability found in Wis. Stat. 893.80 or 893.82 or any other protections available to the parties by law. This paragraph shall survive the termination or expiration of this agreement.
5. Nondiscrimination. The Parties agree to abide by their own respective non-discrimination policies and procedures during the Term of this Agreement. Further, the Parties agree that this Agreement does not subject any Party to the other’s jurisdiction for the administration of such matters.
6. Notice. Any notice or offer or demand required to be sent hereunder shall be sent by United States mail at the Parties’ respective addresses set forth below. Each notice shall be deemed to have been received on the date of postmark, if sent by certified mail, postage prepaid, addressed to:

<u>Name</u>	<u>Address</u>
City of Madison	General Manager, Water Utility 119 East Olin Ave. Madison, WI 53713
University of Wisconsin-Madison	Assistant Vice Chancellor UW-Madison Environment, Health & Safety Department 30 East Campus Mall Madison, WI 53715

7. Final Agreement. This Agreement entered into by the Parties on this date constitute the entire agreement of the Parties with respect to the subject matter hereof, and may only be modified or supplemented by an additional writing between the Parties. This Agreement shall be governed by, construed, interpreted, and enforced in accordance with the laws of the State of Wisconsin. The invalidity of any provision of this Agreement shall not impair or affect in any manner the validity, enforceability or effect of the rest of this Agreement.
8. Construction. The Parties acknowledge that this Agreement is the product of negotiations between the Parties and that, prior to the execution hereof, each Party has had full and adequate opportunity to have this Agreement reviewed by, and to obtain the advice of, its own legal counsel with respect hereto. Nothing in this Agreement shall be construed more strictly for or against, any Party because that Party's attorney drafted this Agreement or any part hereof.
9. No Waiver. No failure to exercise, and no delay in exercising, any right, power or remedy hereunder on the part of City or University shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event of default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided by City or University therein. A waiver of any covenant, term of condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.
10. Change in Law/Severability. If any part, term, or provision of this Agreement is held by a court of competent jurisdiction to be illegal or otherwise unenforceable by a change in state or federal law, such illegality or unenforceability shall not affect the validity of any other part, term, or provision and the rights of the parties will be construed as if the invalid part, term or provision was never part of the Agreement.
11. No Third Party Beneficiary. This Agreement is intended to be solely between City and University. Nothing in this Agreement accords any third party any legal or equitable rights whatsoever which may be enforced by any nonparty to this Agreement.
12. Conflict Resolution. The Parties pledge their good faith to resolve any concerns or disputes that arise regarding their respective obligations under this Agreement. Either party may at any time request a meeting with the other party to discuss a concern relating to this Agreement. Nothing in this section is intended to prevent either party from seeking any remedy available to it under this Agreement from a court of competent jurisdiction in Dane County, Wisconsin as described in Section 13. The Parties agree that specific performance is an appropriate remedy for any breach of this Agreement and that a party need not show that damages are not a sufficient remedy to obtain specific performance by the other party.
13. Enforcement. Any act by either party in violation of this Agreement shall be remedied by the courts of the State of Wisconsin. This Agreement is intended to provide both parties with the right and standing to seek any available legal or equitable remedy to enforce or seek damages for the breach of this Agreement.

14. Binding Effect. The parties have entered into this Agreement under the authority of Wis. Stat. § 66.0301(2). The parties agree that this Agreement shall be binding upon both parties.
15. Authority. Each party warrants for itself that it has complied with all applicable statutes, rules, orders, ordinances, requirements and regulations to execute this Agreement, and that the person or persons executing this Agreement on its behalf is authorized to do so.
16. Counterparts; Electronic Delivery. This Agreement and any document executed in connection herewith may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute the same document. Signatures on this Agreement may be exchanged between the parties by facsimile, electronic scanned copy (.pdf) or similar technology and shall be as valid as original; and this Agreement may be converted into electronic format and signed or given effect with one or more electronic signature(s) if the electronic signature(s) meets all requirements of Wis. Stat. ch. 137 or other applicable Wisconsin or Federal law. Executed copies or counterparts of this Agreement may be delivered by facsimile or email and upon receipt will be deemed original and binding upon the parties hereto, whether or not a hard copy is also delivered. Copies of this Agreement, fully executed, shall be as valid as an original.

IN WITNESS WHEREOF, the PARTIES hereto have caused this Agreement to be executed by their proper officers on the day and year written below.

FOR THE UNIVERSITY OF WISCONSIN-MADISON

Laurent Heller
Vice Chancellor for Finance and Administration

Date

FOR THE CITY OF MADISON

Satya Rhodes-Conway, Mayor

Date

Maribeth Witzel-Behl, City Clerk

Date

Countersigned:

David P. Schmiedicke, Finance Director

Date

Approved as to form:

Michael Hass, City Attorney

Date

Execution of this Agreement by the City of Madison is authorized by Resolution Enactment No. RES 23-_____, ID No. _____, adopted by the Common Council of the City of Madison on _____, 2023.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 74972

File ID: 74972

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: TRANSPORTATION COMMISSION

File Created Date : 12/01/2022

File Name: Authorizing the Mayor and the City Clerk to enter into an Agreement with Dane County to provide \$19,300 in assistance to Metro Transit for transit information services, promotion efforts, and operations for calendar year 2023, and \$5,000 to the Greater

Final Action:

Title: Authorizing the Mayor and the City Clerk to enter into an Agreement with Dane County to provide \$19,300 in assistance to Metro Transit for transit information services, promotion efforts, and operations for calendar year 2023, and \$5,000 to the Greater Madison MPO to support the County Specialized Transportation activities for calendar year 2023.

Notes:

Sponsors: Keith Furman

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: sharnish@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Metro Transit	12/01/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Transportation Commission (1/11/23), Finance Committee (1/9/23), Common Council (1/17/23).					
1	COMMON COUNCIL	01/03/2023	Refer	TRANSPORTATION COMMISSION			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.					
	Notes:	Additional referral to Finance Committee.					
1	TRANSPORTATION COMMISSION	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text:	This Resolution was Refer to the FINANCE COMMITTEE					

Text of Legislative File 74972

Fiscal Note

The proposed resolution authorizes the agreement between the Greater Madison MPO, Metro Transit, and Dane County that provides \$19,300 to Metro Transit and \$5,000 to the Greater Madison MPO for transit information services, promotion efforts and specialized transportation services during 2023. The adopted 2023 operating budgets for both the Planning Division/MPO and Metro Transit include the Dane County funding amounts and the associated expenditures for this agreement.

Title

Authorizing the Mayor and the City Clerk to enter into an Agreement with Dane County to provide \$19,300 in assistance to Metro Transit for transit information services, promotion efforts, and operations for calendar year 2023, and \$5,000 to the Greater Madison MPO to support the County Specialized Transportation activities for calendar year 2023.

Body

WHEREAS, the 2023 Dane County budget includes various technical assistance and coordination efforts regarding the provision of specialized transportation services; and

WHEREAS, the budget includes funding support for Metro Transit in the amount of \$19,300 for transit information services, promotion efforts and operations for the calendar year 2022, and \$5,000 to the Greater Madison MPO to support the 2023 Dane County coordination activities; and

WHEREAS, Metro Transit and the Greater Madison MPO have included these amounts in their respective budgets;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Clerk are authorized to enter into an agreement with Dane County for providing services to Metro Transit and the Greater Madison MPO for the 2023 calendar year for a total of \$24,300.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75220

File ID: 75220

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/16/2022

File Name: Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Group Access Service for the City of Madison for the calendar year 2023.

Final Action:

Title: Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Group Access Service for the City of Madison for the calendar year 2023.

Notes:

Sponsors: Keith Furman, Erik Paulson And Barbara Harrington-McKinney

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: sharnish@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Metro Transit	12/16/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Transportation Commission (1/11/23), Finance Committee (1/9/23), Common Council (1/17/23).					
1	COMMON COUNCIL	01/03/2023	Refer	TRANSPORTATION COMMISSION			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.					
	Notes:	Additional referral to Finance Committee.					
1	TRANSPORTATION COMMISSION	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text:	This Resolution was Refer to the FINANCE COMMITTEE					

Text of Legislative File 75220

Fiscal Note

The proposed resolution authorizes the agreement between Metro Transit and Dane County to use State 85.20 transit funding received by Metro Transit for the provision of Group Access

Service located in the City of Madison. Dane County will provide approximately \$180,134 of Highway Department funds, and Metro Transit will provide approximately \$154,356 of State 85.20 Operating Assistance funding. Funding for 2023 is included in Metro Transit's Operating Budget. No additional appropriation is required.

Title

Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Group Access Service for the City of Madison for the calendar year 2023.

Body

WHEREAS, the City of Madison and Dane County cooperate on the funding of several special transportation programs, including Group Access Service for older adults and individuals with disabilities for group transportation such as congregate meals, group shopping and adult daycare, in the Metro Transit service area; and,

WHEREAS, the City of Madison is eligible to receive Section 85.20 (§85.20 Wis. Stats.) urban mass transit aids from the State of Wisconsin for eligible transit activities within the Metro Transit service area; and,

WHEREAS, Dane County's total anticipated net costs of the Group Access Service for 2023 is \$334,490 for service within the Metro Transit service area; and,

WHEREAS, Metro Transit will pass through to Dane County an amount not to exceed \$154,356 of State Section 85.20 funds with the remaining coming directly to Dane County from Highway Department funds;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Clerk are authorized to enter into an agreement with Dane County to provide for a pass-through of Section 85.20 funds of approximately \$154,356 for the calendar year 2023.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75221

File ID: 75221

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/16/2022

File Name: Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Volunteer Driver Escort Services for the City of Madison for the calendar year 2023.

Final Action:

Title: Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Volunteer Driver Escort Services for the City of Madison for the calendar year 2023.

Notes:

Sponsors: Keith Furman, Erik Paulson And Barbara Harrington-McKinney

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: sharnish@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Metro Transit	12/16/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Transportation Commission (1/11/23), Finance Committee (1/9/23), Common Council (1/17/23).					
1	COMMON COUNCIL	01/03/2023	Refer	TRANSPORTATION COMMISSION			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.					
	Notes:	Additional referral to Finance Committee.					
1	TRANSPORTATION COMMISSION	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text:	This Resolution was Refer to the FINANCE COMMITTEE					

Text of Legislative File 75221

Fiscal Note

The proposed resolution authorizes an agreement between Metro Transit and Dane County related to Volunteer Escort Services within the Metro Transit service area. Metro Transit will

pass-through approximately \$71,000 in State of Wisconsin urban mass transit aid to Dane County. Remaining costs of the program will be provided by Dane County. Funding is included in Metro's 2023 Adopted Operating Budget and no additional appropriation is required.

Title

Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Volunteer Driver Escort Services for the City of Madison for the calendar year 2023.

Body

WHEREAS, the city of Madison is eligible to receive State 85.20 (§85.20 Wis. Stats.) urban mass transit aids from the State of Wisconsin for eligible activities within the Metro Transit service area; and,

WHEREAS, Dane County's total anticipated cost of Volunteer Escort Services for senior citizens (65 years old and older) and for individuals with disabilities is \$257,964 from January 1, 2023 through December 31, 2023 for service within the Metro Transit service area; and,

WHEREAS, Metro Transit wishes to pass through to Dane County \$71,000 of State 85.20 funds with the remaining amount, of approximately \$186,964, to be provided by Dane County from the County General Purpose Revenue and other funds; and,

WHEREAS, the City and the County plan to maintain cooperative funding for this program, the purpose of which is to transport elderly and disabled individuals who are unable to use existing transportation or for whom no transportation resource is available; and,

WHEREAS, it is in the best interest of the City and the County to take advantage of the Section 85.20 funds for the full programs;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Clerk are authorized to enter into an agreement with Dane County to provide for the pass-through of approximately \$71,000 in Section 85.20 funds for the purpose of providing Volunteer Escort Services in the calendar year 2023 with the remaining amount of approximately \$186,964 to be provided by Dane County from the County General Purpose Revenue and other funds.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75222

File ID: 75222

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/16/2022

File Name: Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County for the purpose of providing Metro Transit with State 85.21 funding given to Dane County for the provision of accessible transportation for eligible persons within Metr

Final Action:

Title: Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County for the purpose of providing Metro Transit with State 85.21 funding given to Dane County for the provision of accessible transportation for eligible persons within Metro Transit's service area in the calendar year 2023.

Notes:

Sponsors: Keith Furman, Erik Paulson And Barbara Harrington-McKinney

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: sharnish@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Metro Transit	12/16/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Transportation Commission (1/11/23), Finance Committee (1/9/23), Common Council (1/17/23).					
1	COMMON COUNCIL	01/03/2023	Refer	TRANSPORTATI ON COMMISSION			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.					
	Notes:	Additional referral to Finance Committee.					
1	TRANSPORTATION COMMISSION	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text	This Resolution was Refer to the FINANCE COMMITTEE					

Text of Legislative File 75222

Fiscal Note

The proposed resolution authorizes an agreement for Dane County to provide State 85.21 funding of approximately \$267,907 to Metro Transit for the transportation of seniors and persons with physical disabilities. Funding for the program is included in Metro Transit's 2023 Operating Budget.

Title

Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County for the purpose of providing Metro Transit with State 85.21 funding given to Dane County for the provision of accessible transportation for eligible persons within Metro Transit's service area in the calendar year 2023.

Body

WHEREAS, the Wisconsin Department of Transportation provides State 85.21 (§85.21 Wis. Stats.) funding to Dane County for transit services for person who are seniors (65 years old or older) and / or persons with physical disabilities; and,

WHEREAS, each year Dane County provides Metro Transit with a portion of its 85.21 allocation to assist the Transit Utility in the operation of its paratransit services; and,

WHEREAS, funding for this program (§85.21) provides a revenue source for Metro's ADA Paratransit Program, a service required under the federal regulation and is estimated to fund in 2023 approximately 6417 trips for (un-specified) individuals; and,

WHEREAS, this program is an example of a model cooperative funding program to the mutual benefit of both transit and human services;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Clerk are authorized to enter into an agreement with Dane County to receive Specialized Transportation Assistance funding in an amount not to exceed \$267,907 for the provision by Metro Transit of eligible ADA paratransit program services in the Transit Utility's ADA paratransit service area during the calendar year 2023.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75241

File ID: 75241

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/20/2022

File Name: Authorizing the Transit General Manager to file an application for a Section 5309 Small Starts Discretionary Grant

Final Action:

Title: Authorizing the City of Madison and/or the Transit General Manager to file an application for a Section 5309 Small Starts Discretionary Grant with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT and the 13(c) agreement with Teamsters Local No. 695.

Notes:

Sponsors: Keith Furman, Erik Paulson And Grant Foster

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: sharnish@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Metro Transit	12/20/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Transportation Commission (1/11/23), Finance Committee (1/9/23), Common Council (1/17/23).					
1	COMMON COUNCIL	01/03/2023	Refer	TRANSPORTATION COMMISSION			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.					
	Notes:	Additional referral to Finance Committee.					
1	TRANSPORTATION COMMISSION	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text:	This Resolution was Refer to the FINANCE COMMITTEE					

Text of Legislative File 75241

Fiscal Note

The proposed resolution authorizes the application and execution of a grant agreement for at

least \$103 million in funds from the U.S. Department of Transportation's Federal Transit Administration Small Starts grant program. These funds will be used to support construction of the East-West Bus Rapid Transit Project. The grant funds and local match are included within the 2022 and 2023 Adopted Capital Budget within the Department of Transportation.

Title

Authorizing the City of Madison and/or the Transit General Manager to file an application for a Section 5309 Small Starts Discretionary Grant with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT and the 13(c) agreement with Teamsters Local No. 695.

Body

The Section 5309 Small Starts Discretionary program provides funding to state and local governmental authorities for the construction of Rapid Transit projects. Under 49 U.S.C. §5309; IIJA §30005, \$4.6 billion in funds were made available for this program. The City of Madison was apportioned \$103 million to fund the East-West BRT project and may potentially offer additional funds as needed.

WHEREAS, The United States Department of Transportation recently apportioned a highly competitive Section 5309 Small Starts Discretionary grant to construct the Madison East-West BRT project; and

WHEREAS, the approved 2022 City of Madison Capital Budget included this anticipated grant and needed matching local funds; and

WHEREAS, as a condition of the assistance, the City of Madison must provide all annual certifications and assurances required by FTA and negotiate an agreement relating to the protection of mass transit employees under the provisions of Section 5333(b), formerly Section 13 (c) of the Federal Transit Act, as amended; and

WHEREAS, the U.S. Department of Transportation's Master Agreement contains a provision which requires the City to indemnify, save and hold harmless the Federal Government against any liability, including costs and expenses, resulting from any willful or intentional violation by the City of Proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under the projects; and

WHEREAS, pursuant to APM 1-1, the inclusion of such a provision requires the express approval of the Common Council,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MADISON:

1. That the City of Madison and/or the Transit General Manager is authorized to execute and file applications for capital assistance for the Section 5309 Small Starts Discretionary Grant program on behalf of the City of Madison with FTA for Federal assistance authorized by 49 U.S.C. §5309; IIJA §30005, or other Federal Statutes authorizing the above-mentioned projects set forth in the preamble and administered by FTA.
2. That the Mayor and City Clerk are authorized to execute grant agreements for the aforementioned applications.
3. That the agreements with FTA will contain indemnification provisions negotiated by and acceptable to Metro staff, the City Attorney and the Risk Manager.

4. That while the indemnification clause increases the City's exposure to risk; the City has coverage for indemnification clauses under its current insurance policy, subject to the policy's terms and conditions.

5. That the Mayor and City Clerk are authorized to execute agreements pursuant to Section 5333 (b) under the Federal Transit Act, as amended, between the City of Madison, Wisconsin and Drivers, Salesmen, Warehousemen, Milk Processors, Cannery, Dairy Employees and Helpers Union Local 695, affiliated with the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America, with reference to this grant application.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75298

File ID: 75298

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/28/2022

File Name: Authorizing the Traffic Engineering Division to accept a federal grant for \$86,000 to maintain and expand a safety education program and authorizing the Mayor and City Clerk to enter into the grant contracts and State/Municipal Agreements with Wisconsin D

Final Action:

Title: Authorizing the Traffic Engineering Division to accept a federal grant for \$86,000 to maintain and expand a safety education program and authorizing the Mayor and City Clerk to enter into the grant contracts and State/Municipal Agreements with Wisconsin Department of Transportation.

Notes:

Sponsors: Satya V. Rhodes-Conway, Charles Myadze And Barbara Harrington-McKinney

Effective Date:

Attachments:

Author: Yang Tao

Enactment Number:

Entered by: ALarson2@cityofmadison.com

Hearing Date:

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Traffic Engineering Division	12/28/2022	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Transportation Commission (1/11/2023), Finance Committee (1/9/2023), Common Council (1/17/2023)						
1	COMMON COUNCIL	01/03/2023	Refer	TRANSPORTATI ON COMMISSION			Pass
	Action Text: A motion was made by Furman, seconded by Conklin, to Refer to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.						
	Notes: Additional referral to Finance Committee.						
1	TRANSPORTATION COMMISSION	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text: This Resolution was Refer to the FINANCE COMMITTEE						

Text of Legislative File 75298

Fiscal Note

The proposed resolution authorizes Traffic Engineering to accept a federal grant for \$86,000 to maintain and expand a safety education program. The City's match for this grant is \$21,500. Traffic Engineering's 2023 adopted operating budget appropriates \$81,600 for the grant and associated local match. Funds from the grant must be spent by June of 2024. Traffic Engineering will seek to appropriate any remaining funds on the grant through either the 2023 mid-year resolution or as part of their 2024 operating budget request.

Title

Authorizing the Traffic Engineering Division to accept a federal grant for \$86,000 to maintain and expand a safety education program and authorizing the Mayor and City Clerk to enter into the grant contracts and State/Municipal Agreements with Wisconsin Department of Transportation.

Body

WHEREAS, the City of Madison Traffic Engineering Division recognizes an increased need to educate children and adults in traffic safety; and

WHEREAS, the pedestrian/bicycle safety section within the Traffic Engineering Division administers this type of program for the City of Madison; and

WHEREAS, the City of Madison is anticipating to receive federal grant funds in the amount of \$86,000 through Wisconsin Department of Transportation (WisDOT) for the purpose of safety education for children for 2023; and

WHEREAS, WisDOT's federal contract language requires the City to indemnify and save harmless WisDOT and the Federal Highway Administration (FHWA) from damages to persons or property resulting from negligence of the City in connection with performance of the contract; and

WHEREAS, City APM 1-1 requires Council approval whenever the City indemnifies another party;

NOW, THEREFORE, BE IT RESOLVED that the Traffic Engineering Division of the City of Madison Transportation Department be authorized to accept \$86,000 from Wisconsin Department of Transportation for a bicycle safety education program and the Mayor and City Clerk are authorized to sign Project agreements contracts and State/Municipal Agreements for the years 2023 (5992 -08-48); and

BE IT FURTHER RESOLVED that the City is authorized to indemnify and save harmless WIDOT and the Federal Highway Administration (FHWA) from damages to persons or property resulting from negligence of the City in connection with performance of these contracts.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75272

File ID: 75272

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: BOARD OF PARK COMMISSIONERS

File Created Date : 12/23/2022

File Name: Authorizing the City to execute a use agreement with Change Golf Instruction, LLC to make it a preferred golf instruction provider at the City golf courses for 2023-2027 and authorizing City golf staff to conduct private lessons at City golf courses when

Final Action:

Title: Authorizing the City to execute a use agreement with Change Golf Instruction, LLC to make it a preferred golf instruction provider at the City golf courses for 2023-2027 and authorizing City golf staff to conduct private lessons at City golf courses when not on-duty.

Notes:

Sponsors: Yannette Figueroa Cole And William Tishler

Effective Date:

Attachments:

Enactment Number:

Author:

Hearing Date:

Entered by: nmiller@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Parks Division	12/23/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Board of Park Commissioners (1/11/23), Common Council (1/17/23)					
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.					
	Notes:	Additional referral to Board of Park Commissioners.					
1	FINANCE COMMITTEE	01/04/2023	Refer	BOARD OF PARK COMMISSIONERS			
	Action Text:	This Resolution was Refer to the BOARD OF PARK COMMISSIONERS					

Text of Legislative File 75272

Fiscal Note

The proposed resolution authorizes a three-year agreement with Change Golf Instruction, LLC that may be renewed for two additional one-year periods. The agreement makes Change Golf Instruction, LLC a preferred golf instruction provider at the City golf courses. In exchange for this designation, allowing clubhouse promotion, and providing storage space at the City's golf courses, Change Golf Instruction will pay the City \$3,000 in 2023, \$3,250 in 2024 and \$3,500 in each year from 2025 through 2027. The revenues will be recognized in the Golf Enterprise Fund.

Title

Authorizing the City to execute a use agreement with Change Golf Instruction, LLC to make it a preferred golf instruction provider at the City golf courses for 2023-2027 and authorizing City golf staff to conduct private lessons at City golf courses when not on-duty.

Body

WHEREAS, Change Golf Instruction, LLC. is the successor entity to a private business (Golf Revolution, LLC) that began offering adult and junior golf lessons at the City's four golf courses (The Glen, Monona, Odana Hills, and Yahara Hills, collectively, the "Courses") in 2015; and,

WHEREAS, Change Golf Instruction's mission is to provide an accessible and affordable way to experience golf in Madison; and,

WHEREAS, it is in the City's interests to expand interest in the game of golf at its Courses and in the Madison area; and,

WHEREAS, User, when operating as Change Golf Instruction LLC, and while acting pursuant to the terms of a preceding Golf Course Use Agreement, provided a valuable service, golf instruction, to customers of the City's courses from 2016-2022; and,

WHEREAS, by entering in to a new Use Agreement with User that will make User a preferred golf instruction provider at the Courses, the City will be providing a service to its Course customers and helping to expand interest in the game of golf and use of the Courses.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are authorized to enter into a Use Agreement with Change Golf Instruction, LLC making it a preferred golf instruction provider at the Courses, as well as allowing Change Golf Instruction to place promotional materials in the City's clubhouses and use designated storage space at the Courses, in a format that is approved by the City attorney, the Parks Superintendent and the Risk Manager; and

BE IT FURTHER RESOLVED that the Use Agreement shall be for three years (2023-2025) with the option of two one-year renewals; and,

BE IT FURTHER RESOLVED that Change Golf Instruction's use of the City's Courses pursuant to the Agreement shall not be exclusive of other private lesson providers; and,

BE IT FURTHER RESOLVED that, pursuant to Madison General Ordinances Sec. 3.35(5)(b), the City's golf course employees may offer private lessons at the City's courses while not on-duty with the City, either on their own, through Change Golf Instruction LLC or some other provider, it being the case that the City's golf facilities are available to any person to conduct such lessons, provided the employees off-duty employment does not cause or result in any violation of Sec. 3.35; and,

BE IT FURTHER RESOLVED that if a City golf employee seeks to provide private golf lessons through Change Golf Instruction LLC, that Change Golf Instruction LLC shall agree to abide by specific terms that will ensure that the City's employees comply with the City's ethics code.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75287

File ID: 75287

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/27/2022

File Name:

Final Action:

Title: Authorizing the City Clerk's Office to participate in the U.S. Alliance for Election Excellence, and to accept a \$500,000 grant in 2023 and a \$1,000,000 grant in 2024 from the Center for Tech & Civic Life for planning and operationalizing safe and secure election administration infrastructure in City of Madison. Additionally, accepting a \$4,800 membership grant in 2023 and again in 2024. Amending the 2023 Adopted Operating Budget to increase the Clerk's Office supplies budget by \$500,000 and services budget by \$4,800.

Notes:

Sponsors: Satya V. Rhodes-Conway, Keith Furman, Yannette Figueroa Cole, Erik Paulson, Michael E. Verveer, Tag Evers, Brian Benford, William Tishler And Regina M. Vidaver

Effective Date:

Attachments: AllianceMemberAgreement.pdf,
Madison_AllianceGrantAgreement.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: mwitzel-behl@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Clerk's Office	12/27/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Common Council (1/17/23).					
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.					

Text of Legislative File 75287

Fiscal Note

The proposed resolution amends the Clerk's Office 2023 operating budget to accept \$504,800 in grant funds associated with planning and operationalizing safe and secure election

administration infrastructure in the City of Madison. The grant also includes \$1,004,800 in 2024 funds and will be included in the Clerk's office 2024 budget request.

Title

Authorizing the City Clerk's Office to participate in the U.S. Alliance for Election Excellence, and to accept a \$500,000 grant in 2023 and a \$1,000,000 grant in 2024 from the Center for Tech & Civic Life for planning and operationalizing safe and secure election administration infrastructure in City of Madison. Additionally, accepting a \$4,800 membership grant in 2023 and again in 2024. Amending the 2023 Adopted Operating Budget to increase the Clerk's Office supplies budget by \$500,000 and services budget by \$4,800.

Body

WHEREAS, the City of Madison has been named a finalist to become a 2023 Center for Election Excellence; and

WHEREAS, the U.S. Alliance for Election Excellence is developing a non-partisan program that will allow the City of Madison to collaborate with other Centers for Election Excellence to develop more resilient, trustworthy, and voter-centric election administration practices; and

WHEREAS, Contra Costa County, CA; Shasta County, CA; Greenwich, CT; Kane County, IL; Macoupin County, IL; Ottawa County, MI; Clark County, NV; Brunswick County, NC; and Forsyth County, NC, have also been designated as Centers for Election Excellence; and

WHEREAS, the goal of the City Clerk's Office is that each eligible voter will be able to cast a ballot and have that ballot counted; and

WHEREAS, the Center for Tech & Civic Life, a nonprofit 501(c)(3) organization, has decided to award \$1,500,000 in grant funding to the City of Madison to support election infrastructure needs; and

WHEREAS, grant funds will not be used to attempt to influence the outcome of any election; and

WHEREAS, the U.S. Alliance for Election Excellence is offering the City of Madison scholarship funds to fully cover the annual membership dues of \$4,800;

NOW, THEREFORE, BE IT RESOLVED, that the City of Madison accepts membership in the U.S. Alliance for Election Excellence and the membership grants of \$4,800 for annual dues in both 2023 and 2024; and

BE IT FURTHER RESOLVED, that the City of Madison accepts the grant funding provided to the City as a Center for Election Excellence of \$500,000 in 2023 and \$1,000,000 in 2024; and

BE FINALLY RESOLVED, that the Mayor, City Attorney, and Clerk's Office are authorized to execute agreements as needed with the U.S. Alliance for Election Excellence and the Center for Tech and Civic Life to accept membership and the associated grants.



U.S. Alliance for Election Excellence

Membership Agreement

We're thrilled you're here. This document lays out the rules and guidelines for participation in the U.S. Alliance for Election Excellence (the "Alliance"). This is a legal document. Please read it carefully, and please ask any questions you may have. You must consult your legal counsel to ensure that your participation complies with all applicable laws in your jurisdiction. If you have any questions for us, please feel free to reach out to our team to discuss in more detail.

Alliance Goals and Purpose:

The Alliance is here to learn from election officials, inspire them to excellence, and celebrate their success. To accomplish these goals, the Alliance will develop and establish a nonpartisan, nationwide certification program so that jurisdictions meeting certain performance standards may hold themselves out as Centers for Excellence.

Commitment to Nonpartisanship:

We are dedicated to supporting election officials and local governments of all size, partisanship, and geography by providing tools and resources that allow officials to conduct safe, secure, trustworthy, and inclusive elections. Our commitment to nonpartisanship is total. We will never attempt to influence the outcome of any election. Period.

In addition, Alliance partners will never:

- Touch live ballots or ballot tabulating equipment
- Give legal advice
- Require you to implement specific advice or recommendations

Benefits of Membership:

At this point in time, centers can choose to join the Alliance at the basic membership level or premium membership level. Both tiers reflect a paid membership model.

Basic Membership:

- Curated access to a selection of off-the-shelf, publicly-accessible election administration resources, document templates, and training materials
- Center-specific coaching and consulting from select Alliance partners, in the form of a \$800 credit towards the fair market value of Alliance partners' hourly consulting services
- Access to numerous multi-center group coaching and consulting sessions hosted by select Alliance partners on an hourly basis
- Invitations to numerous live and recorded trainings and demos hosted by select Alliance partners, as well as facilitated discussions among centers concerning topics related to best practices in election administration

Premium Membership: Includes services included in Basic Membership, plus:

- Center-specific coaching and consulting from select Alliance partners, in the form of a \$3,040 credit towards the fair market value of Alliance partners' consulting services on an hourly basis
- Additional multi-center group coaching and consulting sessions hosted by select Alliance partners on an hourly basis
- Additional invitations to live and recorded trainings and demos hosted by Alliance partners, as well as additional facilitated discussions among centers

Obligations of Membership:

Centers agree to pay annual membership dues to the Alliance and to make non-monetary (but highly significant) contributions to the broader activities of the Alliance. These non-monetary contributions are key components of Alliance membership, and—in addition to membership dues—are offered as *bona fide* consideration in exchange for the fair market value of Alliance partners' services.

Non-Monetary Contributions

A core purpose of the Alliance is to promote the exchange of information about best practices in all directions: from the Alliance partners to centers, between centers, and

from centers to the Alliance. One outcome of this exchange of information will be the creation of Values and Standards for Election Excellence (“the Standards”), which reflect nonpartisan excellence in election administration for local election departments across the county. Centers agree to contribute to the creation of the Standards by:

- Attending and participating in events hosted by the Alliance for the purpose of defining and developing the Standards;
- Attending and participating in events hosted by the Alliance for the purpose of developing measurements, tools, trainings, and materials to help election jurisdictions achieve the Standards;
- Providing written and verbal feedback on documents, forms, templates, and trainings generated by the Alliance that are related to the Standards;
- Sharing local best practices and, where permissible, non-confidential forms, templates, and documents with the Alliance to be used as models for other election jurisdictions seeking to achieve the Standards;
- Offering advice and support to Alliance partners and other centers;
- Sharing non-sensitive, non-confidential technical data and usage statistics and providing feedback about any Standards-related digital tools offered by Alliance partners and implemented by the center; and

Membership Dues

In addition to the participation requirements detailed above, centers agree to pay yearly dues to the Alliance in the following amounts:

- Basic Membership: \$1,600/year
- Premium Membership: \$4,800/year

Membership is valid for one calendar year and is renewable on an annual basis. If desired, you may pre-pay for more than one year of membership; simply contact us for arrangements.

Scholarships:

The Alliance has scholarship funds available to cover your membership dues in full, if doing so is permitted by law in your jurisdiction. By signing below, you agree to accept the Alliance’s scholarship and certify that doing so complies with applicable legal requirements. The Alliance will not send you an invoice for membership dues.

If you would like to decline the scholarship, simply contact us for arrangements.

Termination:

Participation can be terminated by any party for any reason. Refunds of Alliance member dues will be offered on a pro-rated basis based upon the Alliance partner services utilized as of the termination date.

If you agree to the above terms of membership, please sign and date below.

Signature: _____ Date: _____

Printed Name: _____

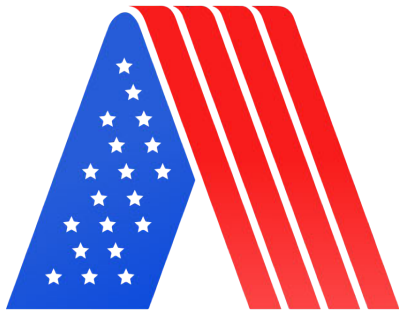
Signed on behalf of: _____

Legal counsel to signatory:

Signature: _____ Date: _____

Printed Name: _____

Signed on behalf of: _____



U.S. Alliance for Election Excellence

December 1, 2022

City of Madison
City Clerk's Office
Maribeth Witzel-Behl
210 Martin Luther King Jr Blvd
Room 103, City-County Building
Madison, WI 53703

I am pleased to inform you that based on and in reliance upon the information and materials provided by City of Madison the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of City of Madison ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$1,500,000 USD

Amount	\$500,000	\$1,000,000
Disbursement date	December 2022	December 2023

PURPOSE: CTCL is dedicated to educating the public about government and democracy in the United States and to working with government agencies to develop the skills, strategies and tools to engage their citizens. CTCL has decided to make this grant to support activities that are consistent with these purposes. The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration infrastructure in City of Madison ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.

3. The amount of the grant shall be expended on the following specific election infrastructure needs: 1) Key Physical Components: Equipment and materials, facilities, and records, including voting locations, technical facilities, storage facilities, processing facilities, administrative facilities, and voting hardware; 2) Key Technological Components: Hardware and software components critical to supporting the election security mission, including computers, servers, databases, and other IT systems and assets used in election administration activities; and 3) Key Human Components: Personnel with specialized training, certification, knowledge, skills, authorities, or roles whose absence could cause undesirable consequences or hamper the election security mission, including strategic, operational, and temporary/seasonal support positions. Grantee may allocate grant funds among these public purposes without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
6. Grantee agrees to use all grant funds exclusively for charitable or educational purposes consistent with Code Sections 501(c)(3) and 170(c)(2)(B).
7. This grant is not earmarked or designated for transmittal to any other entity or person, whether or not mentioned in any proposal or other correspondence between Grantor and Grantee. Grantee accepts full discretion and control of the grant and its disposition and responsibility for complying with this Agreement's terms and conditions.
8. Grantee agrees that grant funds will not be used: (i) to attempt to influence the outcome of any specific public election, or to participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of (or in opposition to) any candidate for public office; (ii) to attempt to influence the selection, nomination, election or appointment of any individual to any public office or office in a political organization within the meaning of Code Section 527(e)(2); (iii) for any activity that is in violation of federal, state or local law or any effort to induce or encourage violations of law or public policy; (iv) to cause any private inurement or improper private benefit to occur; or (v) in any manner inconsistent with charitable

and educational purposes defined under Code Section 501(c)(3).

9. The grant project period of June 15, 2022 through December 31, 2024 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2024.
10. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2025 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
11. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the Madison City Clerk's Office ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
12. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that CTCL is required to do so to comply with applicable laws or regulations.

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at nareth@techandciviclife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,

A handwritten signature in black ink that reads "Tiana m. johnson". The signature is written in a cursive, lowercase style.

Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life

GRANTEE

By: _____

Title: _____

Date: _____



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75279

File ID: 75279

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/23/2022

File Name: Amending the 2023 Capital Budget for Parks Division for the Door Creek Park Shelter project and approving plans and specifications for Public Works bidding.

Final Action:

Title: Amending the 2023 Capital Budget for Parks Division for the Door Creek Park Shelter project and approving plans and specifications for Public Works bidding. (16th AD)

Notes:

Sponsors: Satya V. Rhodes-Conway And Jael Currie

Effective Date:

Attachments: Door Creek Park Shelter plans BPW.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: nmiller@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Parks Division	12/23/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Board of Public Works (1/4/23), Finance Committee (1/9/23), Common Council (1/17/23).					
1	COMMON COUNCIL	01/03/2023	Refer	BOARD OF PUBLIC WORKS		01/04/2023	Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the BOARD OF PUBLIC WORKS. The motion passed by voice vote/other.					
	Notes:	Additional referral to Finance Committee.					
1	BOARD OF PUBLIC WORKS	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text:	This Resolution was Refer to the FINANCE COMMITTEE					
1	BOARD OF PUBLIC WORKS	01/04/2023	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass
	Action Text:	Mike Sturm, Parks Division, presented details. A motion was made by Clausius, seconded by Stern, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.					

Text of Legislative File 75279

Fiscal Note

The proposed resolution amends the 2023 Parks Division Capital Budget for the Door Creek Park Shelter. The 2023 adopted capital budget includes \$1.8 million in GO Borrowing and \$600,000 in Impact Fees for the project. The amendment will add \$800,000 in additional budget authority for the new multi-season building. The amendment adds funding for a 13% increase in construction costs (\$300,000), an 8% contingency (\$245,000), a new fiber connection (\$170,000), and Zoning-required parking lot improvements (\$85,000). The current estimate for the building, fiber, and lot improvements is \$3.2 million. The proposed amendment utilizes Park Impact Fee support with no new GO borrowing required.

The proposed resolution also approves the project plans and specifications and authorizes the Board of Public Works to advertise and receive bids.

Title

Amending the 2023 Capital Budget for Parks Division for the Door Creek Park Shelter project and approving plans and specifications for Public Works bidding. (16th AD)

Body

WHEREAS, the adopted park master plan identifies a new shelter building in Door Creek Park; and,

WHEREAS, the 2020 Capital Budget included funding for architectural, engineering, bidding, and construction administration consultant services; and,

WHEREAS, Aro Eberle Architects was selected through a "Request for Proposal" in accordance with MGO Section 4.26 of Madison General Ordinances; and,

WHEREAS, the City of Madison and Aro Eberle Architects entered into a contract for professional architectural design services for the Door Creek Park Shelter project on May 13, 2020 (RES-20-00242, File ID 59941); and,

WHEREAS, Madison Parks, City Engineering, and the project consultant team conducted community outreach and engagement for the design of the new building; and,

WHEREAS, the proposed building will provide enhanced public restroom access and reservable community space in Door Creek Park; and,

WHEREAS, an additional expenditure authority of \$800,000 is necessary to complete the anticipated building and site improvements; and

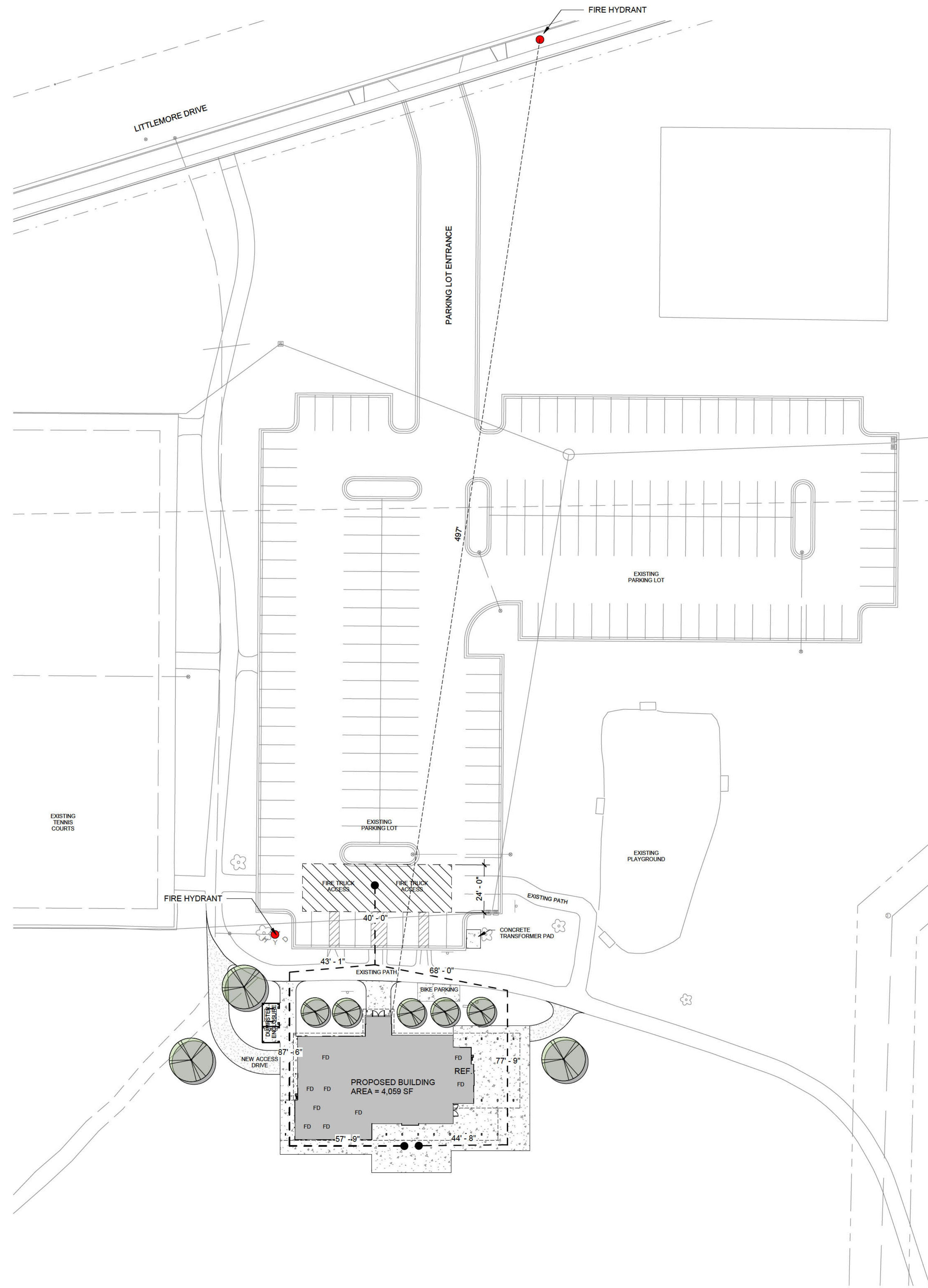
WHEREAS, the Parks Division has identified sufficient Park Impact Fee expenditure with no additional GO authorization; and

NOW, THEREFORE, BE IT RESOLVED that the 2023 Parks Division Adopted Capital Budget is hereby amended to increase the budget authority for the Door Creek Park Shelter project by \$800,000 through Park Impact Fee support.

BE IT FURTHER RESOLVED,

1) That the plans and specifications for the Door Creek Park Shelter be and are hereby approved.

2) That the Board of Public Works be and is hereby authorized to advertise and receive bids for said project.



1 SITE - OVERALL
1" = 30'-0"

No.	Description	Date
1	Review Set	Date 2

CITY OF MADISON

DOOR CREEK PARK
SHELTER

MADISON, WI 53703

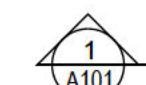

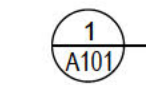
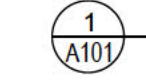

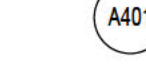
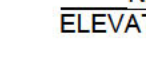

OVERALL SITE PLAN

CONSTRUCTION DOCUMENTS	
Project number	MSN-20-01
Date	10/31/2022

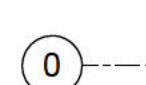






A010

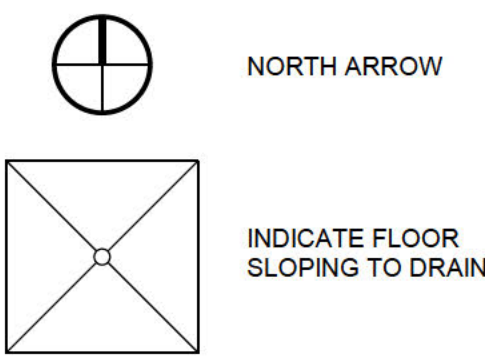
LEGEND - PLAN SYMBOLS

CALLOUTS

-  BUILDING SECTION SYMBOL, 1/A101 INDICATES DETAIL 1 CAN BE FOUND ON SHEET A101
-  WALL SECTION SYMBOL, 1/A101 INDICATES DETAIL 1 CAN BE FOUND ON SHEET A101
-  SECTION DETAIL SYMBOL, 1/A101 INDICATES DETAIL 1 CAN BE FOUND ON SHEET A101
-  PLAN DETAIL OR ENLARGED PLAN SYMBOL, 1/A101 INDICATES DETAIL 1 CAN BE FOUND ON SHEET A101
-  EXTERIOR ELEVATION SYMBOL, 1/A201 INDICATES DETAIL 1 CAN BE FOUND ON SHEET A201
-  INTERIOR ELEVATION SYMBOL, 1/A401 INDICATES DETAIL 1 CAN BE FOUND ON SHEET A401
-  NAME ELEVATION VERTICAL OR SPOT ELEVATION
-  FE FIRE EXTINGUISHER - SURFACE MOUNT

IDENTIFICATION

-  NEW CONSTRUCTION GRID LINE IDENTIFICATION
-  WALL TYPE IDENTIFICATION
-  KEYED NOTE IDENTIFICATION
-  WINDOW IDENTIFICATION
-  REVISION IDENTIFICATION
-  DOOR IDENTIFICATION
-  ROOM NAME ROOM NAME, NUMBER, AND SF AREA



KEYED NOTES

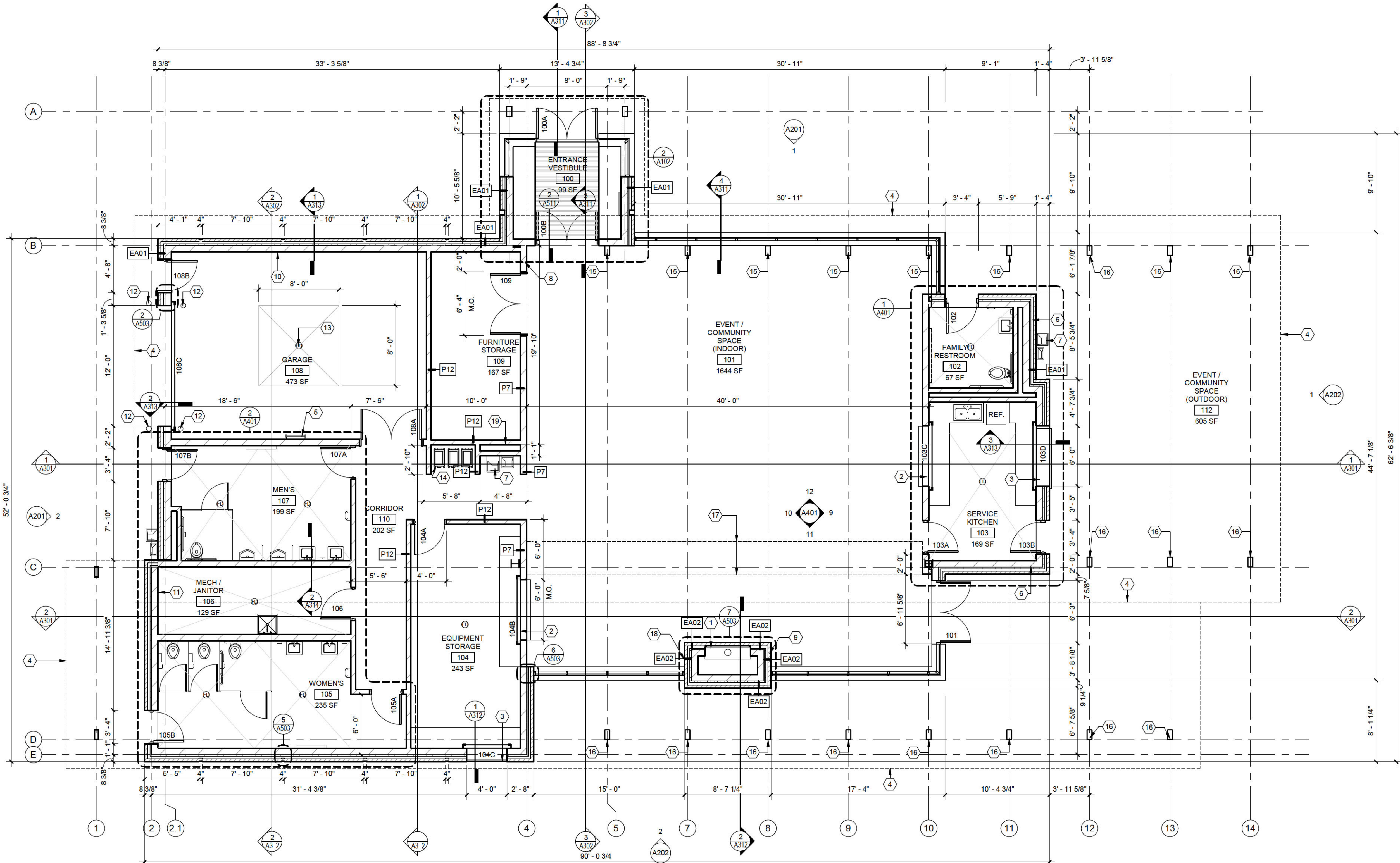
1	GAS FIREPLACE INSERT SURROUNDED BY NATURAL STONE HEARTH
2	COILING COUNTER DOOR
3	INSULATED COILING COUNTER DOOR
4	LINE OF ROOF EDGE ABOVE
5	WALL MOUNTED ATTIC ACCESS LADDER
6	BRICK MASONRY OVER CMU WALL ASSEMBLY - BRICK 2
7	ELECTRIC WATER COOLER AND BOTTLE FILLING STATION (EWC)
8	LIGHTING CONTROLS - SEE ELECTRICAL DRAWINGS
9	FIREPLACE CONTROLS - SEE ELECTRICAL DRAWINGS
10	ELECTRICAL PANELS LOCATION - SEE ELECTRICAL DRAWINGS
11	WATER METER LOCATION - SEE PLUMBING DRAWINGS
12	HEAVY DUTY BOLT DOWN BOLLARDS
13	FLOOR DRAIN, SLOPE CONCRETE SLAB TO DRAIN 1/4" PER FOOT MAX. (2%) - SEE PLUMBING DRAWINGS
14	TRASH AND RECYCLING, OFOI
15	PAINTED STRUCTURAL COLUMNS, PT-4
16	PAINTED STEEL COLUMNS - PT-4B
17	LINE OF SOFFIT ABOVE
18	ACCESS PANEL FOR GAS PIPE MAINTENANCE
19	ACCESS PANEL, SEE PLUMBING

FLOOR PLAN GENERAL NOTES:

1. SITE DATUM OF 902.4' = FLOOR EL. 100' - 0" ON ARCHITECTURAL DRAWINGS.
2. FIELD VERIFY ALL DIMENSIONS, BRING ANY DISCREPANCIES TO THE ATTENTION OF THE ARCHITECT / ENGINEER FOR FINAL DECISION.
3. SEE SHEET A001 FOR PARTITION TYPES.
4. SEE SHEET A001 FOR DOOR SCHEDULE AND WINDOW TYPES AND DETAILS.
5. SEE SHEET A111 FOR REFLECTED CEILING PLAN.
6. SEE SHEET A121 FOR FINISH PLAN AND SCHEDULES.
7. INTERIOR DIMENSIONS ON FLOOR PLAN ARE BASED ON FACE OF FINISH WALL TO FINISHED WALL (NOMINAL).
8. EXTERIOR DIMENSIONS ARE BASED TO OUTSIDE FACE OF CMU (NOMINAL).
9. ALL INTERIOR PARTITIONS TYPES TO BE P12 UNO.



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53703



No.	Review Set	Description	Date
1	Review Set		Date 2

CITY OF MADISON

DOOR CREEK PARK SHELTER

MADISON, WI 53703

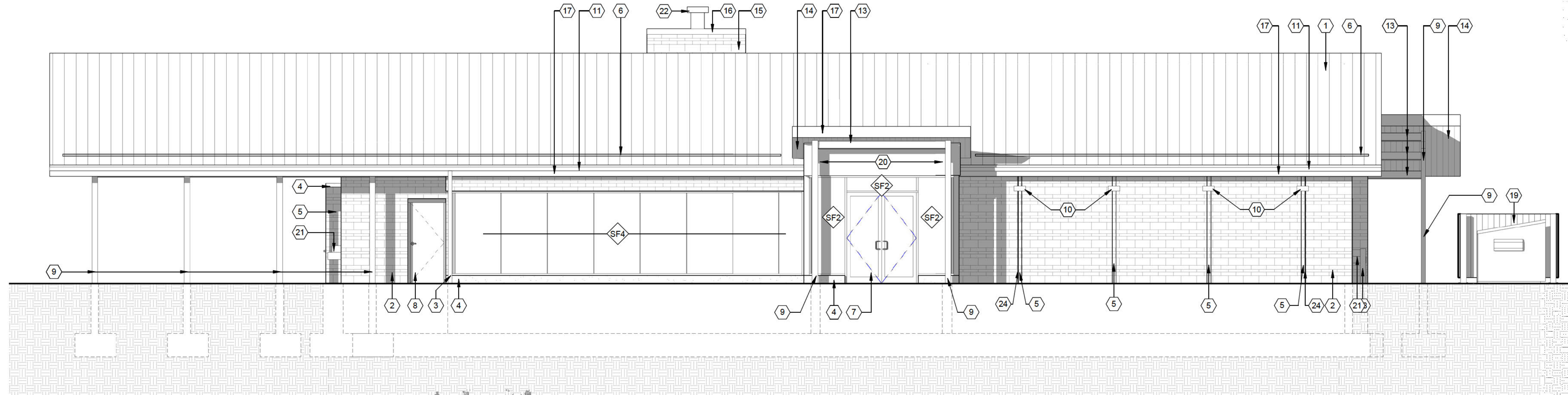
FLOOR PLAN

CONSTRUCTION DOCUMENTS	
Project number	MSN-20-01
Date	10/31/2022

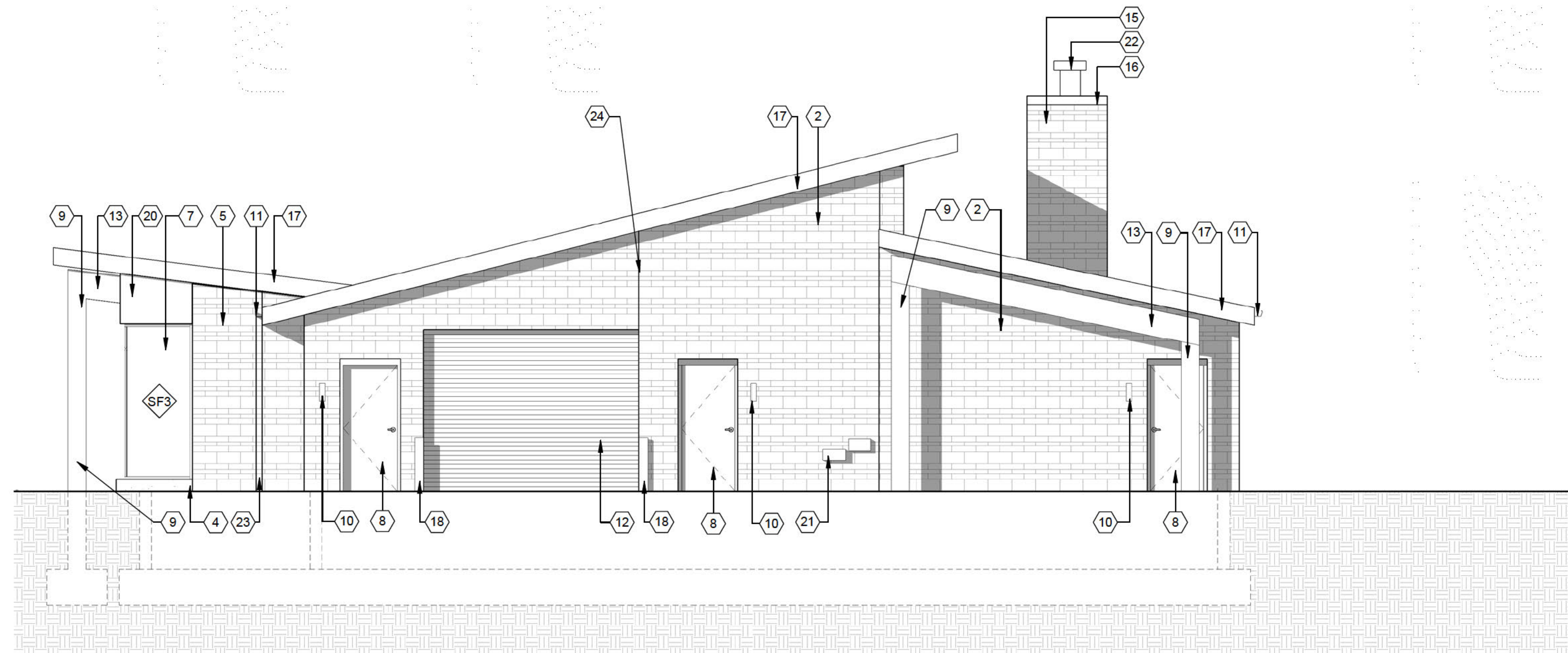
A101

11/03/2022 11:53:44 AM

FIRST FLOOR PLAN
3/16" = 1'-0"



1 NORTH ELEVATION
3/16" = 1'-0"



2 WEST ELEVATION
3/16" = 1'-0"

KEYED NOTES	
1	METAL STANDING SEAM ROOF - MT-1
2	VARYING HEIGHT BRICK FACADE - BR-1, BR-2, SEE 5/5A504 FOR TYPICAL COURSING
3	METAL DOWNSPOUT - COLOR TO MATCH MT-1
4	CAST STONE
5	VARYING HEIGHT BRICK FACADE - BR-2, SEE 5/5A504 FOR TYPICAL COURSING
6	CONTINUOUS RAIL SNOW GUARD
7	INSULATED STOREFRONT SYSTEM - DARK BRONZE
8	INSULATED HOLLOW METAL DOOR - COLOR TO MATCH PT-3
9	PAINTED STEEL COLUMNS - PT-4B
10	BUILDING MOUNTED EXTERIOR LIGHT FIXTURE - SEE ELECTRICAL DRAWINGS, TYP.
11	METAL GUTTER - COLOR TO MATCH MT-1
12	INSULATED SECTIONAL OVERHEAD DOOR, COL TO MATCH PT-3
13	PAINTED STEEL BEAMS - PT-4B
14	TONGUE AND GROOVE WOOD DECKING
15	STACKED STONE, ST-1
16	METAL COPINGS, COLOR TO MATCH MT-1
17	PREFINISHED ALUMINUM FASCIA, COLOR TO MATCH MT-1
18	HEAVY DUTY BOLT DOWN BOLLARDS
19	TRASH AND MECHANICAL ENCLOSURE
20	FLUSH METAL PANEL - MP-1
21	DRINKING FOUNTAIN
22	TERMINATION CAP
23	RECESSED PREFINISHED METAL DOWN SPOUT, COL TO MATCH MT-1
24	MOVEMENT JOINT

No.	Description	Date
1	Review Set	Date 2

CITY OF MADISON

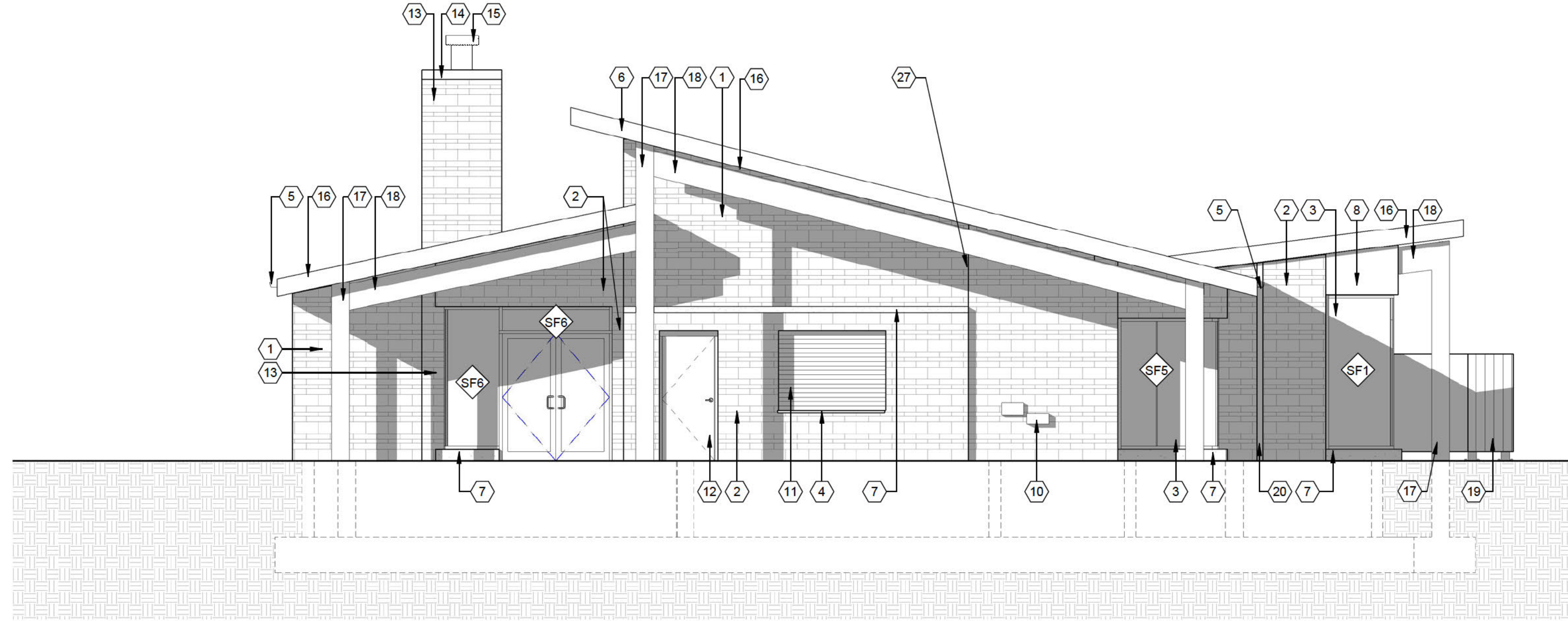
DOOR CREEK PARK
SHELTER

MADISON, WI 53703

EXTERIOR
ELEVATIONS

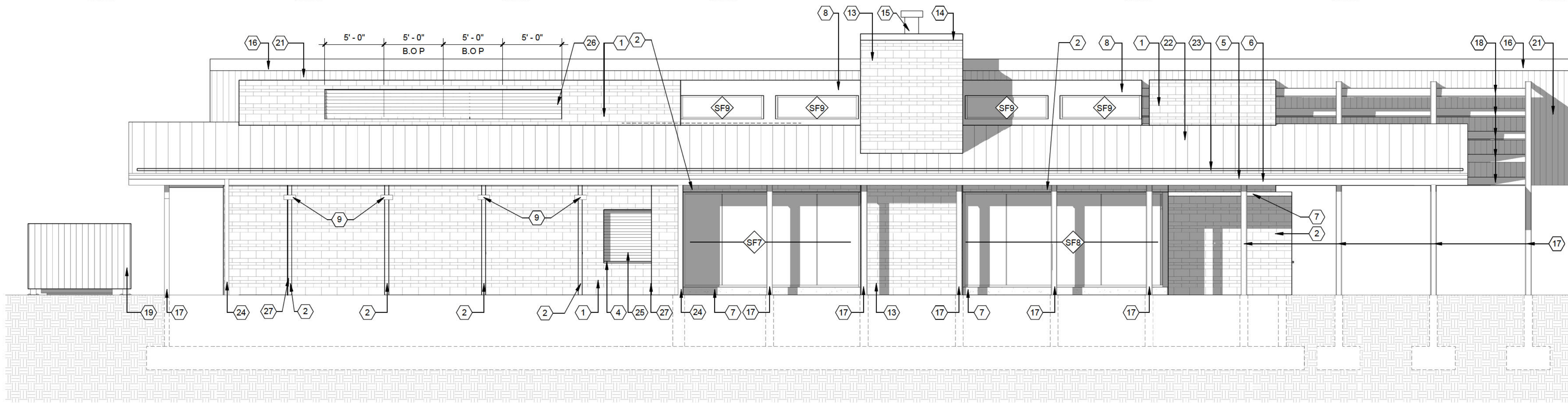
CONSTRUCTION DOCUMENTS	
Project number	MSN-20-01
Date	10/31/2022

A201



1 EAST ELEVATION
3/16" = 1'-0"

KEYED NOTES	
1	VARYING HEIGHT BRICK FACADE - BR-1, BR-2, SEE 5/5A504 FOR TYPICAL COURSING
2	VARYING HEIGHT BRICK FACADE - BR-2, SEE 5/5A504 FOR TYPICAL COURSING
3	INSULATED STOREFRONT SYSTEM - DARK BRONZE
4	STAINLESS STEEL THROUGH COUNTER TOP
5	METAL GUTTER - COLOR TO MATCH MT-1
6	METAL TRIM (MT-1)
7	CAST STONE
8	FLUSH METAL PANEL - MP-1
9	BUILDING MOUNTED EXTERIOR LIGHT FIXTURE - SEE ELECTRICAL DRAWINGS, TYP.
10	DRINKING FOUNTAIN
11	INSULATED COILING DOOR - COLOR TO MATCH PT-3
12	INSULATED HOLLOW METAL DOOR - COLOR TO MATCH PT-3
13	STACKED STONE, ST-1
14	METAL COPING, COLOR TO MATCH MT-1
15	TERMINATION CAP
16	PREFINISHED ALUMINUM FASCIA, COLOR TO MATCH MT-1
17	PAINTED STEEL COLUMNS - PT-4B
18	PAINTED STEEL BEAMS - PT-4B
19	TRASH AND MECHANICAL ENCLOSURE
20	RECESSED PREFINISHED METAL DOWN SPOUT, COL TO MATCH MT-1
21	TONGUE AND GROOVE WOOD DECKING
22	METAL STANDING SEAM ROOF - MT-1
23	CONTINUOUS RAIL SNOW GUARD
24	METAL DOWNSPOUT - COLOR TO MATCH MT-1
25	INSULATED COILING COUNTER DOOR
26	INTEGRATED METAL WALL PANEL LOUVRE, COL TO MATCH MP-1, COORDINATE DUCT LOCATION WITH MECHANICAL
27	MOVEMENT JOINT



2 SOUTH ELEVATION
3/16" = 1'-0"

No.	Description	Date
1	Review Set	Date 2

CITY OF MADISON

DOOR CREEK PARK
SHELTER

MADISON, WI 53703

EXTERIOR
ELEVATIONS

CONSTRUCTION DOCUMENTS	
Project number	MSN-20-01
Date	10/31/2022

A202



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75039

File ID: 75039

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/06/2022

File Name: Amending the 2023 Stormwater Utility Operating Budget and authorizing the Mayor and the City Clerk to execute Amendment No. 1 to the existing Purchase of Services contract between the City of Madison and MSA Professional Services, Inc. for additional serv

Final Action:

Title: Amending the 2023 Stormwater Utility Operating Budget and authorizing the Mayor and the City Clerk to execute Amendment No. 1 to the existing Purchase of Services contract between the City of Madison and MSA Professional Services, Inc. for additional services for the Near Watershed Study and execute an Intergovernmental Cost Sharing Agreement with the University of Wisconsin-Madison to pay for this expanded scope. (2nd, 4th, 5th, 8th, and 13th ADs)

Notes: Caroline Burger

Sponsors: Tag Evers, Patrick W. Heck And Regina M. Vidaver

Effective Date:

Attachments:

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: Imparker@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	12/06/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Board of Public Works (1/4/23), Finance Committee (1/9/23), Common Council (1/17/23)					
1	COMMON COUNCIL	01/03/2023	Refer	BOARD OF PUBLIC WORKS		01/04/2023	Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the BOARD OF PUBLIC WORKS. The motion passed by voice vote/other.					
	Notes:	Additional referral to Finance Committee.					
1	BOARD OF PUBLIC WORKS	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text:	This Resolution was Refer to the FINANCE COMMITTEE					

1	BOARD OF PUBLIC WORKS	01/04/2023	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
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Action Text: A motion was made by Clausius, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Text of Legislative File 75039

Fiscal Note

The proposed resolution authorizes an amendment to an existing contract (#9155) with MSA Professional Services, Inc. for additional services for the Near Watershed Study. The contract was original authorized in 2022 through RES-22-00337. The resolution authorizes the City to enter into a cost sharing agreement with the University of Wisconsin, which will cover the cost of the expanded scope of services. In addition, the resolution would amend the Stormwater Utility's operating budget to increase expenses and revenues by \$120,000, reflecting the increased cost of consulting services and commensurate intergovernmental revenues from the University of Wisconsin. No additional City appropriation is required.

Title

Amending the 2023 Stormwater Utility Operating Budget and authorizing the Mayor and the City Clerk to execute Amendment No. 1 to the existing Purchase of Services contract between the City of Madison and MSA Professional Services, Inc. for additional services for the Near Watershed Study and execute an Intergovernmental Cost Sharing Agreement with the University of Wisconsin-Madison to pay for this expanded scope. (2nd, 4th, 5th, 8th, and 13th ADs)

Body

PREAMBLE

The City of Madison Engineering Division is conducting watershed and flood studies as a result of extreme rain events over the past several years. The City entered into an agreement with MSA Professional Services, Inc for engineering services related to flooding evaluation in the Near West watershed (RES-22-00337).

The City Engineer requested additional engineering services and recommend that they be undertaken by MSA Professional Services, Inc. for the Near West Watershed Study as defined by the Attached Scope of Work entitled "Near West Watershed Study - Amendment #1", which will expand the watershed study to include additional effort for the lands making up the University of Wisconsin-Madison.

The University is agreeable to paying for this expanded scope of services.

NOW THEREFORE BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute Amendment 1 to the contract between the City of Madison and MSA Professional Services, Inc. for additional services for Near West Watershed Study.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to enter into a Cost Sharing Agreement for the Near West Watershed Study with the University of Wisconsin-Madison, in a format approved by the City Engineer and the City Attorney, which agreement will recover the costs of the expanded watershed study attributable to lands owned by the University.

BE IT FINALLY RESOLVED that the 2023 Stormwater Utility Operating Budget is hereby amended to increase consulting services by \$120,000 in order to encumber the additional

scope of the contract amendment, as well as increase other governmental revenues by \$120,000 in order to bill the University of Wisconsin for reimbursement.



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 75065

File ID: 75065

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/07/2022

File Name: Amending the Adopted Stormwater Utility Capital Budget for the Cost Sharing Agreement with the Town of Blooming Grove for the Reconstruction of the Sprecher Road Greenway.

Final Action:

Title: Amending the Adopted Stormwater Utility Capital Budget for the Cost Sharing Agreement with the Town of Blooming Grove for the Reconstruction of the Sprecher Road Greenway. (16th AD)

Notes: Janet Schmidt

Sponsors: Jael Currie

Effective Date:

Attachments:

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: Imparker@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	12/07/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Common Council (1/17/23)					
1	COMMON COUNCIL	01/03/2023	Refer	FINANCE COMMITTEE			Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.					

Text of Legislative File 75065

Fiscal Note

The proposed resolution amends the Stormwater Utility's capital budget to add Municipal Capital Participation funding to the Sprecher Greenway project (Munis project 12960). The City of Madison and the Town of Blooming Grove have an existing Cost Sharing Agreement with the Town's share estimated at \$90,000 (RES-21-00732). The work is now complete and the total reimbursement due from Town of Blooming Grove is approximately \$57,000. The resolution would amend the budget by increasing the project's revenue and expenses by \$57,000 to

reflect the Town's reimbursement.

Title

Amending the Adopted Stormwater Utility Capital Budget for the Cost Sharing Agreement with the Town of Blooming Grove for the Reconstruction of the Sprecher Road Greenway. (16th AD)

Body

WHEREAS, The City of Madison (City) and Town of Blooming Grove (Town) have entered into a Cost Sharing Agreement for the Reconstruction of the Sprecher Road Greenway that was heavily damaged during flooding events in 2018;

WHEREAS, The Cost Sharing Agreement was approved under RES-21-00732; and

WHEREAS, The City has designed, let and constructed the greenway in coordination with the Town; and

WHEREAS, The City will annex this area and assume the improvements in 2027 and it is in the City's best interest to construct the greenway prior to annexation; and

WHEREAS, The final cost share for the Town was approximately \$57,000.

NOW THEREFORE, BE IT RESOLVED that the Adopted Stormwater Utility Capital Budget is hereby amended to include Municipal Capital Participation to allow the City to recoup funds from the Town of Blooming Grove for the reconstruction of the Sprecher Road Greenway, as outlined in the Cost Sharing Agreement.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75264

File ID: 75264

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/22/2022

File Name: Amending the Engineering-Major Streets and Stormwater Utility Adopted Capital Budgets to transfer existing GO budget authority from various projects to the Atwood Avenue Reconstruction Project.

Final Action:

Title: Amending the Engineering-Major Streets and Stormwater Utility Adopted Capital Budgets to transfer existing GO budget authority from various projects to the Atwood Avenue Reconstruction Project.(15th AD)

Notes: Chris Petykowski

Sponsors: Grant Foster

Effective Date:

Attachments:

Enactment Number:

Author: Jim Wolfe, City Engineer

Hearing Date:

Entered by: hfleegel@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	12/22/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Board of Public Works (1/4/23), Finance Committee (1/9/23), Common Council (1/17/23).					
1	COMMON COUNCIL	01/03/2023	Refer	BOARD OF PUBLIC WORKS		01/04/2023	Pass
	Action Text:	A motion was made by Furman, seconded by Conklin, to Refer to the BOARD OF PUBLIC WORKS. The motion passed by voice vote/other.					
	Notes:	Additional referral to Finance Committee.					
1	BOARD OF PUBLIC WORKS	01/04/2023	Refer	FINANCE COMMITTEE			
	Action Text:	This Resolution was Refer to the FINANCE COMMITTEE					
1	BOARD OF PUBLIC WORKS	01/04/2023	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass
	Action Text:	A motion was made by Clausius, seconded by Williams, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.					

Text of Legislative File 75264

Fiscal Note

The proposed resolution amends the Engineering-Major Streets and Stormwater Utility Adopted Capital Budgets by authorizing a net-neutral transfer of existing GO borrowing authority between major projects. \$340,000 GO from Garver Path (MUNIS 10160) and \$500,000 GO from Gammon Road, South (MUNIS 11130) would be transferred into Atwood Ave (MUNIS 11127) in the Major Streets Capital Budget. \$2.1 million of Stormwater Utility GO borrowing would also be transferred from University Ave (MUNIS 11168) to Atwood Ave (MUNIS 11127) in the Stormwater Utility Capital Budget.

Title

Amending the Engineering-Major Streets and Stormwater Utility Adopted Capital Budgets to transfer existing GO budget authority from various projects to the Atwood Avenue Reconstruction Project.(15th AD)

Body

WHEREAS, the Gammon Road project & Garver Path projects are complete and no more significant expenditures are expected; and

WHEREAS, the University Ave project has additional budget authority in the Stormwater Utility account; and

WHEREAS, the Atwood Avenue Reconstruction project has been let through the State of Wisconsin Department of Transportation bid process and additional funds are required as part of the local share of that project.

NOW, THEREFORE BE IT RESOLVED that the 2023 Engineering-Major Streets and Stormwater Utility Adopted budgets are hereby amended to transfer existing budget from Garver Path (10160), Gammon Road, South (11130) and University Avenue (11168) to the Atwood Avenue Reconstruction Project (11127).



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75038

File ID: 75038

File Type: Resolution

Status: Item Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/06/2022

File Name: Amending the 2023 Adopted Operating Budget to allocate an additional \$91,078 to Public Health Madison Dane County for the purpose of expanding funding for Violence Prevention Services, funded through a corresponding reduction in the Common Council budget.

Final Action:

Title: Amending the 2023 Adopted Operating Budget to allocate an additional \$91,078 to Public Health Madison Dane County for the purpose of expanding funding for Violence Prevention Services, funded through a corresponding reduction in the Common Council budget.

Notes:

Sponsors: Yannette Figueroa Cole And Sabrina V. Madison

Effective Date:

Attachments:

Enactment Number:

Author: Ald. Yannette Figueroa Cole

Hearing Date:

Entered by: lwindsor-engnell@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	12/06/2022	Referred for Introduction				
	Action Text:		This Resolution was Referred for Introduction				
	Notes:		Board of Health for Madison and Dane County (2/1/23), Finance Committee (1/9/23), Common Council (2/7/23)				
1	COMMON COUNCIL	12/06/2022	Referred	BOARD OF HEALTH FOR MADISON AND DANE COUNTY			
	Action Text:		This Resolution was Referred to the BOARD OF HEALTH FOR MADISON AND DANE COUNTY (2/1/23).				
	Notes:		Additional referral to Finance Committee (1/9/23). Return to Common Council 2/7/23.				
1	BOARD OF HEALTH FOR MADISON AND DANE COUNTY	12/06/2022	Referred	FINANCE COMMITTEE			
	Action Text:		This Resolution was Referred to the FINANCE COMMITTEE				

Text of Legislative File 75038

Fiscal Note

The proposed resolution amends the 2023 operating budget to increase funding for Public Health Madison Dane County (PHMDC) by \$91,078 to expand contracts for violence prevention services. This would be funded by a corresponding decrease to the Common Council budget. The reduction in the Common Council budget reflects the failure of the passage of the alder salary increase ordinance.

Title

Amending the 2023 Adopted Operating Budget to allocate an additional \$91,078 to Public Health Madison Dane County for the purpose of expanding funding for Violence Prevention Services, funded through a corresponding reduction in the Common Council budget.

Body

WHEREAS, the 2023 adopted operating budget included \$91,078 in the Common Council Budget for alder salary increases, which was adopted through Common Council budget amendment #13-SUB; and,

WHEREAS, the implementation of the alder salary increases required the adoption of a corresponding ordinance change (File 74483), which the Council considered, but failed to adopt, on November 22, 2022; and,

WHEREAS, the funding for alder salary increases can be reallocated through a resolution that amends the budget; and,

WHEREAS, Public Health Madison Dane County (PHMDC), along with the Madison and Dane County Violence Prevention Coalition, developed a Request for Proposals (RFP) to fund community organizations providing services related to violence prevention; and,

WHEREAS, the purpose of the RFP is to distribute funding to organizations to implement the Roadmap to Reducing Violence, a violence prevention plan that takes a public health approach to violence prevention.

NOW, THEREFORE, BE IT RESOLVED that the Common Council amends the 2023 Adopted Budget for the Common Council Office by reducing salaries by \$91,078; and,

BE IT FURTHER RESOLVED that the Common Council amends the 2023 Adopted Budget for PHMDC by increasing purchased services by \$91,078 to fund additional services identified through the Roadmap to Reducing Violence in Madison and Dane County RFP.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75055

File ID: 75055

File Type: Resolution

Status: Council New Business

Version: 1

Reference:

Controlling Body: FINANCE COMMITTEE

File Created Date : 12/06/2022

File Name: Amending the 2023 Adopted Operating Budget to reallocate \$15,000 within the Common Council 2023 Operating Budget for Intern stipends.

Final Action:

Title: Amending the 2023 Adopted Operating Budget to reallocate \$15,000 within the Common Council 2023 Operating Budget for Intern stipends.

Notes: Introduced from the floor 12/6/22

Sponsors: Nasra Wehelie

Effective Date:

Attachments:

Enactment Number:

Author: Ald. Nasra Wehelie

Hearing Date:

Entered by: dfields@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	12/06/2022	Referred for Introduction				
	Action Text:		This Resolution was Referred for Introduction				
	Notes:		Finance Committee (1/9/23), Common Council Executive Committee (1/11/23) Common Council (1/17/23)				
1	COMMON COUNCIL	12/06/2022	Add Referral(s)				Pass
	Action Text:		A motion was made by Foster, seconded by Furman, to Add Referral(s) to the COMMON COUNCIL EXECUTIVE COMMITTEE as lead referral. The motion passed by the following vote:				
	Notes:		Additional referral to Finance Committee (1/9/23). Return to Common Council 1/17/23.				
			Ayes: 15	Patrick W. Heck; Erik Paulson; Michael E. Verveer; Regina M. Vidaver; Brian Benford; Juliana R. Bennett; Nikki Conklin; Yannette Figueroa Cole; Tag Evers; Grant Foster; Jael Currie; Sabrina V. Madison; Charles Myadze; Keith Furman and Matthew J. Phair			
			Noes: 2	Nasra Wehelie and Sheri Carter			
			Abstentions: 1	William Tishler			
			Excused: 1	Barbara Harrington-McKinney			
			Non Voting: 1	Satya V. Rhodes-Conway			

1	COMMON COUNCIL	12/06/2022	Refer	COMMON COUNCIL EXECUTIVE COMMITTEE	Pass
	Action Text:	A motion was made by Furman, seconded by Currie, to Refer to the COMMON COUNCIL EXECUTIVE COMMITTEE. The motion passed by voice vote/other.			
1	COMMON COUNCIL EXECUTIVE COMMITTEE	12/07/2022	Refer	FINANCE COMMITTEE	
	Action Text:	This Resolution was Refer to the FINANCE COMMITTEE			

Text of Legislative File 75055

Fiscal Note

The proposed resolution reallocates \$15,000 in the Common Council 2023 Operating Budget that was intended for the alder salary increase to fund \$750 per alder for intern stipends. The implementation of the alder salary increase required the adoption of a corresponding ordinance change (File 74483), which the Council considered, but failed to adopt, on November 22, 2022.

Title

Amending the 2023 Adopted Operating Budget to reallocate \$15,000 within the Common Council 2023 Operating Budget for Intern stipends.

Body

WHEREAS, the 2023 adopted operating budget included \$91,078 in the Common Council Budget for alder salary increases, which was adopted through Common Council budget amendment #13-SUB; and,

WHEREAS, the implementation of the alder salary increases required the adoption of a corresponding ordinance change (File 74483), which the Council considered, but failed to adopt, on November 22, 2022; and,

WHEREAS, the funding for alder salary increases can be reallocated through a resolution that amends the budget; and,

WHEREAS, the 2023 executive budget increased alder expense accounts by \$250 per alder, which is prioritized for alder interns but can be used for other allowed expenses; and,

WHEREAS, this resolution adds \$750 per alder that is dedicated to intern stipends.

NOW, THEREFORE, BE IT RESOLVED that the Common Council reallocates \$15,000 that was intended for an alder pay increase to stipends to alder interns.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Master

File Number: 75056

File ID: 75056

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: FINANCE
COMMITTEE

File Created Date : 12/06/2022

File Name: Amending the 2023 Adopted Operating Budget to transfer \$74,460 from the Common Council to the Department of Civil Rights for the purpose funding a new 1.0 FTE Equal Opportunities Investigator position.

Final Action:

Title: Amending the 2023 Adopted Operating Budget to transfer \$74,460 from the Common Council to the Department of Civil Rights for the purpose funding a new 1.0 FTE Equal Opportunities Investigator position.

Notes: Introduced from the floor 12/6/22.

Sponsors: Nasra Wehelie

Effective Date:

Attachments:

Enactment Number:

Author: Ald. Nasra Wehelie

Hearing Date:

Entered by: dfields@cityofmadison.com

Published Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	12/06/2022	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Finance Committee (1/9/23), Common Council (1/17/23)					
1	COMMON COUNCIL	12/06/2022	Referred	FINANCE COMMITTEE			
	Action Text:	This Resolution was Referred to the FINANCE COMMITTEE (1/9/23).					
	Notes:	Return to Common Council 1/17/23.					

Text of Legislative File 75056

Fiscal Note

The proposed resolution amends the 2023 operating budget to create a 1.0 FTE Equal Opportunities Investigator position and appropriates \$74,460 to the Department of Civil Rights for the position. This would be funded by a corresponding decrease to the Common Council budget. The reduction in the Common Council budget reflects the failure of the passage of the alder salary increase ordinance.

Title

Amending the 2023 Adopted Operating Budget to transfer \$74,460 from the Common Council to the Department of Civil Rights for the purpose funding a new 1.0 FTE Equal Opportunities Investigator position.

Body

WHEREAS, the 2023 adopted operating budget included \$91,078 in the Common Council Budget for alder salary increases, which was adopted through Common Council budget amendment #13-SUB; and,

WHEREAS, the implementation of the alder salary increases required the adoption of a corresponding ordinance change (File 74483), which the Council considered, but failed to adopt, on November 22, 2022; and,

WHEREAS, the funding for alder salary increases can be reallocated through a resolution that amends the budget; and,

WHEREAS, Civil Rights' 2023 operating budget request included requests for three new positions including two investigator positions and one outreach specialist and these positions were not created in the 2023 adopted operating budget; and,

WHEREAS, this resolution adds one of the investigator positions citing increased workload from the Town of Madison attachment and increasing rates of internal City employment complaints.

NOW, THEREFORE, BE IT RESOLVED that 1.0 Equal Opportunities Investigator position is created in the 2023 Department of Civil Rights Operating Budget; and,

BE IT FURTHER RESOLVED that the Common Council amends the 2023 Adopted Budget for the Common Council Office by reducing salaries by \$74,460 and increasing the Department of Civil Rights salaries and benefits by \$74,460.



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved FINANCE COMMITTEE

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, January 9, 2023

4:30 PM

VIRTUAL

NOTE: A quorum of the Common Council may be present at this meeting.

The City of Madison is holding the Finance Committee meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. Written Comments: You can send comments on agenda items to financecommittee@cityofmadison.com

2. Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. Listen by Phone:

(877) 853-5257 (Toll Free)

Webinar ID: 832 4506 3747

If you need an interpreter, translator, material in alternate format or other accommodation to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, material en formato alternativo u otro arreglo para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión. Yog hai tshai koj xav tau ib tug neeg txhai lu , ib tug neeg txhai ntawv, cov ntawv ua lwm hom ntawv lo i lwm cov kev pab kom iv tau cov kev pab, cov kev ua ub no (activity) lo i qhov kev pab cuam, thov hu rau tu xov toj hauv qab yam t awg peb hnuv ua hauj lwm ua ntej yuav tuaj ib tham.

For accommodation, contact financecommittee@cityofmadi.com or 266 4671

CALL TO ORDER / ROLL CALL

1. [75453](#) PUBLIC COMMENT

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

CONSENT AGENDA

2. [75321](#) Submitting the appointment of Anthony DiCristofano for confirmation of a five-year term as the Transit Chief Maintenance Officer.
3. [75319](#) Adopting and confirming the Labor Agreement between the City of Madison and the Association of Fire Supervisors for the period January 1, 2022 through December 31, 2024.
4. [74919](#) Resolution for the Purchase of Applied Biosystems QuantStudio 3 Real-Time PCR System.
5. [74859](#) Authorizing the Mayor and City Clerk to enter into an agreement with the Capital Area Regional Planning Commission (CARPC) for the Greater Madison MPO to provide transportation planning services to CARPC in calendar year 2023
6. [74860](#) Authorizing the Mayor and City Clerk, on behalf of the Greater Madison MPO, to enter into a contract with SRF Consulting Group for consultant services to develop a comprehensive regional Traffic Safety Action Plan and prepare a regional Safe Streets and Roads for All (SS4A) implementation grant application
7. [74964](#) Authorizing an Amendment to the Purchases of Services Agreement between the City and the Greater Madison Convention and Visitors Bureau d/b/a/ Destination Madison.
8. [75299](#) Approving Sunghee Min Metal Arts' public art proposal to create two site-specific stainless steel sculptures for the median of the 200 block of S. Pinckney Street; and authorizing the Mayor and the City Clerk to execute an agreement for design, fabrication and installation between the City of Madison and Sunghee Min Metal Arts; and authorizing outside fundraising in support of this project and acceptance of private funds from the Friends of the Madison Arts Commission.

9. [75034](#) Supporting and approving the City of Madison's application to the Wisconsin Department of Natural Resources Surface Water Grant Program for Aquatic Invasive Species Early Detection & Response Grants for *Oenanthe javanica*, the acceptance of the grant, and authorizing the Mayor and City Clerk to execute a grant agreement with the WDNR or its designee, if awarded the grant and Amending the 2023 Stormwater Utility Operating Budget. (17th AD)
10. [75291](#) SUBSTITUTE: A resolution authorizing a non-competitive service contract with Eppstein Uhen Architects, LLC for professional architecture and engineering design consulting services for the State Street Campus Garage redevelopment project at 415 N. Lake Street. (2nd AD)
11. [75214](#) Authorizing the Mayor and City Clerk to enter into an agreement with the University of Wisconsin-Madison to allow sanitary sewer discharge from the treatment facility at Well 19.
12. [74972](#) Authorizing the Mayor and the City Clerk to enter into an Agreement with Dane County to provide \$19,300 in assistance to Metro Transit for transit information services, promotion efforts, and operations for calendar year 2023, and \$5,000 to the Greater Madison MPO to support the County Specialized Transportation activities for calendar year 2023.
13. [75220](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Group Access Service for the City of Madison for the calendar year 2023.
14. [75221](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County to provide Volunteer Driver Escort Services for the City of Madison for the calendar year 2023.
15. [75222](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Dane County for the purpose of providing Metro Transit with State 85.21 funding given to Dane County for the provision of accessible transportation for eligible persons within Metro Transit's service area in the calendar year 2023.
16. [75241](#) Authorizing the City of Madison and/or the Transit General Manager to file an application for a Section 5309 Small Starts Discretionary Grant with U.S. Department of Transportation and authorizing the Mayor and the City Clerk to execute the associated grant agreement with USDOT and the 13(c) agreement with Teamsters Local No. 695.
17. [75298](#) Authorizing the Traffic Engineering Division to accept a federal grant for \$86,000 to maintain and expand a safety education program and authorizing the Mayor and City Clerk to enter into the grant contracts and State/Municipal Agreements with Wisconsin Department of Transportation.

18. [75272](#) Authorizing the City to execute a use agreement with Change Golf Instruction, LLC to make it a preferred golf instruction provider at the City golf courses for 2023-2027 and authorizing City golf staff to conduct private lessons at City golf courses when not on-duty.
19. [75287](#) Authorizing the City Clerk's Office to participate in the U.S. Alliance for Election Excellence, and to accept a \$500,000 grant in 2023 and a \$1,000,000 grant in 2024 from the Center for Tech & Civic Life for planning and operationalizing safe and secure election administration infrastructure in City of Madison. Additionally, accepting a \$4,800 membership grant in 2023 and again in 2024. Amending the 2023 Adopted Operating Budget to increase the Clerk's Office supplies budget by \$500,000 and services budget by \$4,800.
20. [75279](#) Amending the 2023 Capital Budget for Parks Division for the Door Creek Park Shelter project and approving plans and specifications for Public Works bidding. (16th AD)
21. [75039](#) Amending the 2023 Stormwater Utility Operating Budget and authorizing the Mayor and the City Clerk to execute Amendment No. 1 to the existing Purchase of Services contract between the City of Madison and MSA Professional Services, Inc. for additional services for the Near Watershed Study and execute an Intergovernmental Cost Sharing Agreement with the University of Wisconsin-Madison to pay for this expanded scope. (2nd, 4th, 5th, 8th, and 13th ADs)
22. [75065](#) Amending the Adopted Stormwater Utility Capital Budget for the Cost Sharing Agreement with the Town of Blooming Grove for the Reconstruction of the Sprecher Road Greenway. (16th AD)
23. [75264](#) Amending the Engineering-Major Streets and Stormwater Utility Adopted Capital Budgets to transfer existing GO budget authority from various projects to the Atwood Avenue Reconstruction Project.(15th AD)
24. [75038](#) Amending the 2023 Adopted Operating Budget to allocate an additional \$91,078 to Public Health Madison Dane County for the purpose of expanding funding for Violence Prevention Services, funded through a corresponding reduction in the Common Council budget.
25. [75055](#) Amending the 2023 Adopted Operating Budget to reallocate \$15,000 within the Common Council 2023 Operating Budget for Intern stipends.
26. [75056](#) Amending the 2023 Adopted Operating Budget to transfer \$74,460 from the Common Council to the Department of Civil Rights for the purpose funding a new 1.0 FTE Equal Opportunities Investigator position.

ADJOURNMENT

From: [Witzel-Behl, Maribeth](#)
To: "Whitney May"
Subject: RE: Request for Introduction
Date: Tuesday, January 10, 2023 4:10:07 PM

He is retired after serving as Mayor off and on from the 1970s until 2019. He also had worked in finance, and I think he may have been a professor, too. Every time I talk to him, I learn something new.

From: Whitney May
Sent: Tuesday, January 10, 2023 3:27 PM
To: Witzel-Behl, Maribeth
Subject: Re: Request for Introduction

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hey Maribeth! Thanks for the background and intro to former Mayor Soglin. We're always down to nerd out on election admin at CTCL! Do you know what he's up to now?

On Tue, Jan 10, 2023 at 12:14 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Good afternoon, Whitney!
Former Madison Mayor Paul Soglin just called and asked if I could connect him with someone at the Center for Tech and Civic Life. He has been reflecting on election administration in Madison dating back to the 1970s, and is hoping to talk to someone at CTCL about elections and voter registration. He is always a joy to talk to. His cell phone number is [REDACTED]

Thank you!
- Maribeth

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Haar, Jennifer](#)
To: [Helpdesk](#)
Subject: Open Records Request for Email Search
Date: Wednesday, January 11, 2023 5:26:41 PM
Attachments: [Re Form submission from Contact the Mayor.msg](#)

Attachment 5 immediately follows this email

Good afternoon IT,

Please forward this email to Leslie. It is related to an open records request that needs an email search to be performed.

Thank you!

Hi Leslie,

I got a request for information regarding CTCL communications. Christie in the Mayor's office got the exact same one. We had talked with Adriana. Because of the date range the requestor provided, I'm going to request a new search be done. I could send everything I currently have but I'm unsure if that includes his date range. It is easier to request a new search. I've attached the chain email so you can see the request as well.

Date Range: May 2022 to present (whenever you run the search)

Emails To/From: clerk@, mwitzel-behl@, voting@, jverbick@, echristianson@, tlund@, bchang@, jhaar@, hharris@, mmclain@, nperez@

Emails To/From: Center for Tech and Civic Life

Key terms: CTCL, Center for Tech and Civic Life, domain of techandcivicliflife.org (I think this is the right one)

Let me know if I missed anything.

Thank you,

Jennifer S. Haar, WCMC

Records Custodian & Office Equity Co-Lead

Pronouns: she/hers

City of Madison Clerk's Office

City-County Building Room 103

210 Martin Luther King Jr Blvd

Madison WI 53703

608.266.4601

Website: www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

ATTACHMENT 5

From: [Zak Niemierowicz](#)
To: [Baumel, Christie](#)
Cc: [Haar, Jennifer](#)
Subject: Re: Form submission from: Contact the Mayor
Date: Wednesday, January 11, 2023 12:36:14 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

The dates for the search would be May of 2022 to the present

Get [Outlook for iOS](#)

From: Baumel, Christie
Sent: Wednesday, January 11, 2023 9:37:08 AM
To: 'zak@wisconsinvoteralliance.com'
Cc: Haar, Jennifer
Subject: RE: Form submission from: Contact the Mayor
Good morning,

Thank you for your email. I am writing to confirm receipt of your request, and to ask a follow-up question. Could you please specify a date range for us to use in conducting a search for records?

I am also aware that you sent a similar request to the Madison Clerk's Office, and I've copied Jennifer Haar from that office in this email. Each of us will retrieve our own departmental records, but I am asking for data range on behalf of both our offices. If you are interested in different dates for our two offices, would you please note that in your response? If one date range is given, we will assume it applies to both requests.

Thank you,
Christie

Christie Baumel
(she/her/hers)
Deputy Mayor
City of Madison Office of the Mayor
Phone: (608) 266-4404 | Fax: (608) 267-8671
Email: cbaumel@cityofmadison.com
Web: www.cityofmadison.com

-----Original Message-----

From: noreply@cityofmadison.com
Sent: Tuesday, January 10, 2023 1:26 PM
To: Mayor
Subject: Form submission from: Contact the Mayor

Submitted on Tuesday, January 10, 2023 - 1:25pm

==Contact==

Name: Zakory Niemierowicz

Address: 17285 W River Birch Dr, Apt 108, Brookfield, WI, 53045

Home Phone: (920) 609-5287

Work Phone:

Email: zak@wisconsinvoteralliance.com

Message:

Good Afternoon Mayor's Office,

Please treat this email as an official open records request. I am requesting copies of any correspondence, by mail or email, between the Center for Tech and Civic Life and any personnel in your office. Please include any copies of grants proposed or received.

Very Respectfully,

Zakory Niemierowicz

Administrator

Wisconsin Voter Alliance - Thomas More Society

From: [TDX Local](#)
To: [Haar, Jennifer](#)
Subject: IT Service Request #20332546 (Open Records Request for Em...) Created
Date: Wednesday, January 11, 2023 5:28:12 PM



CITY OF MADISON
INFORMATION TECHNOLOGY

Information Technology **received** this service request (Open Records Request for Em...).

Thank you for contacting us!

When replying to this email, please:

- Do not remove the TeamDynamix code below. It's used to track the ticket.
- Type all responses at the top of your email — not inline.

Ticket Details

ID	20332546
Title	Open Records Request for Email Search
Status	New
	<p>Good afternoon IT,</p> <p>Please forward this email to Leslie. It is related to an open records request that needs an email search to be performed.</p> <p>Thank you!</p> <p>Hi Leslie,</p> <p>I got a request for information regarding CTCL communications. Christie in the Mayor's office got the exact same one. We had talked with Adriana. Because of the date range the requestor provided, I'm going to request a new search be done. I could send everything I currently have but I'm unsure if that includes his date range. It is easier to request a new search. I've attached the chain email so you can see the request as well.</p> <p>Date Range: May 2022 to present (whenever you run the search)</p> <p>Emails To/From: clerk@, mwitzel-behl@, voting@, jverbick@,</p>

Description	echristianson@, tlund@, bchang@, jhaar@, hharris@, mmcclain@, nperez@
	Emails To/From: Center for Tech and Civic Life
	Key terms: CTCL, Center for Tech and Civic Life, domain of techandcivicle.org (I think this is the right one)
	Let me know if I missed anything.
	Thank you,
	Jennifer S. Haar, WCMC
	Records Custodian & Office Equity Co-Lead
	Pronouns: she/hers
	City of Madison Clerk's Office
	City-County Building Room 103
210 Martin Luther King Jr Blvd	
Madison WI 53703	
608.266.4601	
Website: www.cityofmadison.com/clerk	
Twitter: @MadisonWIClerk	
Requestor	Jennifer Haar
Agency	Clerk's Office
Created	Wed 1/11/23 5:28 PM Central Standard Time

To comment on this item, reply to this email.

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From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: US Alliance Jan and Feb 2023 Convenings
Date: Friday, January 13, 2023 6:01:55 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I wanted to touch base about the January 25 convening -- thanks to you, Bonnie, Heather, Jennifer, Jim, Maggie, and Nikki for RSVPing for the first half of the call! If anyone is missing, here's the [link to RSVP](#). I believe the d.school sent out Zoom invitations this week to everyone individually so please let me know if those haven't arrived.

The second half of the call (1:45pm-3pm ET) will just be office leads (and any leadership team members you want to include). [REDACTED]

Please let me know if you have any questions.

I should have details about the Debrief next week.

Have a great weekend!
Sophie

On Fri, Dec 16, 2022 at 1:53 PM Sophie Lehman <sophie@techandcivicle.org> wrote:
Hello and happy Friday!

Here are some updates about our 2023 US Alliance convenings.

January 25 Virtual Convening

We are thrilled to kick off the first meeting of the US Alliance cohort on January 25 from 9am-12pm PT / 12pm-3pm ET.

For the first half of the call (9:00am-10:30am PT / 12pm-1:30pm ET), we have designed the session to include your entire office so that they can learn more about the Alliance, the Alliance partners and the other Centers. During this part of the program you and your office will:

- hear about the Alliance vision and goals,
- meet the other Centers who have committed to this exciting journey,
- meet the Alliance partners and learn about how excited they are to support

your offices, and

- join in a celebratory kick-off!

This session will be highly interactive so each participant should log into the meeting on their own computer or device to facilitate break out sessions. **Please share [this RSVP form](#) with your team members** who will be included in the call. We would like responses by January 9, 2023. Zoom invitations will be sent directly to participants.

After a fifteen minute break, we will bring the office leads (and any leadership team members you want to include) back for the second half of the call (10:45am-12:00 pm PT / 1:45pm-3pm ET). We will take a deeper dive into the Center experience, the process for developing the Values and Standards for Election Excellence, and preview the Cohort's time together in February 2023 in Chicago for the Debrief. A link for the second portion of the call will be sent in January.

The Debrief, February 2-4

The February 2-4 convening is in Chicago and you will be able to participate virtually and/or in-person. We invite up to three people from your office to participate.

If traveling to Chicago, please:

- plan to arrive by 12pm noon CT on Thursday, February 2 and
- depart no earlier than 3pm CT on Saturday, February 4.

If your legal counsel confirms that local and state law in your jurisdiction permit doing so, feel free to ask about the possibility of us providing funds to support travel to the convening. Information about hotel room options will be shared in January.

Stay tuned for more info to come!

Thanks,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: [Chang, Bonnie](#)
Subject: RE: Invitation to the Debrief
Date: Friday, January 20, 2023 11:33:44 PM

We could switch up the IPAV training. I could help with Tuesday and Wednesday trainings. And maybe Thomas would want to go to Chicago, too.

From: Chang, Bonnie
Sent: Friday, January 20, 2023 8:36 PM
To: Witzel-Behl, Maribeth
Subject: RE: Invitation to the Debrief

I would be interested but those are tentatively the days of IPAV training. If others want to go, have zero problems sitting this out. Could try to move the trainings to the Mon-Weds of that week but would need to check if Thomas would be alright with moving them or if Nikki would be open to doing them with him.

From: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Sent: Thursday, January 19, 2023 11:28 PM
To: Chang, Bonnie <BChang@cityofmadison.com>; Christianson, Eric <EChristianson@cityofmadison.com>; Haar, Jennifer <JHaar@cityofmadison.com>; Harris, Heather <HHarris@cityofmadison.com>; Lund, Thomas <TLund@cityofmadison.com>; McClain, Maggie <MMcClain@cityofmadison.com>; Perez, Nikki <NPerez@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>

Subject: FW: Invitation to the Debrief
Would anyone like to attend the first in-person meeting of the U.S. Alliance for Election Excellence in Chicago?

From: Sophie Lehman <sophie@techandcivillife.org>
Sent: Wednesday, January 18, 2023 8:27 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Invitation to the Debrief

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope all is well! We're looking forward to hearing from you about yesterday's Common Council meeting and the outcome of the approval process for your potential membership in the Alliance. So that you have the information for your internal planning purposes, I am passing along the email below that was sent to current Alliance members regarding the Alliance's first convening this year. We hope that your office will be able to join the Alliance and participate in the convening. Please don't hesitate to reach out if you have any questions.

The US Alliance for Election Excellence is thrilled to officially invite you to The Debrief, the Alliance's inaugural in-person gathering. The Debrief is an intimate event designed for election officials and election experts to come together to distill key lessons learned from the 2022 election cycle and to plan for the years ahead.

As a Center for Election Excellence, we invite up to three members of your team to join.

The Debrief will be held in Chicago. The meeting will begin in the afternoon on

Thursday, February 2 and conclude in the afternoon on Saturday, February 4.

Please complete the [RSVP form linked here](#) by Friday, January 20.

We ask that your office complete one RSVP form per attendee. A member of our team will then follow up to finalize your registration and share next steps.

We can't wait to see you in Chicago!

Best,

Sophie

--

Sophie Lehman (she/her)

Associate Director

Center for Tech and Civic Life

www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Chang, Bonnie](#)
Cc: [Lund, Thomas](#)
Subject: Re: Chicago debrief?
Date: Tuesday, January 24, 2023 3:27:47 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Bonnie,

That's great news! Did you already [RSVP](#)? If yes, someone should be reaching out within the next day to share logistics and details.

Appreciate your patience!

Thanks,
Sophie

On Tue, Jan 24, 2023 at 1:09 PM Chang, Bonnie <BChang@cityofmadison.com> wrote:

Hello Sophie,

Thomas and I will be attending for the City of Madison Clerk's Office, could we please receive further details regarding the debrief so we can plan for travel and potential lodging?

Thank you,

Bonnie Chang

pronouns: she/her/hers

City of Madison Clerk's Office

City-County Bldg, Room 103

210 Martin Luther King Jr Blvd

Madison, WI 53703

(608) 266-4601

www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist."

From: [Sophie Lehman](#)
To: [Chang, Bonnie](#)
Subject: Re: Chicago debrief?
Date: Tuesday, January 24, 2023 3:35:44 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Perfect. Yes, please let me know if you haven't heard anything further by COB tomorrow.
Thanks!

On Tue, Jan 24, 2023 at 1:30 PM Chang, Bonnie <BChang@cityofmadison.com> wrote:

Hi Sophie,

Both of us RSVP-ed but have not received any follow up. Will patiently await for more details.

Thank you!

Bonnie

From: Sophie Lehman <sophie@techandcivillife.org>

Sent: Tuesday, January 24, 2023 3:28 PM

To: Chang, Bonnie <BChang@cityofmadison.com>

Cc: Lund, Thomas <TLund@cityofmadison.com>

Subject: Re: Chicago debrief?

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Bonnie,

That's great news! Did you already **RSVP**? If yes, someone should be reaching out within the next day to share logistics and details.

Appreciate your patience!

Thanks,

Sophie

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pronouns: she/her/hers

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Madison, WI 53703

(608) 266-4601

www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist."

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Tomorrow's Alliance Kickoff
Date: Tuesday, January 24, 2023 5:01:06 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Maribeth,

We are looking forward to seeing you and your office at the Centers for Election Excellence kickoff call **tomorrow**, Wednesday, January 25th!

It will be a fairly large group, so to streamline introductions we are asking you to introduce your jurisdiction by sharing:

- what jurisdiction you are from,
- the size of your team, and
- something unique about your office or jurisdiction.

Your introduction should be three minutes maximum.

You should have received a box of goodies in the mail. In each box, there is a welcome letter, a poster to display in your office, and bags to give to each staff member joining the call. Please distribute the bags to each staff member and ask them not to open the bag until instructed to do so during the call. If someone does not receive a bag, it is not an issue and will not get in the way of their participation in the call.

If you or your team have any issues joining the call tomorrow, please email lonise@dschool.stanford.edu or nadia@dschool.stanford.edu for assistance.

In case you need them, here are the links for the meeting:

- [REDACTED], 12pm-1:30pm ET
- [REDACTED], 1:45pm-3pm ET

Thanks!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Whitney May](#)
To: [Sophie Lehman](#)
Subject: U.S. Alliance for Election Excellence: The Debrief event info
Date: Tuesday, January 24, 2023 9:58:33 PM
Attachments: [The Debrief - Info for CEEs seeking reimbursements.pdf](#)

Attachment 6 immediately follows
this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Center for Election Excellence,

We're excited to host you in Chicago for The Debrief next week!

I'm attaching the event information for Centers that includes details about the event agenda, hotel, flight logistics, venue, and more.

Please complete the [travel form](#) by Thursday at 5pm Central and a room will be booked on your behalf. Your other office staff who are attending will need to complete the form as well.

Let me know if you have any questions. We look forward to seeing you soon!

Thank you,
Whitney

--



Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

ATTACHMENT 6



Travel and attendance costs

Participants are eligible to attend The Debrief free of charge (which includes food, refreshments, entertainment, and materials provided during the event), to the extent permitted by applicable law.

In addition, to the extent permitted by applicable law, CTCL is able to reimburse participants' expenses for travel to The Debrief.

Please do not reach out to CTCL regarding the possibility of reimbursement (or with any questions regarding the process) until you have contacted your agency's legal/ethics counsel to confirm that doing so is compliant with applicable state and local laws.

Agenda

[Agenda subject to change](#)

Flight logistics

- O'Hare and Midway are your airport options, and both are about 1 hour from the hotel and event venue.
- Arrival time: Plan to arrive in Chicago by 12pm CT on Thursday, Feb 2
- Departure time: Plan to depart Chicago as early as 3pm CT on Saturday, February 4

Hotel

CTCL reserved a hotel room block at the [Marriott Marquis Chicago](#) at the rate of \$169 per night plus tax. To the extent permitted by applicable law, CTCL can directly book and pay for guest rooms during your time at The Debrief.

If you have completed the [travel form](#) by Thursday at 5pm Central, a room will be booked on your behalf.

Check in time

4:00 pm

Check out time

12:00 pm

Hotel address

Marriott Marquis Chicago
2121 S Prairie Ave
Chicago, IL 60616

Venue

The Debrief will take place at [Revel Motor Row](#). Plenary discussions, breakouts, happy hour, meals, and entertainment will be at the venue. There will also be venue space to lounge, self organize chats with other attendees, and take calls.

Venue address

Revel Motor Row
2412 S Michigan Ave
Chicago, IL 60616

Transportation**Rideshares/taxis**

Rideshare options including Uber and Lyft are available at O'Hare and Midway airports.

Shuttle

A free shuttle will be moving attendees between the Marriott hotel and venue throughout the event.

Personal vehicles

If you are using your personal vehicle for travel, you may be reimbursed for mileage at the federal mileage reimbursement rate, to the extent permitted by applicable law. Rates can be found here:

<http://www.irs.gov/Tax-Professionals/Standard-Mileage-Rates>

Reimbursement

Complete this [reimbursement form](#) to document your expenses. Email Nareth Phin, nareth@techandciviclife.org, with reimbursement requests and questions.

Attire

Please dress however you feel most comfortable and most yourself. You should anticipate temperatures in Chicago to be below freezing. You are encouraged to wear layers especially scarves, gloves, and hats.

Please note there will be an event photographer who will be available to take headshots for those who are interested.

Health and safety

The health and safety of our community is paramount. We will follow the latest local recommended health and safety precautions provided by the [City of Chicago](#). We will have K-95 masks and antigen rapid tests available at the event venue.

To help keep each other safe, we ask:

- Attendees should arrive up-to-date on COVID-19 vaccinations per CDC guidelines.
- Attendees should take a COVID-19 test (antigen or PCR) prior to traveling to the event. Individuals who test positive, or have any COVID-19 symptoms, should stay home and rest. If you are able, please alert whitney@techandciviclife.org that you won't be attending.
- Attendees who have been exposed to COVID-19 in the ten days prior to the meeting are required to wear masks. Otherwise, masking is encouraged but not required.
- If you are on-site and test positive for COVID-19, please contact us immediately at whitney@techandciviclife.org.

Virtual options

If you are a Center for Election Excellence, you may join the Center for Election Excellence group breakout sessions virtually. Virtual attendance at these breakout sessions is included as part of your membership. Please let whitney@techandciviclife.org know that you are interested in virtual participation and a member of the Alliance team will follow up with you about logistics.

The Debrief plenary panel discussions will be recorded and published online after the event. If you are a Center for Election Excellence, recordings of the plenary panel discussion will also be made available to you as part of your membership.

This Attachment is an exact duplicate of Attachment 6 from the previous email and pages and therefore will not be provided again

From: [Chang, Bonnie](#)
To: [Lund, Thomas](#)
Subject: FW: U.S. Alliance for Election Excellence: The Debrief event info
Date: Tuesday, January 24, 2023 10:51:50 PM
Attachments: [The Debrief - Info for CEEs seeking reimbursements.pdf](#)

From: Whitney May
Sent: Tuesday, January 24, 2023 9:58 PM
To: Sophie Lehman
Subject: U.S. Alliance for Election Excellence: The Debrief event info

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Center for Election Excellence,
We're excited to host you in Chicago for The Debrief next week!
I'm attaching the event information for Centers that includes details about the event agenda, hotel, flight logistics, venue, and more.
Please complete the [travel form](#) by Thursday at 5pm Central and a room will be booked on your behalf. Your other office staff who are attending will need to complete the form as well.
Let me know if you have any questions. We look forward to seeing you soon!
Thank you,
Whitney

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: ["Andrea Abbate"](#)
Subject: RE: What's on your mind for 2023?
Date: Wednesday, January 25, 2023 10:30:30 AM

Hi, Andrea.

I haven't had time to hope or dream recently. We are in the middle of moving to a temporary office space as we prepare for the February 21 Primary.

- Maribeth

From: Andrea Abbate

Sent: Monday, January 23, 2023 2:53 PM

To: Witzel-Behl, Maribeth

Subject: Re: What's on your mind for 2023?

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I'm just following up to see if you're interested in submitting a short video or meeting on Zoom to discuss your hopes, dreams, and concerns for the next year in election administration.

Please let me know if you have any questions that I can answer in the meantime.

Thanks for considering, and thank you for all that you do for voters.

Best,

Andrea

On Mon, Jan 9, 2023 at 4:38 PM Andrea Abbate <andrea@techandciviclife.org> wrote:

Hi Maribeth,

I hope 2023 is off to a great start for you! As we ease into the new year here at CTCL, I'm eager to hear what's on your mind for election administration for the next twelve months. I know you're likely already thinking about 2024 and how this year's work sets you up for a strong election in twenty-two months.

Here's where I'm hoping you can help: CTCL is putting together a short video to be shared in our [ELECTricity newsletter](#) of local election officials like you, highlighting your hopes, dreams, and concerns for the next year.

What are you most excited about, and what are you most concerned about for election administration in 2023? What makes you smile when you think about your work going forward? What causes you to lose sleep?

I'd love to hear your thoughts. If you're interested in participating, would you be willing to record a short video of yourself on your phone or computer responding to the questions above? No need to submit anything too long or fancy—a recording of a few seconds, up to about a minute would be great. I'm including some [helpful recording tips](#) that you can review if you'd like.

To submit your video simply send it to 740-400-0775 via text message or send it as an attachment to me via email **by Wednesday, January 25th**. Or if you'd prefer to have a quick chat on Zoom rather than submit a video, I'd be happy to set something up.

Thank you for your consideration, and again Happy New Year!

Best,

Andrea

--

Andrea Abbate
Communications Manager
Center for Tech and Civic Life
andrea@techandcivicle.org
Pronouns: she/her



--

Andrea Abbate
Communications Manager
Center for Tech and Civic Life
andrea@techandcivicle.org
Pronouns: she/her

This Attachment is an exact duplicate of Attachment 6 from previous emails and pages and therefore will not be provided again

From: [Chang, Bonnie](#)
To: [McClain, Maggie](#)
Subject: FW: U.S. Alliance for Election Excellence: The Debrief event info
Date: Wednesday, January 25, 2023 2:54:14 PM
Attachments: [The Debrief - Info for CEEs seeking reimbursements.pdf](#)

From: Whitney May
Sent: Tuesday, January 24, 2023 9:58 PM
To: Sophie Lehman
Subject: U.S. Alliance for Election Excellence: The Debrief event info

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Center for Election Excellence,
We're excited to host you in Chicago for The Debrief next week!
I'm attaching the event information for Centers that includes details about the event agenda, hotel, flight logistics, venue, and more.
Please complete the [travel form](#) by Thursday at 5pm Central and a room will be booked on your behalf. Your other office staff who are attending will need to complete the form as well. Let me know if you have any questions. We look forward to seeing you soon!
Thank you,
Whitney

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Voting](#)
To: ["nareth@techandcivillife.org"](mailto:nareth@techandcivillife.org)
Subject: City of Madison signed contract
Date: Thursday, January 26, 2023 9:50:30 AM
Attachments: [US Alliance for Election Excellence contract.pdf](#)

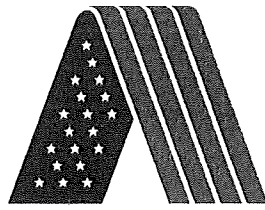
Attachment 7 immediately follows this email

Please review the attached, thanks!

Eric Christianson
Certified Municipal Clerk

City of Madison City Clerk's Office
City-County Building-Room 103,
210 Martin Luther King Jr. Blvd.
Madison, WI 53703
TEL: (608) 266-4601
FAX: (608) 266-4666 FAX: (608) 266-4666
Echristianson@cityofmadison.com
Follow us on Twitter @MadisonWIClerk

"We exist to assist"



U.S. Alliance for Election Excellence

U.S. Alliance for Election Excellence

Membership Agreement

We're thrilled you're here. This document lays out the rules and guidelines for participation in the U.S. Alliance for Election Excellence (the "Alliance"). This is a legal document. Please read it carefully, and please ask any questions you may have. You must consult your legal counsel to ensure that your participation complies with all applicable laws in your jurisdiction. If you have any questions for us, please feel free to reach out to our team to discuss in more detail.

Alliance Goals and Purpose:

The Alliance is here to learn from election officials, inspire them to excellence, and celebrate their success. To accomplish these goals, the Alliance will develop and establish a nonpartisan, nationwide certification program so that jurisdictions meeting certain performance standards may hold themselves out as Centers for Excellence.

Commitment to Nonpartisanship:

We are dedicated to supporting election officials and local governments of all size, partisanship, and geography by providing tools and resources that allow officials to conduct safe, secure, trustworthy, and inclusive elections. Our commitment to nonpartisanship is total. We will never attempt to influence the outcome of any election. Period.

In addition, Alliance partners will never:

- Touch live ballots or ballot tabulating equipment
- Give legal advice
- Require you to implement specific advice or recommendations

Benefits of Membership:

At this point in time, centers can choose to join the Alliance at the basic membership level or premium membership level. Both tiers reflect a paid membership model.

Basic Membership:

- Curated access to a selection of off-the-shelf, publicly-accessible election administration resources, document templates, and training materials
- Center-specific coaching and consulting from select Alliance partners, in the form of a \$800 credit towards the fair market value of Alliance partners' hourly consulting services
- Access to numerous multi-center group coaching and consulting sessions hosted by select Alliance partners on an hourly basis
- Invitations to numerous live and recorded trainings and demos hosted by select Alliance partners, as well as facilitated discussions among centers concerning topics related to best practices in election administration

Premium Membership: Includes services included in Basic Membership, plus:

- Center-specific coaching and consulting from select Alliance partners, in the form of a \$3,040 credit towards the fair market value of Alliance partners' consulting services on an hourly basis
- Additional multi-center group coaching and consulting sessions hosted by select Alliance partners on an hourly basis
- Additional invitations to live and recorded trainings and demos hosted by Alliance partners, as well as additional facilitated discussions among centers

Obligations of Membership:

Centers agree to pay annual membership dues to the Alliance and to make non-monetary (but highly significant) contributions to the broader activities of the Alliance. These non-monetary contributions are key components of Alliance membership, and—in addition to membership dues—are offered as *bona fide* consideration in exchange for the fair market value of Alliance partners' services.

Non-Monetary Contributions

A core purpose of the Alliance is to promote the exchange of information about best practices in all directions: from the Alliance partners to centers, between centers, and

from centers to the Alliance. One outcome of this exchange of information will be the creation of Values and Standards for Election Excellence ("the Standards"), which reflect nonpartisan excellence in election administration for local election departments across the county. Centers agree to contribute to the creation of the Standards by:

- Attending and participating in events hosted by the Alliance for the purpose of defining and developing the Standards;
- Attending and participating in events hosted by the Alliance for the purpose of developing measurements, tools, trainings, and materials to help election jurisdictions achieve the Standards;
- Providing written and verbal feedback on documents, forms, templates, and trainings generated by the Alliance that are related to the Standards;
- Sharing local best practices and, where permissible, non-confidential forms, templates, and documents with the Alliance to be used as models for other election jurisdictions seeking to achieve the Standards;
- Offering advice and support to Alliance partners and other centers;
- Sharing non-sensitive, non-confidential technical data and usage statistics and providing feedback about any Standards-related digital tools offered by Alliance partners and implemented by the center; and

Membership Dues

In addition to the participation requirements detailed above, centers agree to pay yearly dues to the Alliance in the following amounts:

- Basic Membership: \$1,600/year
- Premium Membership: \$4,800/year

Membership is valid for one calendar year and is renewable on an annual basis. If desired, you may pre-pay for more than one year of membership; simply contact us for arrangements.

Scholarships:

The Alliance has scholarship funds available to cover your membership dues in full, if doing so is permitted by law in your jurisdiction. By signing below, you agree to accept the Alliance's scholarship and certify that doing so complies with applicable legal requirements. The Alliance will not send you an invoice for membership dues.

If you would like to decline the scholarship, simply contact us for arrangements.

Termination:

Participation can be terminated by any party for any reason. Refunds of Alliance member dues will be offered on a pro-rated basis based upon the Alliance partner services utilized as of the termination date.

If you agree to the above terms of membership, please sign and date below.

Signature:  Date: 1/25/2023

Printed Name: SATYA REEVES-CARR

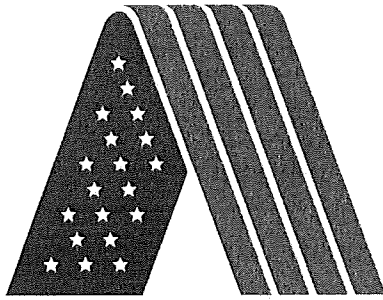
Signed on behalf of: City of Madison WI

Legal counsel to signatory:

Signature:  Date: 1-25-23

Printed Name: MICHAEL HAAS

Signed on behalf of: CITY OF MADISON



U.S. Alliance for Election Excellence

December 1, 2022

City of Madison
City Clerk's Office
Maribeth Witzel-Behl
210 Martin Luther King Jr Blvd
Room 103, City-County Building
Madison, WI 53703

I am pleased to inform you that based on and in reliance upon the information and materials provided by City of Madison the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of City of Madison ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$1,500,000 USD

Amount	\$500,000	\$1,000,000
Disbursement date	December 2022	December 2023

PURPOSE: CTCL is dedicated to educating the public about government and democracy in the United States and to working with government agencies to develop the skills, strategies and tools to engage their citizens. CTCL has decided to make this grant to support activities that are consistent with these purposes. The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration infrastructure in City of Madison ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.

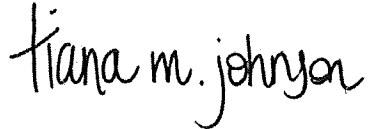
3. The amount of the grant shall be expended on the following specific election infrastructure needs: 1) Key Physical Components: Equipment and materials, facilities, and records, including voting locations, technical facilities, storage facilities, processing facilities, administrative facilities, and voting hardware; 2) Key Technological Components: Hardware and software components critical to supporting the election security mission, including computers, servers, databases, and other IT systems and assets used in election administration activities; and 3) Key Human Components: Personnel with specialized training, certification, knowledge, skills, authorities, or roles whose absence could cause undesirable consequences or hamper the election security mission, including strategic, operational, and temporary/seasonal support positions. Grantee may allocate grant funds among these public purposes without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
6. Grantee agrees to use all grant funds exclusively for charitable or educational purposes consistent with Code Sections 501(c)(3) and 170(c)(2)(B).
7. This grant is not earmarked or designated for transmittal to any other entity or person, whether or not mentioned in any proposal or other correspondence between Grantor and Grantee. Grantee accepts full discretion and control of the grant and its disposition and responsibility for complying with this Agreement's terms and conditions.
8. Grantee agrees that grant funds will not be used: (i) to attempt to influence the outcome of any specific public election, or to participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of (or in opposition to) any candidate for public office; (ii) to attempt to influence the selection, nomination, election or appointment of any individual to any public office or office in a political organization within the meaning of Code Section 527(e)(2); (iii) for any activity that is in violation of federal, state or local law or any effort to induce or encourage violations of law or public policy; (iv) to cause any private inurement or improper private benefit to occur; or (v) in any manner inconsistent with charitable

- and educational purposes defined under Code Section 501(c)(3).
9. The grant project period of June 15, 2022 through December 31, 2024 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2024.
 10. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2025 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
 11. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the Madison City Clerk's Office ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
 12. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that CTCL is required to do so to comply with applicable laws or regulations.

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at nareth@techandciviclife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



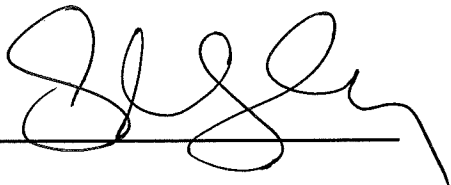
Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life

GRANTEE

By: _____



Title: _____

Mayor

Date: _____

1/23/2023

From: [Voting](#)
To: [Christianson, Eric](#)
Subject: FW: City of Madison signed contract
Date: Friday, January 27, 2023 3:45:26 PM

In case you needed the confirmation it was received.

From: Sophie Lehman
Sent: Friday, January 27, 2023 10:52 AM
To: Voting
Cc: Nareth Phin
Subject: Re: City of Madison signed contract

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Eric,
This is wonderful news! We're thrilled to officially welcome Madison to the Alliance!
Nareth (cc'ed) will work with you on the disbursement of funds.
Thanks,
Sophie

From: **Voting** <voting@cityofmadison.com>
Date: Thu, Jan 26, 2023 at 9:50 AM
Subject: City of Madison signed contract
To: nareth@techandcivillife.org <nareth@techandcivillife.org>

Please review the attached, thanks!

Eric Christianson
Certified Municipal Clerk

City of Madison City Clerk's Office
City-County Building-Room 103,
210 Martin Luther King Jr. Blvd.
Madison, WI 53703
TEL: (608) 266-4601
FAX: (608) 266-4666 FAX: (608) 266-4666
Echristianson@cityofmadison.com
Follow us on Twitter @MadisonWIClerk

"We exist to assist"

From: [McClain, Maggie](#)
To: [Christianson, Eric](#)
Subject: RE: City of Madison signed contract
Date: Monday, January 30, 2023 8:10:15 AM
Attachments: [image001.png](#)

Attachment 8 immediately follows this email

Oh, man, wouldn't that be amazing?!

Maggie McClain, WCMC
Pronouns: she/her/hers
City of Madison Clerk's Office
City-County Building, Room 103
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703
(608) 266-4601
www.cityofmadison.com/clerk



[@MadisonWIClerk](#)

From: Christianson, Eric
Sent: Monday, January 30, 2023 8:10 AM
To: McClain, Maggie
Subject: RE: City of Madison signed contract

Thank you!

Is there no way to use the grant for a robo-svd?

Eric Christianson

Certified Municipal Clerk
City of Madison City Clerk's Office
City-County Building-Room 103,
210 Martin Luther King Jr. Blvd.
Madison, WI 53703
TEL: (608) 266-4601
FAX: (608) 266-4666

Echristianson@cityofmadison.com

Follow us on Twitter [@MadisonWIClerk](#)

"We exist to assist"

From: McClain, Maggie <MMcClain@cityofmadison.com>
Sent: Monday, January 30, 2023 8:09 AM
To: Christianson, Eric <EChristianson@cityofmadison.com>; Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>
Subject: RE: City of Madison signed contract

Thanks, Eric.

I have the project shell set up in Munis, and I'll work with Ryan this week one getting the budget imported in there and such.

Thank you,

Maggie McClain, WCMC
Pronouns: she/her/hers
City of Madison Clerk's Office
City-County Building, Room 103
210 Martin Luther King, Jr. Blvd.

Madison, WI 53703
(608) 266-4601
www.cityofmadison.com/clerk



[@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

From: Christianson, Eric <EChristianson@cityofmadison.com>

Sent: Friday, January 27, 2023 3:57 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>

Cc: McClain, Maggie <MMcClain@cityofmadison.com>

Subject: FW: City of Madison signed contract

By "work with you" I'm pretty sure they mean us as an office.

Eric Christianson

Certified Municipal Clerk

City of Madison City Clerk's Office

City-County Building-Room 103,

210 Martin Luther King Jr. Blvd.

Madison, WI 53703

TEL: (608) 266-4601

FAX: (608) 266-4666

Echristianson@cityofmadison.com

Follow us on Twitter [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist"

From: Voting <voting@cityofmadison.com>

Sent: Friday, January 27, 2023 3:45 PM

To: Christianson, Eric <EChristianson@cityofmadison.com>

Subject: FW: City of Madison signed contract

In case you needed the confirmation it was received.

From: Sophie Lehman <sophie@techandcivillife.org>

Sent: Friday, January 27, 2023 10:52 AM

To: Voting <voting@cityofmadison.com>

Cc: Nareth Phin <nareth@techandcivillife.org>

Subject: Re: City of Madison signed contract

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Eric,

This is wonderful news! We're thrilled to officially welcome Madison to the Alliance!

Nareth (cc'ed) will work with you on the disbursement of funds.

Thanks,

Sophie

From: **Voting** <voting@cityofmadison.com>

Date: Thu, Jan 26, 2023 at 9:50 AM

Subject: City of Madison signed contract

To: nareth@techandcivillife.org <nareth@techandcivillife.org>

Please review the attached, thanks!

Eric Christianson
Certified Municipal Clerk

City of Madison City Clerk's Office
City-County Building-Room 103,
210 Martin Luther King Jr. Blvd.
Madison, WI 53703
TEL: (608) 266-4601
FAX: (608) 266-4666 FAX: (608) 266-4666
Echristianson@cityofmadison.com
Follow us on Twitter @MadisonWIClerk

"We exist to assist"

ATTACHMENT 8



From: [Voting](#)
To: [Christianson, Eric](#)
Subject: FW: City of Madison signed contract
Date: Monday, January 30, 2023 8:46:00 AM

From: Nareth Phin
Sent: Friday, January 27, 2023 2:35 PM
To: Sophie Lehman
Cc: Voting
Subject: Re: City of Madison signed contract

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Eric,
In order to process the first disbursement, would you provide a bank letter with the city's routing and account number or a voided check with the same information? Alternatively, we can process a check payment if you can confirm the payee and address. Thanks so much!

Sincerely,
Nareth Phin
Operations Director

On Fri, Jan 27, 2023 at 10:51 AM Sophie Lehman <sophie@techandciviclife.org> wrote:

Hi Eric,
This is wonderful news! We're thrilled to officially welcome Madison to the Alliance!
Nareth (cc'ed) will work with you on the disbursement of funds.
Thanks,
Sophie

From: **Voting** <voting@cityofmadison.com>
Date: Thu, Jan 26, 2023 at 9:50 AM
Subject: City of Madison signed contract
To: nareth@techandciviclife.org <nareth@techandciviclife.org>

Please review the attached, thanks!

Eric Christianson
Certified Municipal Clerk

City of Madison City Clerk's Office
City-County Building-Room 103,
210 Martin Luther King Jr. Blvd.
Madison, WI 53703
TEL: (608) 266-4601
FAX: (608) 266-4666 FAX: (608) 266-4666
Echristianson@cityofmadison.com
Follow us on Twitter @MadisonWIClerk

"We exist to assist"

From: noreply+automations@airtableemail.com on behalf of Whitney May CTCL (via Airtable)
To: [Lund, Thomas](mailto:Lund,Thomas)
Cc: tiana@techandciviclife.org
Subject: The Debrief - Know Before You Go
Date: Tuesday, January 31, 2023 9:21:08 AM
Attachments: [The Debrief - Know before you go.pdf](#)

Attachment 9 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Thomas,

We're excited to see you at The Debrief this week! The Debrief is an intimate gathering designed for election officials and election experts to come together to distill key lessons learned from the 2022 election cycle, celebrate a job well-done, and to plan for the year ahead.

Centers for Election Excellence: Please join us for an intro session Thursday, February 2 from 2pm - 4pm at the venue. We'll have a Zoom link for those who want to join virtually.

All other attendees: Registration opens on Thursday, February 2 at 2pm and the first plenary begins at 4:15pm.

Find additional logistical information in the attached 'Know Before You Go' document.

See you soon!

Sent via Automations on  Airtable
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ATTACHMENT 9



We're excited to see you at The Debrief this week! The Debrief is an intimate gathering designed for election officials and election experts to come together to distill key lessons learned from the 2022 election cycle, celebrate a job well-done, and to plan for the year ahead.

Centers for Election Excellence: Please join us for an intro session Thursday, February 2 from 2pm - 4pm at the venue. We'll have a Zoom link for those who want to join virtually.

All other attendees: Registration opens on Thursday, February 2 at 2pm and the first plenary begins at 4:15pm.

What to bring

All guests

All guests are invited to bring stickers and other small swag to share. There will be approximately 100 attendees and a space at the venue for self-organized swag exchange.

Election officials only

Election officials are invited to bring materials from your election office. What's something you want to show off? What's something you want to work on in the future? These could be a form, postcard, training manual, job description – you decide. Pack it in your luggage and you can share and discuss with other election officials at The Debrief!

What to wear

Please dress however you feel most comfortable and most yourself. Temperatures in Chicago will be below freezing, so you are encouraged to wear layers especially scarves, gloves, and hats.

Please note there will be an event photographer who will be available to take headshots for those who are interested.

Transportation to and from the airport

O'Hare and Midway are about 1 hour from the hotel and event venue. You are responsible for organizing your transportation to and from the airport. Your options include public transportation (CTA), taxi, and rideshares (Lyft, Uber).

Hotel

The Debrief hotel room block is at the [Marriott Marquis Chicago](#).

Check in time

4:00 pm

Check out time

12:00 pm

Hotel address

Marriott Marquis Chicago
2121 S Prairie Ave
Chicago, IL 60616

Venue

The Debrief event venue is [Revel Motor Row](#). Plenary discussions, breakouts, happy hour, meals, and entertainment will be at the venue. There will also be space to lounge, self organize chats with other attendees, and take calls.

Venue address

Revel Motor Row
2412 S Michigan Ave
Chicago, IL 60616

Transportation to and from the venue

The venue is 0.5 mi from the hotel, which is a 3-minute drive or a 10-minute walk. To the extent permitted by applicable laws, you may use a [free Lyft code, DEBRIEF23](#), to flexibly travel between the hotel and venue throughout the event.

- The code starts at 11:15 am on Thursday, February 2 and expires at 1pm on Saturday, February 4.
- The code only applies to pick-up and destination locations within a 0.5 mile radius of the hotel and venue.



The Alliance has your Lyft rides covered

Lyft Pass lets The Alliance cover all or a portion of the cost of your ride, so it's easier for you to get from A to B.

Details about your Lyft Pass for The Debrief

→ \$100 toward your rides

Scan the below QR code to redeem your Lyft Pass. You can also enter DEBRIEF23 in the Lyft Pass section of the 'Payment' tab in the app menu.

- 1 Make sure you have the Lyft app installed on your smartphone and an account created.
- 2 Open the Camera app from your smartphone.
- 3 Line up the QR code with the viewfinder.
- 4 Tap the notification to open the Lyft app and claim your Lyft Pass.



CLAIM YOUR LYFT
PASS WITH THIS QR
CODE



To learn more about how to use or claim your Lyft Pass, please visit lyft.com/rider/lyftpass.

Agenda

Agenda subject to change: <https://airtable.com/shrOhW935L3FglUMe>

Health and safety

The health and safety of our community is paramount. We will follow the latest local recommended health and safety precautions provided by the [City of Chicago](#). We will have K-95 masks and antigen rapid tests available at the event venue.

To help keep each other safe, we ask:

- Attendees should arrive up-to-date on COVID-19 vaccinations per CDC guidelines.
- Attendees should take a COVID-19 test (antigen or PCR) prior to traveling to the event. Individuals who test positive, or have any COVID-19 symptoms, should stay home and rest. If you are able, please alert whitney@techandciviclife.org that you won't be attending.
- Attendees who have been exposed to COVID-19 in the ten days prior to the meeting are required to wear masks. Otherwise, masking is encouraged but not required.
- If you are on-site and test positive for COVID-19, please contact us immediately at whitney@techandciviclife.org.

Virtual options

The Debrief plenary panel discussions will be recorded and published online after the event.

If you are a Center for Election Excellence, you may join the Center for Election Excellence group breakout sessions virtually. Please let Rocio Hernandez, rocio@techandciviclife.org, know that you are interested in virtual participation and a member of the Alliance team will follow up with you about logistics.

Reimbursement

Complete this [reimbursement form](#) to document your expenses. Email Nareth Phin, nareth@techandciviclife.org, with reimbursement requests and questions.

This Attachment is an exact duplicate of Attachment 9 from the previous email and pages, and therefore will not follow this email

From: noreply+automations@airtableemail.com on behalf of [Whitney May, CTCL \(via Airtable\)](#)
To: [Chang, Bonnie](#)
Cc: tiana@techandcivillife.org
Subject: The Debrief - Know Before You Go
Date: Tuesday, January 31, 2023 9:21:13 AM
Attachments: [The Debrief - Know before you go.pdf](#)

Type text here

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Bonnie,

We're excited to see you at The Debrief this week! The Debrief is an intimate gathering designed for election officials and election experts to come together to distill key lessons learned from the 2022 election cycle, celebrate a job well done, and to plan for the year ahead.

Centers for Election Excellence: Please join us for an intro session Thursday, February 2 from 2pm - 4pm at the venue. We'll have a Zoom link for those who want to join virtually.

All other attendees: Registration opens on Thursday, February 2 at 2pm and the first plenary begins at 4:15pm.

Find additional logistical information in the attached 'Know Before You Go' document.

See you soon!

Sent via Automations on  Airtable
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From: [Chang, Bonnie](#)
To: [McClain, Maggie](#)
Subject: FW: The Debrief - Know Before You Go
Date: Tuesday, January 31, 2023 9:40:41 AM
Attachments: [The Debrief - Know before you go.pdf](#)

This Attachment is an exact duplicate of Attachment 9 from previous email and pages, and therefore will not follow this email

From: noreply+automations@airtableemail.com
Sent: Tuesday, January 31, 2023 9:21 AM
To: Chang, Bonnie
Cc: tiana@techandciviclife.org
Subject: The Debrief - Know Before You Go

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Bonnie,

We're excited to see you at The Debrief this week! The Debrief is an intimate gathering designed for election officials and election experts to come together to distill key lessons learned from the 2022 election cycle, celebrate a job well-done, and to plan for the year ahead.

Centers for Election Excellence: Please join us for an intro session Thursday, February 2 from 2pm - 4pm at the venue. We'll have a Zoom link for those who want to join virtually.

All other attendees: Registration opens on Thursday, February 2 at 2pm and the first plenary begins at 4:15pm.

Find additional logistical information in the attached 'Know Before You Go' document.

See you soon!

Sent via Automations on
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From: [Whitney May](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Phone Call
Date: Tuesday, January 31, 2023 11:24:20 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth! I hope you are doing okay. It was wonderful to see you on last week's kickoff call and I'm excited to spend time with some of your team in Chicago this week. Thank you for being part of the Alliance!

And thank you for the bump to reach out to Mayor Soglin. I just dialed this number [REDACTED] and it said it was unavailable. Does he have an email or another phone number I might try?

Thanks!

On Tue, Jan 31, 2023 at 9:46 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Whitney.

Just following up. Mayor Soglin stopped by our office to chat, and is looking forward to talking with you about elections. He would even be willing to drive down to Chicago.

I hope everything is going well.

Thank you!

- Maribeth

From: Witzel-Behl, Maribeth
Sent: Tuesday, January 10, 2023 4:10 PM
To: 'Whitney May' <whitney@techandciviclife.org>
Subject: RE: Request for Introduction

He is retired after serving as Mayor off and on from the 1970s until 2019. He also had worked in finance, and I think he may have been a professor, too. Every time I talk to him, I learn something new.

From: Whitney May <whitney@techandciviclife.org>
Sent: Tuesday, January 10, 2023 3:27 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Request for Introduction

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hey Maribeth! Thanks for the background and intro to former Mayor Soglin. We're always down to nerd out on election admin at CTCL! Do you know what he's up to now?

On Tue, Jan 10, 2023 at 12:14 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Good afternoon, Whitney!

Former Madison Mayor Paul Soglin just called and asked if I could connect him with someone at the Center for Tech and Civic Life. He has been reflecting on election administration in Madison dating back to the 1970s, and is hoping to talk to someone at CTCL about elections and voter registration. He is always a joy to talk to. His cell phone number is [REDACTED].

Thank you!

- Maribeth

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandciviclife.org

--



Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandciviclife.org

From: [Witzel-Behl, Maribeth](#)
To: "Whitney May"
Subject: RE: Phone Call
Date: Tuesday, January 31, 2023 12:19:02 PM

That is his phone number. Maybe it was affected by the extremely cold temperatures!

Stay warm.

From: Whitney May

Sent: Tuesday, January 31, 2023 11:24 AM

To: Witzel-Behl, Maribeth

Subject: Re: Phone Call

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth! I hope you are doing okay. It was wonderful to see you on last week's kickoff call and I'm excited to spend time with some of your team in Chicago this week. Thank you for being part of the Alliance!

And thank you for the bump to reach out to Mayor Soglin. I just dialed this number [REDACTED] and it said it was unavailable. Does he have an email or another phone number I might try?

Thanks!

On Tue, Jan 31, 2023 at 9:46 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Whitney.

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I hope everything is going well.

Thank you!

- Maribeth

From: Witzel-Behl, Maribeth

Sent: Tuesday, January 10, 2023 4:10 PM

To: 'Whitney May' <whitney@techandcivillife.org>

Subject: RE: Request for Introduction

He is retired after serving as Mayor off and on from the 1970s until 2019. He also had worked in finance, and I think he may have been a professor, too. Every time I talk to him, I learn something new.

From: Whitney May <whitney@techandcivillife.org>

Sent: Tuesday, January 10, 2023 3:27 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Request for Introduction

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hey Maribeth! Thanks for the background and intro to former Mayor Soglin. We're always down to nerd out on election admin at CTCL! Do you know what he's up to now?

On Tue, Jan 10, 2023 at 12:14 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Good afternoon, Whitney!

Former Madison Mayor Paul Soglin just called and asked if I could connect him with someone at the Center for Tech and Civic Life. He has been reflecting on election administration in Madison dating back to the 1970s, and is hoping to talk to someone at CTCL about elections and voter registration. He is always a joy to talk to. His cell phone number is [REDACTED].

Thank you!
- Maribeth

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandciviclife.org

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandciviclife.org

From: Clerk
To: "Paul Soglin"
Subject: RE: Chicago
Date: Wednesday, February 1, 2023 3:00:51 PM

whitney@techandciviclife.org

From: Paul Soglin
Sent: Wednesday, February 1, 2023 12:55 PM
To: Clerk
Subject: Re: Chicago

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I tried that number and no response.

My number is [REDACTED]

Any other way of contacting her?

Paul R. Soglin

Do the right thing. It will gratify some people and astonish the rest. Mark Twain
On Wednesday, February 1, 2023 at 12:05:31 PM CST, Clerk <clerk@cityofmadison.com> wrote:

Good afternoon!

Whitney has been trying to call you, but keeps getting a message that your phone number is unavailable. I think her number is 919-799-6173.

I don't know what the presentations will be about this weekend. I am sending Thomas, Bonnie and Maggie, but I'll be working at my retail job all weekend.

- Maribeth

From: Paul Soglin [REDACTED]
Sent: Wednesday, February 1, 2023 11:30 AM
To: Clerk <clerk@cityofmadison.com>
Subject: Chicago

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Maribeth:

Any word on the meeting? If not, in any case can you figure out who I should talk to? Thanks

[REDACTED]

Paul R. Soglin

Do the right thing. It will gratify some people and astonish the rest. Mark Twain

From: noreply+automations@airtableemail.com on behalf of Whitney May CTCL (via Airtable)
To: [Lund, Thomas](#)
Subject: Thank you for attending The Debrief!
Date: Friday, February 10, 2023 1:05:57 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Thomas,

Thank you for joining us at The Debrief in February 2023!

The Debrief was an intimate event designed for election officials and election experts to come together to distill key lessons learned from the 2022 election cycle, celebrate a job well done, and to plan for the years ahead.

We look forward to hosting you again in the future. With this in mind, we'd love to understand your experience so we can make the next event even better. Please take a few minutes to [share your thoughts!](#)

In addition, to the extent permitted by applicable law, CTCL is able to reimburse your expenses for travel to The Debrief. Complete this [reimbursement form](#) to document your expenses and email Nareth Phin, nareth@techandciviclife.org, with reimbursement requests and questions.

There's more to come from The Debrief including photography and video, so stay tuned!

Thank you again and we look forward to staying connected.

Whitney

Sent via Automations on  Airtable
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From: noreply+automations@airtableemail.com on behalf of Whitney May CTCL (via Airtable)
To: [Chang, Bonnie](#)
Subject: Thank you for attending The Debrief!
Date: Friday, February 10, 2023 1:06:14 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Bonnie,

Thank you for joining us at The Debrief in February 2023!

The Debrief was an intimate event designed for election officials and election experts to come together to distill key lessons learned from the 2022 election cycle, celebrate a job well done, and to plan for the years ahead.


We look forward to hosting you again in the future. With this in mind, we'd love to understand your experience so we can make the next event even better. Please take a few minutes to [share your thoughts!](#)

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There's more to come from The Debrief including photography and video, so stay tuned!

Thank you again and we look forward to staying connected.

Whitney

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From: sophie@techandciviclife.org
To: [Witzel-Behl, Maribeth](#)
Subject: US Alliance May Cohort Convening Dates
Date: Wednesday, February 22, 2023 1:02:22 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Google Forms

Hello!

We are planning the next cohort convening and have narrowed in on two date choices. Please review and indicate your availability by Tuesday, February 28.

We'll follow up with the confirmed date. As we finalize the agenda, we'll share details about who to include from your office.

Stay tuned!
Sophie

May Cohort Convening

Event Location: TBD
To finalize the event date, please indicate your availability.

[FILL OUT FORM](#)

[Create your own Google Form](#)

From: [Andrea, Center for Tech and Civic Life](#)
To: [McClain, Maggie](#)
Subject: Updates from the U.S. Alliance for Election Excellence
Date: Thursday, February 23, 2023 3:59:41 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

[View this email in your browser](#)

Updates from the U.S. Alliance for Election Excellence

Don't want these emails? [Unsubscribe from this list](#)

ELECTRICITY



The latest best practices for election officials.

In Case You Missed It: The U.S. Alliance for Election Excellence Hosts First Annual Debrief Event

Earlier this month, CTCL—as part of the U.S. Alliance for Election Excellence—held an in-person conference where election officials could come together, debrief about the common challenges they faced during the 2022 election, and share solutions. We're feeling energized after three jam-packed days of connection and collaboration. We invite you to [read the full story](#) about the event, which was featured in Electionline on February 9th.





Need a refresher on the U.S. Alliance for Election Excellence?

In April 2022, CTCL launched the [U.S. Alliance for Election Excellence](#)—a nonpartisan collaborative that is bringing together election officials, designers, technologists, and other experts to help local election departments improve operations, develop a set of shared standards and values, and obtain access to best-in-class resources to run successful elections. Our goal is to alleviate pressure, celebrate local election departments, and provide support to those supporting our democracy.

A community of support focusing on the fundamentals of democracy



Get Involved

Eager to get involved with the Alliance? The good news is that every election office in the country is invited to participate. In the upcoming months and years, we'll be developing a set of values and standards of election excellence in collaboration with election offices like yours. We'll be releasing new trainings and resources to help election offices uphold those values and standards. And we'll be rolling out a brand-new certification program to recognize election offices for their accomplishments.

The Alliance is working to share the perspectives of election officials from around the country to host the conversation around election issues. One of the topics we'll continue to focus on is recruiting and training poll workers. We're curious: what sort of tactics or strategies have worked in recruiting and keeping poll workers in the past? What's the biggest concern your office may have when it comes to poll workers in 2024? Do you have ideas about recruitment, management, or retention? Add your

voice to the conversation by responding to the form linked below—we'd love to hear from you.

[Share Your Thoughts](#)

A Refresher: Election Excellence and Funding Go Hand in Hand

Election officials know that achieving excellence requires resources—namely predictable, robust funding. That's why at CTCL we have a longstanding commitment to ensuring that election offices have the funding they need to administer professional, inclusive, and secure elections. But as with many things in elections, some of the coverage of the Alliance has been misleading or false. For instance, this critique that we read last week about the Alliance:

If the CTCL Alliance is truly committed to helping election offices, “they would be advocating through democratic channels to expand budgets, going into state legislatures to support infrastructure. But they don't and they have millions of dollars at their disposal,” he continued.

So we'd like to take this opportunity to reintroduce the [Election Infrastructure Initiative](#) (EII), which CTCL launched in 2021 in partnership with the Center for Secure and Modern Elections.

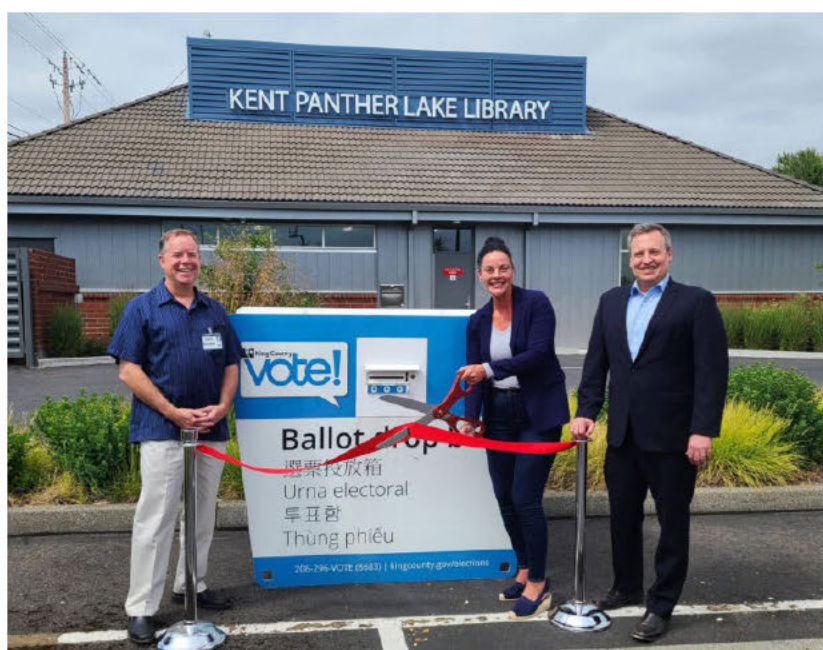
EII is a nonpartisan, collaborative effort that brings together election officials, nonprofits, counties, cities, and states who believe that election infrastructure is some of our nation's most critical and should be funded appropriately. **Together, we're calling on Congress to invest \$400 million in FY2024 to secure and modernize our elections.**



You're invited to visit ModernizeOurElections.org to learn more about EII, add your name to the letter to Congress, and share with election officials and others in your network.

February is National Library Lovers Month

Love is in the air this February—not just because of Valentine's Day, but also because of National Library Lovers Month. We especially love libraries since they're natural partners for election offices: they're free, nonpartisan, and one of society's most trusted sources of information. Election officials can work with libraries to expand voter registration, education, and engagement efforts. We invite you to check out our past article, [14 Ways Election Offices Can Partner with Libraries](#), for tips and inspiration.



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You are receiving this email because you subscribed to the ELECTricity newsletter.

Our mailing address is:
Center for Tech and Civic Life
303 E Wacker Dr
Ste. 2106
Chicago, IL 60601

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From: [Andrea, Center for Tech and Civic Life](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Updates from the U.S. Alliance for Election Excellence
Date: Thursday, February 23, 2023 3:59:41 PM

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Updates from the U.S. Alliance for Election Excellence

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ELECTRICITY



The latest best practices for election officials.

In Case You Missed It: The U.S. Alliance for Election Excellence Hosts First Annual Debrief Event

Earlier this month, CTCL—as part of the U.S. Alliance for Election Excellence—held an in-person conference where election officials could come together, debrief about the common challenges they faced during the 2022 election, and share solutions. We're feeling energized after three jam-packed days of connection and collaboration. We invite you to [read the full story](#) about the event, which was featured in Electionline on February 9th.

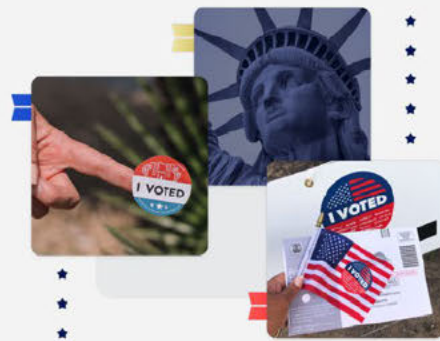




Need a refresher on the U.S. Alliance for Election Excellence?

In April 2022, CTCL launched the [U.S. Alliance for Election Excellence](#)—a nonpartisan collaborative that is bringing together election officials, designers, technologists, and other experts to help local election departments improve operations, develop a set of shared standards and values, and obtain access to best-in-class resources to run successful elections. Our goal is to alleviate pressure, celebrate local election departments, and provide support to those supporting our democracy.

A community of support focusing on the fundamentals of democracy



Get Involved

Eager to get involved with the Alliance? The good news is that every election office in the country is invited to participate. In the upcoming months and years, we'll be developing a set of values and standards of election excellence in collaboration with election offices like yours. We'll be releasing new trainings and resources to help election offices uphold those values and standards. And we'll be rolling out a brand-new certification program to recognize election offices for their accomplishments.

The Alliance is working to share the perspectives of election officials from around the country to host the conversation around election issues. One of the topics we'll continue to focus on is recruiting and training poll workers. We're curious: what sort of tactics or strategies have worked in recruiting and keeping poll workers in the past? What's the biggest concern your office may have when it comes to poll workers in 2024? Do you have ideas about recruitment, management, or retention? Add your

voice to the conversation by responding to the form linked below—we'd love to hear from you.

[Share Your Thoughts](#)

A Refresher: Election Excellence and Funding Go Hand in Hand

Election officials know that achieving excellence requires resources—namely predictable, robust funding. That's why at CTCL we have a longstanding commitment to ensuring that election offices have the funding they need to administer professional, inclusive, and secure elections. But as with many things in elections, some of the coverage of the Alliance has been misleading or false. For instance, this critique that we read last week about the Alliance:

If the CTCL Alliance is truly committed to helping election offices, “they would be advocating through democratic channels to expand budgets, going into state legislatures to support infrastructure. But they don't and they have millions of dollars at their disposal,” he continued.

So we'd like to take this opportunity to reintroduce the [Election Infrastructure Initiative](#) (EII), which CTCL launched in 2021 in partnership with the Center for Secure and Modern Elections.

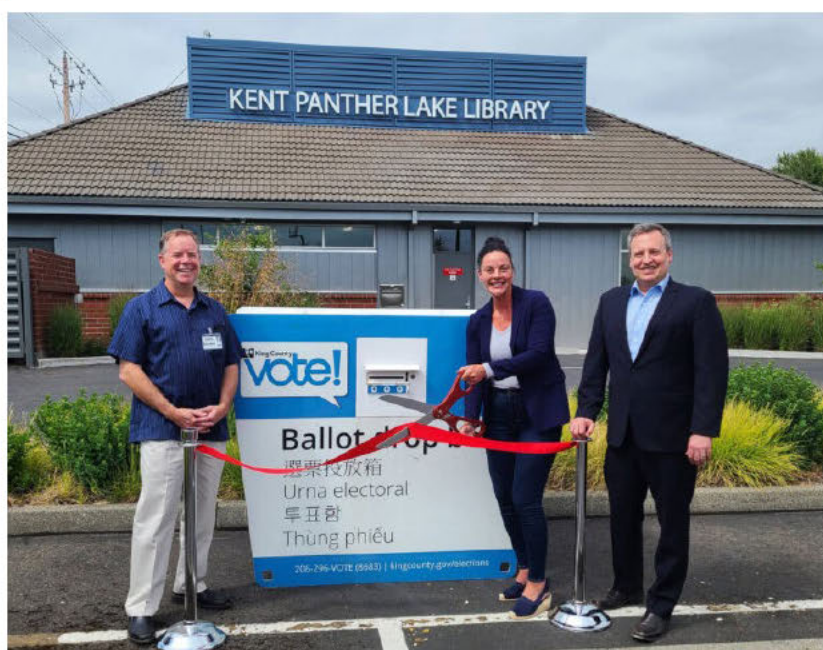
EII is a nonpartisan, collaborative effort that brings together election officials, nonprofits, counties, cities, and states who believe that election infrastructure is some of our nation's most critical and should be funded appropriately. **Together, we're calling on Congress to invest \$400 million in FY2024 to secure and modernize our elections.**



You're invited to visit ModernizeOurElections.org to learn more about EII, add your name to the letter to Congress, and share with election officials and others in your network.

February is National Library Lovers Month

Love is in the air this February—not just because of Valentine's Day, but also because of National Library Lovers Month. We especially love libraries since they're natural partners for election offices: they're free, nonpartisan, and one of society's most trusted sources of information. Election officials can work with libraries to expand voter registration, education, and engagement efforts. We invite you to check out our past article, [14 Ways Election Offices Can Partner with Libraries](#), for tips and inspiration.



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You are receiving this email because you subscribed to the ELECTricity newsletter.

Our mailing address is:
Center for Tech and Civic Life
303 E Wacker Dr
Ste. 2106
Chicago, IL 60601

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[unsubscribe from this list](#) [update subscription preferences](#)



From: [Witzel-Behl, Maribeth](#)
To: "[Tasmin Swanson](#)"
Subject: RE: Poll Worker Communications
Date: Tuesday, February 28, 2023 3:13:21 PM
Attachments: [Madison Votes Confirm or Update your availability to work on Election Day \(April 4\).msg](#)
[Final Rosters Reminders and Notes for Chief Inspectors.msg](#)
[Madison Votes Assignment Reminder for Tuesday February 21.msg](#)
[Madison Votes Reminder to Please Watch Required Webinar Training.msg](#)
[Madison Votes Zoom Link for Chief Inspector Training and Tote Pickup Schedule.msg](#)

Attachments 10 through 14 immediately follow this email
Any subattachments immediately follow their linked one.
They are all noted

Hi, Tasmin!

My Thursday is completely open!

I am attaching some sample e-mail communications that went out to our poll workers for the Spring Primary. I'll attach some more examples to a separate e-mail message to limit the size of each message.

Thank you for your help!

- Maribeth

From: Tasmin Swanson
Sent: Monday, February 27, 2023 11:31 AM
To: Witzel-Behl, Maribeth
Subject: Re: Poll Worker Communications

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for the connection Sophie! Moving you to bcc

Hi Maribeth -- this sounds exciting!

Sorry for the delay in responding, I was at a conference most of last week and fell behind on my emails.

Would anytime on Thursday work for you? My day is completely open. This'll be a 45-minute or so call to hear more about your needs so that I can go back to the CCD and wider alliance teams to figure out possible next steps.

What falls under the category poll worker communications? Could you send over a couple of examples if you have them handy? Or bring them when we meet!

Tasmin

On Wed, Feb 22, 2023 at 12:56 PM Sophie Lehman <sophie@techandcivicle.org> wrote:

Hi Maribeth,

Thanks for reaching out! I hope you are having a great week and that yesterday's election went smoothly!

What a great idea; we are excited to kick off Madison's first project with the Alliance! I've cc'ed Tasmin from the Center for Civic Design, who will reach out to start getting into the details with you.

As always, if you need anything please let me know.

Thanks!

Sophie

----- Forwarded message -----

From: **Witzel-Behl, Maribeth** <MWitzel-Behl@cityofmadison.com>

Date: Mon, Feb 20, 2023 at 10:25 AM

Subject: Poll Worker Communications

To: Sophie Lehman <sophie@electionexcellence.org>

Good afternoon, Sophie!

The City of Madison would like to connect with some experts so we can improve our poll worker communications. We would like to do some User Acceptance Testing to make sure we are not overwhelming poll workers with too much information, yet providing them with as much information as they need. We would also like to simplify our outgoing messages and make sure the tone of those messages matches the tone we expect our poll workers to have when interacting with voters.

Thank you for helping us make some connections here!

- Maribeth

Madison City Clerk's Office

--

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

ATTACHMENT 10

From: Madison.Votes@modus-elections.com
To: [Witzel-Behl, Maribeth](#)
Subject: Madison Votes: Confirm or Update your availability to work on Election Day (April 4)
Date: Friday, February 24, 2023 7:58:57 AM
Attachments: [Election Worker Interest Letter.PDF](#) [MODUS InterestEmailGlossary.pdf](#) Attachments 10A and 10B immediately follow Attachment 10

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth Witzel-Behl,

The next Election in the City of Madison will be on Tuesday, April 4. We expect high turnout (we will prepare for 100% turnout) and will want to assign extra workers to busy polling places. **You can use the link in the gray box below to report or update your availability and your shift and location preferences.** This email will be re-sent each Thursday to anyone who has not recorded their availability in the online portal.

+ Elections Officials will earn \$14.68 per hour, Rapid Response Team members will earn \$15.68 per hour, and Chief Inspectors will earn \$16.88 per hour in 2023.

+ Follow the directions in the gray box below to tell us whether or not you are available to work on April 4, 2023. Submit your availability for this election as soon as possible.

+ Not available on April 4? Enter your portal and mark yourself "not available."

+ Pay close attention to the preference selections you make. You will choose your preferred polling place based on its name.

+ If you have specific scheduling needs, note those needs in the "Other Preferences" section. For example, if you are unwilling to work somewhere other than your preferred polling place, write "ONLY" and the name of the polling place in the "Other Preferences" section. If you are unwilling to work in any other location, we may not be able to offer you an assignment.

+ Only select the 4:00pm shift if you cannot start at 1:00pm. We have limited ability to accommodate the 4:00pm - close shift.

+ Do not use the application form on the City Clerk's website to tell us your availability.

A glossary of terms is attached to this email. This glossary explains the preferences if you are available to work in 2023: Preferred Work Location, Flexible Work Location, Preferred Timeframe, and Other Preferences.

Click on the link below that says "indicate availability" to access your personal online portal.

Register your availability online:



OR open a browser and enter this URL:

ElectionService.Me/WI/EWTM

Then enter your personal code:

Personal Code



To be assigned to work, you must register your availability and preferences using the blue "indicate availability" link in the gray box above.

All correspondence should be addressed to madisonvotes@cityofmadison.com. Please do not email any other Clerk's Office address.

Thank you for letting us know about your availability to serve as an election worker in 2023! This email will be re-sent each Thursday to anyone who has not recorded their availability in the online portal.

Unsubscribe by replying to this email asking to be removed from the City of Madison Election Official list.

Sincerely,

Scheduling Team, Mike & Rebecca

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



ATTACHMENT 10A

February 24, 2023

Maribeth Witzel-Behl
210 MARTIN LUTHER KING JR BLVD ROOM 103
MADISON, WI 53703

Dear Maribeth Witzel-Behl,

The next Election in the City of Madison will be on Tuesday, April 4. We expect high turnout (we will prepare for 100% turnout) and will want to assign extra workers to busy polling places. **You can use the link in the gray box below to report or update your availability and your shift and location preferences.** This email will be re-sent each Thursday to anyone who has not recorded their availability in the online portal.

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- + Pay close attention to the preference selections you make. You will choose your preferred polling place based on its name.
- + If you have specific scheduling needs, note those needs in the "Other Preferences" section. For example, if you are unwilling to work somewhere other than your preferred polling place, write "ONLY" and the name of the polling place in the "Other Preferences" section. If you are unwilling to work in any other location, we may not be able to offer you an assignment.
- + Only select the 4:00pm shift if you cannot start at 1:00pm. We have limited ability to accommodate the 4:00pm - close shift.
- + Do not use the application form on the City Clerk's website to tell us your availability.

A glossary of terms is attached to this email. This glossary explains the preferences if you are available to work in 2023: Preferred Work Location, Flexible Work Location, Preferred Timeframe, and Other Preferences.

Click on the link below that says "indicate availability" to access your personal online portal.

Register your availability online:

OR open a browser and enter this **ElectionService.Me/WI/EWTM**
URL:

Then enter your personal code: Personal Code: [REDACTED]

To be assigned to work, you must register your availability and preferences using the blue "indicate availability" link in the gray box above.

All correspondence should be addressed to madisonvotes@cityofmadison.com. Please do not email any other Clerk's Office address.

Thank you for letting us know about your availability to serve as an election worker in 2023! This email will be re-sent each Thursday to anyone who has not recorded their availability in the online portal.

Unsubscribe by replying to this email asking to be removed from the City of Madison Election Official list.

Sincerely,

Scheduling Team, Mike & Rebecca

ATTACHMENT10B

Preferred Work Location

Polling place locations will appear with the lowest ward number at that polling location followed by the polling place name.

Example: The Madison Municipal Building serves as a polling location for wards 45, 51, and 126. If your preferred polling place is the Madison Municipal Building, you would choose “045: Madison Municipal Building” from the drop-down menu.

Flexible Work Location

If you are flexible with your work location but want to stay in a certain part of the city, you can choose that from the drop-down menu in answer two for this section. An explanation of the boundaries for each of these areas is below.

Southeast: Alder Districts 15, 16

Northeast: Alder Districts 3, 17

North: Alder Districts 12, 18

Downtown/Isthmus: Alder Districts 4, 6

Downtown/Campus: Alder Districts 2, 8

Near West: Alder Districts 5, 13

South: Alder Districts 10, 14

West: Alder Districts 9, 11, 19

Southwest: Alder Districts 1, 7, 20

A map showing the outlines of each Alder District can be found on the [Common Council website](#).

Preferred Timeframe

There are several shift options for Election Day work.

All day: This shift works 6:00am – close. It is expected that you work until all votes have been tabulated and polling place materials are packed up and put away.

6am – 1:30pm: The morning shift.

1:00pm – Close: The afternoon shift. It is expected that you work until all votes have been tabulated and polling place materials are packed up and put away.



Either single shift: You have no preference between the morning shift or the afternoon shift, but you only prefer to work half the day.

6:00am – 4:00pm: A new shift that covers a large part of the day.

4:00pm – Close: Only choose this shift if you cannot start at 1:00pm. We have limited availability to assign people to this shorter shift.

5:00pm Courier (driver): This shift requires that you have a car. It starts downtown at the Clerk’s Office. It ends once the Clerk’s Office has no more tasks available or all vacancies have been filled.

Other Preferences

This section is optional, but please write any specific needs you have for your Election Day assignment. Examples are below.

“ONLY 045: Madison Municipal Building” reiterates to us that you are not willing to work at any location other than the Madison Municipal Building. You would type “ONLY (the name of your preferred polling place).”

“Schedule with John Smith” would tell us you want to be scheduled with John Smith. John Smith should also type your name in this section.



ATTACHMENT 11

From: Madison.Votes@modus-elections.com
To: [Witzel-Behl, Maribeth](#)
Subject: Final Rosters, Reminders, and Notes for Chief Inspectors
Date: Monday, February 20, 2023 12:13:26 PM
Attachments: [Election Work Reminder Letter.PDF](#)
[GlossaryOfScheduleTerms.pdf](#)
[Chief Inspector Notes Downtown - Isthmus - Campus.pdf](#)

Attachments 11A through 11C immediately follow Attachment 11

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth Witzel-Behl,

Good morning Chief Inspectors, Chiefs in training, and Absentee and EDR Lead Workers:

+ Attachment 1: The most up-to-date rosters for tomorrow (the roster is at the end of the attachment that starts with a copy of this email). This version of the roster now includes workers who have not confirmed their assignment, so there is not an "unaccepted assignments" list for this report.

+ Attachment 2: The roster glossary.

+ Attachment 3: Ward-Specific Instructions for Poll Book and Ballot Table set-up **(please read and follow these instructions)**.

Replacement Supplemental Poll Lists

This is a very minor update, but the Red absentee delivery bags may contain an updated Supplemental Poll List. It will replace any already issued: just staple it into the back of the poll book. As always, call the office if you cannot find a voter on the supplemental list.

Staffing Shortages and Making Things Work

Our staffing goals are deliberately designed so that a few cancelations will not prevent the polls from opening. This is a much smaller election than the one we had in November, so we will be able to ensure that voters do not wait more than 15 minutes and all absentees are processed by 8pm with the number of workers we have, even if we're a couple short. The minimum we need to staff a polling place is 5 workers. We prefer more, but here is a scenario of how that would work.

First of all:

1. Don't Panic: take a deep breath and remember that you are supported by an entire City!
2. Call the office immediately and report missing workers **by name**.
3. Report the current hours' numbers from the hourly vote-tracking sheet at the ballot table.
4. Report the current wait time (or number of voters in line), if any.

These facts will allow the Clerk's Office to assess the severity of the situation and respond.

There are only four tasks where a worker must be in a specific position:

1 Greeter (who can also assist with Voter Registration)

2 Poll Book Workers (this includes the Election Day Registration Poll Book) -- Multi-ward polling places can combine their poll book tables to free up workers

1 Ballot Table Worker

Every other task can be performed by workers who move among them making sure every voter is being helped. The Clerk's Office can walk you through how to manage with fewer staff than our preferred number.

Rapid Response Team Members and Late Assignments

+ RRT members included on your roster AND any late-assigned workers not included on the roster have been instructed to show their assignment email to the Chief Inspector as proof of their assignment.

+ If someone not on the attached roster shows up, contact the Clerk's Office to confirm they are allowed to work. It is quite possible that they got lost en route to a neighboring polling place and are expected there.

+ All Rapid Response Team members have been deployed. Shortages will be covered by re-assigning workers from other polling places.

Contacting Workers

+ Record the time you spent contacting workers or the facility at the bottom of the Payroll sheet in the "Other Notes" section by the Chief Inspector's signature.

+ Record this information whether or not you are being paid.

+ This task may be shared with Chiefs-in-Training or Absentee Leadworkers.

Report Short-staffing (or Over-staffing) and No-Shows **by name**:

+ Check that your assigned workers are present at the start of each shift.

+ Report absences to the Clerk's Office by email (preferred) to madisonvotes@cityofmadison.com or by phone to 608-266-4220 (leave a voicemail if we miss you). Your message must identify the polling place and include the name of each missing worker.

+ If you have extra workers willing to go to another polling place, report them by name. We will reassign them, if needed. Do not send poll workers to a neighboring polling place without checking with the Clerk's Office first.

11:00am and 4:00pm turnout numbers

+ Call or email your numbers in at 11:00am and 4:00pm. These numbers include:

1. Total number of voters (aka last voter slip number);

2. Total number of absentee ballots processed (aka number of empty absentee envelopes); and,

3. Number of provisional voters.

+ Polling places with multiple wards: You will be expected to provide each of these numbers separately for each ward.

+ Ballot table staff have an Hourly Vote Tracking sheet that keeps good track of these numbers. Instruct them to use the sheet hourly to make these numbers easy to report. They may report the numbers directly to the Clerk's Office if you wish.

COVID Safety Protocols

Remember: We are not tracking vaccination information or requiring test results for any workers.

We follow the guidance of Public Health. Please review the information on isolation and other precautions when testing positive or when exposed to COVID-19: <https://publichealthmdc.com/coronavirus/what-to-do-if-you-are-sick-or-possibly-exposed>. This is the sole recognized guidance for whether someone can work at the polls. The Clerk's Office is not in a position to interpret, parse, or explain this guidance. You may send someone home if they are supposed to be isolating.

Please note: Everyone who has tested positive for COVID or been exposed to COVID is instructed to mask for 10 days regardless of symptoms or subsequent negative test(s). See the guidelines for how to count the days. Non-compliant workers may be sent home.

If you are unable to attend your shift, please reply to this email to let us know you will not be working. We need to know if we must move a replacement to your location from another polling place.

Assignment	Polling Place	Scheduled
Primary	Location To Be Determined (to cover Downtown/Isthmus cancelations)	Tue, Feb. 21, 2023 Clerk's Staff TBD
Guest CI	We will update you with a final assignment in the Downtown/Isthmus area as we receive cancelations. Madison, WI 55555	

Election Day Instructions

Signing In and Out

- + It is important for you to sign the time sheet, whether or not you want to be paid.
- + The time sheet now contains your Oath of Office.
- + Record your start time, your end time, and circle whether or not you are a volunteer on the time sheet. If you mark yourself as a volunteer, you will not be paid for training or for your hours on Election Day.
- + If you work more than one shift or at more than one location, use a separate line for **each** assignment. You can use a blank line on the sheet. Circle whether or not

you are a volunteer for **each** segment of time.

+ If you paid for parking in a City-owned ramp or lot on Election Day, write "Park" next to your name and we will add \$9 per shift.

+ If you want to be reimbursed for riding the bus, write "Bus" and we will add \$4.

Pay Dates

+ Work performed on Election Day and Election Official training will be paid on **Friday, March 17.**

+ Workers with Direct Deposit: You will be emailed a pay stub on Wednesday or Thursday of that week.

+ Paper checks will be available for pickup at the Clerk's Office on Friday, March 17, 9:00am - 2:00pm. All unclaimed checks will be mailed at 2:00pm, Friday, March 17.

Payroll Forms (if needed)

+ If your employee ID number appears below your name on the time sheet: You are eligible to be paid for this election.

+ If there is no employee number below your name: You need to complete and turn in a W-4 and WT-4 to be paid. All new Election Officials need to complete a Federal [Form W-4](#), and [Wisconsin form WT-4](#) before being paid. Forms W-4 and WT-4 only need to be submitted once.

+ If there is a "W4" after the employee number below your name: You need to complete and turn in a W4 and WT4 to be paid.

+ Election Officials may choose to receive pay via Direct Deposit by submitting a [Direct Deposit Authorization Agreement](#). Be sure to use the correct routing number from a check, not a deposit slip. Routing numbers for direct deposit never begin with a "5." To cancel direct deposit, submit a [Direct Deposit Termination](#) form.

+ All payroll forms should be sent to the Clerk's Office. Email completed forms to madisonvotes@cityofmadison.com or in reply to this email. **Do NOT give any payroll forms to the Chief Inspector.**

By serving as an election official in the City of Madison, you are helping to ensure that every eligible Madison voter is able to cast a ballot and have that ballot counted. Thank you for facilitating the right to vote!

Sincerely,

Scheduling Team, Mike & Rebecca

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



ATTACHMENT 11A

City Clerk's Office, City of Madison
Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103
210 Martin Luther King Jr. Boulevard
Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



February 20, 2023

Maribeth Witzel-Behl
210 MARTIN LUTHER KING JR BLVD ROOM 103
MADISON, WI 53703

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- + It is important for you to sign the time sheet, whether or not you want to be paid.
- + The time sheet now contains your Oath of Office.
- + Record your start time, your end time, and circle whether or not you are a volunteer on the time sheet. If you mark yourself as a volunteer, you will not be paid for training or for your hours on Election

Day.

- + If you work more than one shift or at more than one location, use a separate line for each assignment. You can use a blank line on the sheet. Circle whether or not you are a volunteer for each segment of time.
- + If you paid for parking in a City-owned ramp or lot on Election Day, write "Park" next to your name and we will add \$9 per shift.
- + If you want to be reimbursed for riding the bus, write "Bus" and we will add \$4.

Pay Dates

- + Work performed on Election Day and Election Official training will be paid on Friday, March 17.
- + Workers with Direct Deposit: You will be emailed a pay stub on Wednesday or Thursday of that week.
- + Paper checks will be available for pickup at the Clerk's Office on Friday, March 17, 9:00am - 2:00pm. All unclaimed checks will be mailed at 2:00pm, Friday, March 17.

Payroll Forms (if needed)

- + If your employee ID number appears below your name on the time sheet: You are eligible to be paid for this election.
- + If there is no employee number below your name: You need to complete and turn in a W-4 and WT-4 to be paid. All new Election Officials need to complete a Federal [Form W-4](#), and [Wisconsin form WT-4](#) before being paid. Forms W-4 and WT-4 only need to be submitted once.
- + If there is a "W4" after the employee number below your name: You need to complete and turn in a W4 and WT4 to be paid.
- + Election Officials may choose to receive pay via Direct Deposit by submitting a [Direct Deposit Authorization Agreement](#). Be sure to use the correct routing number from a check, not a deposit slip. Routing numbers for direct deposit never begin with a "5." To cancel direct deposit, submit a [Direct Deposit Termination](#) form.
- + All payroll forms should be sent to the Clerk's Office. Email completed forms to madisonvotes@cityofmadison.com or in reply to this email. **Do NOT give any payroll forms to the Chief Inspector.**

By serving as an election official in the City of Madison, you are helping to ensure that every eligible Madison voter is able to cast a ballot and have that ballot counted. Thank you for facilitating the right to vote!

Sincerely,

Scheduling Team, Mike & Rebecca

Polling Place Worker List

Location To Be Determined (to cover Downtown/Isthmus cancelations)

Location: We will update you with a final assignment in the, Downtown/Isthmus area as we receive cancelations.,
Madison, WI 55555

Voting Room:

Storage Room:

Contact Info:

No. of Voters:

2023 Spring Primary, Primary, Tuesday, February 21, 2023

No. of Workers: 1

Position / Worker Name	Party	Hours	Contact Information
Guest Maribeth Witzel-Behl	NA	Clerk's Staff TBD	266-4220 (h) mwitzel-behl@cityofmadison.com

ATTACHMENT 11B
Glossary of Scheduling Terms
aka "How to Read The Roster"

This glossary is an explanation of terms in the attached "Polling Place Worker List" (which is at the end of the PDF containing a copy of the assignment letter, in the attachment titled "Election Worker Assignment Letter"). Please note that the rosters attached to emails only include workers who have accepted their assignments, so some additional staff may show up on your final roster printed on the Friday before Election Day and included with the tote. That final roster will also include the assignments for Rapid Response Team members.

Position Codes (different kinds of poll workers):

Leadership Roles:

Note: State Law only allows one person at a time to have the title "Chief Inspector." You are welcome to work out a division of labor among yourselves. The Clerk's Office will assume that the person assigned as "Chief Inspector" at 6am will be the one who picks up the tote unless we are told otherwise.

Chief Inspector Titles: (MUST live in the City of Madison)

CI: Chief Inspector

CI911: Chief Inspector, appointed on an emergency basis

CI-T: Chief Inspector in training

Lead Worker Titles: (These workers have completed Baseline training; they might not live in Madison)

Abs: Absentee Lead Worker

EDR: Election Day Registration Lead Worker

Codes for Regular Election Officials:

EO: Most common code: regular Election Officials

TEST: Election Officials who have reported that they are not vaccinated against COVID-19. **Do not** ask for test results. No special restrictions are in place for this Election and we will no longer be tracking this information in the future.

PotCI: Has indicated possible interest in becoming a Chief Inspector, but has not yet taken Baseline Training.

New: First Time poll worker

Special Types of Poll Workers:

Greet: Greeters are not eligible to serve as Election Officials, so they may not perform any tasks that involve signing documents. Greeters will need to work at the greeter station for the duration of their shift.

StEO: High School student workers can perform all tasks other than handling voter challenges

RRTEO: Rapid Response Team Member assigned to your polling place for a shift

Visitor Codes: (they may stop by but are not assigned to work at your polling place)

ROV: Rover (will appear on the final lists in the parts of town they are covering)

Guest: Experienced Chief Inspector or Clerk's Office staff who may stop in to assist (check the ad hoc shift assignment for details), OR an additional Chief Inspector who can serve in a mentorship role.

Party:

You may or may not have any poll workers appointed by a political party. The vast majority of workers will be marked "NA" for "not affiliated." If you have any Republican appointees during the closing shift, one of them must help the Chief Inspector seal the ballot bag.

Hours (aka "Shift"):

The number of workers listed in the upper right of the list is not very helpful. Instead, note the shifts listed in this column and count the workers that fall into each time frame. For example, to check that you have enough workers from 6am to 1pm, count all the 6am-Close workers, the 6am-1:30pm workers, and anyone with an ad hoc shift that mostly falls into that shift (e.g. 6:30am-noon or 6am-4pm).

Pay close attention to the difference between the number of workers from 1-4pm and from 4pm-close. If you are significantly understaffed during that gap, you might want to ask some of the first shift workers to stay until 4pm.

ATTACHMENT 11C

Ward-Specific Instructions for Downtown (Isthmus and Campus) Polling Places

(only wards with Registered Voters)

February 21, 2023 Primary

Remember: Many of these locations are walking distance from one another. You can use the Clerk's Office cell phone list to check in with neighboring polling places to get help. Just report any staffing changes to the Clerk's Office.

Ward 40 (Bethany Ev Free Church, approximately 2595 Registered Voters):

Aldermanic District: 6 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s). If wait times exceed 7 minutes, further divide the books into 2 tables until the line is cleared.

Ward 41 (Lapham Elementary, approximately 2440 Registered Voters):

Aldermanic District: 6 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s). If wait times exceed 7 minutes, further divide the books into 2 tables until the line is cleared.

Ward 42 (Okeeffe Middle School, approximately 2035 Registered Voters):

Aldermanic District: 6 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s). If wait times exceed 7 minutes, further divide the books into 2 tables until the line is cleared.

Ward 43 (Christ Presbyterian Church, approximately 2735 Registered Voters):

Aldermanic District: 6 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s). If wait times exceed 7 minutes, further divide the books into 2 tables until the line is cleared.

Ward 44 (Wil-Mar Neighborhood Center, approximately 1810 Registered Voters):

Aldermanic District: 6 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 45 (Majestic Theater, approximately 485 Registered Voters):

Aldermanic District: 6 (Primary? No)

Ballot Table Notes: Each ward's ballot is in a different Aldermanic District. The Ballot Table worker will need to make sure every voter gets the right ballot!

Poll Book Instructions: Combine this small ward at a table with other wards.

Ward 51 (Majestic Theater, approximately 1050 Registered Voters):

Aldermanic District: 4 (Primary? Yes)

Ballot Table Notes: Each ward's ballot is in a different Aldermanic District. The Ballot Table worker will need to make sure every voter gets the right ballot!

Poll Book Instructions: Set up 1 table(s).

Ward-Specific Instructions for Downtown (Isthmus and Campus) Polling Places

(only wards with Registered Voters)

February 21, 2023 Primary

Ward 46 (Gates of Heaven, approximately 2600 Registered Voters):

Aldermanic District: 2 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 47 (Bethel Lutheran, approximately 2110 Registered Voters):

Aldermanic District: 2 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 48 (Lowell Center, approximately 2650 Registered Voters):

Aldermanic District: 2 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 49 (Hillel at the UW, approximately 1600 Registered Voters):

Aldermanic District: 2 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 50 (Chazen Museum of Art, approximately 1580 Registered Voters):

Aldermanic District: 2 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 52 (Central Library, approximately 1685 Registered Voters):

Aldermanic District: 4 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 53 (Capitol Lakes, approximately 1725 Registered Voters):

Aldermanic District: 4 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 54 (Madison Senior Center, approximately 2275 Registered Voters):

Aldermanic District: 4 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 55 (641 W Main Apts, approximately 1985 Registered Voters):

Aldermanic District: 4 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward-Specific Instructions for Downtown (Isthmus and Campus) Polling Places

(only wards with Registered Voters)

February 21, 2023 Primary

Ward 56 (Nicholas Recreation Center, approximately 865 Registered Voters):

Aldermanic District: 4 (Primary? Yes)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 57 (Gordon Dining, approximately 1815 Registered Voters):

Aldermanic District: 8 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 58 (Smith Hall, approximately 1750 Registered Voters):

Aldermanic District: 8 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 59 (Union South, approximately 1555 Registered Voters):

Aldermanic District: 8 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

Ward 60 (UW Memorial Union, approximately 940 Registered Voters):

Aldermanic District: 8 (Primary? No)

Ballot Table Notes: Both ballot styles will have the same races. The Ballot Table worker will need to pay close attention!

Poll Book Instructions: Set up 1 table(s).

Ward 134 (UW Memorial Union, approximately 150 Registered Voters):

Aldermanic District: 8 (Primary? No)

Ballot Table Notes: Both ballot styles will have the same races. The Ballot Table worker will need to pay close attention!

Poll Book Instructions: Combine this small ward at a table with other wards.

Ward 61 (Dejope, approximately 1420 Registered Voters):

Aldermanic District: 8 (Primary? No)

Ballot Table Notes: All voters at this location will receive the same style of ballot

Poll Book Instructions: Set up 1 table(s).

ATTACHMENT 12

From: Madison.Votes@modus-elections.com
To: [Witzel-Behl, Maribeth](#)
Subject: Madison Votes: Assignment Reminder for Tuesday, February 21
Date: Sunday, February 19, 2023 12:26:00 PM
Attachments: [Election Work Reminder Letter.PDF](#)

Attachment 12A immediately follows Attachment 12

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth Witzel-Behl,

Tuesday, February 21 is Election Day! Thank you for serving the voters of Madison as an election official!

- + Please make sure to wear comfortable shoes and clothing.
- + The Clerk's Office does not control the thermostats in the buildings we use for voting, so consider dressing in layers for your personal comfort.
- + Feel free to bring a seat cushion, lumbar support, or even your own preferred chair.
- + Poll workers are no longer required to wear masks. However, poll workers and voters may choose to wear masks, and that is completely welcome!
- + Please do not wear or use any scented products, as voters and other election officials may have chemical sensitivities.
- + Keep food and drinks away from the poll books and ballot table.
- + No political attire or conversation is allowed at the polling place.

Chilly and partly cloudy weather in the forecast for Tuesday

The weather Tuesday is supposed to be partly cloudy with a high just above freezing, but there's not a strong chance of snow or rain; that's holding off until Wednesday!

Prepare to rotate tasks on Tuesday and use the written guides

All poll workers are expected to become familiar with all the operations at the polling place. This ensures resilience in our staffing and improves transparency since we all know and can explain what each other are doing. It also allows us to take on-site breaks during our shifts. Let your Chief Inspector know about any physical accommodations you need to perform these tasks. The person at the ballot table will be recording at what times during the day tasks were rotated.

Chief Inspectors will try to pair newer workers up with more experienced mentors, but every station also has written instructions that should be right on the table for your reference. You can review the [Election Day Quick Guides](#) that you will use on Tuesday online.

Training Information and Other Resources

Knowledgeable poll workers are the key to fair and transparent elections. If you still need to view the recording of the webinar (or want to watch it again), use the link in

your assignment email to access it. Click the underlined words that say "Online Training Portal."

Additional materials, including manuals and short training videos, are available on [the Election Official Resource Page](#). The [Training Q&A](#) for the current election is always available on our website.

Accepting Absentee Ballots at the Polling Place

Attached, the newly-updated [Poll Worker Reference Guide](#) provides a procedure for accepting absentee ballots delivered to the polling place. We will ask if the person returning the ballot is the voter, and if not, if they are delivering a ballot for someone who requires assistance. Review the Reference Guide for the very detailed language we will use.

Remember: Don't check the voter's ID when they are returning an absentee ballot and make sure the envelope is sealed and is signed by the voter and a witness (with a witness address containing a house number, street name and municipality, e.g. 640 Elm Dr in Madison).

If you are unable to attend your shift, please reply to this email to let us know you will not be working. We need to know if we must move a replacement to your location from another polling place.

Assignment	Polling Place	Scheduled
Primary	Location To Be Determined (to cover Downtown/Isthmus cancelations)	Tue, Feb. 21, 2023 Clerk's Staff TBD
Guest CI	We will update you with a final assignment in the Downtown/Isthmus area as we receive cancelations. Madison, WI 55555	

Election Day Instructions

Signing In and Out

- + It is important for you to sign the time sheet, whether or not you want to be paid.
- + The time sheet now contains your Oath of Office.
- + Record your start time, your end time, and circle whether or not you are a volunteer on the time sheet. If you mark yourself as a volunteer, you will not be paid for training or for your hours on Election Day.
- + If you work more than one shift or at more than one location, use a separate line for **each** assignment. You can use a blank line on the sheet. Circle whether or not you are a volunteer for **each** segment of time.
- + If you paid for parking in a City-owned ramp or lot on Election Day, write "Park" next to your name and we will add \$9 per shift.
- + If you want to be reimbursed for riding the bus, write "Bus" and we will add \$4.

Pay Dates

+ Work performed on Election Day and Election Official training will be paid on **Friday, March 17.**

+ Workers with Direct Deposit: You will be emailed a pay stub on Wednesday or Thursday of that week.

+ Paper checks will be available for pickup at the Clerk's Office on Friday, March 17, 9:00am - 2:00pm. All unclaimed checks will be mailed at 2:00pm, Friday, March 17.

Payroll Forms (if needed)

+ If your employee ID number appears below your name on the time sheet: You are eligible to be paid for this election.

+ If there is no employee number below your name: You need to complete and turn in a W-4 and WT-4 to be paid. All new Election Officials need to complete a Federal [Form W-4](#), and [Wisconsin form WT-4](#) before being paid. Forms W-4 and WT-4 only need to be submitted once.

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+ All payroll forms should be sent to the Clerk's Office. Email completed forms to madisonvotes@cityofmadison.com or in reply to this email. **Do NOT give any payroll forms to the Chief Inspector.**

By serving as an election official in the City of Madison, you are helping to ensure that every eligible Madison voter is able to cast a ballot and have that ballot counted. Thank you for facilitating the right to vote!

Sincerely,

Scheduling Team, Mike & Rebecca

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk
City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703
(608)266-4601
madisonvotes@cityofmadison.com



ATTACHMENT 12A

City Clerk's Office, City of Madison
Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103
210 Martin Luther King Jr. Boulevard
Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



February 19, 2023

Maribeth Witzel-Behl
210 MARTIN LUTHER KING JR BLVD ROOM 103
MADISON, WI 53703

Dear Maribeth Witzel-Behl,

Tuesday, February 21 is Election Day! Thank you for serving the voters of Madison as an election official!

- + Please make sure to wear comfortable shoes and clothing.
- + The Clerk's Office does not control the thermostats in the buildings we use for voting, so consider dressing in layers for your personal comfort.
- + Feel free to bring a seat cushion, lumbar support, or even your own preferred chair.
- + Poll workers are no longer required to wear masks. However, poll workers and voters may choose to wear masks, and that is completely welcome!
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Sincerely,

Scheduling Team, Mike & Rebecca

ATTACHMENT13

From: Madison.Votes@modus-elections.com
To: [Witzel-Behl, Maribeth](#)
Subject: Madison Votes: Reminder to Please Watch Required Webinar Training
Date: Friday, February 17, 2023 5:21:02 PM
Attachments: [Online Training Notification Letter.PDF](#) Attachment 13A immediately follows Attachment 13

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth Witzel-Behl,

You are receiving this email because there is incomplete online training in your MODUS training portal.

- + **All** workers are **required** to view the webinar for every election they work.
- + Complete the one-question "quiz" in your online poll worker training portal to meet the webinar training requirement.
- + Ballot couriers must complete the courier questionnaire. There is no video to watch, only questions to agree with.

Training Courses

Below is a list of online courses in your portal that are not yet complete. It does not include any live Zoom sessions or in-person trainings.

You have not yet completed the following online training(s):

Webinar Attendance (to let us know you watched)

Deadline

The training portal will close at midnight on Election Day. You must record your completion of this requirement before that time. Please watch the training webinar before:

Monday, February 20, 2023

Instructions

- + Click the "Sign-on Link" below the blue "Web-based Online Poll Worker Training Login Instructions" banner in this email. You may also use the "Online Training Portal" link in your original assignment email.
- + Watch the recording of the webinar right in your portal.
- + Once you finish watching the recording, click the blue "Take the Quiz" link on the right side of the screen. **You must answer the quiz question "yes" to be marked as having completed the training requirement.**

Questions and Additional Help

Questions (and answers) from your fellow Election Officials are posted on the City

Clerk's website: <https://www.cityofmadison.com/clerk/elections-voting/election-officials/training-qa>.

+ Did you view the live recording of the webinar on the City's Mediasite page? Enter your worker portal to answer the "quiz" question and record your completion.

+ Did you watch a recording of the webinar on the Clerk's website (by yourself or with another poll worker)? Enter your worker portal to answer the "quiz" question and record your completion.

By serving as an election official in the City of Madison, you are helping to ensure that every eligible Madison voter is able to cast a ballot and have that ballot counted. Thank you for facilitating the right to vote!

Sincerely,

Scheduling Team, Mike & Rebecca

Web-based Online Poll Worker Training Login Instructions

Sign-on Instructions: Are you reading this on a computer or mobile device?

Click the link provided below. When your browser opens, you will be asked to verify your identity. In order to ensure that you receive credit for completing online trainings, PLEASE VERIFY YOUR NAME appears in the box.

Sign-on Link: [REDACTED]

Sign-on Instructions: Are you reading this on printed paper? Having Problems with the link above?

1. Open a modern web browser from your computer or mobile device. Enter the following URL into your browser:

Browser Web Address:

ElectionClassroom.com/Wisconsin

If you have entered the web address correctly, you will see a page named "Online Poll Worker Training, for Wisconsin."

Having Problems?

- Make sure your computer or mobile device is connected to the internet.
- Make sure you have accurately typed the web address listed above into your browser.

2. Open a modern web browser from your computer or mobile device. Enter the following URL into your browser:

Individual Training Registration Code: [REDACTED] (Code For Maribeth Witzel-Behl)

If you have entered your code correctly, you will be asked to verify your identity. In order to ensure that you receive credit for completing online trainings, PLEASE VERIFY YOUR NAME appears in the box.

Having Problems?

- Make sure you have accurately typed the code listed above into the text box labeled "Individual Training Registration Code:"
- Make sure the deadline listed in this letter has not passed.

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703
(608)266-4601

madisonvotes@cityofmadison.com



ATTACHMENT13A

City Clerk's Office, City of Madison
Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103
210 Martin Luther King Jr. Boulevard
Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



February 17, 2023

Maribeth Witzel-Behl
210 MARTIN LUTHER KING JR BLVD ROOM 103
MADISON, WI 53703

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Monday, February 20, 2023

Instructions

- + Click the "Sign-on Link" below the blue "Web-based Online Poll Worker Training Login Instructions" banner in this email. You may also use the "Online Training Portal" link in your original assignment email.
- + Watch the recording of the webinar right in your portal.
- + Once you finish watching the recording, click the blue "Take the Quiz" link on the right side of the screen. **You must answer the quiz question "yes" to be marked as having completed the training requirement.**

Questions and Additional Help

Questions (and answers) from your fellow Election Officials are posted on the City Clerk's website: <https://www.cityofmadison.com/clerk/elections-voting/election-officials/training-qa>.

- + Did you view the live recording of the webinar on the City's Mediasite page? Enter your worker portal to answer the "quiz" question and record your completion.
- + Did you watch a recording of the webinar on the Clerk's website (by yourself or with another poll

worker)? Enter your worker portal to answer the "quiz" question and record your completion.

By serving as an election official in the City of Madison, you are helping to ensure that every eligible Madison voter is able to cast a ballot and have that ballot counted. Thank you for facilitating the right to vote!

Sincerely,

Scheduling Team, Mike & Rebecca

Web-based Online Poll Worker Training Login Instructions

Sign-on Instructions: Are you reading this on a computer or mobile device?

Click the link provided below. When your browser opens, you will be asked to verify your identity. In order to ensure that you receive credit for completing online trainings, PLEASE VERIFY YOUR NAME appears in the box.

Sign-on
Link:



Sign-on Instructions: Are you reading this on a printed paper? Having Problems with the link above?

1. Open a modern web browser from your computer or mobile device. Enter the following URL into your browser:

Browser Web
Address:

ElectionClassroom.com/Wisconsin

If you have entered the web address correctly, you will see a page named "Online Poll Worker Training, for Wisconsin."

Having Problems?

- Make sure your computer or mobile device is connected to the internet.
 - Make sure you have accurately typed the web address listed above into your browser.
2. Enter the code listed below and click the "login" button. Note that this code uniquely identifies you and will ensure that you personally receive credit for completed training.

Individual Training Registration
Code:



(Code for Maribeth Witzel-Behl)

If you have entered your code correctly, you will be asked to verify your identity. In order to ensure that you receive credit for completing online trainings, PLEASE VERIFY YOUR NAME appears in the box.

Having Problems?

- Make sure you have accurately typed the code listed above into the text box labeled "Individual Training Registration Code."
- Make sure the deadline listed in this letter has not passed.

ATTACHMENT 14

From: Madison.Votes@modus-elections.com
To: [Witzel-Behl, Maribeth](#)
Subject: Madison Votes: Zoom Link for Chief Inspector Training and Tote Pickup Schedule
Date: Friday, February 17, 2023 12:48:58 PM
Attachments: [Election Training Reminder Letter.PDF](#)
[CT_EOEmailContact_Sample.pdf](#)
[February2023PollingPlacesWardsAndPhones.pdf](#)

Attachments 14A through 14C immediately follow Attachment 14

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth Witzel-Behl,

This is a reminder of the upcoming live Zoom session for which you are registered. This training does not replace the requirement to watch the on-demand video recording of the training webinar. Use the "Online Training Portal" link in your assignment email to access that required training.

The Zoom link in this email is specific to the date and time listed. You cannot use it to attend a different session. Please do not share the link. Only those registered to attend the training are welcome to do so.

This live training will not be recorded.

Only relevant to Chief Inspectors is this reminder of the tote pick-up schedule for Saturday, February 18:

Wards 1-16, 9-9:30am

Wards 17-31, 9:30-10am

Ward 32-45, 11-11:30am

Wards 46-60, 11:30am-12pm

Wards 61-74, 12-12:30pm

Wards 75-90, 12:30-1pm

Wards 91-108, 2-2:30pm

Wards 109-119, 144, 147, 2:30-3pm

Our expectation is that the person assigned as "Chief Inspector" at 6am will pick up the blue supply tote. You are free to make other arrangements (such as sending an Absentee Lead Worker instead).

Course	Location	Date / Time
Chief Inspector Zoom (Chief Inspector Zoom)	Zoom	Sat, Feb 18, 2023 10:00 AM

Pay close attention for the special "code phrase" that the trainer will provide you with during the session. You will need to send an email to madisonvotes@cityofmadison.com with your name and the code phrase to prove that you attended the session. To avoid any confusion about your identity or which training you took, you can reply to this email when you do so.

Pay for training will be added to the Election Day payroll (paid on Friday, March 17).

By serving as an election official in the City of Madison, you are helping to ensure that every eligible Madison voter is able to cast a ballot and have that ballot counted. Thank you for facilitating the right to vote!

Attached are:

1. A list of all polling places in the City of Madison including the wards served and the cell phone assigned to that location
2. A sample email to poll workers based on an excellent email crafted by a Chief Inspector for November 2022

Sincerely,

Scheduling Team, Mike & Rebecca

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk
City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703
(608)266-4601
madisonvotes@cityofmadison.com



ATTACHMENT14A

City Clerk's Office, City of Madison
Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103
210 Martin Luther King Jr. Boulevard
Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



February 17, 2023

Maribeth Witzel-Behl
210 MARTIN LUTHER KING JR BLVD ROOM 103
MADISON, WI 53703

Dear Maribeth Witzel-Behl,

This is a reminder of the upcoming live Zoom session for which you are registered. This training does not replace the requirement to watch the on-demand video recording of the training webinar. Use the "Online Training Portal" link in your assignment email to access that required training.

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Wards 17-31, 9:30-10am
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Wards 109-119, 144, 147, 2:30-3pm

Our expectation is that the person assigned as "Chief Inspector" at 6am will pick up the blue supply tote. You are free to make other arrangements (such as sending an Absentee Lead Worker instead).

Course	Location	Date / Time
--------	----------	-------------



Pay close attention for the special "code phrase" that the trainer will provide you with during the session. You will need to send an email to madisonvotes@cityofmadison.com with your name and the code phrase to prove that you attended the session. To avoid any confusion about your identity or which training you took, you can reply to this email when you do so.

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1. A list of all polling places in the City of Madison including the wards served and the cell phone assigned to that location
2. A sample email to poll workers based on an excellent email crafted by a Chief Inspector for November 2022

Sincerely,

Scheduling Team, Mike & Rebecca

ATTACHMENT14B

Please reply to this email ASAP to confirm that you will be able to work. If you cannot work, please let me know and also notify the City at madisonvotes@cityofmadison.com.

Greetings, Election Officials for Ward 200! My name is Fannie Lou Hamer, and I will be your Chief Inspector for the 2075 fall general election. Thank you for signing up to help our neighbors vote.

Location

City-County Building [LINK to Google Maps for the location]- 210 Martin Luther King, Jr Blvd, Madison, WI 53703, at the corner of Wilson St and Martin Luther King, Jr Blvd, in the 100 block between the Capitol and Monona Terrace.

Parking

- [DESCRIBE parking options for election officials in this section] **Example:**
- The parking lot has entrances on both McKenna Blvd and Gammon Ln.
- Unless you have accessibility needs, please park farther away from the entrance to leave the spots near the door for voters.

Schedule

- **First Shift, 6 AM - 1:30 PM:** [NAMES of election officials working first shift with first name and last name initial.] **Example:** John L., Vel P., etc.
- **Second Shift, 1 PM - close or whenever we're done:** [NAMES of election officials working second shift with first name and last name initial.]
- **Prime Time Shift, 4 PM - close or whenever we're done:** [NAMES of election officials working prime time shift with first name and last name initial.]
- **Double Shift, 6 AM until the close:** : [NAMES of election officials working double shift with first name and last name initial.]
- This is a good place to emphasize that “close” means until all votes have been tabulated, all equipment has been packed up and stored.

Logistics

- [NUMBER of voters registered in the ward] **Example:** There are 600 voters registered in the ward.
- [LIST anticipated in-person voter number, absentee voter number, Election Day Registration number] **Example:** The Clerk's office anticipates roughly 300 in person voters, 100 absentee ballots, and under 50 same-day registrations.
- [NUMBER of poll books, how many poll books splits, how many election officials will be working at the poll book table.] **Example:** There will be 1 poll book. It will not be split. 2 people will work the Poll Book table.
- [NUMBER of poll workers for opening and closing.] **Example:** We have 8 poll workers to open and 8 to close, which should be plenty for an on-time opening and efficient closing.
- [STAFFING PLAN] **Example:** Staffing:
 - 2 poll book table
 - 2 ballot table

- 1 greeter
- 3 absentee processing / float
- [TASK ROTATION] **Example:** We will rotate assignments every 60-90 minutes to keep people fresh.

[LIST Helpful Hints for your location] Example: Ward confusion

We are Ward 200. Other wards are very near us and some voters will come to us by mistake. When it's your turn as the greeter, be prepared to make sure voters are in the right place before they get in line, and redirect voters who are in the wrong polling place location.

Training

- As usual, there's a required one-hour training, in the form of a [webinar](#).
 - This time is paid.
 - There's an online "quiz" where you will record that you've watched the training. Please refer to your email from the Madison Votes team for details on accessing the online quiz.
 - Please complete training by Sunday, November 6, 2025. The online portal closes automatically after Monday.
- Answers to more questions are on the [Training Q&A page](#), where you can also find a link to the slides from the webinar.
- Check out the [Election Officials Resources Page](#) for more videos and all the Quick Guides in use on Election Day.

Food

- Bring food & beverages for yourself.
- You're welcome to order food for delivery to the polling place.
- Drinks must have lids.
- No food or drink is allowed near any of the paperwork.
- [HELPFUL INFO specific to your polling place] **Example:** A fridge & microwave are available in the kitchen adjacent to the room we use for voting. Please just make sure to clean up after yourself.

Reminders

- Cleaning supplies and hand sanitizer will be supplied, but you're welcome to bring your own.
- Please avoid scented products so that voters and other poll workers with chemical sensitivities are not negatively impacted.
- Dress in layers and wear comfortable shoes.
- No political attire or conversation is allowed at the polling place.
- Take frequent breaks.
- Poll workers are no longer *required* to wear masks. However, poll workers and voters may choose to wear masks, and that is completely welcome! [SPECIFIC considerations for your polling place] **Example:** At Ward 200, our room is small, and there are no windows in it. Please consider that voters and your fellow poll workers may be high-risk, and make thoughtful choices.

Contact

You can reach me by email at [INSERT your email address] or by phone/text at [INSERT your phone number]. Text is the fastest way to get a response. I tend not to answer calls from numbers I don't recognize, but if you leave me a voicemail I will get back to you.

I look forward to seeing old friends and meeting new ones. See you Tuesday!

Best,
[INSERT your name]

ATTACHMENT 14C

1, 155	Westminster Senior Apartments, 6160 Dell Dr
2, 3	Fire Station #14, 3201 Dairy Dr
4	City Church, 4909 E Buckeye Rd
5, 6	Elvejhem Elementary School, 5106 Academy Dr
7, 121	Door Creek Church, 6602 Dominion Dr
8, 122, 123	Steamfitters Local 601 Training Center, 6310 Town Center Dr
9	Oak Park Place, 718 Jupiter Dr
10	Messiah Lutheran Church, 5202 Cottage Grove Rd
11	New Beginnings Church, 602 Acewood Blvd
12	Kennedy Elementary School, 221 Meadowlark Dr
13	Hy-Vee, 3801 E Washington Ave
14	LaFollette High School, 702 Pflaum Rd
15	Lake Edge United Church of Christ, 4200 Buckeye Rd
16	Pinney Library, 516 Cottage Grove Rd
17	Whitehorse Middle School, 218 Schenk St
18, 154	Hawthorne Library, 2707 E Washington Ave
19	Olbrich Gardens, 3330 Atwood Ave
20, 21	Nakoosa Trail Fleet Facility, 4151 Nakoosa Trail
22, 143	Fire Station #11, 4011 Morgan Way
23	Oakwood Village Prairie Ridge, 5565 Tancho Dr
24, 124, 125	Sandburg Elementary School, 4114 Donald Dr
25	Eastside Lutheran, 2310 Independence Lane
26, 128	East Madison Community Center, 8 Straubel Ct
27, 127	Hawthorne Elementary, 3344 Concord Ave
28	Bashford United Methodist Church, 329 North St
29	East High School, 2222 E Washington Ave
30, 130	Tenney Park Pavilion, 402 N Thornton Ave
31	Door Creek Church – Northside, 1181 N Sherman Ave
32	Lakeview Library, 2845 N Sherman Ave
33	Sherman Ave United Methodist Church, 3705 N Sherman Ave
34, 129	Black Hawk Middle School, 1402 Wyoming Way
35	TPC Wisconsin, 5000 N Sherman Ave
36	Warner Park CRC, 1625 Northport Dr
37	Lindbergh Elementary School, 4500 Kennedy Rd
38	Mendota Elementary School, 4002 School Rd
39, 131	Vera Court Neighborhood Center, 614 Vera Ct
40	Bethany Evangelical Free Church, 301 Riverside Dr
41	Lapham Elementary School, 1045 E Dayton St
42	O’Keeffe Middle School, 510 S Thornton Ave
43	Christ Presbyterian Church, 944 E Gorham St
44	Wil-Mar Neighborhood Center, 504 S Brearly St
45, 51, 126	Majestic Theatre, 115 King St
46	Gates of Heaven, 302 E Gorham St
47	Bethel Lutheran, 312 Wisconsin Ave
48	Lowell Center, 610 Langdon St
49	Hillel at the University of Wisconsin, 611 Langdon St
50	Chazen Museum of Art, 750 University Ave
52	Central Library, 201 W Mifflin St
53	Capitol Lakes, 333 W Main St
54	Madison Senior Center, 330 W Mifflin St
55	641 W Main St Apartments, 641 W Main St
56	Nicholas Recreation Center, 797 W Dayton St
57	Gordon Dining & Event Center, 770 W Dayton St
58	Smith Hall, 35 N Park St
59	Union South, 1308 W Dayton St
60, 134	Memorial Union, 800 Langdon St
61	Dejope Residence Hall, 640 Elm Dr

62	Eagle Heights Community Center, 611 Eagle Hts
63	First Congregational Church, 1609 University Ave
64	Blessed Sacrament Church, 2111 Rowley Ave
65	West High School, 30 Ash St
66	First Baptist Church, 518 N Franklin Ave
67	Bethany United Methodist Church, 3910 Mineral Point Rd
68	Brittingham Apartments, 755 Braxton Pl
69	St James Catholic School, 1204 St James Ct
70	Edgewood Rennebohm Library 959 Edgewood College Dr
71	Wingra School, 718 Gilmore St
72	Trinity United Methodist Church. 1123 Vilas Ave
73	Goodman Parks Maintenance, 1402 Wingra Creek Pkwy
74	Bridge – Lake Point – Waunona, 1917 Lake Point Dr
75, 133	Highland Manor Park – Storm Shelter, 10 Manor Dr
76, 132	Catholic Multicultural Center, 1862 Beld St
77, 145	Village on Park, 2300 S Park St
78, 79	Leopold Elementary School, 2602 Post Rd
80	Thoreau Elementary School, 3870 Nakoma Rd
81	Boys and Girls Club, 4619 Jenewein Rd
82	Toki Middle School, 5606 Russett Rd
83	Good Shepherd Lutheran Church, 5701 Raymond Rd
84, 99	Meadowridge Library, 5726 Raymond Rd
85	Midvale Elementary School, 502 Caromar Dr
86	Sequoia Library, 4340 Tokay Blvd
87, 88	Covenant Presbyterian Church, 326 S Segoe Rd
89	Mount Olive Lutheran Church, 110 N Whitney Way
90, 135	Wellspring United Methodist, 5702 South Hill Dr
91, 92	Asbury United Methodist, 6101 University Ave
93	John Muir Elementary, 6602 Inner Dr
94	Oakwood Village University Woods, 6205 Mineral Point Rd
95, 97, 136, 151, 152	Anana Elementary School, 6323 Woodington Way
96	Alicia Ashman Library, 733 N High Point Rd
98	Huegel Elementary, 2601 Prairie Rd
100	Urban League SW Employment Ctr, 1233 McKenna Blvd
101, 120, 142	Elver Park Shelter, 1250 McKenna Blvd
102	Wisconsin Youth Company, 1201 McKenna Blvd
103	Chapel Valley Church, 3102 Prairie Rd
104	Yahara Bay Distillery, 6250 Nesbitt Rd #200
105, 106	Chavez Elementary School, 3502 Maple Grove Dr
107, 111	Point of Grace Church, 7026 Raymond Rd
108	Timberlake Village Apts Community Room, 7425 Timberlake Trl
109, 110, 138	Princeton Club - West, 8080 Watts Rd
112, 113	Olson Elementary School, 801 Redan Dr
114, 118, 139, 140, 141	Blackhawk Church, 9620 Brader Way
115, 137	Lussier Community Education Ctr, 55 S Gammon Rd
116	High Point Church, 7702 Old Sauk Rd
117	Attic Angel Association, 640 Junction Rd
119	Middleton United Church of Christ, 645 Schewe Rd
144, 146, 153	Madison College – Goodman South, 2429 Perry St
147, 148, 149, 150	UW Arboretum Visitor Center, 2880 Longenecker Dr

Attachments 15 through 18 immediately follow this email. Any subattachments immediately follow their linked one. They are all noted.

From: [Witzel-Behl, Maribeth](#)
To: "[Tasmin Swanson](#)"
Subject: RE: Poll Worker Communications
Date: Tuesday, February 28, 2023 3:15:35 PM
Attachments: [FYI The email for new and updated assignments \(you've not yet gotten one\).msg](#)
[Madison Votes You MUST enroll in a Chief Inspector Zoom session!.msg](#)
[FW TEST2 Spring 2023 Interest Letter.msg](#)
[RE Modus Instructions.msg](#)

Here are more examples.

The attached examples also include feedback from a poll worker who was overwhelmed by the instructions in our e-mail messages.

Thank you!

From: Tasmin Swanson
Sent: Monday, February 27, 2023 11:31 AM
To: Witzel-Behl, Maribeth
Subject: Re: Poll Worker Communications

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for the connection Sophie! Moving you to bcc

Hi Maribeth -- this sounds exciting!

Sorry for the delay in responding, I was at a conference most of last week and fell behind on my emails.

Would anytime on Thursday work for you? My day is completely open. This'll be a 45-minute or so call to hear more about your needs so that I can go back to the CCD and wider alliance teams to figure out possible next steps.

What falls under the category poll worker communications? Could you send over a couple of examples if you have them handy? Or bring them when we meet!

Tasmin

On Wed, Feb 22, 2023 at 12:56 PM Sophie Lehman <sophie@techandciviclelife.org> wrote:

Hi Maribeth,

Thanks for reaching out! I hope you are having a great week and that yesterday's election went smoothly!

What a great idea; we are excited to kick off Madison's first project with the Alliance! I've cc'ed Tasmin from the Center for Civic Design, who will reach out to start getting into the details with you.

As always, if you need anything please let me know.

Thanks!

Sophie

----- Forwarded message -----

From: **Witzel-Behl, Maribeth** <MWitzel-Behl@cityofmadison.com>
Date: Mon, Feb 20, 2023 at 10:25 AM
Subject: Poll Worker Communications
To: Sophie Lehman <sophie@electionexcellence.org>

Good afternoon, Sophie!

The City of Madison would like to connect with some experts so we can improve our poll worker communications. We would like to do some User Acceptance Testing to make sure we are not overwhelming poll workers

with too much information, yet providing them with as much information as they need. We would also like to simplify our outgoing messages and make sure the tone of those messages matches the tone we expect our poll workers to have when interacting with voters.

Thank you for helping us make some connections here!

- Maribeth

Madison City Clerk's Office

--

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

ATTACHMENT15

From: Madison.Votes@modus-elections.com
To: [Witzel-Behl, Maribeth](#)
Subject: FYI: The email for new and updated assignments (you've not yet gotten one)
Date: Thursday, February 16, 2023 4:14:37 PM
Attachments: [Election Worker Assignment Letter.PDF](#)

Attachment 15A immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth Witzel-Behl,

Your polling place and shift assignment for the February 21, 2023 Spring Primary

You are receiving this email because:

1. You have not yet accepted or declined your assignment for February 21; or,
2. Your assignment has been updated for February 21.

Please save this email so you can easily access your worker portal and training options. If you have questions about this assignment, please ask them in a reply to this email.

You must accept or decline the assignment(s) in your portal.

If you do not accept an assignment, your name will not appear on the roster. If your name is not on the roster, you will not be allowed to work on Election Day.

Note: If your assignment is "Location to be determined," you will be given a specific location prior to Election Day. Please **accept** the assignment if you can work those hours on Election Day.

Election/Assignment Polling Place		Hours
Tuesday, Feb.21, 2023	Location To Be Determined (to cover Downtown/Isthmus cancelations)	Clerk's Staff TBD
Guest CI	We will update you with a final assignment in the Downtown/Isthmus area as we receive cancelations. Madison, WI 55555	

Training

You must record that you viewed the required training webinar. The "Online Training Portal" link below will let you view the webinar recording and complete any optional online trainings in which you have enrolled.

Questions from your fellow election officials will be posted with answers on the Training Q&A page of the City Clerk's website:

<https://www.cityofmadison.com/clerk/elections-voting/election-officials/training-qa>.

Course	Location	Date/Time
Webinar Attendance (to let us know you watched)	Online Training	

IMPORTANT:

Click the blue "accept or decline assignment" link below to accept or decline your February 21, 2023 Election Day assignment(s). You must accept the assignment to be allowed to work on Election Day.

If you need to request a change, do not "decline" the assignment. Instead, reply to this email with your request.

Confirm your assignment online:

[Redacted]

OR open a browser and enter this URL: ElectionService.Me/Wis/EWTM

Then enter your personal code:

Personal Code: [Redacted]

Instructions

- + To request a change to your assignment, do not "decline" it. Instead, reply to this email with your request. If you decline the assignment, we assume you cannot work at all for this election.
- + You may be asked if you wish to sign up for an online training called "Eligibility Survey: serving as a Ballot Courier?" This assignment involves driving your own vehicle between the Clerk's Office and polling places on Election Day. It is optional. There is no associated training video, only questions in the online quiz.
- + When you accept your assignment by clicking the blue "accept or decline assignment" link above, the home page of your worker portal will show your assignment(s) AND the training assigned to you.
- + Watch and record that you've completed the required webinar training from your portal home page. The home page also has an option to print your assignment(s) and training schedule.
- + Please save this email so you can easily access your worker portal and training options.

Guest CI

"Guest" Chief Inspectors assist and mentor assigned Chief Inspector.

Volunteering

Use the time sheet at your assigned polling place on February 21 to tell us whether or not you want to be paid for your work on Election Day.

By serving as an election official in the City of Madison, you are helping to ensure that every eligible Madison voter is able to cast a ballot and have that ballot counted. Thank you for facilitating the right to vote!

Sincerely,

Scheduling Team, Mike & Rebecca

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



ATTACHMENT15A

City Clerk's Office, City of Madison
Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103
210 Martin Luther King Jr. Boulevard
Madison, WI 53703

(608)266-4601
madisonvotes@cityofmadison.com



AB

February 16, 2023

Maribeth Witzel-Behl
210 MARTIN LUTHER KING JR BLVD ROOM 103
MADISON, WI 53703

Dear Maribeth Witzel-Behl,

Your polling place and shift assignment for the February 21, 2023 Spring
Primary

You are receiving this email because:

1. You have not yet accepted or declined your assignment for February 21; or,
2. Your assignment has been updated for February 21.

Please save this email so you can easily access your worker portal and training options. If you have questions about this assignment, please ask them in a reply to this email.

You must accept or decline the assignment(s) in your portal.

**If you do not accept an assignment, your name will not appear on the roster.
If your name is not on the roster, you will not be allowed to work on Election Day.**

Note: If your assignment is "Location to be determined," you will be given a specific location prior to Election Day. Please accept the assignment if you can work those hours on Election Day.

Election / Assignment	Polling Place	Hours
Tuesday, Feb. 21, 2023	Location To Be Determined (to cover Downtown/Isthmus cancelations)	Clerk's Staff TBD
Guest CI	We will update you with a final assignment in the Downtown/Isthmus area as we receive cancelations. Madison, WI 55555	

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Questions from your fellow election officials will be posted with answers on the Training Q&A page of the City Clerk's website: <https://www.cityofmadison.com/clerk/elections-voting/election-officials/training-qa>.

Course	Location	Date / Time
Webinar Attendance (to let us know you watched)	Online Training [REDACTED]	

IMPORTANT: Click the blue "accept or decline assignment" link below to accept or decline your February 21, 2023 Election Day assignment(s). You must accept the assignment to be allowed to work on Election Day.

If you need to request a change, do not "decline" the assignment. Instead, reply to this email with your request.

Confirm your assignment online: [REDACTED]

OR open a browser and enter this **ElectionService.Me/Wis/EWTM** URL:

Then enter your personal code: Personal Code: [REDACTED]

Instructions

- + To request a change to your assignment, do not "decline" it. Instead, reply to this email with your request. If you decline the assignment, we assume you cannot work at all for this election.
- + You may be asked if you wish to sign up for an online training called "Eligibility Survey: serving as a Ballot Courier?" This assignment involves driving your own vehicle between the Clerk's Office and polling places on Election Day. It is optional. There is no associated training video, only questions in the online quiz.
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- + Watch and record that you've completed the required webinar training from your portal home page. The home page also has an option to print your assignment(s) and training schedule.
- + Please save this email so you can easily access your worker portal and training options.

Guest CI

"Guest" Chief Inspectors assist and mentor assigned Chief Inspector.

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Sincerely,

Scheduling Team, Mike & Rebecca

ATTACHMENT 16

From: Madison.Votes@modus-elections.com
To: [Witzel-Behl, Maribeth](#)
Subject: Madison Votes: You MUST enroll in a Chief Inspector Zoom session!
Date: Wednesday, February 15, 2023 5:25:15 PM
Attachments: [Training Portal Registration Letter.PDF](#)

Attachment 16A immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth Witzel-Behl,

This is a reminder that you have not registered for one of the Chief Inspector Zoom sessions. Participation in one of these trainings is mandatory for Chief Inspectors, Chiefs in trainings, Lead Workers, and Rovers.

A reminder email will be sent on Friday, February 17 with the link to the Zoom session. The reminder for these sessions will also contain important information, including the tote pickup schedule. Please enroll in a Zoom session right away so you do not miss out on that information.

Please click the blue "register for training" link below to sign up for one of the required sessions.

Register your availability online: [REDACTED]

OR open a browser and enter this URL: ElectionService.Me/Training-WI

Then enter your personal code: Personal Code: [REDACTED]

Thank you for serving in a leadership role on Election Day! You are an essential part of making democracy happen in the City of Madison.

Sincerely,

Scheduling Team, Mike & Rebecca

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk
City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703
(608)266-4601
madisonvotes@cityofmadison.com



ATTACHMENT 16A

City Clerk's Office, City of Madison
Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103
210 Martin Luther King Jr. Boulevard
Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



February 15, 2023

Maribeth Witzel-Behl
210 MARTIN LUTHER KING JR BLVD ROOM 103
MADISON, WI 53703

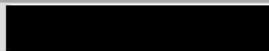
Dear Maribeth Witzel-Behl,

This is a reminder that you have not registered for one of the Chief Inspector Zoom sessions. Participation in one of these trainings is mandatory for Chief Inspectors, Chiefs in trainings, Lead Workers, and Rovers.

A reminder email will be sent on Friday, February 17 with the link to the Zoom session. The reminder for these sessions will also contain important information, including the tote pickup schedule. Please enroll in a Zoom session right away so you do not miss out on that information.

Please click the blue "register for training" link below to sign up for one of the required sessions.

Register your availability online:



OR open a browser and enter this **ElectionService.Me/Training-WI**
URL:

Then enter your personal code: Personal Code:



Thank you for serving in a leadership role on Election Day! You are an essential part of making democracy happen in the City of Madison.

Sincerely,

Scheduling Team, Mike & Rebecca

ATTACHMENT17

From: [McClain, Maggie](#)
To: [Witzel-Behl, Maribeth](#)
Subject: FW: TEST2 Spring 2023 Interest Letter
Date: Thursday, December 15, 2022 1:23:01 PM
Attachments: [Election Worker Interest Letter.PDF](#)
[image001.png](#)
[image003.jpg](#)

Attachments 17.1 through 17.3 immediately follow this email. Please note Attachment 17.3 is completely blank.

Maribeth,

We're sending the interest email for 2023 elections tomorrow, and I'm wondering if we've gotten word on the vaccine attestation form yet.

Thank you,

Maggie McClain, WCMC

Pronouns: she/her/hers

City of Madison Clerk's Office

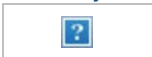
City-County Building, Room 103

210 Martin Luther King, Jr. Blvd.

Madison, WI 53703

(608) 266-4601

www.cityofmadison.com/clerk



[@MadisonWIClerk](#)

From: Madison.Votes@modus-elections.com
Sent: Thursday, December 15, 2022 10:05 AM
To: McClain, Maggie
Subject: TEST2 Spring 2023 Interest Letter

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maggie McClain,

The next elections in the City of Madison are scheduled for **February 21, 2023** and **April 4, 2023**.

- + Elections Officials will earn \$14.68 per hour, Rapid Response Team members will earn \$15.68 per hour, and Chief Inspectors will earn \$16.88 per hour in 2023.
- + Follow the directions in the gray box below to tell us whether or not you are available to work on **February 21, 2023** and **April 4, 2023**. Submit your availability for each election as soon as possible.
- + Pay close attention to the preference selections you make. You will choose your preferred polling place based on its name.
- + If you have specific scheduling needs, note those needs in the "Other Preferences" section. For example, if you are unwilling to work somewhere other than your first choice, write "ONLY" and the name of the polling place in the "Other Preferences" section. If you are unwilling to work in any other location, we may not be able to offer you an assignment.
- + Only select the 4pm shift if you cannot start at 1pm. We have limited ability to accommodate this shorter shift.
- + Do **not** use the application form on the City Clerk's website to tell us your availability.
- + Not available for one or both elections in 2023? Enter your portal and mark yourself "not available."

Click on the link below that says "indicate availability" to access your personal online portal.

Register your availability online:	[REDACTED]
OR open a browser and enter this URL:	ElectionService.Me/WI/EWTM
Then enter your personal code:	Personal Code: [REDACTED]

To be assigned to work, you must do two things:

1. Register when you are available to work using the blue "indicate availability" link in the gray box above, **and**
2. Submit your COVID-19 vaccination status information to the Clerk's Office if you have not done so already. You can find the policy and the attestation form on the [Election Official Resources](#) page on the City Clerk's website. *We require **both** the completed form **and** (if you are vaccinated) proof of vaccination. If either are missing, you will not be scheduled. Everyone who has worked at the polls in 2022, has already met this requirement.*

All vaccination status information and all other correspondence should be addressed to madisonvotes@cityofmadison.com. Please do not email any other Clerk's Office address.

Thank you for letting us know about your availability to serve as an election worker in spring 2023!

Unsubscribe by replying to this email asking to be removed from the City of Madison Election Official list.

Sincerely,

Scheduling Team, Mike

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



ATTACHMENT 17.1

City Clerk's Office, City of Madison
Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103
210 Martin Luther King Jr. Boulevard
Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



December 15, 2022

Maggie McClain
210 MLK
MADISON, WI 53703

Dear Maggie McClain,

The next elections in the City of Madison are scheduled for February 21, 2023 and April 4, 2023.

- + Elections Officials will earn \$14.68 per hour, Rapid Response Team members will earn \$15.68 per hour, and Chief Inspectors will earn \$16.88 per hour in 2023.
- + Follow the directions in the gray box below to tell us whether or not you are available to work on February 21, 2023 and April 4, 2023. Submit your availability for each election as soon as possible.
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- + Do not use the application form on the City Clerk's website to tell us your availability.
- + Not available for one or both elections in 2023? Enter your portal and mark yourself "not available."

Click on the link below that says "indicate availability" to access your personal online portal.

Register your availability online: [REDACTED]

OR open a browser and enter this URL: ElectionService.Me/WI/EWTM

Then enter your personal code: Personal Code: [REDACTED]

To be assigned to work, you must do two things:

1. Register when you are available to work using the blue "indicate availability" link in the gray box above, and
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Thank you for letting us know about your availability to serve as an election worker in spring 2023!

Unsubscribe by replying to this email asking to be removed from the City of Madison Election Official list.

Sincerely,

Scheduling Team, Mike

ATTACHMENT 17.2



ATTACHMENT 17.3

ATTACHMENT 17A

City Clerk's Office, City of Madison
Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103
210 Martin Luther King Jr. Boulevard
Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



December 15, 2022

Maggie McClain
210 MLK
MADISON, WI 53703

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- + Elections Officials will earn \$14.68 per hour, Rapid Response Team members will earn \$15.68 per hour, and Chief Inspectors will earn \$16.88 per hour in 2023.
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- + Only select the 4pm shift if you cannot start at 1pm. We have limited ability to accommodate this shorter shift.
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- + Not available for one or both elections in 2023? Enter your portal and mark yourself "not available."

Click on the link below that says "indicate availability" to access your personal online portal.

Register your availability online: [REDACTED]

OR open a browser and enter this URL: ElectionService.Me/WI/EWTM

Then enter your personal code: Personal Code: [REDACTED]

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Thank you for letting us know about your availability to serve as an election worker in spring 2023!

Unsubscribe by replying to this email asking to be removed from the City of Madison Election Official list.

Sincerely,

Scheduling Team, Mike

ATTACHMENT18

From: [McClain, Maggie](#)
To: [Witzel-Behl, Maribeth](#)
Subject: RE: Modus Instructions
Date: Wednesday, February 1, 2023 10:23:46 AM
Attachments: [image001.png](#)
[image002.jpg](#)

The attachments here are the exact duplicates to Attachments 17.2 and 17.3 from the same email and previous pages. Therefore they will not be displayed again after this email.

Yeah. I saw that email, too. We actually had screenshotted, step-by-step instructions attached for previous elections, but they were trying to click the links in the screenshots and emailing that the link wasn't working...

MODUS formatting isn't conducive to numbering or bullet points, unfortunately; I would love it if it were. I'll try some different things next time, but we also have the folks who want all of that information, too. Just have to find the right balance.

Maggie McClain, WCMC

Pronouns: she/her/hers

City of Madison Clerk's Office

City-County Building, Room 103

210 Martin Luther King, Jr. Blvd.

Madison, WI 53703

(608) 266-4601

www.cityofmadison.com/clerk



[@MadisonWIClerk](#)

From: Witzel-Behl, Maribeth

Sent: Wednesday, February 1, 2023 10:05 AM

To: McClain, Maggie

Subject: Modus Instructions

Could we simplify these instructions for April? Maybe number the steps 1, 2, 3?

From: Pamela Culviner <[REDACTED]>

Sent: Wednesday, January 25, 2023 7:02 PM

To: Madison.Votes@modus-elections.com

Subject: Re: Madison Votes: Your February 21, 2023 Spring Primary Assignment

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi creators of the below email:

4 of us 70ish poll workers had coffee today together at a coffee shop. We encouraged each other to work at the polls previously through this group.

Wanted to let you know that none of us followed through with opening the email when we got it yesterday. The directions were so extensive and daunting that we couldn't face it. Two are thinking if it's going to be this difficult, maybe I won't be a poll worker.

Like last time I received an email from you, I was all frazzled and then when I clicked, it was no big deal. Very clear.

So please, don't over-explain. (Amusingly, the only thing you didn't explain was about the courier training. I didn't do anything with that, but it told me yes or no. So fine, no. Got it.) You're doing a great job with this system, just please minimize the directions as much as possible. It was actually simple to do but I felt I had to print out and highlight the whole email. And I'm still a bit nervous about it. "It was so easy, why do I have all these directions? Did I do everything?" I put 11 am on 1/31 on my calendar.... and 1 pm on 2/21. Actually, a confirmation email would be nice since you made us so nervous!

Thank you.

On Tuesday, January 24, 2023 at 06:46:30 PM CST, Madison.Votes@modus-elections.com wrote:

Dear Pamela Culviner,

Your polling place and shift assignment for the February 21, 2023 Spring Primary

Please save this email so you can easily access your worker portal and training options. If you have questions about this assignment, please ask them in a reply to this email.

You must accept or decline your assignment(s) in your portal. **If you do not accept an assignment, your name will not appear on the roster. If your name is not on the roster, you will not be allowed to work on Election Day.**

Below you will find your February 21, 2023 Election Day assignment(s). If you need to request a change to your assignment, do not "decline" it. Instead, reply to this email with your request. If you decline the assignment, we assume you cannot work at all for this election.

Election/Assignment	Polling Place	Hours
Tuesday, Feb.21, 2023 Election Official	Bethany United Methodist Church 3910 Mineral Point Rd Madison, WI 53705	1pm - Close

Training

To watch the live webinar on Tuesday, January 31 at 11:00am, you must enter your portal and accept your assignment first. If you do not accept your assignment, you will not be able to watch the webinar live.

In your portal, you will have the option to attend the course, "Invite me to watch the webinar LIVE." Choose "Register me to attend following training" which lists the live webinar date and time. Click the blue "Register and Continue" button after making your choice. If you choose to register for the live webinar, you will be able to access the webinar through your portal. You will also get a reminder email with the link to the live webinar by 10:00am on Tuesday, January 31.

If you choose to decline the live webinar invitation in your portal, you will not receive an email link for the live webinar on Tuesday, January 31. You will need to watch the recorded version of the webinar through your training portal.

Whether you attend the live webinar on Tuesday or watch the recording, you must record that you attended the training. Click the blue "accept or decline assignment" link to enter your worker portal. From the worker portal home page, the Training section near the bottom will list the online webinar training option. Click the "Click here to complete this course" link. You will be able to watch the recording and to record your attendance starting at 4:00pm on Tuesday, January 31.

Questions from your fellow election officials will be posted with answers on the Training Q&A page of the City Clerk's website: <https://www.cityofmadison.com/clerk/elections-voting/election-officials/training-qa>.

The "Online Training Portal" link below will let you view the webinar recording and complete any optional online trainings you have enrolled in.

Course	Location	Date/Time
Webinar Attendance (to let us know you watched)	Online Training	

IMPORTANT: Click the blue "accept or decline assignment" link below to accept or decline your February 21, 2023 Election Day assignment(s). If you don't accept the assignment, you will not

pull in to the payroll system and your training will not be recorded.

If you need to request a change, do not "decline" the assignment. Instead, reply to this email with your request.

Confirm your assignment online: [REDACTED]

OR open a browser and enter this URL: ElectionService.Me/Wis/EWTM

Then enter your personal code: Personal Code: [REDACTED]

Instructions

Once you accept your assignment by clicking the blue "accept or decline assignment" link above, the home page of your worker portal will show your assignment(s) AND the training assigned to you.

You can watch and record that you've completed the required webinar training from that home page. You also have the option of printing your assignment(s) and training schedule.

Please save this email so you can easily access your worker portal and training options.

Volunteering

Use the time sheet at your assigned polling place on February 21 to tell us whether or not you want to be paid for your work on Election Day.

By serving as an election official in the City of Madison, you are helping to ensure that every eligible Madison voter is able to cast a ballot and have that ballot counted. Thank you for facilitating the right to vote!

Sincerely,

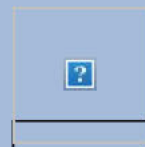
Scheduling Team, Mike & Rebecca

City Clerk's Office, City of Madison Maribeth Witzel-Behl, City Clerk

City-County Building, Room 103 210 Martin Luther King Jr. Boulevard Madison, WI 53703

(608)266-4601

madisonvotes@cityofmadison.com



From: [Tasmin Swanson](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Poll Worker Communications
Date: Wednesday, March 1, 2023 9:49:41 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending these!!

I just sent you a calendar for tomorrow at 2pm CT (3pm ET - my time). Feel free to invite others from your office. The zoom link is included in the calendar invite, but here it is again:

The goals of this first call are:

- Talk about your needs to understand how we can support you
- Align on expectations for our work together
- Identify next steps

Looking forward to chatting
Tasmin

On Tue, Feb 28, 2023 at 4:15 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Here are more examples.

The attached examples also include feedback from a poll worker who was overwhelmed by the instructions in our e-mail messages.

Thank you!

From: Tasmin Swanson <tasmin@civicdesign.org>
Sent: Monday, February 27, 2023 11:31 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Poll Worker Communications

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for the connection Sophie! Moving you to bcc

Hi Maribeth -- this sounds exciting!

Sorry for the delay in responding, I was at a conference most of last week and fell behind on my emails.

Would anytime on Thursday work for you? My day is completely open. This'll be a 45-minute or so call to hear more about your needs so that I can go back to the CCD and wider alliance teams to figure out possible next steps.

What falls under the category poll worker communications? Could you send over a couple of examples if you have them handy? Or bring them when we meet!

Tasmin

On Wed, Feb 22, 2023 at 12:56 PM Sophie Lehman <sophie@techandcivicliflife.org> wrote:

Hi Maribeth,

Thanks for reaching out! I hope you are having a great week and that yesterday's election went smoothly!

What a great idea; we are excited to kick off Madison's first project with the Alliance! I've cc'ed Tasmin from the Center for Civic Design, who will reach out to start getting into the details with you.

As always, if you need anything please let me know.

Thanks!

Sophie

----- Forwarded message -----

From: **Witzel-Behl, Maribeth** <MWitzel-Behl@cityofmadison.com>

Date: Mon, Feb 20, 2023 at 10:25 AM

Subject: Poll Worker Communications

To: Sophie Lehman <sophie@electionexcellence.org>

Good afternoon, Sophie!

The City of Madison would like to connect with some experts so we can improve our poll worker communications. We would like to do some User Acceptance Testing to make sure we are not overwhelming poll workers with too much information, yet providing them with as much information as they need. We would also like to simplify our outgoing messages and make sure the tone of those messages matches the tone we expect our poll workers to have when interacting with voters.

Thank you for helping us make some connections here!

- Maribeth

Madison City Clerk's Office

--

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

--

Tasmin Swanson
Center for Civic Design
civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

From: [Witzel-Behl, Maribeth](#)
To: [Lund, Thomas](#); [Harris, Heather](#)
Subject: FW: Poll Worker Communications
Date: Wednesday, March 1, 2023 10:00:13 AM

Let's huddle together for this Zoom Thursday afternoon.

From: Tasmin Swanson
Sent: Wednesday, March 1, 2023 9:49 AM
To: Witzel-Behl, Maribeth
Subject: Re: Poll Worker Communications

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending these!!

I just sent you a calendar for tomorrow at 2pm CT (3pm ET - my time). Feel free to invite others from your office. The zoom link is included in the calendar invite, but here it is again:

The goals of this first call are:

- Talk about your needs to understand how we can support you
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- Identify next steps

Looking forward to chatting

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Here are more examples.

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Thank you!

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Sent: Monday, February 27, 2023 11:31 AM
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Subject: Re: Poll Worker Communications

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Would anytime on Thursday work for you? My day is completely open. This'll be a 45-minute or so call to hear more about your needs so that I can go back to the CCD and wider alliance teams to figure out possible next steps.

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As always, if you need anything please let me know.

Thanks!

Sophie

----- Forwarded message -----

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Subject: Poll Worker Communications

To: Sophie Lehman <sophie@electionexcellence.org>

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Thank you for helping us make some connections here!

- Maribeth

Madison City Clerk's Office

--

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

--

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: US Alliance Save the Date: May 22-24
Date: Tuesday, March 7, 2023 3:19:11 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Please save the date for our next cohort convening -- May 22-24!

We are currently finalizing the location so be on the lookout for the location, RSVP form, and travel details in an upcoming email. Programming will start Monday morning, so plan to travel Sunday, May 21 and depart after lunch on Wednesday May 24.

As we refine the agenda and goals, we will share those to help you determine who from your office should attend.

We look forward to seeing you in May!

Thanks,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: US Alliance Poll Worker Snapshot
Date: Wednesday, March 8, 2023 12:01:08 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

At the Debrief event, we previewed the first cohort-wide topic we'll tackle together: poll workers! Now, we're ready to get started. For next steps:

1. First, we'd like to capture a snapshot of your office's current practices around poll workers, and which practices you're most interested in improving. We've split these questions into several surveys based on topic. The surveys are somewhat lengthy, but every question is optional, and you can skip anything that doesn't apply or you'd prefer not to share. You can delegate each survey to whomever in your office is the right person.

- [Intro survey](#)
- [Recruitment](#)
- [Retention](#)
- [Training](#)
- [Management](#)
- [Day-of Support](#)

2. Next, we'd like to conduct an hour-long interview with the person (or people) from your office who can tell us more about your poll worker program. After your office completes all surveys, I'll reach out to book an interview time slot. We'll use your survey data to focus the interview on the topics you care about.

3. The surveys and interviews will help the Alliance as a whole decide which resources to prioritize building and what kind of support to provide. By the time we convene as a group in May, we're hoping to have a suite of poll worker resources that address the top challenges and opportunities your cohort cares about.

Thanks in advance for your time and effort! If you have any questions, don't hesitate to reach out.

Best,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

Attachment 19 immediately follows this email

From: tasmin@civicdesign.org
To: sean@civicdesign.org; mattm@techandcivicliflife.org; brian@techandcivicliflife.org; Witzel-Behl_Maribeth
Subject: Invitation: Plain language workshop (messages and emails) @ Tue Mar 14, 2023 2pm - 3pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments

Plain language workshop (messages and emails)

You have been invited by tasmin@civicdesign.org to attend an event named Plain language workshop (messages and emails) on Tuesday Mar 14, 2023 · 2pm – 3pm (Eastern Time - New York)

When

Tuesday Mar 14, 2023 · 2pm – 3pm (Eastern Time - New York)

Location

[Redacted location information]

Guests

tasmin@civicdesign.org <<mailto:tasmin@civicdesign.org>>
- organizer
sean@civicdesign.org <<mailto:sean@civicdesign.org>>
mattm@techandcivicliflife.org <<mailto:mattm@techandcivicliflife.org>>
brian@techandcivicliflife.org <<mailto:brian@techandcivicliflife.org>>
mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>
[View all guest info](#)

[Redacted guest list]

Reply for mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>

[Redacted reply content]

NO

[Redacted 'NO' response content]

Maybe

[Redacted 'Maybe' response content]

More options

[Redacted 'More options' content]

Invitation from Google Calendar

[Redacted Google Calendar invitation details]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <

ATTACHMENT19

From: tasmin@civicdesign.org
To: sean@civicdesign.org; tasmin@civicdesign.org; mattm@techandcivicliflife.org; brian@techandcivicliflife.org; [Witzel-Behl, Maribeth](#)
Subject: Plain language workshop (messages and emails)
Start: Tuesday, March 14, 2023 1:00:00 PM
End: Tuesday, March 14, 2023 2:00:00 PM
Location: [REDACTED]

This attachment is an exact duplicate to Attachment 19 from the previous email and page. Therefore we will not repost here.

From: [Witzel-Behl, Maribeth](#) on behalf of tasmin@civicdesign.org
To: [Chang, Bonnie](#); [Christianson, Eric](#); [Ciszewski, Rebecca](#); [Haar, Jennifer](#); [Harris, Heather](#); [Lund, Thomas](#); [McClain, Maggie](#); [Perez, Nikki](#); [Quieto, Michael](#); [Verbick, Jim](#); sean@civicdesign.org; mattm@techandcivicliflife.org; brian@techandcivicliflife.org; Witzel-Behl, Maribeth
Subject: FW: Invitation: Plain language workshop (messages and emails) @ Tue Mar 14, 2023 2pm - 3pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Our first Center for Election Excellence Workshop! 1 p m next Tuesday, via Zoom

-----Original Appointment-----

From: tasmin@civicdesign.org
Sent: Thursday, March 9, 2023 9:49 AM
To: tasmin@civicdesign.org; sean@civicdesign.org; mattm@techandcivicliflife.org; brian@techandcivicliflife.org; Witzel-Behl, Maribeth
Subject: Invitation: Plain language workshop (messages and emails) @ Tue Mar 14, 2023 2pm - 3pm (EDT) (mwitzel-behl@cityofmadison.com)
When: Tuesday, March 14, 2023 2:00 PM-3:00 PM America/New York
Where: [REDACTED]

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Plain language workshop (messages and emails)

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When

Tuesday Mar 14, 2023 · 2pm – 3pm (Eastern Time - New York)

Location

[REDACTED]

Guests

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sean@civicdesign.org (<<mailto:sean@civicdesign.org>>)
mattm@techandcivicliflife.org (<<mailto:mattm@techandcivicliflife.org>>)
brian@techandcivicliflife.org (<<mailto:brian@techandcivicliflife.org>>)
mwitzel-behl@cityofmadison.com (<<mailto:mwitzel-behl@cityofmadison.com>>)

View all guest info [REDACTED]

Reply for mwitzel-behl@cityofmadison.com (<<mailto:mwitzel-behl@cityofmadison.com>>)

Yes [REDACTED]

No [REDACTED]

Maybe [REDACTED]

More options [REDACTED]

Invitation from Google Calendar [REDACTED]

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From: [Andrea, Center for Tech and Civic Life](#)
To: [McClain, Maggie](#)
Subject: President Biden proposes \$5 billion for election offices
Date: Thursday, March 9, 2023 12:18:59 PM

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Biden Continues to Fight for Federal Investments in Elections

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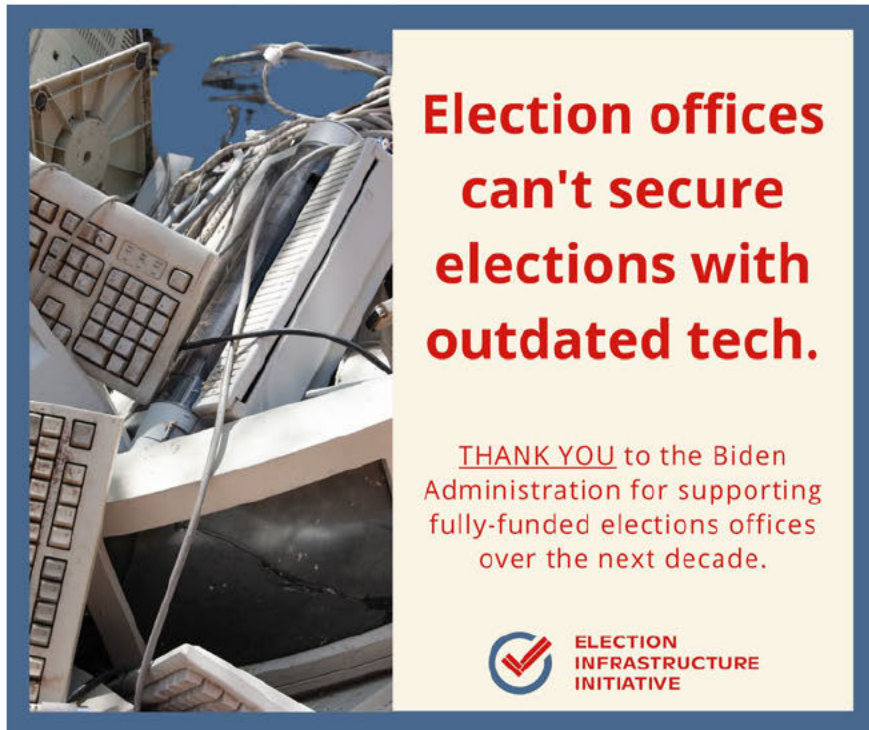


The latest best practices for election officials.

Biden Continues to Fight For Federal Investments in Local Election Departments With New Budget

Since 2021, through the [Election Infrastructure Initiative](#), we have been helping to ensure that election offices across the country have the personnel, equipment, and facilities to run accessible and secure elections that the public can trust. We know that election officials work around the clock to make sure that every eligible vote (and only eligible votes) count in our elections, and we need adequate and reliable federal funding to keep it that way.

That's why we're so glad to see the President affirm his commitment to fully funding elections today in his FY2024 budget release. The budget [proposes \\$5 billion over 10 years for state and local election departments](#) with \$1.625 billion in the first year. This is the second year in a row Biden has [proposed a substantial investment](#) in election infrastructure. Unfortunately, Congress cut funding from [\\$400 million to \\$75 million](#) in last year's budget.



“While the last Congress invested in strengthening our nation’s infrastructure, unfortunately, local election departments were left out,” said **Tiana Epps-Johnson, executive director for the Center for Tech and Civic Life**. “I’m grateful to the White House for recognizing the need for a long-term, sustained investment of federal funding for local election departments so they have the resources to afford the basics, from secure storage for ballots to secure workspace for staff to funds to meet surging costs for paper ballots and postage.”

“President Biden knows that \$75 million from Congress last year was salt in the wound for local election staff who worked through one challenge after another since the 2020 election without enough federal funding,” said **Sam Oliker-Friedland, executive director of the Institute for Responsive Government**. “There is bipartisan support from state and local election officials for federal funding. It’s time for action.”

We need your help:

The \$5B in Federal Grants for election infrastructure that the Biden Administration recommends over the next decade (with \$1.625B in the first year) will be transformational for election security and accessibility for generations to come - and we need to make that message known across the country.

Our members of Congress need to hear loud and clear from community partners

that funding local elections offices is a high priority for the upcoming fiscal year. **And we have just a few days until the March 13 deadline** to do so. Are you willing to send a request to your member of Congress? Email Stuart@techandcivicliflife.org and we'll help you get started.

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From: [Andrea, Center for Tech and Civic Life](#)
To: [Witzel-Behl, Marbeth](#)
Subject: President Biden proposes \$5 billion for election offices
Date: Thursday, March 9, 2023 12:19:00 PM

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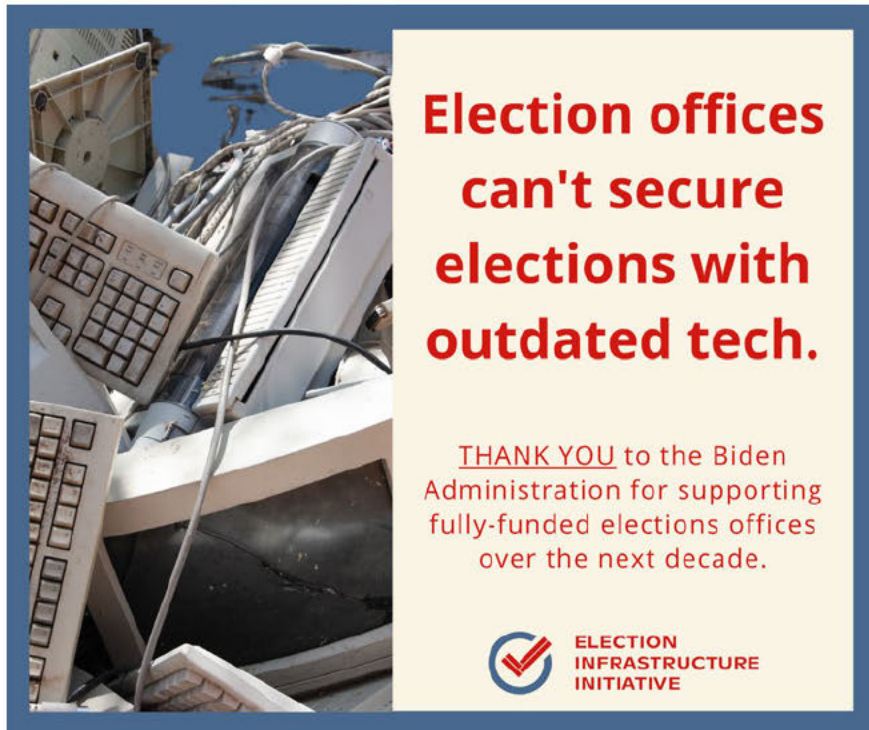


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From: [Witzel-Behl, Maribeth](#)
To: [Bottari, Mary](#)
Subject: FW: President Biden proposes \$5 billion for election offices
Date: Thursday, March 9, 2023 12:25:34 PM

fyi

From: Andrea, Center for Tech and Civic Life
Sent: Thursday, March 9, 2023 12:19 PM
To: Witzel-Behl, Maribeth
Subject: President Biden proposes \$5 billion for election offices

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**Election offices
can't secure
elections with
outdated tech.**

THANK YOU to the Biden Administration for supporting fully-funded elections offices over the next decade.

 **ELECTION
INFRASTRUCTURE
INITIATIVE**

“While the last Congress invested in strengthening our nation’s infrastructure, unfortunately, local election departments were left out,” said **Tiana Epps-Johnson, executive director for the Center for Tech and Civic Life**. “I’m grateful to the White House for recognizing the need for a long-term, sustained investment of federal funding for local election departments so they have the resources to afford the basics, from secure storage for ballots to secure workspace for staff to funds to meet surging costs for paper ballots and postage.”

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From: [Witzel-Behl, Maribeth](#)
To: [Verbick, Jim](#); [Chang, Bonnie](#); [McClain, Maggie](#)
Subject: FW: Poll Worker Interview
Date: Tuesday, March 21, 2023 9:25:48 PM

Good evening.

Could you propose some Zoom meeting times to meet and discuss poll worker recruitment and retention?

Thank you!

From: Sophie Lehman

Sent: Friday, March 10, 2023 11:06 AM

To: Witzel-Behl, Maribeth

Subject: Poll Worker Interview

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Wow, thank you for tackling the poll worker surveys already! For the next step, please [REDACTED] [REDACTED] to schedule an interview time. As a reminder, this call should include the person or people from your office who can tell us more about your poll worker program.

Hope you have a great weekend!

Thanks,
Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Poll Worker Interview
Date: Monday, March 27, 2023 1:28:10 PM

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Hi Maribeth,

Hope you're doing well and that prep for next week's election is going smoothly!

Thanks again for completing the poll worker surveys! I wanted to let you know that we opened up a couple more weeks of interview slots. Please take a look and [REDACTED] that works for you (or let me know if none of those are options).

Thanks!
Sophie

On Fri, Mar 10, 2023 at 9:06 AM Sophie Lehman <sophie@techandcivicliflife.org> wrote:

Hi Maribeth,

Wow, thank you for tackling the poll worker surveys already! For the next step, please [REDACTED] to schedule an interview time. As a reminder, this call should include the person or people from your office who can tell us more about your poll worker program.

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Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Andrea, Center for Tech and Civic Life](#)
To: [McClain, Maggie](#)
Subject: Ride Along Program Brings Transparency
Date: Monday, April 17, 2023 3:04:58 PM

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San Benito County, California Creates a Ride Along Program

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ELECTRICITY



The latest best practices for election officials.

San Benito County, California Creates a Ride Along Program

In recent years, increasing transparency and gaining voter trust have become crucial efforts to add to the seemingly never-ending list of election officials' duties. In [San Benito County, California](#), Registrar of Voters Francisco Diaz created a program that makes improved transparency a walk in the park—or rather, a ride in a car.

San Benito County, California is a small agricultural community less than 50 miles south of San Jose, home to about 38,000 registered voters. Francisco and the Elections Coordinator, Cheyenne Wiles, are part of a young, creative, and engaged team of four dedicated to customer service.



Left photo: San Benito County Clerk/Recorder/Registrar of Voters Francisco Diaz

Right photo: Elections Coordinator Cheyenne Wiles and Elections Associate Fatima Perez

San Benito County voters are unique in that prior to the pandemic, they already

preferred casting mail ballots, with about 80% of them choosing that option. Now, that number is closer to 93%. With such a significant portion of voters voting absentee—and many of them utilizing drop boxes to return their ballots—it was important to Francisco to make the process as transparent as possible. “We need to bring people into our world,” says Francisco. “It’s not enough to provide policies and procedures or fact sheets. The public wants to participate in the process. They want to touch, feel, and see what it is that we do.” It turns out that creating a Ride Along program was a great way to achieve this.



A Ride Along participant observes the ballot collection process.

[Read More about the Ride Along Program](#)

What about ERIC?

“We would love it if there was an alternative out there, but there simply is no substitute for what ERIC can do,” says Brianna Lennon, Boone County’s Clerk in central Missouri. ERIC, or **Election Registration and Information Center**, is an important tool local election administrators utilize to help ensure accurate and honest elections. As a non-partisan, nonprofit effort to better connect local election offices to important up-to-date information about voters, ERIC plays a vital role in more accurate voter rolls and less instances of voter fraud.

One of the primary benefits of ERIC is its ability to detect and prevent duplicate registrations. If voters move from one state to another, their voter registration

information isn't updated resulting in duplicate registration in two states. ERIC allows state and local election administrators to share information making voter rolls more accurate and up to date, protecting our elections from voter fraud or other malicious activity.

"[ERIC] gave us an effective way to communicate with those specific voters and not rely on multiple mailings, waiting for a reply from the voter to confirm. With ERIC we can send one piece of mail instead of two, saving time and money for everyone," says Brianna.

Recently, some states have debated dropping out of participating in ERIC thus weakening its effectiveness for all election administrators. "We knew of some voters who were actively registered to vote in two different states," says Brianna. "With ERIC going away here in Missouri, there's no way for us to catch these instances - ERIC is the only mechanism for us to find this information quickly and efficiently."

If you're a local election administrator, how have you used ERIC? We'd love to hear from you. And if you're in a state that no longer (or never has) utilized ERIC, what are you using instead? Send your thoughts to us at andrea@techandcivillife.org

FALSE: Grant to Georgia's DeKalb County doesn't amount to an elections 'takeover'

PolitiFact – an independent fact checking organization – became the latest to debunk false claims about CTCL's work with a piece that found claims spreading on social media to be "false" and that the Alliance for Election Excellence's work does not amount to a "takeover" of election departments. Key points:

A \$2 million grant for Georgia's DeKalb County amounts to a "private takeover of election offices."



- The Facebook post's claim of a "takeover" of an elections office suggests that the nonprofit would control crucial tasks, such as in-person or mail-in voting operations. But we found no evidence of such a takeover in DeKalb, a left-leaning county. Local officials will continue to run elections based on state law requirements.
- A February [document from a county government meeting](#) states that the grant is to "cover certain expenses associated with planning and operationalizing safe

and secure election administration infrastructure."

- An [agreement](#) states that the nonprofit "will never attempt to influence the outcome of any election. Period." It also states that partners will never touch "live ballots" — ballots that haven't yet been counted or a ballot in a current election — or tabulating equipment, give legal advice or require the county to follow specific advice or recommendations.

On February 21, The Federalist published an article and created a Facebook post claiming that a grant to DeKalb County, Georgia—a Center for Election Excellence part of the U.S. Alliance for Election Excellence—amounts to a "private takeover of election offices."

Read the full story [here](#). Politifact has previously given critics a "[pants on fire](#)" rating about other false claims they made about CTCL's 2020 work.

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From: [Andrea, Center for Tech and Civic Life](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Ride Along Program Brings Transparency
Date: Monday, April 17, 2023 3:04:59 PM

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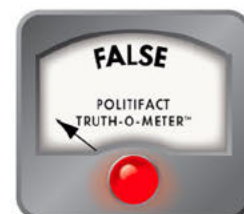
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To: [Chang, Bonnie](#); [Christianson, Eric](#); [Haar, Jennifer](#); [Harris, Heather](#); [Lund, Thomas](#); [McClain, Maggie](#); [Perez, Nikki](#); [Verbick, Jim](#)
Subject: FW: US Alliance May Convening Details
Date: Monday, April 17, 2023 7:03:35 PM

Would anyone like to participate in May?

From: Sophie Lehman

Sent: Monday, April 17, 2023 1:33 PM

To: Witzel-Behl, Maribeth

Subject: US Alliance May Convening Details

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Hi Maribeth,

I'm excited to share details for our May 22-24 cohort convening in **Las Vegas**! We welcome up to three members of your team to join. Among the three attendees, please include someone from your office leadership and a member of staff with poll worker responsibilities.

The convening will begin Monday morning, so plan to travel on Sunday, May 21. We will conclude on Wednesday May 24 after lunch. Virtual attendance options are available. [Learn more about cost, travel, and event logistics.](#)

Please complete this [RSVP form](#) by April 24. Please complete one RSVP form per attendee.

We can't wait to see you in Las Vegas!

Best,

Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Chang, Bonnie](#)
To: [Witzel-Behl, Maribeth](#)
Cc: [Christianson, Eric](#); [Haar, Jennifer](#); [Harris, Heather](#); [Lund, Thomas](#); [McClain, Maggie](#); [Perez, Nikki](#); [Verbick, Jim](#)
Subject: Re: US Alliance May Convening Details
Date: Monday, April 17, 2023 11:07:23 PM

Yes, please! Clark County operations are massive, they're the ones with the 20-50k absentees/hr machines and processes. They also have some of the longest community outreach with Spanish and Tagalog speaking groups (20+ yrs).

On Apr 17, 2023, at 19:03, Witzel-Behl, Maribeth wrote:

Would anyone like to participate in May?

From: Sophie Lehman
Sent: Monday, April 17, 2023 1:33 PM
To: Witzel-Behl, Maribeth
Subject: US Alliance May Convening Details

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I'm excited to share details for our May 22-24 cohort convening in **Las Vegas!** We welcome up to three members of your team to join. Among the three attendees, please include someone from your office leadership and a member of staff with poll worker responsibilities.

The convening will begin Monday morning, so plan to travel on Sunday, May 21. We will conclude on Wednesday May 24 after lunch. Virtual attendance options are available. [Learn more about cost, travel, and event logistics.](#)

Please complete this [RSVP form](#) by April 24. Please complete one RSVP form per attendee.

We can't wait to see you in Las Vegas!

Best,

Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Witzel-Behl, Maribeth](#)
To: [Lund, Thomas](#)
Subject: RE: US Alliance May Convening Details
Date: Tuesday, April 18, 2023 10:51:25 AM

You and Bonnie are in! Can you do the online sign-up? Thank you!

From: Lund, Thomas
Sent: Tuesday, April 18, 2023 10:49 AM
To: Witzel-Behl, Maribeth
Subject: RE: US Alliance May Convening Details
[Yes, please](#)

From: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Sent: Monday, April 17, 2023 7:04 PM
To: Chang, Bonnie <BChang@cityofmadison.com>; Christianson, Eric <EChristianson@cityofmadison.com>; Haar, Jennifer <JHaar@cityofmadison.com>; Harris, Heather <HHarris@cityofmadison.com>; Lund, Thomas <TLund@cityofmadison.com>; McClain, Maggie <MMcClain@cityofmadison.com>; Perez, Nikki <NPerez@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>
Subject: FW: US Alliance May Convening Details
Would anyone like to participate in May?
From: Sophie Lehman <sophie@techandcivillife.org>
Sent: Monday, April 17, 2023 1:33 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: US Alliance May Convening Details

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Best,

Sophie

--

Sophie Lehman (she/her)

Associate Director

Center for Tech and Civic Life

www.techandcivicle.org

From: [Chang, Bonnie](#)
To: [Lund, Thomas](#); [Witzel-Behl, Maribeth](#)
Subject: RE: US Alliance May Convening Details
Date: Tuesday, April 18, 2023 11:23:08 AM

Last time we booked and got a govt rate cheaper than theirs.

From: Lund, Thomas
Sent: Tuesday, April 18, 2023 11:22 AM
To: Witzel-Behl, Maribeth ; Chang, Bonnie
Subject: RE: US Alliance May Convening Details

[Signing up – just checking – are we booking our own rooms or letting them arrange that for us?](#)

From: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Sent: Tuesday, April 18, 2023 10:51 AM
To: Lund, Thomas <TLund@cityofmadison.com>
Subject: RE: US Alliance May Convening Details

You and Bonnie are in! Can you do the online sign-up? Thank you!

From: Lund, Thomas <TLund@cityofmadison.com>
Sent: Tuesday, April 18, 2023 10:49 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: RE: US Alliance May Convening Details

[Yes, please](#)

From: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Sent: Monday, April 17, 2023 7:04 PM
To: Chang, Bonnie <BChang@cityofmadison.com>; Christianson, Eric <EChristianson@cityofmadison.com>; Haar, Jennifer <JHaar@cityofmadison.com>; Harris, Heather <HHarris@cityofmadison.com>; Lund, Thomas <TLund@cityofmadison.com>; McClain, Maggie <MMcClain@cityofmadison.com>; Perez, Nikki <NPerez@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>

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Associate Director

Center for Tech and Civic Life

www.techandciviclife.org

From: [Perez, Nikki](#)
To: [Witzel-Behl, Maribeth](#); [Chang, Bonnie](#); [Christianson, Eric](#); [Haar, Jennifer](#); [Harris, Heather](#); [Lund, Thomas](#); [McClain, Maggie](#); [Verbick, Jim](#)
Subject: RE: US Alliance May Convening Details
Date: Tuesday, April 18, 2023 5:33:49 PM

Sounds awesome! Unfortunately I will be in Michigan through the 21st so can't make it. I'm definitely interested in the next one!

Nikki

From: Witzel-Behl, Maribeth
Sent: Monday, April 17, 2023 7:04 PM
To: Chang, Bonnie ; Christianson, Eric ; Haar, Jennifer ; Harris, Heather ; Lund, Thomas ; McClain, Maggie ; Perez, Nikki ; Verbick, Jim
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Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Clerks Records Custodian](#)
To: [Helpdesk](#)
Bcc: [Harris, Heather](#)
Subject: Open Records Request- Please Forward to Leslie
Date: Friday, April 21, 2023 9:08:12 AM Attachment 20 and its subattachment 20A immediately
Attachments: [Miller Records Request.pdf](#) follow this email. Notes will help with identification.

Good morning IT,

Please pass this request and attachment to Leslie as it deals with the need for an email communication search for an open records request.

Hi Leslie,

I have an open records request looking for email communications between our office and the following organizations: Center for Tech and Civic Life (techandcivicliflife.org), Elections Group (electionsgroup.com)

Date Range: May 1, 2022- April 7, 2023

Key Terms: Groups listed above, grants

City Emails to Check: clerk@, mwitzel-behl@, jverbick@, echristianson@, tlund@, nperez@, jhaar@, mmclain@, hharris@, bchang@, voting@

I've attached the original request from Steve Miller. I have already advised that we only have access to City Clerk communications.

If you need anything else, please let me know.

Thank you,

Heather Harris

City-County Building Room 103
210 Martin Luther King Jr. Blvd.
(608) 266-4601
www.cityofmadison.com/clerk



@MadisonWIClerk

"We exist to assist"

ATTACHMENT20

From: [Steve Miller](#)
To: [Witzel-Behl, Maribeth](#); [Clerks Records Custodian](#)
Cc: [Clerk](#)
Subject: public records request
Date: Thursday, January 12, 2023 12:25:38 PM
Attachments: [Application for AEE participation.pdf](#)

Attachment 20A immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

1/12/2023

City Clerk's Office

210 Martin Luther King Jr Blvd
Room 103, City-County Building
Madison, WI 53703

mwitzel-behl@cityofmadison.com

CLRecordsCustodian@cityofmadison.com

clerk@cityofmadison.com

Hi Maribeth

Under the **Wisconsin Open Records Law, §19.31 et seq.**, I am seeking copies of the following public records:

For the Madison, Wisconsin elections office:

+ a copy of the completed attached form submitted to the U.S. Alliance for Election Administration

+ a copy of the letter/grant agreement from the U.S. Alliance for Election Administration awarding the Madison, Wisconsin elections office a grant in 2022 or 2023

+ email communication between any agent of the city of Madison, Wisconsin and any agent of the Center for Tech and Civic Life or the Elections Group

(electionsgroup.com) between the dates of May 1, 2022, and the date this request is filled.

This request is not meant to be exclusive of any other records which, though not specifically requested, would have a reasonable relationship to the subject matter of this request.

If any of the requested records are maintained electronically, I seek access to them in an electronic format.

I ask that I be allowed to access these records piecemeal, as they are gathered and can be made available, instead of waiting until all the requested records are gathered.

If my request is denied in whole or part, I ask that you justify all deletions by reference to specific exemptions of the act. Please provide all segregable portions of otherwise exempt material.

As a member of the media, I request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of elections and the funding of elections.

Please communicate with me by telephone or e-mail rather than by mail. My telephone number is 517-775-9952. My e-mail is smiller@realclearinvestigations.com

I look forward to hearing from you promptly, as specified in the law. Thank you for your cooperation.

Sincerely,
Steve Miller



Get Involved!

U.S. Alliance for Election Excellence

Thanks for your interest in getting involved with the U.S. Alliance for Election Excellence! The Alliance is a nonpartisan collaborative that is bringing together election officials, designers, technologists, and other experts to help local election departments improve operations, develop a set of shared standards and values, and obtain access to best-in-class resources to run successful elections.

Name *

First Name

Last Name

Email *

example@example.com

Use the checkboxes below to explore ways to get involved, participate, contribute, and stay in touch.

How would you like to get involved? (Check all that apply)

- Discover ways I can participate or contribute.
- Get notified when future funding opportunities are announced.
- Stay up-to-date with new tools, trainings, and free resources.
- Share a note of gratitude with election officials.
- Other - I have another idea for getting involved!
- I'm not sure.

Get notified about future funding opportunities

Great, **we'll notify you if future funding opportunities are announced!**

In the meantime, we're working on the [Election Infrastructure Initiative](#), which is calling on Congress to invest \$20 billion at the state and local level to meet the need for securing and modernizing election infrastructure over the next decade. Your answers below will help us continue to make the case for more predictable, robust government funding of elections.

How much additional funding would your office need in a federal election year to effectively run elections at the highest standards?

- Around \$5,000
- Around \$20,000
- Around \$50,000
- Around \$100,000
- Significantly more than \$100,000

Which statements describe your current financial situation? (Check all that apply)

- It's a struggle to fund basic election needs, like voting booths, internet, computers, office space, and minimum levels of staffing.
- We are still recovering from the strain COVID-19 put on our election budget.
- My jurisdiction's population has increased, but the election budget hasn't increased to match.
- Our funding levels have stayed consistent, but our jurisdiction is struggling to keep up with increasing elections costs.
- We need more funding, but I can't get my ideal budget approved.
- We need more funding, but I don't want to burden local taxpayers.
- We can't afford one-time, big-ticket purchases, such as new voting machines, a vehicle, or a new building.
- We can't afford to recruit, hire, and retain adequate staffing.
- We can't afford to send staff to professional development opportunities, or cover for them while they're gone.
- We can't afford to conduct voter outreach and voter education the way I'd like to.
- We can't afford to try new programs, like 'I Voted' sticker contests, drive-thru voting, and GIS.
- We're in a good place financially, but I'd still love to know about future grants!
- Other

In the last year, have you had to adapt your plans due to a lack of funding? How?

Type here...

Are there ways that your state elections division could better support local offices with additional resources?

Type here...

Stay up-to-date with new tools, trainings, and free resources.

Great, **we'll subscribe you to our ELECTricity newsletter!**

We use this newsletter to share new tools, trainings, and other free resources. Additionally, every month we feature an election office around the country who is doing fantastic work. Instead of reinventing the wheel, we encourage election officials to adopt best practices from other jurisdictions and learn from their successes.

Do you have any ideas or suggestions for tools, trainings, and resources that would be most useful for you?

Type here...

Thanks for getting involved!

We're thrilled to work towards Election Excellence with you.



Any other thoughts you'd like to share?

Type here...

Save

Submit

From: [Harris, Heather](#)
To: [Christianson, Eric](#); [Perez, Nikki](#); [Witzel-Behl, Maribeth](#); [Chang, Bonnie](#); [Haar, Jennifer](#); [Lund, Thomas](#); [McClain, Maggie](#); [Verbick, Jim](#)
Subject: RE: US Alliance May Convening Details
Date: Friday, April 21, 2023 9:17:14 AM

I'd love to attend in May!

Heather Harris

City-County Building Room 103
210 Martin Luther King Jr. Blvd.
(608) 266-4601
www.cityofmadison.com/clerk



@MadisonWIClerk

"We exist to assist"

From: Christianson, Eric
Sent: Wednesday, April 19, 2023 7:49 AM
To: Perez, Nikki ; Witzel-Behl, Maribeth ; Chang, Bonnie ; Haar, Jennifer ; Harris, Heather ; Lund, Thomas ; McClain, Maggie ; Verbick, Jim
Subject: RE: US Alliance May Convening Details
Sorry. Can't.

Eric Christianson
Certified Municipal Clerk
City of Madison City Clerk's Office
City-County Building-Room 103,
215 Martin Luther King Jr. Blvd. #159
Madison, WI 53703
TEL: (608) 266-4601
FAX: (608) 266-4666

Echristianson@cityofmadison.com

Follow us on Twitter [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist"

From: Perez, Nikki <NPerez@cityofmadison.com>
Sent: Tuesday, April 18, 2023 5:34 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>; Chang, Bonnie <BChang@cityofmadison.com>; Christianson, Eric <EChristianson@cityofmadison.com>; Haar, Jennifer <JHaar@cityofmadison.com>; Harris, Heather <HHarris@cityofmadison.com>; Lund, Thomas <TLund@cityofmadison.com>; McClain, Maggie <MMcClain@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>
Subject: RE: US Alliance May Convening Details

Sounds awesome! Unfortunately I will be in Michigan through the 21st so can't make it. I'm definitely interested in the next one!

Nikki

From: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Sent: Monday, April 17, 2023 7:04 PM
To: Chang, Bonnie <BChang@cityofmadison.com>; Christianson, Eric

<EChristianson@cityofmadison.com>; Haar, Jennifer <JHaar@cityofmadison.com>; Harris, Heather <HHarris@cityofmadison.com>; Lund, Thomas <TLund@cityofmadison.com>; McClain, Maggie <MMcClain@cityofmadison.com>; Perez, Nikki <NPerez@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>

Subject: FW: US Alliance May Convening Details

Would anyone like to participate in May?

From: Sophie Lehman <sophie@techandciviclife.org>

Sent: Monday, April 17, 2023 1:33 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: US Alliance May Convening Details

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We can't wait to see you in Las Vegas!

Best,

Sophie

--

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Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Harris, Heather](#)
To: [Christianson, Eric](#); [Perez, Nikki](#); [Witzel-Behl, Maribeth](#); [Chang, Bonnie](#); [Haar, Jennifer](#); [Lund, Thomas](#); [Verbick, Jim](#)
Subject: RE: May Convening Details
Date: Monday, April 24, 2023 9:57:07 AM

Hi all,

For those who attended the one earlier this year, did you let them book your room or did you book it yourself?

Thanks,

Heather Harris

City-County Building Room 103
210 Martin Luther King Jr. Blvd.
(608) 266-4601
www.cityofmadison.com/clerk



@MadisonWIClerk

"We exist to assist"

From: Christianson, Eric
Sent: Wednesday, April 19, 2023 7:49 AM
To: Perez, Nikki ; Witzel-Behl, Maribeth ; Chang, Bonnie ; Haar, Jennifer ; Harris, Heather ; Lund, Thomas ; McClain, Maggie ; Verbick, Jim
Subject: RE: US Alliance May Convening Details

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Eric Christianson

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Madison, WI 53703

TEL: (608) 266-4601

FAX: (608) 266-4666

Echristianson@cityofmadison.com

Follow us on Twitter [@MadisonWIClerk](#)

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To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>; Chang, Bonnie <BCchang@cityofmadison.com>; Christianson, Eric <EChristianson@cityofmadison.com>; Haar, Jennifer <JHaar@cityofmadison.com>; Harris, Heather <HHarris@cityofmadison.com>; Lund, Thomas <TLund@cityofmadison.com>; McClain, Maggie <MMcClain@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>
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To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

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Best,

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Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclifef.org

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Cc: rocio@techandcivicliflife.org
Subject: US Alliance Values and Standards Feedback
Date: Monday, April 24, 2023 10:47:23 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

We are excited to kick off our codevelopment work on the Values and Standards for Election Excellence (VSEEs)! I've cc'ed Rocio Hernandez, who is leading this work.

To get started, the VSEE team wants to collect ideas from your office about excellence in poll worker administration. Please complete the following:

1. Spend **30 minutes** [documenting initial ideas](#) about poll worker administration. If possible, work on this activity with 1-2 additional staff who are responsible for the success of poll worker administration in your office. A variety of opinions are welcome! Please complete this activity at least one day before your VSEE call.
2. Take **5 minutes** to [REDACTED] for a 90 minute group discussion to talk through the activity above. Choose **ALL dates** you and your **1-2 additional staff** are available. Rocio will follow up with a calendar invitation. Please respond with your availability by Friday, April 28.

Thanks in advance for your responses and please reach out to Rocio with any questions!

Best,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Chang, Bonnie](#)
Subject: Re: US Alliance May Convening Details
Date: Thursday, April 27, 2023 2:53:40 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Bonnie,

Thanks for your patience. Here's [the link to book](#) directly with the hotel at the group rate.

Let me know if you have questions or run into any issues.

Thanks!
Sophie

On Tue, Apr 18, 2023 at 12:50 PM Sophie Lehman <sophie@techandciviclife.org> wrote:

Hi Bonnie,

Yes! We'll have a booking link available in the next couple days that I will share and you'll be able to book directly with that rate.

Thanks!
Sophie

On Tue, Apr 18, 2023 at 12:34 PM Chang, Bonnie <BCchang@cityofmadison.com> wrote:

Hi Sophie & Nareth,

Wasn't sure who to email, our office tried direct booking the hotel online however Sunday, May 21 is already sold out. Would it be possible to reserve rooms through CTCL but have the expense/invoice go to the City?

Thank you,

Bonnie Chang

pronouns: she/her/hers

City of Madison Clerk's Office

City-County Bldg, Room 103

210 Martin Luther King Jr Blvd

Madison, WI 53703

(608) 266-4601

www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

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Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Chang, Bonnie](#)
Subject: Re: US Alliance May Convening Details
Date: Friday, April 28, 2023 1:23:01 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Great, thanks for letting me know!

On Fri, Apr 28, 2023 at 11:20 AM Chang, Bonnie <BChang@cityofmadison.com> wrote:

Worked perfect, thank you!

From: Sophie Lehman <sophie@techandcivicliflife.org>
Sent: Thursday, April 27, 2023 2:53 PM
To: Chang, Bonnie <BChang@cityofmadison.com>
Subject: Re: US Alliance May Convening Details

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www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist."

From: Sophie Lehman <sophie@techandcivicliflife.org>

Sent: Monday, April 17, 2023 1:33 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: US Alliance May Convening Details

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I'm excited to share details for our May 22-24 cohort convening in **Las Vegas!** We welcome up to three members of your team to join. Among the three attendees, please include someone from your office leadership and a member of staff with poll worker responsibilities.

The convening will begin Monday morning, so plan to travel on Sunday, May 21. We will conclude on Wednesday May 24 after lunch. Virtual attendance options are available. [Learn more about cost, travel, and event logistics.](#)

Please complete this [RSVP form](#) by April 24. Please complete one RSVP form per attendee.

We can't wait to see you in Las Vegas!

Best,

Sophie

--

Sophie Lehman (she/her)

Associate Director

Center for Tech and Civic Life

www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Harris, Heather](#)
Subject: Re: US Alliance Convening Hotel Question
Date: Monday, May 1, 2023 2:13:01 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Perfect, thanks!

On Mon, May 1, 2023 at 12:06 PM Harris, Heather <HHarris@cityofmadison.com> wrote:

Hi Sophie,

Thanks for double checking, and for the link.

I will be booking directly like Bonnie and Thomas.

Best,

Heather Harris

City-County Building Room 103

210 Martin Luther King Jr. Blvd.

(608) 266-4601

www.cityofmadison.com/clerk



@MadisonWIClerk

“We exist to assist”

From: Sophie Lehman <sophie@techandcivicliflife.org>

Sent: Monday, May 1, 2023 1:27 PM

To: Harris, Heather <HHarris@cityofmadison.com>

Subject: US Alliance Convening Hotel Question

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Heather,

Thanks so much for RSVPing to the May convening in Las Vegas!

Quick question about your RSVP preferences. You requested that CTCL book your hotel room, but both Bonnie and Thomas indicated that they wanted to book directly.

Do you want CTCL to book for you or do you want to [book directly with the hotel at the group rate](#)?

Either way works for us, I just wanted to double check.

Thanks!

Sophie

--

Sophie Lehman (she/her)

Associate Director

Center for Tech and Civic Life

www.techandciviclife.org

From: [Rocio Hernandez](#)
Cc: [Witzel-Behl, Maribeth](#)
Subject: Re: US Alliance Values and Standards Feedback
Date: Monday, May 1, 2023 5:39:27 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

I hope you are doing well and that you had a lovely weekend! I wanted to send a quick reminder to please share your availability and share your [initial ideas](#) about poll worker administration.

Happy to answer any questions if you have them!

Best,
Rocio

On Mon, Apr 24, 2023 at 8:47 AM Sophie Lehman <sophie@techandciviclife.org> wrote:
Hi Maribeth,

We are excited to kick off our codevelopment work on the Values and Standards for Election Excellence (VSEEs)! I've cc'ed Rocio Hernandez, who is leading this work.

To get started, the VSEE team wants to collect ideas from your office about excellence in poll worker administration. Please complete the following:

1. Spend **30 minutes** [documenting initial ideas](#) about poll worker administration. If possible, work on this activity with 1-2 additional staff who are responsible for the success of poll worker administration in your office. A variety of opinions are welcome! Please complete this activity at least one day before your VSEE call.
2. Take **5 minutes** to [REDACTED] for a 90 minute group discussion to talk through the activity above. Choose **ALL dates** you and your **1-2 additional staff** are available. Rocio will follow up with a calendar invitation. Please respond with your availability by Friday, April 28.

Thanks in advance for your responses and please reach out to Rocio with any questions!

Best,
Sophie



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicle.org

--

Rocío Hernandez (she/her)
Program Manager
Center for Tech and Civic Life
rocio@techandcivicle.org

From: [Sophie Lehman](#)
To: [Chang, Bonnie](#)
Subject: Re: US Alliance May Convening Details
Date: Wednesday, May 3, 2023 3:52:23 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Bonnie! No, this convening will only include Alliance members. Thanks!

On Wed, May 3, 2023 at 1:35 PM Chang, Bonnie <BChang@cityofmadison.com> wrote:

Quick question – will this convening include PLEJ members?

From: Sophie Lehman <sophie@techandcivicliflife.org>
Sent: Friday, April 28, 2023 1:23 PM
To: Chang, Bonnie <BChang@cityofmadison.com>
Subject: Re: US Alliance May Convening Details

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Great, thanks for letting me know!

On Fri, Apr 28, 2023 at 11:20 AM Chang, Bonnie <BChang@cityofmadison.com> wrote:

Worked perfect, thank you!

From: Sophie Lehman <sophie@techandcivicliflife.org>
Sent: Thursday, April 27, 2023 2:53 PM
To: Chang, Bonnie <BChang@cityofmadison.com>
Subject: Re: US Alliance May Convening Details

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Bonnie,

Thanks for your patience. Here's [the link to book](#) directly with the hotel at the group rate.

Let me know if you have questions or run into any issues.

Thanks!

Sophie

On Tue, Apr 18, 2023 at 12:50 PM Sophie Lehman <sophie@techandcivicliflife.org> wrote:

Hi Bonnie,

Yes! We'll have a booking link available in the next couple days that I will share and you'll be able to book directly with that rate.

Thanks!

Sophie

On Tue, Apr 18, 2023 at 12:34 PM Chang, Bonnie <BChang@cityofmadison.com> wrote:

Hi Sophie & Nareth,

Wasn't sure who to email, our office tried direct booking the hotel online however Sunday, May 21 is already sold out. Would it be possible to reserve rooms through CTCL but have the expense/invoice go to the City?

Thank you,

Bonnie Chang

pronouns: she/her/hers

City of Madison Clerk's Office

City-County Bldg, Room 103

210 Martin Luther King Jr Blvd

Madison, WI 53703

(608) 266-4601

www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

"We exist to assist."

From: Sophie Lehman <sophie@techandcivicliflife.org>

Sent: Monday, April 17, 2023 1:33 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: US Alliance May Convening Details

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I'm excited to share details for our May 22-24 cohort convening in **Las Vegas!** We welcome up to three members of your team to join. Among the three attendees, please include someone from your office leadership and a member of staff with poll worker responsibilities.

The convening will begin Monday morning, so plan to travel on Sunday, May 21. We will conclude on Wednesday May 24 after lunch. Virtual attendance options are available. [Learn more about cost, travel, and event logistics.](#)

Please complete this [RSVP form](#) by April 24. Please complete one RSVP form per attendee.

We can't wait to see you in Las Vegas!

Best,

Sophie

--

Sophie Lehman (she/her)

Associate Director

Center for Tech and Civic Life

www.techandcivicliflife.org

ATTACHMENT 21

From: rocio@techandcivicle.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivicle.org); steph@techandcivicle.org; studiodavidjanka@gmail.com; kurt@techandcivicle.org; rocio@techandcivicle.org; savannah@techandcivicle.org
Subject: VSEE Codevelopment
Start: Tuesday, May 9, 2023 11:00:00 AM
End: Tuesday, May 9, 2023 12:30:00 PM

As a reminder, please make sure you have submitted your <https://form.jotform.com/230814492156153> about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

Join Zoom Meeting

Join by phone
(US) +1

(passcode)

Joining instructions

Please do not edit this section.

From: [Witzel-Behl, Maribeth](#)
To: ["rocio@techandcivillife.org"](mailto:rocio@techandcivillife.org)
Subject: Accepted: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["rocio@techandcivicliflife.org"](mailto:rocio@techandcivicliflife.org)
Subject: RE: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (mwitzel-behl@cityofmadison.com)
Date: Friday, May 5, 2023 12:20:27 PM

Others to invite would be Eric Christianson (echristianson@cityofmadison.com), Thomas Lund (tlund@cityofmadison.com), and Jennifer Haar (jhaar@cityofmadison.com). Thank you!

-----Original Appointment-----

From: rocio@techandcivicliflife.org

Sent: Friday, May 5, 2023 11:50 AM

To: rocio@techandcivicliflife.org; Witzel-Behl, Maribeth; steph@techandcivicliflife.org; studiodavidjanka@gmail.com; kurt@techandcivicliflife.org; savannahw@techandcivicliflife.org

Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (mwitzel-behl@cityofmadison.com)

When: Tuesday, May 9, 2023 9:00 AM-10:30 AM America/Los_Angeles.

Where:

Caution: This email was sent from an external source. Avoid unknown links and attachments.

As a reminder, please make sure you have submitted your [initial ideas](#) about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivicliflife.org - organizer
mwitzel-behl@cityofmadison.com
steph@techandcivicliflife.org
studiodavidjanka@gmail.com
kurt@techandcivicliflife.org
savannahw@techandcivicliflife.org

[View all guest info](#)

ID: [REDACTED]

passcode: [REDACTED]

Join by phone

(US) +1 [REDACTED]

passcode: [REDACTED]

[Joining instructions](#)

Joining notes

[Zoom for G Suite Add-On Help](#)

Meeting host: rocio@techandcivicliflife.org

:Join Zoom Meeting

Reply for [mwitzel-behl@cityofmadison.com](#)



Invitation from [Google Calendar](#)

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. [Learn more](#)

From: rocio@techandcivillife.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivillife.org); steph@techandcivillife.org; studiodavidjanka@gmail.com; kurt@techandcivillife.org; savannah@techandcivillife.org; [Christianson_Eric](mailto:Christianson_Eric@cityofmadison.com); [Haar_Jennifer](mailto:Haar_Jennifer@cityofmadison.com); [Lund_Thomas](mailto:Lund_Thomas@cityofmadison.com)
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (christianson@cityofmadison.com)
Attachments: [invite.ics](#)

Attachment 22 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

VSEE Codevelopment
As a reminder, please make sure you have submitted your initial ideas about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect

Join Zoom Meeting

[Redacted Zoom Meeting Link]

passcode

Join by phone

(US) +1 [Redacted]
passcode [Redacted]

Joining instructions

[Redacted Joining Instructions]

Joining notes

Meeting host rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>

[Redacted Meeting Notes]

As a reminder, please make sure you have submitted your initial ideas

[Redacted]

about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>
- organizer
mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>
steph@techandcivillife.org <<mailto:steph@techandcivillife.org>>
studiodavidjanka@gmail.com <<mailto:studiodavidjanka@gmail.com>>
kurt@techandcivillife.org <<mailto:kurt@techandcivillife.org>>
savannah@techandcivillife.org <<mailto:savannah@techandcivillife.org>>
christianson@cityofmadison.com <<mailto:christianson@cityofmadison.com>>
jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>
tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

View all guest info

[Redacted Guest List]

Reply for christianson@cityofmadison.com <<mailto:christianson@cityofmadison.com>>

[Redacted Reply Content]

Yes

[Redacted Yes Response]

No

[Redacted No Response]

Maybe

[Redacted Maybe Response]

More options

Invitation from Google Calendar

[Redacted Google Calendar Invitation]

You are receiving this email because you are an attendee of the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more
<

ATTACHMENT 22

From: rocio@techandcivicle.org
To: Witzel-Behl_Maribeth; steph@techandcivicle.org; studiodavidjanka@gmail.com; kurt@techandcivicle.org; rocio@techandcivicle.org; savannah@techandcivicle.org; Christianson_Eric; Haar_Jennifer; Lund_Thomas
Subject: VSEE Codevelopment
Start: Tuesday, May 9, 2023 11:00:00 AM
End: Tuesday, May 9, 2023 12:30:00 PM

As a reminder, please make sure you have submitted your [REDACTED] about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

Join Zoom Meeting
[REDACTED]

Join by phone
(US) +1 [REDACTED] (passcode [REDACTED])

Joining instructions [REDACTED]

Meeting host [REDACTED]

Please do not edit this section.

This attachment is an exact duplicate of Attachment 22 found in the previous email and pages. Therefore it will not be reposted after this email

From: rocio@techandcivillife.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivillife.org); steph@techandcivillife.org; studiodavidjanka@gmail.com; kurt@techandcivillife.org; savannahw@techandcivillife.org; [Christianson_Eric](mailto:Christianson_Eric@techandcivillife.org); [Haar_Jennifer](mailto:Haar_Jennifer@techandcivillife.org); [Lund_Thomas](mailto:Lund_Thomas@techandcivillife.org)
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (jhaar@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments

VSEE Codevelopment

As a reminder, please make sure you have submitted your initial ideas about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect

Join Zoom Meeting

ID

passcode:

Join by phone

(US) +1

passcode:

Joining instructions

Joining notes

Meeting host: rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>

As a reminder, please make sure you have submitted your initial ideas

about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>
- organizer
mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>
steph@techandcivillife.org <<mailto:steph@techandcivillife.org>>
studiodavidjanka@gmail.com <<mailto:studiodavidjanka@gmail.com>>
kurt@techandcivillife.org <<mailto:kurt@techandcivillife.org>>
savannahw@techandcivillife.org <<mailto:savannahw@techandcivillife.org>>
christianson@cityofmadison.com <<mailto:christianson@cityofmadison.com>>
jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>
tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>
View all guest info

Reply for jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>

Yes

No

Maybe

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135->

23forwarding&d=DwMfaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgll&r=fbmUuTpFzjg8zjOX8w-
_8Td9JjVAdaNrScoanSImBw&m=BcRMxZDUzRCLgdLsKk1Qf3NiRhs0FFj21ZNmeBIV2Ew2CMq2W3mbeQkk6u5M4Rie&s=ivpkqmxGjdTI0TXK4FrOxQY7JvnsdILNvUSME6MMxYk&e=>

This attachment is an exact duplicate to Attachment 22 from previous emails and pages. Therefore, it will not be reposted after this email.

From: rocio@techandcivillife.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@cityofmadison.com); steph@techandcivillife.org; studiodavidjanka@gmail.com; kurt@techandcivillife.org; savannahw@techandcivillife.org; [Christianson_Eric](mailto:Christianson_Eric@cityofmadison.com); [Haar_Jennifer](mailto:Haar_Jennifer@cityofmadison.com); [Lund_Thomas](mailto:Lund_Thomas@cityofmadison.com)
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (tlund@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments

VSEE Codevelopment

As a reminder, please make sure you have submitted your initial ideas about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect

Join Zoom Meeting

[Redacted Zoom Meeting Link]

ID:

passcode:

Join by phone

(US) +1

passcode:

Joining instructions

[Redacted Joining Instructions]

Joining notes

Meeting host: rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>

Join Zoom Meeting:

[Redacted Zoom Meeting Link]

As a reminder, please make sure you have submitted your initial ideas

[Redacted Reminder Text]

about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

- rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>> - organizer
- mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>
- steph@techandcivillife.org <<mailto:steph@techandcivillife.org>>
- studiodavidjanka@gmail.com <<mailto:studiodavidjanka@gmail.com>>
- kurt@techandcivillife.org <<mailto:kurt@techandcivillife.org>>
- savannahw@techandcivillife.org <<mailto:savannahw@techandcivillife.org>>
- echristianson@cityofmadison.com <<mailto:echristianson@cityofmadison.com>>
- jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>
- tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

View all guest info

[Redacted Guest List]

Reply for tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

[Redacted Reply Content]

Yes

[Redacted Yes Response]

No

[Redacted No Response]

Maybe

[Redacted Maybe Response]

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event To stop receiving future updates for this event, decline this event

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=6D_AAAbwBBVXavtU-vNzOoJIEHyL0a-JugNOMUjsWJh4&m=CQ1Dm2y4L8CVw5etNAaJ1e0g3JgBNeOj6_ZEUGyxNl3UkGXSqnyLCWRXwBsiBFn&s=OUEaSdbpV2E7yZUOK5ER9s9ndDZ7j5tkzyxb8ndm2o&e=>>

From: [Haar, Jennifer](#)
To: ["rocio@techandcivildlife.org"](mailto:rocio@techandcivildlife.org)
Subject: Accepted: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT)
(jhaar@cityofmadison.com)

From: [Andrea, Center for Tech and Civic Life](#)
To: [McClain, Maggie](#)
Subject: May 18 Deadline: Homeland Security Grant Program
Date: Friday, May 5, 2023 3:42:29 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

[View this email in your browser](#)

Understanding the Homeland Security Grant Program

ELECTRICITY



The latest best practices for election officials.

Understanding the Homeland Security Grant Program

With the 2024 General Election on the horizon, we know it's as important as ever that election officials like you have the resources you need to run secure elections. Today, we're outlining two components of the [Homeland Security Grant Program](#) (HSGP) to help you better understand what resources are available to you from the federal government, and what you can do to advocate for the funding your election office needs.

In Fiscal Year 2023, the U.S. Department of Homeland Security (DHS) is providing **\$1.12 billion** to enhance the ability of state, local, tribal, and territorial governments to prevent, prepare for, protect against, and respond to potential terrorist acts and other hazards. **There are two grant programs that you should know about that make up the HSGP: the State Homeland Security Program, and the Urban Area Security Initiative.** These grants are a separate stream of funding from traditional HAVA Security Grants, and are managed through FEMA. They have traditionally funded local agencies such as Fire, Police, EMS, and other local safety offices.

These grants are managed by a **State Administrative Authority (SAA)**, and there is not an opportunity for local elections offices to apply independently. In order for projects to be included in this year's grant applications, the SAA must agree that the project is a priority. Because of the 3% minimum spent, shovel-ready projects that can clearly demonstrate that they reduce the risk of terrorism in a community related to election administration (namely physical or cybersecurity) are more likely to be included. **All applications are due by May**

18, 2023, so local election offices are encouraged to meet with their SAA's urgently.

SAA contacts differ from each state. Using FEMA's list of grants officers we were able to locate the best contact info for each SAA, [which you can find here organized alphabetically by state.](#)

State Homeland Security Program (SHSP) What is it?

SHSP assists state, local, tribal, and territorial (SLTT) efforts to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism.

All 56 states and territories are eligible to apply for SHSP funds, and the projects are managed by the chief elections officer in the state.

How much can states receive & what can the money be used for?

The DHS has allocated a total of \$415M to SHSP. This year, **a minimum of 3% of the budget is allocated specifically towards election security for state and local jurisdictions.** These grants are managed by the chief election official in each state, and must support local elections jurisdictions in security upgrades.

That can include:

- Implementing measures to enhance cybersecurity, including CISA training, and cybersecurity risk assessments
- Migrating online services to the ".gov" internet domain
- Public awareness/preparedness campaigns discussing election integrity and security measures

SHSP State Allocation



State/ Terr	FY 2023 USHSP Allocation	3% for Election Security	State/ Terr	FY 2023 USHSP Allocation	3% for Election Security	State/ Terr	FY 2023 USHSP Allocation	3% for Election Security	State/ Terr	FY 2023 USHSP Allocation	3% for Election Security	
AL	\$ 4,847,500	\$ 145,425	ID	\$ 4,847,500	\$ 145,425	MT	\$ 4,847,500	\$ 145,425	PR	\$ 4,847,500	\$ 145,425	
AK	\$ 4,847,500	\$ 145,425	IL	\$ 13,894,910	\$ 416,847	NE	\$ 4,847,500	\$ 145,425	RI	\$ 4,847,500	\$ 145,425	
AS	\$ 1,108,000	\$ 33,240	IN	\$ 4,847,500	\$ 145,425	NV	\$ 4,847,500	\$ 145,425	SC	\$ 4,847,500	\$ 145,425	
AZ	\$ 4,847,500	\$ 145,425	IA	\$ 4,847,500	\$ 145,425	NH	\$ 4,847,500	\$ 145,425	SD	\$ 4,847,500	\$ 145,425	
AR	\$ 4,847,500	\$ 145,425	KS	\$ 4,847,500	\$ 145,425	NJ	\$ 7,074,841	\$ 212,245	TN	\$ 4,847,500	\$ 145,425	
CA	\$ 57,085,623	\$ 1,711,069	KY	\$ 4,847,500	\$ 145,425	NM	\$ 4,847,500	\$ 145,425	TX	\$ 18,210,451	\$ 546,314	
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DC	\$ 5,085,387	\$ 152,562	MA	\$ 6,190,947	\$ 185,728	MP	\$ 1,108,000	\$ 33,240	VA	\$ 8,136,252	\$ 244,088	
FL	\$ 9,343,905	\$ 280,317	MI	\$ 5,085,387	\$ 152,562	OH	\$ 6,190,947	\$ 185,728	WA	\$ 6,190,947	\$ 185,728	
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UASI Regional Allocation



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State/ Terr	Urban Area	FY 2023 UASI Allocation	3% for Election Security
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NY	New York City Area	\$ 173,950,017	\$ 5,218,501
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OH	Cincinnati Area	\$ 1,645,333	\$ 49,360
OH	Cleveland Area	\$ 1,645,333	\$ 49,360
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TN	Nashville Area	\$ 1,500,000	\$ 45,000
TX	Austin Area	\$ 1,500,000	\$ 45,000
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TX	Houston Area	\$ 24,231,000	\$ 726,930
TX	San Antonio Area	\$ 3,800,000	\$ 114,000
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WA	Seattle Area	\$ 6,250,000	\$ 187,500
Total		\$ 615,000,000	\$ 18,450,000

What can election officials do?

Similar to SHSP, local election officials **cannot apply directly for funds**. Only the state administrative agency (SAA) has authority to submit grant applications to FEMA. If you're an election official from one of the jurisdictions covered by UASI, [please see this list to find the contact information for your SAA](#).

Completed applications must be submitted no later than **5 p.m. ET on May 18, 2023**.

What if my jurisdiction isn't covered under UASI?

We encourage you to start advocating now for funds to run a smooth election in 2024. Here are a couple of steps you can take to advocate for the resources you need:

- Engage with your members of Congress to make it clear that you have additional funding needs.
- Develop and build a relationship with your state's grants officer to ensure you're fully utilizing local funds available to your office. There may be unclaimed funds, or you may be eligible for other streams of funding.

What can I prepare for next year?

We are hopeful that a minimum allocation for election security will continue into FY 2024. Regardless of whether your projects are approved this year, we recommend starting now in establishing relationships with your chief election official and SAA. In some circumstances, unspent funds may become available for small, ad-hoc federal grants. In other instances, this will allow your SAA more time to balance the grant application to include your urgent priorities.

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Chicago, IL 60601

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From: [Andrea, Center for Tech and Civic Life](#)
To: [Witzel-Behl, Marbeth](#)
Subject: May 18 Deadline: Homeland Security Grant Program
Date: Friday, May 5, 2023 3:42:30 PM

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[View this email in your browser](#)

Understanding the Homeland Security Grant Program

ELECTRICITY



The latest best practices for election officials.

Understanding the Homeland Security Grant Program

With the 2024 General Election on the horizon, we know it's as important as ever that election officials like you have the resources you need to run secure elections. Today, we're outlining two components of the [Homeland Security Grant Program](#) (HSGP) to help you better understand what resources are available to you from the federal government, and what you can do to advocate for the funding your election office needs.

In Fiscal Year 2023, the U.S. Department of Homeland Security (DHS) is providing **\$1.12 billion** to enhance the ability of state, local, tribal, and territorial governments to prevent, prepare for, protect against, and respond to potential terrorist acts and other hazards. **There are two grant programs that you should know about that make up the HSGP: the State Homeland Security Program, and the Urban Area Security Initiative.** These grants are a separate stream of funding from traditional HAVA Security Grants, and are managed through FEMA. They have traditionally funded local agencies such as Fire, Police, EMS, and other local safety offices.

These grants are managed by a **State Administrative Authority (SAA)**, and there is not an opportunity for local elections offices to apply independently. In order for projects to be included in this year's grant applications, the SAA must agree that the project is a priority. Because of the 3% minimum spent, shovel-ready projects that can clearly demonstrate that they reduce the risk of terrorism in a community related to election administration (namely physical or cybersecurity) are more likely to be included. **All applications are due by May**

18, 2023, so local election offices are encouraged to meet with their SAA's urgently.

SAA contacts differ from each state. Using FEMA's list of grants officers we were able to locate the best contact info for each SAA, [which you can find here organized alphabetically by state.](#)

State Homeland Security Program (SHSP) What is it?

SHSP assists state, local, tribal, and territorial (SLTT) efforts to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism.

All 56 states and territories are eligible to apply for SHSP funds, and the projects are managed by the chief elections officer in the state.

How much can states receive & what can the money be used for?

The DHS has allocated a total of \$415M to SHSP. This year, **a minimum of 3% of the budget is allocated specifically towards election security for state and local jurisdictions.** These grants are managed by the chief election official in each state, and must support local elections jurisdictions in security upgrades.

That can include:

- Implementing measures to enhance cybersecurity, including CISA training, and cybersecurity risk assessments
- Migrating online services to the ".gov" internet domain
- Public awareness/preparedness campaigns discussing election integrity and security measures

SHSP State Allocation



State/ Terr	FY 2023 USHSP Allocation	3% for Election Security	State/ Terr	FY 2023 USHSP Allocation	3% for Election Security	State/ Terr	FY 2023 USHSP Allocation	3% for Election Security	State/ Terr	FY 2023 USHSP Allocation	3% for Election Security	
AL	\$ 4,847,500	\$ 145,425	ID	\$ 4,847,500	\$ 145,425	MT	\$ 4,847,500	\$ 145,425	PR	\$ 4,847,500	\$ 145,425	
AK	\$ 4,847,500	\$ 145,425	IL	\$ 13,894,910	\$ 416,847	NE	\$ 4,847,500	\$ 145,425	RI	\$ 4,847,500	\$ 145,425	
AS	\$ 1,108,000	\$ 33,240	IN	\$ 4,847,500	\$ 145,425	NV	\$ 4,847,500	\$ 145,425	SC	\$ 4,847,500	\$ 145,425	
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From: [Rocio Hernandez](#)
To: [Haar, Jennifer](#)
Cc: [Lund, Thomas](#); [Christianson, Eric](#); [Witzel-Behl, Maribeth](#)
Subject: Re: Declined: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (jhaar@cityofmadison.com)
Date: Tuesday, May 9, 2023 8:57:15 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Jennifer,

Thanks for letting us know. I hope you feel better soon!

On Tue, May 9, 2023 at 7:44 AM Haar, Jennifer <JHaar@cityofmadison.com> wrote:

Hello,

I'm sorry to give such late notice but I must decline. I'm experiencing some medical issues that were unexpected. I apologize. I shall catch myself up with any notes from the meeting and/or my coworkers.

Thank you,

Jennifer S. Haar, WCMC

Records Custodian & Office Equity Co-Lead

Pronouns: she/hers

City of Madison Clerk's Office

City-County Building Room 103

210 Martin Luther King Jr Blvd

Madison WI 53703

608.266.4601

Website: www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

--

Rocío Hernandez (she/her)
Program Manager
Center for Tech and Civic Life
rocio@techandcivicliflife.org

This attachment is an exact duplicate to Attachment 22 from previous emails and pages. Therefore, it will not be reposted after this email.

From: [Lund_Thomas](mailto:Lund_Thomas@techandcivicle.org) on behalf of rocio@techandcivicle.org
To: [Chang_Bonnie](mailto:Chang_Bonnie@techandcivicle.org); [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivicle.org); steph@techandcivicle.org; studiodavidjanka@gmail.com; kurt@techandcivicle.org; savannahw@techandcivicle.org; [Christianson_Eric](mailto:Christianson_Eric@techandcivicle.org); [Haar_Jennifer](mailto:Haar_Jennifer@techandcivicle.org); [Lund_Thomas](mailto:Lund_Thomas@techandcivicle.org)
Subject: FW: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (tlund@cityofmadison.com)
Attachments: [invite.ics](#)

-----Original Appointment-----

From: rocio@techandcivicle.org
Sent: Friday, May 5, 2023 12:28 PM
To: rocio@techandcivicle.org; [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivicle.org); steph@techandcivicle.org; studiodavidjanka@gmail.com; kurt@techandcivicle.org; savannahw@techandcivicle.org; [Christianson_Eric](mailto:Christianson_Eric@techandcivicle.org); [Haar_Jennifer](mailto:Haar_Jennifer@techandcivicle.org); [Lund_Thomas](mailto:Lund_Thomas@techandcivicle.org)
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (tlund@cityofmadison.com)
When: Tuesday, May 9, 2023 9:00 AM-10:30 AM America/Los_Angeles
Where:

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VSEE Codevelopment

As a reminder, please make sure you have submitted your initial ideas about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect

Join Zoom Meeting

ID: [REDACTED]
passcode: [REDACTED]

Join by phone

(US) +1 [REDACTED] >
passcode: [REDACTED]

Joining instructions

Joining notes

Meeting host: rocio@techandcivicle.org <<mailto:rocio@techandcivicle.org>>

Join Zoom Meeting:

As a reminder, please make sure you have submitted your initial ideas

about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivicle.org <<mailto:rocio@techandcivicle.org>> - organizer
mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>
steph@techandcivicle.org <<mailto:steph@techandcivicle.org>>
studiodavidjanka@gmail.com <<mailto:studiodavidjanka@gmail.com>>
kurt@techandcivicle.org <<mailto:kurt@techandcivicle.org>>
savannahw@techandcivicle.org <<mailto:savannahw@techandcivicle.org>>
echristianson@cityofmadison.com <<mailto:echristianson@cityofmadison.com>>
jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>
tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

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Maybe

More options

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From: [Harris, Heather](#)
To: [Harris, Heather](#)
Subject: Query
Date: Wednesday, May 10, 2023 1:05:24 PM
Attachments: [Clerks CTCL Miller 20799247 Query.pdf](#)

Attachment Miller immediately follows this email

Heather Harris

City-County Building Room 103
210 Martin Luther King Jr. Blvd.
(608) 266-4601
www.cityofmadison.com/clerk



@MadisonWIClerk

“We exist to assist”

ATTACHMENT Miller

From: whitney@techandcivillife.org
To: Witzel-Behl_Maribeth
Subject: Invitation: Maribeth Witzel-Behl and Whitney May @ Wed Jul 27, 2022 9am - 10am (CDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Attachment Miller A immediately follows this email

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Maribeth Witzel-Behl and Whitney May
Event Name Center for Election Excellence Interview Thank you for your interest in being a Center with the U.S. Alliance for Election Excellence! Our team is really impressed with your application a
Event Name Center for Election Excellence Interview

Thank you for your interest in being a Center with the U.S. Alliance for Election Excellence! Our team is really impressed with your application and we d like to gather and share additional information so we can move forward with your office in the selection process.

This 1-hour phone call is an opportunity to align on expectations, surface and respond to concerns, and identify next steps.

Please use the calendar to book a time that works best for you. Looking forward to our discussion!

Location +1 608-266-4601

Need to make changes to this event?

Cancel

Reschedule

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When

Wednesday Jul 27, 2022 - 9am - 10am (Central Time - Chicago)

Location

+1 608-266-4601

View map

Guests

whitney@techandcivillife.org <<mailto:whitney@techandcivillife.org>>

- organizer

mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>

View all guest info

Reply for mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>

Yes

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Maybe

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMfaQ&c=byefhD2ZamMFFQYPZBagUCDuBIM9Q9rwmxaBM0hCgIl&r=NB_YuTQPK0Q26EKJqPOaEenZpjs7PYZozrr0_DMPT00&m=nvjwqLZOBZ74QBrk3Geb8neJ00hTjfb6dmq8GphSUKyAZ-3vw88MqlsD94j4w-2&s=CA0xav9r4nmx-_nYohvxR6RukcswoEL4OQCQ4cFcbDM&e=>>

ATTACHMENT Miller A

From: whitney@techandcivillife.org
To: whitney@techandcivillife.org; [Witzel-Behl, Maribeth](#)
Subject: Maribeth Witzel-Behl and Whitney May
Start: Wednesday, July 27, 2022 9:00:00 AM
End: Wednesday, July 27, 2022 10:00:00 AM
Location: ?(US) +1 [REDACTED] Passcode: [REDACTED]

Event Name: Center for Election Excellence Interview

Thank you for your interest in being a Center with the U.S. Alliance for Election Excellence! Our team is really impressed with your application and we'd like to gather and share additional information so we can move forward with your office in the selection process.

This 1-hour phone call is an opportunity to align on expectations, surface and respond to concerns, and identify next steps.

Please use the calendar to book a time that works best for you. Looking forward to our discussion!

Location: 1 608-266-4601

Need to make changes to this event?

Cancel [REDACTED]
Reschedule [REDACTED]

Powered by [Calendly.com](https://www.calendly.com)

Do not edit this section of the description.

View your event at [REDACTED]

Attachment Miller B immediately follows this email

From: whitney@techandcivillife.org
To: Witzel-Behl_Maribeth
Subject: Updated invitation with note: Maribeth Witzel-Behl and Whitney May @ Wed Jul 27, 2022 9am - 10am (CDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Maribeth Witzel-Behl and Whitney May
Event Name Center for Election Excellence Interview
Thank you for your interest in being a Center with the U.S. Alliance for Election Excellence! Our team is really impressed with your application and this event has been updated with a note
"Hey Maribeth! Updated to Zoom dial in info. We'll use phones but not video. Thanks! (US) +1 [REDACTED] Passcode [REDACTED]
Changed location, conferencing description
Join Zoom Meeting

[REDACTED]
[REDACTED]
[REDACTED]
ID [REDACTED]
passcode [REDACTED]

Join by phone

(US) +1 [REDACTED] <tel + [REDACTED]>
passcode [REDACTED]

Joining instructions [REDACTED]
[REDACTED]

Joining notes

Zoom for G Suite Add-On Help [REDACTED]
[REDACTED]

Meeting host whitney@techandcivillife.org <mailto:whitney@techandcivillife.org>

Description

CHANGED
Event Name Center for Election Excellence Interview

Thank you for your interest in being a Center with the U.S. Alliance for Election Excellence! Our team is really impressed with your application and we'd like to gather and share additional information so we can move forward with your office in the selection process.

This 1-hour phone call is an opportunity to align on expectations, surface and respond to concerns, and identify next steps.

Please use the calendar to book a time that works best for you. Looking forward to our discussion!

(US) +1 [REDACTED]
Passcode [REDACTED]
Need to make changes to this event?
Cancel [REDACTED]

Reschedule [REDACTED]
[REDACTED]

Powered by Calendly.com

When

Wednesday Jul 27, 2022 · 9am – 10am (Central Time - Chicago)

Location

CHANGED
(US) +1 [REDACTED] Passcode [REDACTED]
View map [REDACTED]

Old +1 608-266-4601

Guests

whitney@techandcivillife.org <mailto:whitney@techandcivillife.org>
- organizer
mwitzel-behl@cityofmadison.com <mailto:mwitzel-behl@cityofmadison.com>
View all guest info [REDACTED]

Reply for mwitzel-behl@cityofmadison.com <mailto:mwitzel-behl@cityofmadison.com>

[REDACTED]
[REDACTED]

Yes

[REDACTED]
[REDACTED]

No

Maybe

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more
<

From: [Witzel-Behl, Maribeth](#)
To: ["Whitney May"](#)
Subject: Request for Introduction
Date: Tuesday, January 10, 2023 12:14:08 PM

Good afternoon, Whitney!

Former Madison Mayor Paul Soglin just called and asked if I could connect him with someone at the Center for Tech and Civic Life. He has been reflecting on election administration in Madison dating back to the 1970s, and is hoping to talk to someone at CTCL about elections and voter registration. He is always a joy to talk to. His cell phone number is [REDACTED].

Thank you!

- Maribeth

From: [Whitney May](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Request for Introduction
Date: Tuesday, January 10, 2023 3:27:10 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hey Maribeth! Thanks for the background and intro to former Mayor Soglin. We're always down to nerd out on election admin at CTCL! Do you know what he's up to now?

On Tue, Jan 10, 2023 at 12:14 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Good afternoon, Whitney!

Former Madison Mayor Paul Soglin just called and asked if I could connect him with someone at the Center for Tech and Civic Life. He has been reflecting on election administration in Madison dating back to the 1970s, and is hoping to talk to someone at CTCL about elections and voter registration. He is always a joy to talk to. His cell phone number is [REDACTED].

Thank you!
- Maribeth

--



Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: "Whitney May"
Subject: RE: Request for Introduction
Date: Tuesday, January 10, 2023 4:10:07 PM

He is retired after serving as Mayor off and on from the 1970s until 2019. He also had worked in finance, and I think he may have been a professor, too. Every time I talk to him, I learn something new.

From: Whitney May
Sent: Tuesday, January 10, 2023 3:27 PM
To: Witzel-Behl, Maribeth
Subject: Re: Request for Introduction

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hey Maribeth! Thanks for the background and intro to former Mayor Soglin. We're always down to nerd out on election admin at CTCL! Do you know what he's up to now?

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Thank you!
- Maribeth

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: "Whitney May"
Subject: Phone Call
Date: Tuesday, January 31, 2023 9:46:32 AM

Hi, Whitney.

Just following up. Mayor Soglin stopped by our office to chat, and is looking forward to talking with you about elections. He would even be willing to drive down to Chicago.

I hope everything is going well.

Thank you!

- Maribeth

From: Witzel-Behl, Maribeth

Sent: Tuesday, January 10, 2023 4:10 PM

To: 'Whitney May'

Subject: RE: Request for Introduction

He is retired after serving as Mayor off and on from the 1970s until 2019. He also had worked in finance, and I think he may have been a professor, too. Every time I talk to him, I learn something new.

From: Whitney May <whitney@techandcivillife.org>

Sent: Tuesday, January 10, 2023 3:27 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Request for Introduction

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hey Maribeth! Thanks for the background and intro to former Mayor Soglin. We're always down to nerd out on election admin at CTCL! Do you know what he's up to now?

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Thank you!

- Maribeth

--

Whitney May (she/her)

Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Whitney May](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Phone Call
Date: Tuesday, January 31, 2023 11:24:20 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth! I hope you are doing okay. It was wonderful to see you on last week's kickoff call and I'm excited to spend time with some of your team in Chicago this week. Thank you for being part of the Alliance!

And thank you for the bump to reach out to Mayor Soglin. I just dialed this number [REDACTED] and it said it was unavailable. Does he have an email or another phone number I might try?

Thanks!

On Tue, Jan 31, 2023 at 9:46 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Whitney.

Just following up. Mayor Soglin stopped by our office to chat, and is looking forward to talking with you about elections. He would even be willing to drive down to Chicago.

I hope everything is going well.

Thank you!

- Maribeth

From: Witzel-Behl, Maribeth
Sent: Tuesday, January 10, 2023 4:10 PM
To: 'Whitney May' <whitney@techandciviclife.org>
Subject: RE: Request for Introduction

He is retired after serving as Mayor off and on from the 1970s until 2019. He also had worked in finance, and I think he may have been a professor, too. Every time I talk to him, I learn something new.

From: Whitney May <whitney@techandciviclife.org>
Sent: Tuesday, January 10, 2023 3:27 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Request for Introduction

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hey Maribeth! Thanks for the background and intro to former Mayor Soglin. We're always down to nerd out on election admin at CTCL! Do you know what he's up to now?

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Thank you!

- Maribeth

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

--



Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: "Whitney May"
Subject: RE: Phone Call
Date: Tuesday, January 31, 2023 12:19:02 PM

That is his phone number. Maybe it was affected by the extremely cold temperatures!

Stay warm.

From: Whitney May

Sent: Tuesday, January 31, 2023 11:24 AM

To: Witzel-Behl, Maribeth

Subject: Re: Phone Call

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth! I hope you are doing okay. It was wonderful to see you on last week's kickoff call and I'm excited to spend time with some of your team in Chicago this week. Thank you for being part of the Alliance!

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- Maribeth

From: Witzel-Behl, Maribeth

Sent: Tuesday, January 10, 2023 4:10 PM

To: 'Whitney May' <whitney@techandcivillife.org>

Subject: RE: Request for Introduction

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From: Whitney May <whitney@techandcivillife.org>

Sent: Tuesday, January 10, 2023 3:27 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Request for Introduction

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Thank you!
- Maribeth

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandciviclife.org

--

Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandciviclife.org

From: [Sophie Lehman](#)
To: [Harris, Heather](#)
Subject: Re: US Alliance Convening Hotel Question
Date: Wednesday, May 10, 2023 2:41:58 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Heather,

Not at all, thanks so much for letting me know!

Do you anticipate being able to join virtually? Or will you be unavailable altogether?

Thanks,
Sophie

On Wed, May 10, 2023 at 12:05 PM Harris, Heather <HHarris@cityofmadison.com> wrote:

Hi Sophie,

Unfortunately I have had a sudden change of plans and will no longer be able to attend the May convening.

I apologize for the late notice.

Best,

Heather Harris

City-County Building Room 103

210 Martin Luther King Jr. Blvd.

(608) 266-4601

www.cityofmadison.com/clerk



@MadisonWIClerk

“We exist to assist”

From: Sophie Lehman <sophie@techandcivillife.org>

Sent: Monday, May 1, 2023 2:13 PM

To: Harris, Heather <HHarris@cityofmadison.com>

Subject: Re: US Alliance Convening Hotel Question

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Perfect, thanks!

On Mon, May 1, 2023 at 12:06 PM Harris, Heather <HHarris@cityofmadison.com> wrote:

Hi Sophie,

Thanks for double checking, and for the link.

I will be booking directly like Bonnie and Thomas.

Best,

Heather Harris

City-County Building Room 103

210 Martin Luther King Jr. Blvd.

(608) 266-4601

www.cityofmadison.com/clerk



@MadisonWIClerk

“We exist to assist”

From: Sophie Lehman <sophie@techandcivicliflife.org>

Sent: Monday, May 1, 2023 1:27 PM

To: Harris, Heather <HHarris@cityofmadison.com>

Subject: US Alliance Convening Hotel Question

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Heather,

Thanks so much for RSVPing to the May convening in Las Vegas!

Quick question about your RSVP preferences. You requested that CTCL book your hotel room, but both Bonnie and Thomas indicated that they wanted to book directly.

Do you want CTCL to book for you or do you want to [book directly with the hotel at the group rate](#)?

Either way works for us, I just wanted to double check.

Thanks!

Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Harris, Heather](#)
Subject: Re: US Alliance Convening Hotel Question
Date: Wednesday, May 10, 2023 3:07:54 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Understood, thanks again for letting me know.

On Wed, May 10, 2023 at 12:53 PM Harris, Heather <HHarris@cityofmadison.com> wrote:

Unfortunately I will not be available at all.

Thanks,

Heather Harris

City-County Building Room 103

210 Martin Luther King Jr. Blvd.

(608) 266-4601

www.cityofmadison.com/clerk



@MadisonWIClerk

“We exist to assist”

From: Sophie Lehman <sophie@techandcivicliflife.org>

Sent: Wednesday, May 10, 2023 2:42 PM

To: Harris, Heather <HHarris@cityofmadison.com>

Subject: Re: US Alliance Convening Hotel Question

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Heather,

Not at all, thanks so much for letting me know!

Do you anticipate being able to join virtually? Or will you be unavailable altogether?

Thanks,

Sophie

On Wed, May 10, 2023 at 12:05 PM Harris, Heather <HHarris@cityofmadison.com> wrote:

Hi Sophie,

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I apologize for the late notice.

Best,

Heather Harris

City-County Building Room 103

210 Martin Luther King Jr. Blvd.

(608) 266-4601

www.cityofmadison.com/clerk



@MadisonWIClerk

“We exist to assist”

From: Sophie Lehman <sophie@techandcivicliflife.org>

Sent: Monday, May 1, 2023 2:13 PM

To: Harris, Heather <HHarris@cityofmadison.com>

Subject: Re: US Alliance Convening Hotel Question

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Perfect, thanks!

On Mon, May 1, 2023 at 12:06 PM Harris, Heather <HHarris@cityofmadison.com> wrote:

Hi Sophie,

Thanks for double checking, and for the link.

I will be booking directly like Bonnie and Thomas.

Best,

Heather Harris

City-County Building Room 103

210 Martin Luther King Jr. Blvd.

(608) 266-4601

www.cityofmadison.com/clerk



@MadisonWIClerk

“We exist to assist”

From: Sophie Lehman <sophie@techandcivicliflife.org>

Sent: Monday, May 1, 2023 1:27 PM

To: Harris, Heather <HHarris@cityofmadison.com>

Subject: US Alliance Convening Hotel Question

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Heather,

Thanks so much for RSVPing to the May convening in Las Vegas!

Quick question about your RSVP preferences. You requested that CTCL book your hotel room, but both Bonnie and Thomas indicated that they wanted to book directly.

Do you want CTCL to book for you or do you want to [book directly with the hotel at the group rate](#)?

Either way works for us, I just wanted to double check.

Thanks!

Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: brian@techandciviclife.org
Subject: US Alliance May Convening - Virtual Details
Date: Friday, May 12, 2023 3:07:25 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello and happy Friday!

We're thrilled to have you join the May cohort convening as a virtual participant!

We put together a [reference document](#) to help ensure you have a smooth experience. To make it easy, we'll be using the same meeting link for every session. Next week, you will receive calendar invitations from Brian Colombini (cc'ed) for each of the individual sessions.

We look forward to seeing you soon. Please let me know if there are questions I can answer in the meantime!

Best,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Verbick, Jim](#)
To: [Sophie Lehman](#)
Subject: Automatic reply: US Alliance May Convening - Virtual Details
Date: Friday, May 12, 2023 3:07:25 PM

I am currently out of the office until 5/15/2023.

If you need to reach someone before my return, please contact the office at (608) 266-4601. You can e-mail licensing questions or other contact to licensing@cityofmadison.com. Voting related correspondence can be directed to voting@cityofmadison.com.

Sincerely,

From: [Sophie Lehman](#)
To: [Sophie Lehman](#)
Subject: Final US Alliance May Convening Details
Date: Tuesday, May 16, 2023 1:11:36 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello!

We're excited to see you next week in Las Vegas! Before you depart, I wanted to highlight a few things. Additional details can be found in the [event and travel document](#).

1. We have enabled a Lyft event code for ground transportation in Las Vegas. When possible, and if permitted, please use this code to simplify the reimbursement process.
2. Programming begins at 9am each morning. Breakfast (including coffee/tea) will be available in the day's event space beginning at 8:30am on Monday and Wednesday and at 7:30am on Tuesday.
3. Dinner is not included in programming, and where permitted, can be reimbursed. Amounts and details are in the document.
4. The agenda is outlined in the document.

Lastly, at the convening, we'll kick off the topic of Communications. While you're packing, please glance around your office for any **publicly available Communications materials you'd like to share with other Centers and Alliance Partners**. We'd love to see it — whether it's a point of pride, or something clunky that could use a redesign. Your real-world examples make it possible for us to facilitate discussion and identify places the Alliance can build generic templates, guides, and tools for election offices looking to achieve excellence.

In particular, we're looking for:

- Publicly available communications plans and policies
- Job descriptions for communications roles

- Multilingual forms, including:
 - A single form with multiple languages
 - Several versions of a form in different languages
- Mailed voter education materials, such as:
 - Instructions sent with sample ballots
 - Information included on buck slips / ballot inserts
 - Physical letters sent to educate voters on a particular process, service, or election

Please let me know what questions I can answer.

See you soon!

Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Chang, Bonnie](#)
To: [Sophie Lehman](#)
Subject: Automatic reply: Final US Alliance May Convening Details
Date: Tuesday, May 16, 2023 1:11:37 PM

I am out of office and may not immediately respond to email. If you need to reach Clerk's staff, please call the office at (608) 266-4601.

Please direct voting related correspondence to voting@cityofmadison.com, outreach events to voteroutreach@cityofmadison.com, ipav questions to ipav@cityofmadison.com, and licensing questions to licensing@cityofmadison.com.

Thank you,
Bonnie Chang

pronouns: she/her/hers
City of Madison Clerk's Office
City-County Bldg, Room 103
210 Martin Luther King Jr Blvd
Madison, WI 53703
(608) 266-4601

www.cityofmadison.com/clerk

Twitter: @MadisonWIClerk

"We exist to assist."

From: [Lund, Thomas](#)
To: [Sophie Lehman](#)
Subject: Automatic reply: Final US Alliance May Convening Details
Date: Tuesday, May 16, 2023 1:11:38 PM

I am out of the office until Wednesday, May 17, 2023.

Please call: 608-266-4601

If you have questions about licenses, please email licensing@cityofmadison.com

Thank you

Attachment 23 immediately follows this email

From: brian@techandcivicle.org
To: [Yverbick Jim](mailto:Yverbick_Jim)
Subject: Invitation: Introductions and Framing for the Convening @ Mon May 22, 2023 11am - 12pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Introductions and Framing for the Convening
U.S. Alliance for Election Excellence May cohort convening Session: Introductions and Framing for the Convening Session lead: Josh Simon Goldman Zoom meeting
U.S. Alliance for Election Excellence May cohort convening

Session: Introductions and Framing for the Convening
Session lead: Josh Simon Goldman

Zoom meeting

[Redacted]

Meeting ID: [Redacted]
Passcode: [Redacted]

One tap mobile
[Redacted] US (Washington DC)
[Redacted] US

Dial by your location
[Redacted] Washington DC

[Redacted] (Chicago)
[Redacted] (New York)
[Redacted] (Houston)
[Redacted] (San Jose)
[Redacted] (Tacoma)

Find your local number
[Redacted]

When

Monday May 22, 2023 · 11am - 12pm (Central Time - Chicago)

Location

[Redacted]

Organizer

brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar
[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-

23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWlq5srcQSF6E-
QmiukSUZ89JtpkjUFT5PARgttKOG&m=dCey0WbEAWrybudDEnNIVPXk7JlB92rkhE1Öc7tUSAMUCx5zdfKoS51J8MySOFD&s=oaTy4Vff45OxdRXA-PjBNJoEYaGPZEho7Q7IIPsl_E&e=>

ATTACHMENT 23

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Introductions and Framing for the Convening
Start: Monday, May 22, 2023 11:00:00 AM
End: Monday, May 22, 2023 12:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Introductions and Framing for the Convening
Session lead: Josh Simon Goldman

Zoom meeting

</a href=[REDACTED]>

Meeting ID: [REDACTED] Passcode [REDACTED] One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number:

This attachment is an exact duplicate to Attachment 23 in the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@techandcivillife.org
To: Witzel-Behl_Maribeth
Subject: Invitation: Introductions and Framing for the Convening @ Mon May 22, 2023 12pm - 1pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Introductions and Framing for the Convening
U.S. Alliance for Election Excellence May cohort conveningSession Introductions and Framing for the ConveningSession lead Josh Simon GoldmanZoom meeting [REDACTED]
U.S. Alliance for Election Excellence May cohort convening

Session Introductions and Framing for the Convening
Session lead Josh Simon Goldman

Zoom meeting

[REDACTED]

Meeting ID [REDACTED]
Passcode [REDACTED]

One tap mobile [REDACTED] US (Washington DC)
[REDACTED] US

Dial by your location [REDACTED] (Washington DC)
[REDACTED] (Chicago)
[REDACTED] (New York)
[REDACTED] (Houston)
[REDACTED] (San Jose)
[REDACTED] (Tacoma)

Find your local number [REDACTED]

When
Monday May 22, 2023 - 12pm - 1pm (Eastern Time - New York)

Location
[REDACTED]

Organizer
brian@techandcivillife.org <mailto:brian@techandcivillife.org>

Guests
(Guest list has been hidden at organizer's request)
Reply for mwitzel-behl@cityofmadison.com <mailto:mwitzel-behl@cityofmadison.com>

[REDACTED]

Yes [REDACTED]

No [REDACTED]

Maybe [REDACTED]

More options

Invitation from Google Calendar [REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <

From: brian@techandcivicle.org
To: [Verbick, Jim](mailto:jverbick@cityofmadison.com)
Subject: Invitation: The Center of Excellence Journey @ Mon May 22, 2023 12pm - 1pm (CDT)
(jverbick@cityofmadison.com)
Attachments: [invite.ics](#) Attachment 24 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

The Center of Excellence Journey
U.S. Alliance for Election Excellence May cohort convening
Session: The Center of Excellence Journey
Session lead: Tom Maiorana
Zoom meeting
[https://\[REDACTED\]](#)
U.S. Alliance for Election Excellence May cohort convening

Session: The Center of Excellence Journey
Session lead: Tom Maiorana

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+[REDACTED] US (Washington DC)
+[REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number: [REDACTED]

When
Monday May 22, 2023 · 12pm – 1pm (Central Time - Chicago)

Location
[REDACTED]

Organizer
brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests
(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>
[REDACTED]

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

[Invitation from Google Calendar](#)

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefnD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARggttKog&m=UObsuiUIGeS1m0zEILDVBb3OOg0uJZHURTeVd1U19BWoHitMpKOUQuY-xtg0qCE_J&s=i_0kv3zGRSkNFEOm5gk0nN9FH-cwAPPU0o2GyYKZjDY&e=>>

ATTACHMENT 24

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: The Center of Excellence Journey
Start: Monday, May 22, 2023 12:00:00 PM
End: Monday, May 22, 2023 1:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening
Session: The Center of Excellence Journey
Session lead: Tom
Maiorana
Zoom meeting
<a href=[REDACTED]9

Meeting ID: [REDACTED] Passcode: [REDACTED]

One tap mobile
+1 [REDACTED] US (Washington
DC)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number: <a href=[REDACTED]

From: brian@techandciviclelife.org
To: [Verbick, Jim](mailto:jverbick@cityofmadison.com)
Subject: Invitation: Values for Election Excellence @ Mon May 22, 2023 1:30pm - 2:30pm (CDT)
(jverbick@cityofmadison.com) **Attachment 25 immediately follows this email**
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Values for Election Excellence
U.S. Alliance for Election Excellence May cohort conveningSession: Values for Election ExcellenceSession lead: Rocio HernandezZoom
[REDACTED]
U.S. Alliance for Election Excellence May cohort convening

Session: Values for Election Excellence
Session lead: Rocio Hernandez

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+[REDACTED] US (Washington DC)
+[REDACTED] US

Dial by your location
+[REDACTED] US (Washington DC)
+[REDACTED] US
+[REDACTED] US
+[REDACTED] US (Chicago)
+[REDACTED] US (New York)
+[REDACTED] US
+[REDACTED] US (Houston)
+[REDACTED] US
+[REDACTED] US
+[REDACTED] US
+[REDACTED] US
+[REDACTED] US
+[REDACTED] US (San Jose)
+[REDACTED] US
+[REDACTED] US
+[REDACTED] US (Tacoma)

Find your local number: [REDACTED]

When

Monday May 22, 2023 · 1:30pm – 2:30pm (Central Time - Chicago)

Location

[View map](#) [REDACTED]

Organizer

brian@techandciviclelife.org <<mailto:brian@techandciviclelife.org>>

Guests

(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

[REDACTED]

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefnD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttKog&m=D7hdUpCB4HcmsBukUZOW201whBFIAiUmWscLM-_WBix2PiRatw-ZTFnkQ496VOgA&s=-ICNVk7xjK17S2T8qjCdmAmGRSXCigsActJi2thyHo&e=>>

ATTACHMENT 25

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Values for Election Excellence
Start: Monday, May 22, 2023 1:30:00 PM
End: Monday, May 22, 2023 2:30:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Values for Election Excellence
Session lead:
Rocio Hernandez
Zoom meeting

Meeting ID: [REDACTED] Passcode: [REDACTED] One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)
Find your local number:

This attachment is the exact duplicate of Attachment 25 from the previous email and page. Therefore we will not be reposting after this email.

From: brian@techandcivillife.org
To: Witzel-Behl, Maribeth
Subject: Invitation: Values for Election Excellence @ Mon May 22, 2023 2:30pm - 3:30pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Caution This email was sent from an external source. Avoid unknown links and attachments.

Values for Election Excellence
U.S. Alliance for Election Excellence May cohort conveningSession Values for Election ExcellenceSession lead Rocio HernandezZoom meetinghttps://us02web.zoom.us/j/85693717800?pwd=bzRQeDBjUDIsU0h3SU5r
U.S. Alliance for Election Excellence May cohort convening

Session Values for Election Excellence
Session lead Rocio Hernandez

Zoom meeting

[Redacted meeting details]

Meeting ID [Redacted]
Passcode [Redacted]

One tap mobile
+ [Redacted] US (Washington DC)
+ [Redacted] US

Dial by your location
+1 [Redacted] US (Washington DC)
+1 [Redacted] US
+1 [Redacted] US
+1 [Redacted] US (Chicago)
+1 [Redacted] US (New York)
+1 [Redacted] US
+1 [Redacted] US (Houston)
+1 [Redacted] US
+1 [Redacted] US
+1 [Redacted] US
+1 [Redacted] US
+1 [Redacted] US (San Jose)
+1 [Redacted] US
+1 [Redacted] US
+1 [Redacted] US (Tacoma)

Find your local number [Redacted]

When

Monday May 22, 2023 - 2 30pm - 3 30pm (Eastern Time - New York)

Location

[Redacted location information]

Organizer

brian@techandcivillife.org <mailto:brian@techandcivillife.org>

Guests

(Guest list has been hidden at organizer's request)
Reply for mwitzel-behl@cityofmadison.com <mailto:mwitzel-behl@cityofmadison.com>

[Redacted guest list]

Yes

[Redacted response options]

No

[Redacted response options]

Maybe

[Redacted response options]

More options

Invitation from Google Calendar

[Redacted Google Calendar invitation details]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more
<https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&id=DwmMfaQ&e=byehD2ZamMFFQYPZBqUCDuBIM9Q9wmxabM0hCgI&r=NB_YuTQPK0Q26EKJqPOaEenZpis7PYZozrr0_DMPT00&m=vbQYidQjXqwGZg5DH2tDphMBGYWnDEW-XnmBR-85o8rvW5m3U0lhSGHECT17Dnmy&s=UP4zhg14je5D6yuJFSvbUS2naSjQbISy98jonTUOPIE&e=>

From: brian@techandci.iclfe.org
To: Wize-Behl_Mari_gh
Subject: Invitation: Poll Worker Standards for Election Excellence @ Mon May 22 2023 4:30pm - 6pm (EDT) (mw-tzel-behl@cityofmadison.com)
Attachments: [rv/te-ics](#)

Attachment 26 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Poll Worker Standards for Election Excellence
U.S. Alliance for Election Excellence May cohort on-eningSession Poll Worker Standards for Election ExcellenceSession lead Rocio HernandezZoom meeting [REDACTED]
U.S. Alliance for Election Excellence May cohort on-ening

Session Poll Worker Standards for Election Excellence
Session lead Rocio Hernandez

Zoom meeting

[REDACTED]

Meeting ID [REDACTED]
Passcode [REDACTED]

One tap mobile [REDACTED] US (Washington DC)
[REDACTED] US

Dial by your location
[REDACTED] US (Washington DC)
[REDACTED] US
[REDACTED] US
[REDACTED] US (Chicago)
[REDACTED] US (New York)
[REDACTED] US
[REDACTED] US (Houston)
[REDACTED] US
[REDACTED] US
[REDACTED] US
[REDACTED] US
[REDACTED] US (San Jose)
[REDACTED] US
[REDACTED] US
[REDACTED] US (Tacoma)

For your local number [REDACTED]

When
Monday May 22 2023 - 30pm - 6pm (Eastern Time - New York)

Location

[REDACTED]

Organizer

brian@techandci.iclfe.org <mailto:brian@techandci.iclfe.org>

Guests

(Guest list has been hidden at organizer's request)
Reply for mw-tzel-behl@cityofmadison.com <mailto:mw-tzel-behl@cityofmadison.com>

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

ATTACHMENT 26

From: brian@techandciviclife.org
To: [Witzel-Behl, Maribeth](#)
Subject: Poll Worker Standards for Election Excellence
Start: Monday, May 22, 2023 3:30:00 PM
End: Monday, May 22, 2023 5:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Poll Worker Standards for Election Excellence
Session lead: Rocio Hernandez

Zoom meeting

<a href=[REDACTED]

Meeting ID: [REDACTED] Passcode: [REDACTED] One tap mobile [REDACTED] (Washington DC)

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number: <a href=[REDACTED]

This attachment is the exact duplicate of Attachment 26 from the previous email and pages. Therefore we will not be reposting after this email.

From: brian@techandcivillife.org
To: Yerbick_Jim
Subject: Invitation: Poll Worker Standards for Election Excellence @ Mon May 22, 2023 3:30pm - 5pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Poll Worker Standards for Election Excellence
U S Alliance for Election Excellence May cohort convening Session: Poll Worker Standards for Election Excellence Session lead: Rocio Hernandez Zoom
meet [REDACTED]
U S Alliance for Election Excellence May cohort convening

Session: Poll Worker Standards for Election Excellence
Session lead: Rocio Hernandez

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile

+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location

+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number

[REDACTED]

When

Monday May 22, 2023 · 3:30pm – 5pm (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandcivillife.org <<mailto:brian@techandcivillife.org>>

Guests

(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

[REDACTED]

Yes

[REDACTED]

No

[REDACTED]

Maybe

[REDACTED]

More options

Invitation from Google Calendar

[REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5ercQSF6E-QmiukSUZ89JtpkUFT5PARgttKOg&m=4oHIWQNkvdQdVVfvcwXJYtQbU9fqXhJYsTiPZbRwjCqnpgh_uVbNshCnY1mJdw&s=olx6_xTYstH2NWEpQb1wpYQ2bsN0aRi8JU8pdUHrcE&e=>>

From: brian@techandcivicle.org
To: [Verbick, Jim](mailto:jverbick@cityofmadison.com)
Subject: Invitation: Welcome and Poll Worker Snapshot Report Back @ Tue May 23, 2023 11am - 11:30am (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#) Attachment 27 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Welcome and Poll Worker Snapshot Report Back
U.S. Alliance for Election Excellence May cohort convening
Session: Welcome and Poll Worker Snapshot Report Back
Session leads: Josh Simon Goldman, Danny Davenport
Zoom meeting [REDACTED]
U.S. Alliance for Election Excellence May cohort convening

Session: Welcome and Poll Worker Snapshot Report Back
Session leads: Josh Simon Goldman, Danny Davenport

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+[REDACTED] US (Washington DC)
+[REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number [REDACTED]

When
Tuesday May 23, 2023 · 11am – 11:30am (Central Time - Chicago)

Location
[REDACTED]

Organizer
brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests
(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>
[REDACTED]

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

[Invitation from Google Calendar](#)

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefnD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpkjUFT5PARgttKOg&m=NJlyAU4NNax0fCKn1kKr4mmMevB17jyWL_IKg3arwAg-YBdczL02pjvp0FDtqwE2&s=_X8YDOd4ptIXqslf40PDtNQ6LdU_q-vCAcDyKr51LRQ&e=>>

ATTACHMENT 27

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Welcome and Poll Worker Snapshot Report Back
Start: Tuesday, May 23, 2023 11:00:00 AM
End: Tuesday, May 23, 2023 11:30:00 AM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Welcome and Poll Worker Snapshot Report Back
Session leads: Josh Simon Goldman, Danny Davenport
Zoom meeting
</p><p>

Meeting ID:
Passcode:

One tap mobile
US (Washington DC)
+1
US
+1
US (Washington DC)
+1
US (Chicago)
+1
US (New York)
+1
US (Houston)
+1
US
+1
US (San Jose)
+1
US
+1
US (Tacoma)
Find your local number: </p></div>

This attachment is an exact duplicate of Attachment 27 from the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@techandcivicle.com
To: switzel-behl_msc@cityofmadison.com
Subject: Invitation: Welcome and Poll Worker Snapshot Report Back @ Tue May 23, 2023 12pm - 12:30pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Welcome and Poll Worker Snapshot Report Back
U.S. Alliance for Election Excellence May cohort convening
U.S. Alliance for Election Excellence May cohort convening

Session: Welcome and Poll Worker Snapshot Report Back
Session leads: Josh Simon Goldman, Danny Devenport

Zoom meeting

[Redacted Zoom meeting details]

Meeting ID: [Redacted]
Passcode: [Redacted]

One tap mobile
[Redacted] US (Washington DC)
[Redacted] US

Dial by your location
[Redacted] US (Washington DC)
[Redacted] US
[Redacted] US (Chicago)
[Redacted] US (New York)
[Redacted] US
[Redacted] US (Houston)
[Redacted] US
[Redacted] US
[Redacted] US
[Redacted] US (San Jose)
[Redacted] US
[Redacted] US
[Redacted] US (Tacoma)

Find your local number [Redacted]

When

Tuesday, May 23, 2023 - 12pm - 12:30pm (Eastern Time - New York)

Location

[Redacted location information]

Organizer

brian@techandcivicle.com <<mailto:brian@techandcivicle.com>>

Guests

(Guest list has been hidden at organizer's request)

Reply for switzel-behl@cityofmadison.com <<mailto:switzel-behl@cityofmadison.com>>

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

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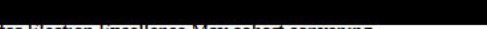
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[Redacted guest list]

[Redacted guest list]

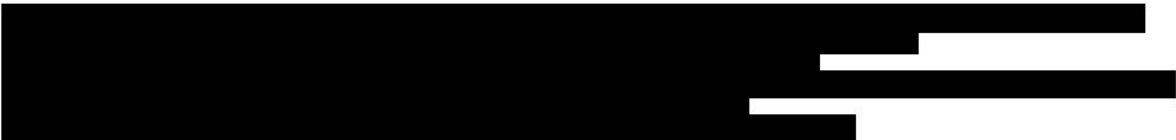
From: brian@techandcivicle.org
To: [Verbick, Jim](mailto:jverbick@cityofmadison.com)
Subject: Invitation: Poll Worker Generic Resource Showcase, Part 1 @ Tue May 23, 2023 11:30am - 1pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#) Attachment 28 immediately follows this email



Caution: This email was sent from an external source. Avoid unknown links and attachments.

Poll Worker Generic Resource Showcase, Part 1
U.S. Alliance for Election Excellence May cohort convening
Session: Poll Worker Generic Resource Showcase, Part 1
Session lead: Jennifer Morrell
Zoom 
U.S. Alliance for Election Excellence May cohort convening


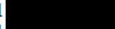
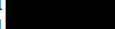
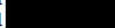
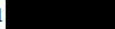
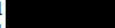
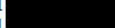
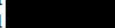
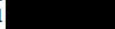
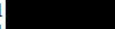
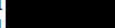
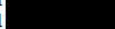
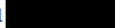
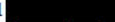
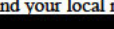
Session: Poll Worker Generic Resource Showcase, Part 1
Session lead: Jennifer Morrell

Zoom meeting



Meeting ID: 
Passcode 

One tap mobile
+  US (Washington DC)
+  US

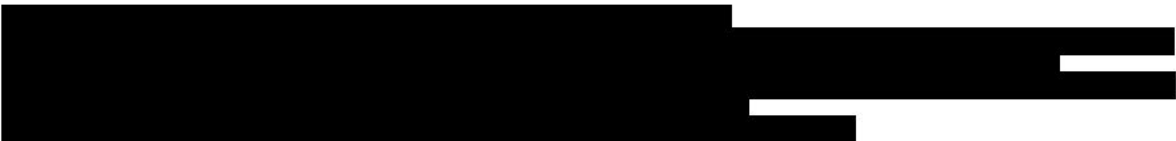
Dial by your location
+1  US (Washington DC)
+1  US
+1  US
+1  US (Chicago)
+1  US (New York)
+1  US
+1  US (Houston)
+1  US
+1  US
+1  US
+1  US
+1  US (San Jose)
+1  US
+1  US
+1  US (Tacoma)

Find your local number 


When

Tuesday May 23, 2023 · 11:30am – 1pm (Central Time - Chicago)

Location

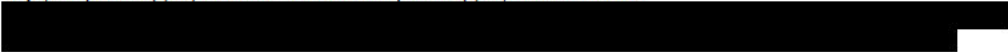


Organizer

brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>



[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

[Invitation from Google Calendar](#)

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefnD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARggttKOg&m=Fo28VFMVH6IU-RVcd6QdyPt9ysnYWtDN3n7-KVmQ_YUZbcgiTL3drXBKE6zlUR6L&s=9tE00Za0m8OvZA5ieE6rouK5GgleIbB-RQEb7JWNfSs&e=>>

Attachment 28

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Poll Worker Generic Resource Showcase, Part 1
Start: Tuesday, May 23, 2023 11:30:00 AM
End: Tuesday, May 23, 2023 1:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Poll Worker Generic Resource Showcase, Part 1
Session lead: Jennifer Morrell

Zoom

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
US (Washington DC)
US
+1 [REDACTED] US (Washington DC)
+1 [REDACTED]
US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED]
US
+1 [REDACTED] (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED]
US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED]
US
+1 [REDACTED] US (Tacoma)
Find your local number:

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Welcome and Poll Worker Snapshot Report Back @ Tue May 23, 2023 12pm - 12:30pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Poll Worker Standards for Election Excellence @ Mon May 22, 2023 4:30pm - 6pm (EDT)
(mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivillife.org"](mailto:brian@techandcivillife.org)
Subject: Accepted: Invitation: Values for Election Excellence @ Mon May 22, 2023 2:30pm - 3:30pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivillife.org"](mailto:brian@techandcivillife.org)
Subject: Accepted: Invitation: The Center of Excellence Journey @ Mon May 22, 2023 1pm - 2pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Introductions and Framing for the Convening @ Mon May 22, 2023 12pm - 1pm (EDT)
(mwitzel-behl@cityofmadison.com)

From: brian@techandcivicle.org
To: Verbick, Jim
Subject: Invitation: Resource Library @ Tue May 23, 2023 1pm - 1:30pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#) Attachment 29 immediately follows this email.

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Resource Library
U.S. Alliance for Election Excellence May cohort conveningSession: Resource LibrarySession lead: Tom MaioranaZoom meeting [REDACTED]
U.S. Alliance for Election Excellence May cohort convening

Session: Resource Library
Session lead: Tom Maiorana

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number: [REDACTED]

When

Tuesday May 23, 2023 · 1pm – 1:30pm (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

[REDACTED]

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttKOG&m=Y8Fy1C5XJvO71DLoWbk6YZfA0Np5t9JcI4ZCH_d_9gqS7Y3yyV3h6-9x8RbZ5nS&s=diZvaLquzpvQr2R_ki5poi4ZqixfYftrFsDJsEJD_Pw&e=>>

ATTACHMENT 29

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Resource Library
Start: Tuesday, May 23, 2023 1:00:00 PM
End: Tuesday, May 23, 2023 1:30:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Resource Library
Session lead: Tom Maiorana

Zoom meeting

</p>

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number: <a href=[REDACTED]

From: brian@techandcivilife.org
To: Wizel-Behl_Maribeth
Subject: Invitation: Center of Election Excellence Assessments @ Tue May 23 2023 3pm - 3:30pm (EDT) (mwritel-behl@cityofmadison.com)
Attachments: [n_8a_cs](#) Attachment 30 immediately follows this email

Caution: This email was sent from an external source. A link or unknown links and attachments.

Center of Election Excellence Assessments
U.S. Alliance for Election Excellence May cohort continuing session
U.S. Alliance for Election Excellence May cohort continuing session
Session lead: Kurt Sampel

Session: Center of Election Excellence Assessments
Session lead: Kurt Sampel

Zoom meeting

[Redacted Zoom meeting details]

Meeting ID: [Redacted]

Passcode: [Redacted]

One tap mobile: [Redacted] US (Washington DC)

- Dial by your location
- [Redacted] US (Washington DC)
 - [Redacted] US
 - [Redacted] US
 - [Redacted] US (Chicago)
 - [Redacted] US (New York)
 - [Redacted] US
 - [Redacted] US (Houston)
 - [Redacted] US
 - [Redacted] US
 - [Redacted] US
 - [Redacted] US
 - [Redacted] US (San Jose)
 - [Redacted] US
 - [Redacted] US
 - [Redacted] US (Tacoma)

Find your nearby number [Redacted]

When
Tuesday, May 23, 2023, 3pm - 3:30pm (Eastern Time - New York)

Location
[Redacted]

Organizer
brian@techandcivilife.org <mailto:brian@techandcivilife.org>

Guests
(Guest list has been hidden at organizer's request)
Reply for mwritel-behl@cityofmadison.com <mailto:mwritel-behl@cityofmadison.com>

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

In addition from Google Calendar [Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.
Forwarding this information could allow any recipient to send a response to the organizer, be added to the guest list, or file a complaint regardless of their own information status or modify your RSVP. Learn more:

ATTACHMENT 30

From: brian@techandcivillife.org
To: [Witzel-Behl, Maribeth](#)
Subject: Center of Election Excellence Assessments
Start: Tuesday, May 23, 2023 2:00:00 PM
End: Tuesday, May 23, 2023 2:30:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Center of Election Excellence Assessments
Session lead: Kurt Sampsel
Zoom meeting

Meeting ID: [REDACTED] Passcode: [REDACTED] One tap mobile [REDACTED] US (Washington DC) [REDACTED] +1 [REDACTED] US (Washington DC) [REDACTED] +1 [REDACTED] US (Chicago) [REDACTED] +1 [REDACTED] US (New York) [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US (Houston) [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US (San Jose) [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US (Tacoma) [REDACTED] Find your local number: <a href=[REDACTED]

ATTACHMENT 31

From: brian@techandcivillife.org
To: [Witzel-Behl, Maribeth](#)
Subject: Poll Worker Generic Resource Showcase, Part 1
Start: Tuesday, May 23, 2023 11:30:00 AM
End: Tuesday, May 23, 2023 1:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Poll Worker Generic Resource Showcase, Part 1
Session lead: Jennifer Morrell
Zoom meeting

[REDACTED]

Meeting ID: [REDACTED] Passcode: [REDACTED] One tap mobile
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[REDACTED] US
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)
Find your local number: <a href=[REDACTED]

This attachment is the exact duplicate of Attachment 29 from previous emails and pages. Therefore, we will not be reposting it after this email.

From: brian@techandcivilife.org
To: [mwitez-behl, Macbeth](mailto:mwitez-behl@cityofmadison.com)
Subject: Invitation: Resource Library @ Tue May 23, 2023 2pm - 2:30pm (EDT) (mwitez-behl@cityofmadison.com)
Attachments: [inv to .ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Resource Library
U.S. Alliance for Election Excellence May cohort conveningSession: Resource LibrarySession lead: Tom MatoransZoom meeting
U.S. Alliance for Election Excellence May cohort convening

Session: Resource Library
Session lead: Tom Matorans

Zoom meeting

Meeting ID
Passcode

One tap mobile US (Washington DC)
US

- Dial by your location
- 1 US (Washington DC)
 - 1 US
 - 1 US
 - 1 US (Chicago)
 - 1 US (New York)
 - 1 US
 - 1 US (Houston)
 - 1 US
 - 1 US
 - 1 US
 - 1 US
 - 1 US (San Jose)
 - 1 US
 - 1 US
 - 1 US (Tacoma)

Plan your next number

When

Tuesday May 23, 2023 - 2pm - 2:30pm (Eastern Time - New York)

Location

Organizer

brian@techandcivilife.org <<mailto:brian@techandcivilife.org>>

Guests

(Guest list has been hidden at organizer's request)
Reply for mwitez-behl@cityofmadison.com <<mailto:mwitez-behl@cityofmadison.com>>

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=http-3A__support.google.com_calendar_atower_37135-23forwaring&d=DwMFaJ8tc-byefhD2ZumMFFQYYPZBaqUCDuBMBQ9twxaiM6rCgl18r-NB_YaTQPK0Q26EKJpUaEmZj9PYZozn0_DMPT00&m-pNSPMz7Hbucl9_7HlM4n1p3Xpa9Q6Ez_12kg8W0mOo3p5Whe3QyCWyDUUPkMEs_VdzdIPcQ8ee_gNlUdw3HPunCZ-yWYeshMjKwCcgj8e>

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Center of Election Excellence Assessments @ Tue May 23, 2023 3pm - 3:30pm (EDT)
(mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Resource Library @ Tue May 23, 2023 2pm - 2:30pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Poll Worker Generic Resource Showcase, Part 1 @ Tue May 23, 2023 12:30pm - 2pm (EDT)
(mwitzel-behl@cityofmadison.com)

From: brian@techandcivillife.org
To: Verbick, Jim
Subject: Invitation: Center of Election Excellence Assessments @ Tue May 23, 2023 2pm - 2:30pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

This attachment is the exact duplicate of Attachment 30 from previous emails and pages. Therefore we will not be reposting after this email.

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Center of Election Excellence Assessments
U.S. Alliance for Election Excellence May cohort convening
Session: Center of Election Excellence Assessments
Session lead: Kurt Sampsel
Zoom meeting [https://\[REDACTED\]](#)

U.S. Alliance for Election Excellence May cohort convening

Session: Center of Election Excellence Assessments
Session lead: Kurt Sampsel

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+ [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+ [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number [REDACTED]

When

Tuesday May 23, 2023 · 2pm – 2:30pm (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandcivillife.org <<mailto:brian@techandcivillife.org>>

Guests

(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

[REDACTED]

Yes

[REDACTED]

No

[REDACTED]

Maybe

[REDACTED]

More options

Invitation from Google Calendar [REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135->

23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5ercQSF6E-
QmiukSUZ89JTpjUFT5PARgttKOG&m=Eu3DdeyCio8vYgqhNj2smMleMBthcD9geH7Gviy5yuwNA5YiuPg_rG_Y6lmoDl2a&s=vuzQq6vW5m0CWJokHfJEJGQ8vIKr1Im4xae5atbtQ-w&e=>

From: brian@techandcivicle.org
To: [jverbick, Jim](mailto:jverbick@cityofmadison.com)
Subject: Invitation: Poll Worker Generic Resource Showcase, Part 2 @ Tue May 23, 2023 2:30pm - 4pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#) Attachment 32 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Poll Worker Generic Resource Showcase, Part 2
U.S. Alliance for Election Excellence May cohort convening
Session: Poll Worker Generic Resource Showcase, Part 2
Session lead: Jennifer Morrell
Zoom meeting
[https://\[REDACTED\]](#)
U.S. Alliance for Election Excellence May cohort convening

Session: Poll Worker Generic Resource Showcase, Part 2
Session lead: Jennifer Morrell

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number
[REDACTED]

When
Tuesday May 23, 2023 · 2:30pm – 4pm (Central Time - Chicago)

Location
[REDACTED]

Organizer
brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests
(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>
[REDACTED]

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

[Invitation from Google Calendar](#)

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefmD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARggttKog&m=9PIIzZVHdaAkES-GMfg4Wk-6cxdM4NfeqiXMceflmPBBI2Z3vFQM5BwsBWOx5D&s=l_jmOEQuLeQg1hFsEDq8IHxEnE6l_3Dgbw0te-Np9JA&e=>>

ATTACHMENT 32

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Poll Worker Generic Resource Showcase, Part 2
Start: Tuesday, May 23, 2023 2:30:00 PM
End: Tuesday, May 23, 2023 4:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Poll Worker Generic Resource Showcase, Part 2
Session lead: Jennifer Morrell
Zoom meeting
</a href=

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number: <a href=

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Poll Worker Generic Resource Showcase, Part 2 @ Tue May 23, 2023 3:30pm - 5pm (EDT)
(mwitzel-behl@cityofmadison.com)

From: brian@techandcivicle.org
To: Verbick_Jim
Subject: Invitation: Communications Standards for Election Excellence @ Wed May 24, 2023 11:30am - 12pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Attachment 33 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Communications Standards for Election Excellence
U.S. Alliance for Election Excellence May cohort convening
Session: Communications Standards for Election Excellence
Session lead: Rocio Hernandez
Zoom

Session: Communications Standards for Election Excellence
Session lead: Rocio Hernandez

Zoom meeting

Meeting ID

Passcode:

One tap mobile

+1 (Washington DC)
+1 (US)

Dial by your location

+1 (Washington DC)
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+1 (US)
+1 (US)
+1 (San Jose)
+1 (US)
+1 (US)
+1 (US)
+1 (Tacoma)

Find your local number

When

Wednesday May 24, 2023 · 11:30am – 12pm (Central Time - Chicago)

Location

Organizer

brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

Yes

No

Maybe

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com/calendar/answer/37135-23forwarding&d=DwMFaQ&e=byefhD2ZumMFFQYPZBagUCDuBiM9Q9fwmxaBM0hCgII&r=UcWlq5ercQSF6E-QmiukSUZ89JTpjUFT5PARgttKOg&m=G9q223jLq565Pk61mdhpmiNthX3nvyyP4D2RgS4tw_DjKjV0dDy92gtwBNfTrfS&s=BvIFlCnhx3AuFwZXIC8yt2KJhwEagk9J-27izQvxKn0&e=>>

ATTACHMENT 33

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Communications Standards for Election Excellence
Start: Wednesday, May 24, 2023 11:30:00 AM
End: Wednesday, May 24, 2023 12:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening
Session: Communications Standards for Election Excellence
Session lead: Rocio Hernandez
Zoom meeting
[REDACTED]

Meeting ID: [REDACTED] Passcode: [REDACTED] One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number: [REDACTED]

From: brian@techandcivilife.org
To: Wes-Behl_MarBeth
Subject: Invitation: Commu cat ons Standards for Election Excellence @ Wed May 24 2023 12:30pm - 1pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [a_ba_cs](#)

This attachment is an exact duplicate to Attachment 33 from the previous email and pages. Therefore we will not be reposting after this email.

Caution This email was sent from an external source. A oid unknown links and attachments.

Communicat ons Standards for Election Exce lence
U.S. Alliance for Election Excellence May cohort con emingSession Communications Standards for Election ExcellenceSession lead Rocío HernandezZoom meet [REDACTED]
U.S. Alliance for Election Excellence May cohort con eming

Session Commu cat ons Standards for Election Excellence
Session lead Rocío Hernandez

Zoom meeting

[REDACTED]

Meeting ID [REDACTED]

Passcode [REDACTED]

One tap mob le [REDACTED] US (Washington DC)
[REDACTED] US

- Dial by your location
- [REDACTED] US (Washington DC)
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US (Chicago)
 - [REDACTED] US (New York)
 - [REDACTED] US
 - [REDACTED] US (Houston)
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US (San Jose)
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US (Tacoma)

Find your near number [REDACTED]

When
Wednesday May 2 2023 - 12 30pm - 1pm (Eastern Time - New York)

Location

[REDACTED]

Organizer
brian@techandci icliffe.org <mailto:brian@techandci icliffe.org>

Guests

(Guest list has been hidden at organizer's request)
Reply for mwitzel-behl@cityofmad son.com <mailto:mwitzel-behl@cityofmadison.com>

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

In itation from Google Calenda [REDACTED]

You are recei ing this email because you are an attendee on the e em. To stop recei ing future upds es for this e em, decline this e em.

Forwarding this in itation could allow any recipient to send a response o the organizer be added to the guest list in ite others regardless of their own in itation status or modify your RSVP. Learn more <h tps://ar/defense-proofpoint.com/ 2.ur?u=https://support.google.com/calendar/answer/37115-23?flowaring&e=DsmFq&e=byeth022.com/MFQVZ2lagUCDuh MPQ@vsmabM06.gH&e=NH_VoTQPKOQ0EIkApOulmZp+7PVZarr0t_DMFF0&e=c3&gKOC3&f2&c1:cp1&fcm_zm0/NHFX1sh K& p11LEwwvY1tU&M1:5N&e=Acco_p1&B0MT&sew0&ep1WNGPewVv_SF&YKL&e-->

From: brian@techandcivillife.org Attachment 34 immediately follows this email
To: Witzel-Behl_Maribeth
Subject: Invitation: Welcome and Agenda for Day 3 @ Wed May 24, 2023 12pm - 12:30pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Welcome and Agenda for Day 3
U.S. Alliance for Election Excellence May cohort convening Session Welcome and Agenda for Day 3 Session lead Josh Simon Goldman Zoom meeting [REDACTED]
U.S. Alliance for Election Excellence May cohort convening

Session Welcome and Agenda for Day 3
Session lead Josh Simon Goldman

Zoom meeting

[REDACTED]

Meeting ID [REDACTED]
Passcode [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
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+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number [REDACTED]

When
Wednesday May 24, 2023 - 12pm - 12 30pm (Eastern Time - New York)

Location
[REDACTED]

Organizer
brian@techandcivillife.org <mailto:brian@techandcivillife.org>

Guests
(Guest list has been hidden at organizer's request)
Reply for mwitzel-behl@cityofmadison.com <mailto:mwitzel-behl@cityofmadison.com>

[REDACTED]

Yes
[REDACTED]

No
[REDACTED]

Maybe
[REDACTED]

More options
Invitation from Google Calendar [REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more
<https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMfaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=-NB_YuTQPK0Q26EKJqPOaEcnZpjs7PYZozr0_DMPT00&m=OqKacWHskmWdXquD24-Zr5RXD3Gp62DgjV89lSrsBKfvZXcDh_Hyy8ZQQuSg6r&s=-Ds7wkSYD4n2lBonyk-STF82xh laa-_GC8gYuj6Scu8&e=>>

ATTACHMENT 34

From: brian@techandcivillife.org
To: [Witzel-Behl, Maribeth](#)
Subject: Welcome and Agenda for Day 3
Start: Wednesday, May 24, 2023 11:00:00 AM
End: Wednesday, May 24, 2023 11:30:00 AM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening
Session: Welcome and Agenda for Day 3
Session lead: Josh Simon Goldman
Zoom meeting
</a href=[REDACTED]>

Meeting ID: [REDACTED] Passcode: [REDACTED]

One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number:

From: brian@techandciviclelife.org

This attachment is an exact duplicate of Attachment 34 from the previous email and pages. Therefore, we will not repost it after this email.

To: [Verbick, Jim](mailto:jverbick@cityofmadison.com)

Subject: Invitation: Welcome and Agenda for Day 3 @ Wed May 24, 2023 11am - 11:30am (CDT)
(jverbick@cityofmadison.com)

Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Welcome and Agenda for Day 3

U.S. Alliance for Election Excellence May cohort convening Session: Welcome and Agenda for Day 3 Session lead: Josh Simon Goldman Zoom meeting [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Welcome and Agenda for Day 3

Session lead: Josh Simon Goldman

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]

Passcode [REDACTED]

One tap mobile

+ [REDACTED] US (Washington DC)

+ [REDACTED] US

Dial by your location

+1 [REDACTED] US (Washington DC)

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+1 [REDACTED] US (Houston)

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+1 [REDACTED] US

+1 [REDACTED] US

+1 [REDACTED] US

+1 [REDACTED] US (San Jose)

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+1 [REDACTED] US

+1 [REDACTED] US (Tacoma)

Find your local number: [REDACTED]

When

Wednesday May 24, 2023 · 11am – 11:30am (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandciviclelife.org <<mailto:brian@techandciviclelife.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

[REDACTED]

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

[Invitation from Google Calendar](#)

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefnD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttKog&m=-9urMPEXSeOX7MFAJIeevtimwHAZeI9H7pCOHZEKrJdelku23kGtgW-DGHB29P4&s=kLlNe1xa-5t3RuaHbTDkvCIQW-OohPnPvmo8hADTW4k&e=>>

From: brian@techandcivillife.org
To: [Verbick Jim](mailto:Verbick_Jim)
Subject: Invitation: Communications Kickoff @ Wed May 24, 2023 12pm - 1pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Attachment 35 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Communications Kickoff
US Alliance for Election Excellence May cohort convening Session: Communications Kickoff Session lead: Keegan Hughes Zoom meeting: [REDACTED]
US Alliance for Election Excellence May cohort convening

Session: Communications Kickoff
Session lead: Keegan Hughes

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
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+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
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+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number [REDACTED]

When
Wednesday May 24, 2023 · 12pm – 1pm (Central Time - Chicago)

Location
[REDACTED]

Organizer
brian@techandcivillife.org <<mailto:brian@techandcivillife.org>>

Guests
(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

[REDACTED]

Yes
[REDACTED]

No
[REDACTED]

Maybe
[REDACTED]

More options

Invitation from Google Calendar [REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <

ATTACHMENT 35

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Communications Kickoff
Start: Wednesday, May 24, 2023 12:00:00 PM
End: Wednesday, May 24, 2023 1:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening
Zoom meeting
Session: Communications Kickoff
Session lead: Keegan Hughes
Zoom meeting

[REDACTED]

Meeting ID: [REDACTED] Passcode: [REDACTED]

One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number: <a>

[REDACTED]

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Communications Kickoff @ Wed May 24, 2023 1pm - 2pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Communications Standards for Election Excellence @ Wed May 24, 2023 12:30pm - 1pm (EDT) (mwitzel-behl@cityofmadison.com)

Attachment36 immediately follows this email

From: brian@techandcivillife.org
To: Verbick_Jim
Subject: Invitation: Communications @ Wed May 24, 2023 1:30pm - 2pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Caution This email was sent from an external source. Avoid unknown links and attachments.

Communications
U.S. Alliance for Election Excellence May cohort conveningSession CommunicationsSession lead Brandon LorenzZoom meeting [REDACTED]
U.S. Alliance for Election Excellence May cohort convening

Session Communications
Session lead Brandon Lorenz

Zoom meeting

[REDACTED]

Meeting ID [REDACTED]
Passcode [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number [REDACTED]

When

Wednesday May 24, 2023 · 1 30pm – 2pm (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandcivillife.org <<mailto:brian@techandcivillife.org>>

Guests

(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>

[REDACTED]

Yes

[REDACTED]

No

[REDACTED]

Maybe

[REDACTED]

More options

Invitation from Google Calendar [REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <

ATTACHMENT 36

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Communications
Start: Wednesday, May 24, 2023 1:30:00 PM
End: Wednesday, May 24, 2023 2:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening
Zoom meeting
Session: Communications
Session lead: Brandon Lorenz
Zoom meeting

Meeting ID: [REDACTED]
Passcode: [REDACTED]
One tap mobile
US (Washington DC)
US
US
US (Chicago)
US (New York)
US
US (Houston)
US
US (San Jose)
US (Tacoma)
Find your local number:

This attachment is an exact duplicate of Attachment 36 from the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@echandci.idlfc.org
To: Witzel-Sehl_Mari_eth
Subject: Invitation: Communications @ Wed May 24 2023 2:30pm - 3pm (EDT) (mwitzel-beh@cityofmadison.com)
Attachments: [Invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Communications
U.S. Alliance for Election Excellence May cohort continuing session
U.S. Alliance for Election Excellence May cohort continuing session
Session lead: Brandon Lorenz
Zoom meeting

Session on lead: Brandon Lorenz

Zoom meeting

[Redacted meeting details]

Meeting ID: [Redacted]
Passcode: [Redacted]

One tap mobile: [Redacted] US (Washington DC)
[Redacted] US

Dial by your location

- 1 US (Washington DC)
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- 1 US (New York)
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- 1 US
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- 1 US
- 1 US
- 1 US (San Jose)
- 1 US
- 1 US
- 1 US
- 1 US (Tacoma)

For your local number

When

Wednesday, May 24, 2023, 2:30pm - 3pm (Eastern Time - New York)

Location

[Redacted location information]

Organizer

brian@echandci.idlfc.org <<mailto:brian@echandci.idlfc.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for mwitzel-beh@cityofmadison.com <<mailto:mwitzel-beh@cityofmadison.com>>

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

[Redacted guest list]

Invitation from Google Calendar

You are receiving this email because you are a attendee on the event. To stop receiving future updates for this event, decline this invitation.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, or decline the invitation. Learn more:

From: brian@techandciviclife.org
To: Verbick, Jim
Subject: Invitation: Debrief @ Wed May 24, 2023 2pm - 2:30pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Attachment 37 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Debrief
U.S. Alliance for Election Excellence May cohort convening Session: Debrief Session lead: Josh Simon Goldman Zoom meeting
U.S. Alliance for Election Excellence May cohort convening

Session: Debrief
Session lead: Josh Simon Goldman

Zoom meeting

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number: [REDACTED]

When
Wednesday May 24, 2023 · 2pm – 2:30pm (Central Time - Chicago)

Location
[REDACTED]

Organizer
brian@techandciviclife.org <<mailto:brian@techandciviclife.org>>

Guests
(Guest list has been hidden at organizer's request)
Reply for jverbick@cityofmadison.com <<mailto:jverbick@cityofmadison.com>>
[REDACTED]

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5srcQSF6E-QmiukSUZ89JTpjUFT5PARgttKOG&m=TuGfYRFsHbaGss0thuh9BhRA2yHO-0BqUaawOzzWgZup14dfwa8f54eV_05K4vV2&s=ESiqEidHdXas6dFNLA_7mhaBtb0JCaVtwKIyGrNF3MU&e=>>

ATTACHMENT 37

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Debrief
Start: Wednesday, May 24, 2023 2:00:00 PM
End: Wednesday, May 24, 2023 2:30:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Debrief
Session lead: Josh Simon Goldman

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED] Passcode: [REDACTED] One tap mobile [REDACTED] US (Washington
DC) [REDACTED] US (Washington DC) [REDACTED] +1 [REDACTED] US (Chicago) [REDACTED] +1 [REDACTED] US (New York) [REDACTED] +1 [REDACTED]
US [REDACTED] +1 [REDACTED] US (Houston) [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED]
US [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US (San Jose) [REDACTED] +1 [REDACTED] US [REDACTED] +1
US [REDACTED] +1 [REDACTED] US [REDACTED] +1 [REDACTED] US (Tacoma) [REDACTED] Find your local number: [REDACTED]
href=[REDACTED]

This attachment is an exact duplicate of Attachment 37 from the previous email and pages. Therefore we will not be reposting after this email.

From: brian@echandci.iciffo.org
To: Witzel-Behl_Mari_eth
Subject: Invitat on: Debrief @ Wed May 24 2023 3pm - 3:30pm (EDT) (mwitzel-behl@c tyofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. A oid unknown links and attachments.

Debrief
U.S. Alliance for Election Excellence May cohort con emingSess on DebriefSession lead Josh S mon GoldmanZoom meeting<https://us02web.zoom.us/j/85693717800?pwd=hzRQeDBjU0hU0hSU5lYzYrTDElUT09Meeting>
U.S. Alliance for Election Excellence May cohort con eming

Sess on Debrief
Sess on lead Josh S mon Goldman

Zoom meeting

[Redacted]

Meeting ID [Redacted]
Passcode [Redacted]

One tap mobile [Redacted] US (Washington DC)
[Redacted] US

Dial by your location

- 1 US (Washington DC)
- 1 US
- 1 US
- 1 US (Chicago)
- 1 US (New York)
- 1 US
- 1 US (Houston)
- 1 US
- 1 US
- 1 US
- 1 US
- 1 US
- 1 US
- 1 US (San Jose)
- 1 US
- 1 US
- 1 US
- 1 US (Tacoma)

For your own number [Redacted]

When

Wednesday May 24 2023 - 3pm - 3:30pm (Eastern Time - New York)

Location

[Redacted]

Organizer

brian@echandci.iciffo.org <mailto:brian@echandci.iciffo.org>

Guests

(Guest list has been hidden at organizer's request)
Reply for mwitzel-behl@c tyofmadison.com <mailto:mwitzel-behl@c tyofmadison.com>

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Forwarding this in itation could allow any recipient to send a response to the organizer be added to be guest list in its others regardless of their own in itation status or modify your RSVP. Learn more <https://urldefense.proofpoint.com/2/ur?r=bt-pu-3A_support.google.com_calendar_answer_37135-23forward-eg&D=wMfaQ8c-byehfDZ2umMFFQYPZBqUCDuBhM9Q9wmxlaBM8cgl&r=NB_YaTQPK0Q26EKqP0aEenZpps7PYZoom0_DMPT00&m=M_o2mck_L0qhdXY7kcauZk80eW3c0pnywPh_190nyer2yWOYpQtraWZ6iWSXU&s=zIB59H6A5yHjJt_V_nxftUS70x6E_Bb8jA6YJFSF8&e-->>

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivillife.org"](mailto:brian@techandcivillife.org)
Subject: Accepted: Invitation: Welcome and Agenda for Day 3 @ Wed May 24, 2023 12pm - 12:30pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivillife.org"](mailto:brian@techandcivillife.org)
Subject: Accepted: Invitation: Debrief @ Wed May 24, 2023 3pm - 3:30pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Communications @ Wed May 24, 2023 2:30pm - 3pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Introductions and Framing for the Convening @ Mon May 22, 2023 11am - 12pm (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: The Center of Excellence Journey @ Mon May 22, 2023 12pm - 1pm (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Values for Election Excellence @ Mon May 22, 2023 1:30pm - 2:30pm (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Poll Worker Standards for Election Excellence @ Mon May 22, 2023 3:30pm - 5pm (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Welcome and Poll Worker Snapshot Report Back @ Tue May 23, 2023 11am - 11:30am (CDT) (jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Poll Worker Generic Resource Showcase, Part 1 @ Tue May 23, 2023 11:30am - 1pm (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Resource Library @ Tue May 23, 2023 1pm - 1:30pm (CDT) (jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Center of Election Excellence Assessments @ Tue May 23, 2023 2pm - 2:30pm (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Poll Worker Generic Resource Showcase, Part 2 @ Tue May 23, 2023 2:30pm - 4pm (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Welcome and Agenda for Day 3 @ Wed May 24, 2023 11am - 11:30am (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Communications Standards for Election Excellence @ Wed May 24, 2023 11:30am - 12pm (CDT) (jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivillife.org"](mailto:brian@techandcivillife.org)
Subject: Accepted: Invitation: Communications Kickoff @ Wed May 24, 2023 12pm - 1pm (CDT)
(jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivildlife.org"](mailto:brian@techandcivildlife.org)
Subject: Accepted: Invitation: Communications @ Wed May 24, 2023 1:30pm - 2pm (CDT) (jverbick@cityofmadison.com)

From: [Verbick, Jim](#)
To: ["brian@techandcivillife.org"](mailto:brian@techandcivillife.org)
Subject: Accepted: Invitation: Debrief @ Wed May 24, 2023 2pm - 2:30pm (CDT) (jverbick@cityofmadison.com)

From: [Harris, Heather](#)
To: [Harris, Heather](#)
Subject: query
Date: Wednesday, May 17, 2023 11:36:08 AM
Attachments: [Clerks CTCL Miller 2 Query.pdf](#)

Attachment Miller 2 immediately follows this email. Any subattachments are noted and immediately follow their linked email.

Heather Harris

City-County Building Room 103
210 Martin Luther King Jr. Blvd.
(608) 266-4601
www.cityofmadison.com/clerk



@MadisonWIClerk

“We exist to assist”

ATTACHMENT Miller 2.1

From: rocio@techandcivillife.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivillife.org); steph@techandcivillife.org; studiodavidjanka@gmail.com; kurt@techandcivillife.org; rocio@techandcivillife.org; savannah@techandcivillife.org
Subject: VSEE Codevelopment
Start: Tuesday, May 9, 2023 11:00:00 AM
End: Tuesday, May 9, 2023 12:30:00 PM

As a reminder, please make sure you have submitted your [initial ideas](#) about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

Join Zoom Meeting
(ID , passcode)

Join by phone
(US) +1 (passcode)

Joining instructions

<a>

Please do not edit this section.

From: [Witzel-Behl, Maribeth](#)
To: ["rocio@techandcivicliflife.org"](mailto:rocio@techandcivicliflife.org)
Subject: RE: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (mwitzel-behl@cityofmadison.com)
Date: Friday, May 5, 2023 12:20:27 PM

Others to invite would be Eric Christianson (echristianson@cityofmadison.com), Thomas Lund (tlund@cityofmadison.com), and Jennifer Haar (jhaar@cityofmadison.com). Thank you!

-----Original Appointment-----

From: rocio@techandcivicliflife.org
Sent: Friday, May 5, 2023 11:50 AM
To: rocio@techandcivicliflife.org; Witzel-Behl, Maribeth; steph@techandcivicliflife.org; studiodavidjanka@gmail.com; kurt@techandcivicliflife.org; savannahw@techandcivicliflife.org
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (mwitzel-behl@cityofmadison.com)
When: Tuesday, May 9, 2023 9:00 AM-10:30 AM America/Los_Angeles.
Where:

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As a reminder, please make sure you have submitted your [initial ideas](#) about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivicliflife.org - organizer
mwitzel-behl@cityofmadison.com
steph@techandcivicliflife.org
studiodavidjanka@gmail.com
kurt@techandcivicliflife.org
savannahw@techandcivicliflife.org
[View all guest info](#)

[Redacted]
ID: [Redacted]
passcode: [Redacted]
Join by phone
(US) +1 [Redacted]
passcode: [Redacted]

[Redacted]
Joining notes

[Redacted]

Meeting host: rocio@techandcivicliflife.org

:Join Zoom Meeting

[Redacted]

Reply for [mwitzel-behl@cityofmadison.com](#)



Invitation from [REDACTED]

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Attachment Miller 2.2 immediately follows this email

From: rocio@techandcivillife.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@cityofmadison.com); steph@techandcivillife.org; studiodavidjanka@gmail.com; kurt@techandcivillife.org; savannah@techandcivillife.org; [Christianson_Eric](mailto:Christianson_Eric@cityofmadison.com); [Haar_Jennifer](mailto:Haar_Jennifer@cityofmadison.com); [Lund_Thomas](mailto:Lund_Thomas@cityofmadison.com)
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (tlund@cityofmadison.com)
Attachments: [invite.ics](#)

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VSEE Codevelopment

As a reminder, please make sure you have submitted your initial ideas about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect

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ID

passcode:

Join by phone

(US) +1 <tel:+1 >

passcode:

Joining instructions

Joining notes

Meeting host: rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>

Join Zoom Meeting:

As a reminder, please make sure you have submitted your initial ideas

about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>

- organizer

mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>

steph@techandcivillife.org <<mailto:steph@techandcivillife.org>>

studiodavidjanka@gmail.com <<mailto:studiodavidjanka@gmail.com>>

kurt@techandcivillife.org <<mailto:kurt@techandcivillife.org>>

savannah@techandcivillife.org <<mailto:savannah@techandcivillife.org>>

echristianson@cityofmadison.com <<mailto:echristianson@cityofmadison.com>>

jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>

tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

[View all guest info](#)

Reply for tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

Yes

No

Maybe

More options

Invitation from Google Calendar

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ATTACHMENT Miller 2.2

From: rocio@techandcivlife.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivlife.org); steph@techandcivlife.org; studiodavidjanka@gmail.com; kurt@techandcivlife.org; rocio@techandcivlife.org; savannah@techandcivlife.org; [Christianson_Eric; HaarJennifer; Lund_Thomas](mailto:Christianson_Eric@HaarJennifer.com)
Subject: VSEE Codevelopment
Start: Tuesday, May 9, 2023 11:00:00 AM
End: Tuesday, May 9, 2023 12:30:00 PM

As a reminder, please make sure you have submitted your [initial ideas](#) about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

Join Zoom Meeting
(ID , passcode)

Join by phone
(US) +1 (passcode)

Joining instructions

Meeting host rocio@techandcivlife.org
Join Zoom Meeting

Please do not edit this section.

Attachment Miller 2.3 immediately follows this email

From: rocio@techandcivillife.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivillife.org); steph@techandcivillife.org; studiodavidjanka@gmail.com; kurt@techandcivillife.org; savannah@techandcivillife.org; [Christianson_Eric](mailto:Christianson_Eric@cityofmadison.com); [Haar_Jennifer](mailto:Haar_Jennifer@cityofmadison.com); [Lund_Thomas](mailto:Lund_Thomas@cityofmadison.com)
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (echristianson@cityofmadison.com)
Attachments: [invite.ics](#)

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VSEE Codevelopment
As a reminder, please make sure you have submitted your initial ideas about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect

Join Zoom Meeting

[Redacted Zoom Meeting Link]

passcode

Join by phone

(US) +1 [Redacted] <tel + [Redacted] >
passcode [Redacted]

Joining instructions

[Redacted Joining Instructions]

Joining notes

Meeting host rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>

Join Zoom Meeting

[Redacted Zoom Meeting Link]

As a reminder, please make sure you have submitted your initial ideas

[Redacted]

about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>
- organizer
mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>
steph@techandcivillife.org <<mailto:steph@techandcivillife.org>>
studiodavidjanka@gmail.com <<mailto:studiodavidjanka@gmail.com>>
kurt@techandcivillife.org <<mailto:kurt@techandcivillife.org>>
savannah@techandcivillife.org <<mailto:savannah@techandcivillife.org>>
echristianson@cityofmadison.com <<mailto:echristianson@cityofmadison.com>>
jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>
tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

View all guest info

[Redacted Guest List]

Reply for echristianson@cityofmadison.com <<mailto:echristianson@cityofmadison.com>>

[Redacted Reply Content]

Yes

[Redacted Yes Response]

No

[Redacted No Response]

Maybe

[Redacted Maybe Response]

More options

Invitation from Google Calendar

[Redacted Google Calendar Invitation]

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<

ATTACHMENT Miller 2.3

From: rocio@techandcivlife.org
To: Witzel-Behl_Maribeth; steph@techandcivlife.org; studiodavidjanka@gmail.com; kurt@techandcivlife.org; rocio@techandcivlife.org; savannah@techandcivlife.org; Christianson_Eric; Haar_Jennifer; Lund_Thomas
Subject: VSEE Codevelopment
Start: Tuesday, May 9, 2023 11:00:00 AM
End: Tuesday, May 9, 2023 12:30:00 PM

As a reminder, please make sure you have submitted your [initial ideas](#) about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

Join Zoom Meeting
(ID , passcode)

Join by phone
(US) +1 (passcode)

Joining instructions

Meeting host rocio@techandcivlife.org
Join Zoom Meeting

Please do not edit this section.

Attachment Miller 2.4 immediately follows this email

From: rocio@techandcivillife.org
To: [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@cityofmadison.com); steph@techandcivillife.org; studiodavidjanka@gmail.com; kurt@techandcivillife.org; savannahw@techandcivillife.org; [Christianson_Eric](mailto:Christianson_Eric@cityofmadison.com); [Haar_Jennifer](mailto:Haar_Jennifer@cityofmadison.com); [Lund_Thomas](mailto:Lund_Thomas@cityofmadison.com)
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (jhaar@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

VSEE Codevelopment

As a reminder, please make sure you have submitted your initial ideas about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect

Join Zoom Meeting

ID

passcode:

Join by phone

(US) +1

passcode:

Joining instructions

Joining notes

Meeting host: rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>

Join Zoom Meeting:

As a reminder, please make sure you have submitted your initial ideas

about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivillife.org <<mailto:rocio@techandcivillife.org>>

- organizer

mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>

steph@techandcivillife.org <<mailto:steph@techandcivillife.org>>

studiodavidjanka@gmail.com <<mailto:studiodavidjanka@gmail.com>>

kurt@techandcivillife.org <<mailto:kurt@techandcivillife.org>>

savannahw@techandcivillife.org <<mailto:savannahw@techandcivillife.org>>

christianson@cityofmadison.com <<mailto:christianson@cityofmadison.com>>

jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>

tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

View all guest info

Reply for jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>

Yes

No

Maybe

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135->

23forwarding&d=DwMfaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgll&r=fbmUuTpFzjg8zjOX8w-
_8Td9JjVAdaNrScoanSImBw&m=BcRMxZDUzRCLgdLsKk1Qf3NiRhs0FFj21ZNmeBIV2Ew2CMq2W3mbeQkk6u5M4Rie&s=ivpkqmxGjdTI0TXK4FrOxQY7JvnsdILNvUSME6MMxYk&e=>

ATTACHMENT Miller 2.4

From: rocio@techandcivlife.org
To: Witzel-Behl_Maribeth; steph@techandcivlife.org; studiodavidjanka@gmail.com; kurt@techandcivlife.org; rocio@techandcivlife.org; savannah@techandcivlife.org; Christianson_Eric; Haar_Jennifer; Lund_Thomas
Subject: VSEE Codevelopment
Start: Tuesday, May 9, 2023 11:00:00 AM
End: Tuesday, May 9, 2023 12:30:00 PM

As a reminder, please make sure you have submitted your [initial ideas](#) about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

Join Zoom Meeting
(ID [REDACTED], passcode [REDACTED])

Join by phone
(US) +1 [REDACTED] (passcode [REDACTED])

Joining instructions [REDACTED]

Meeting host rocio@techandcivlife.org
Join Zoom Meeting

Please do not edit this section.

Attachment Miller 2.5 immediately follows this email

From: [Lund_Thomas](mailto:Lund_Thomas@techandcivicle.org) on behalf of rocio@techandcivicle.org
To: [Chang_Bonnie](mailto:Chang_Bonnie@techandcivicle.org); [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivicle.org); steph@techandcivicle.org; studiodavidjanka@gmail.com; kurt@techandcivicle.org; savannahw@techandcivicle.org; [Christianson_Eric](mailto:Christianson_Eric@cityofmadison.com); [Haar_Jennifer](mailto:Haar_Jennifer@cityofmadison.com); [Lund_Thomas](mailto:Lund_Thomas@cityofmadison.com)
Subject: FW: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (tlund@cityofmadison.com)
Attachments: [invite.ics](#)

-----Original Appointment-----

From: rocio@techandcivicle.org
Sent: Friday, May 5, 2023 12:28 PM
To: rocio@techandcivicle.org; [Witzel-Behl_Maribeth](mailto:Witzel-Behl_Maribeth@techandcivicle.org); steph@techandcivicle.org; studiodavidjanka@gmail.com; kurt@techandcivicle.org; savannahw@techandcivicle.org; [Christianson_Eric](mailto:Christianson_Eric@cityofmadison.com); [Haar_Jennifer](mailto:Haar_Jennifer@cityofmadison.com); [Lund_Thomas](mailto:Lund_Thomas@cityofmadison.com)
Subject: Invitation: VSEE Codevelopment @ Tue May 9, 2023 9am - 10:30am (PDT) (tlund@cityofmadison.com)
When: Tuesday, May 9, 2023 9:00 AM-10:30 AM America/Los_Angeles
Where:

Caution: This email was sent from an external source. Avoid unknown links and attachments.

VSEE Codevelopment

As a reminder, please make sure you have submitted your initial ideas about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect

Join Zoom Meeting

ID:
passcode:

Join by phone

(US) +1 <tel:+1 >
passcode:

Joining instructions

Joining notes

Meeting host: rocio@techandcivicle.org <<mailto:rocio@techandcivicle.org>>

Join Zoom Meeting:

As a reminder, please make sure you have submitted your initial ideas

about poll worker administration before this call. We will review your initial ideas together.

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Tuesday May 9, 2023 · 9am – 10:30am (Pacific Time - Los Angeles)

Guests

rocio@techandcivicle.org <<mailto:rocio@techandcivicle.org>> - organizer
mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>
steph@techandcivicle.org <<mailto:steph@techandcivicle.org>>
studiodavidjanka@gmail.com <<mailto:studiodavidjanka@gmail.com>>
kurt@techandcivicle.org <<mailto:kurt@techandcivicle.org>>
savannahw@techandcivicle.org <<mailto:savannahw@techandcivicle.org>>
echristianson@cityofmadison.com <<mailto:echristianson@cityofmadison.com>>
jhaar@cityofmadison.com <<mailto:jhaar@cityofmadison.com>>
tlund@cityofmadison.com <<mailto:tlund@cityofmadison.com>>

View all guest info

Reply for tlund@cityofmadison.com <mailto:tlund@cityofmadison.com>

Yes

No

Maybe

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byethD2zumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=6D_AAbwBBVXavtU-vNzOoJIEHyL0a-JugNOMUjsWJh4&m=CQ1Dm2y4L8CVw5etNAaJ1e0g3JgBNeOj6_ZEUGyxNl3UkGXSqnyLCWRXwBsiBFn&s=OUEaSdbpV2E7yZUOK5ER9s9ndDZ7j5tkzyxb8ndm2o&e=>>

ATTACHMENT Miller 2.5

From: rocio@techandcivlife.org
To: Witzel-Behl_Maribeth; steph@techandcivlife.org; studiodavidjanka@gmail.com; kurt@techandcivlife.org; rocio@techandcivlife.org; savannah@techandcivlife.org; Christianson_Eric; Haar_Jennifer; Lund_Thomas
Subject: VSEE Codevelopment
Start: Tuesday, May 9, 2023 11:00:00 AM
End: Tuesday, May 9, 2023 12:30:00 PM

As a reminder, please make sure you have submitted your [initial ideas](#) about poll worker administration before this call. We will review your initial ideas together. Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

Join Zoom Meeting
(ID , passcode)

Join by phone
(US) +1 (passcode)

Joining instructions

Meeting host rocio@techandcivlife.org Join Zoom Meeting

Please do not edit this section.

From: [Haar, Jennifer](#)
To: [Clerks Records Custodian](#); [Starczewski, Leslie](#)
Cc: [Peguero, Adriana](#)
Subject: RE: Request #20332546 (Open Records Request for Em...): Zack Niemierowicz
Date: Friday, May 19, 2023 3:17:12 PM

Hi,

Thank you Thomas! That helps immensely. I'll watch for Attorney Peguero's review to be completed and then I'll work with Leslie to get a final file together for redaction.

Have a safe trip next week!

Jennifer S. Haar, WCMC

Records Custodian & Office Equity Co-Lead

Pronouns: she/hers

City of Madison Clerk's Office

City-County Building Room 103

210 Martin Luther King Jr Blvd

Madison WI 53703

608.266.4601

Website: www.cityofmadison.com/clerk

Twitter: [@MadisonWIClerk](https://twitter.com/MadisonWIClerk)

From: Clerks Records Custodian

Sent: Friday, May 19, 2023 2:46 PM

To: Starczewski, Leslie

Cc: Peguero, Adriana ; Haar, Jennifer ; Clerks Records Custodian

Subject: RE: Request #20332546 (Open Records Request for Em...): Zack Niemierowicz

Thank you Leslie.

I've reviewed the emails and marked a few for Query – copying Adriana on this email for those:

- We have emails from CTCL that include links to their Google docs account. When I tried accessing the documents I was presented a screen where I had to enter my email address to get any further, so I'm guessing that's OK, but not sure.
- Three emails include Mayor Paul Soglin's personal cell phone number which I think should be redacted at least, or even have those emails marked as not relevant. For a previous email request like this I know we redacted the phone number only.

Jen, I'm copying you because I'm pretty sure I'm going to be out of town when this is ready to send out to the requester. His additional request was for,

“ I would also like any conversations or grant documents pertaining to any private grant offer exceeding \$100,000. Please use the date range of April 2022 thru February 1, 2023.”

The only thing I know of that fits this is the actual contract Legistar files we have when the Council authorized our acceptance of the grant – those can be found here:

<https://madison.legistar.com/LegislationDetail.aspx?ID=5979680&GUID=5101630B-B49F-4C97-9215-CA8DD6D17CF6&Options=ID|Text|&Search=75287>

That is a link to file 75287, which authorized us to accept the grant. All the relevant docs are at that link. Once we hear back from Adriana and get the proper emails in a pdf, I think that pdf and this link will be a proper response to

Thanks all,

-Thomas

From: Starczewski, Leslie <LStarczewski@cityofmadison.com>
Sent: Friday, May 19, 2023 1:16 PM
To: Clerks Records Custodian <CLRecordsCustodian@cityofmadison.com>
Subject: RE: Request #20332546 (Open Records Request for Em...)

Hi Thomas,

You should be able to see the case in Discovery now. It looks like a review of the 93 emails has not been done. I'm attaching the original request for reference. You may want to contact the requester to see if they are still interested in the records.

I will keep the case and ticket open until you let me know how to proceed.

Thank you,

Leslie

From: Clerks Records Custodian <CLRecordsCustodian@cityofmadison.com>
Sent: Friday, May 19, 2023 11:10 AM
To: Starczewski, Leslie <LStarczewski@cityofmadison.com>
Cc: Clerks Records Custodian <CLRecordsCustodian@cityofmadison.com>
Subject: RE: Request #20332546 (Open Records Request for Em...)

Hello Leslie –

I've been tasked with seeing if we are done with this request and I cannot find a copy of the emails we sent to the requestor. I checked Discovery Accelerator and don't see the case – if you closed it, is there a way it can be opened so that I can access the emails again?

Thanks,

-Thomas

From: Starczewski, Leslie <LStarczewski@cityofmadison.com>
Sent: Wednesday, March 1, 2023 9:49 AM
To: Clerks Records Custodian <CLRecordsCustodian@cityofmadison.com>
Subject: RE: Request #20332546 (Open Records Request for Em...)

Hi Jen,

Does this case need to remain open or can I close the ticket?

Thank you,

Leslie

IT 266-4454

From: Starczewski, Leslie
Sent: Thursday, January 12, 2023 10:32 AM
To: Clerks Records Custodian <clrecordscustodian@cityofmadison.com>
Subject: Request #20332546 (Open Records Request for Em...)

Hi Jen,

The search resulted in 93 emails. The case – Clerks CTCL 20332546 – is ready for review in Discovery.

Thank you,

Leslie

IT 266-4454

From: Wesley Eddins <notify@teamdynamixapp.com>
Sent: Thursday, January 12, 2023 7:56 AM
To: Starczewski, Leslie <LStarczewski@cityofmadison.com>
Subject: IT Service Request #20332546 (Open Records Request for Em...) Assignment
Wesley Eddins assigned the "Records Management" group to this service request on Thu 1/12/23



CITY OF MADISON
INFORMATION TECHNOLOGY

Wesley Eddins **commented** on this service request (Open Records Request for Em...) on Thu 1/12/23 7:55 AM Central Standard Time.

Comments: Wesley Eddins assigned the "Records Management" group to this service request on Thu 1/12/23 7:55 AM Central Standard Time.

When replying to this email, please:

- Do not remove the TeamDynamix code below. It's used to track the ticket.
- Type all responses at the top of your email — not inline.

Ticket Details	
ID	20332546
Classification	Service Request
Type	Service Request
Title	Open Records Request for Email Search
Status	New
	<p>Good afternoon IT,</p> <p>Please forward this email to Leslie. It is related to an open records request that needs an email search to be performed.</p> <p>Thank you!</p> <p>Hi Leslie,</p> <p>I got a request for information regarding CTCL communications. Christie in the Mayor's office got the exact same one. We had talked with Adriana. Because of the date range the requestor provided, I'm going to request a new search be done. I could send everything I currently have but I'm unsure if that includes his date range. It is easier to request a new search. I've attached the chain email so you can see the request as well.</p> <p>Date Range: May 2022 to present (whenever you run the search)</p>

Description	<p>Emails To/From: clerk@, mwitzel-behl@, voting@, jverbick@, echristianson@, tlund@, bchang@, jhaar@, hharris@, mmclain@, nperez@</p> <p>Emails To/From: Center for Tech and Civic Life</p> <p>Key terms: CTCL, Center for Tech and Civic Life, domain of techandcivicliflife.org (I think this is the right one)</p> <p>Let me know if I missed anything.</p> <p>Thank you,</p> <p>Jennifer S. Haar, WCMC</p> <p>Records Custodian & Office Equity Co-Lead</p> <p>Pronouns: she/hers</p> <p>City of Madison Clerk's Office</p> <p>City-County Building Room 103</p> <p>210 Martin Luther King Jr Blvd</p> <p>Madison WI 53703</p> <p>608.266.4601</p> <p>Website: www.cityofmadison.com/clerk</p> <p>Twitter: @MadisonWIClerk</p>
Requestor	Jennifer Haar
Agency	Clerk's Office
Priority	Medium
Created	Wed 1/11/23 5:28 PM Central Standard Time
Resp. Group	Records Management
TDNext Link	Click here

To comment on this item, reply to this email.

----TEAMDYNAMIX DO NOT ALTER OR REMOVE THIS CODE----

1tMH77VyrB3s3eFCLjPZGNA45o+haGT4unnQyadVlwMnL+SqPpvcjUVlqDQiKI4rBfmqVF6yDJRLVV6ai2Z
PG+ilheEGV5mHfOGXBB9axn1ScFDdEmwXC9WStGk7dqjISjVSA1YxxdD4+kIGAasYu+8M4ZJ0EglPzm6r47
jGFD5EAkFDFzrf0O0kMTVmmurmDmrwIYHh7i4d7nJL59ABjFHjpS4S4V7653Q+8SrD33vmqWV1AR3sH8
WH6iePEJpR9Xuwfc30UJtmTTc6Zf0TK1tHmyBp/UftfwE0e8IT2Oo+CkZZGSihEltjE1XsOb5sfqkfdIQ9E/0XX
UsDIK320+q3rbFglvRpNSQDHyyItHFYzHWpOZcTg==

----TEAMDYNAMIX DO NOT ALTER OR REMOVE THIS CODE----

From: brian@techandcivicle.org
To: [Verbick, Jim](#)
Subject: Updated invitation: Values for Election Excellence @ Mon May 22, 2023 1:30pm - 2:30pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Attachment 38 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Values for Election Excellence
U.S. Alliance for Election Excellence May cohort convening Session: Values for Election Excellence Session leads: David Janka, Rocio Hernandez
Zoom meeting [REDACTED]
This event has been updated

Changed: description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort convening

Session: Values for Election Excellence
Session leads: David Janka, Rocio Hernandez

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+ [REDACTED] US (Washington DC)
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US (Chicago)
+ [REDACTED] US (New York)
+ [REDACTED] US
+ [REDACTED] US (Houston)
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US (San Jose)
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US (Tacoma)

Find your local number
[REDACTED]

When

Monday May 22, 2023 · 1:30pm – 2:30pm (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for jverbick@cityofmadison.com <mailto:jverbick@cityofmadison.com>

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <[3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWlq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttK0g&m=94zweOIEfcwlQ36Ltlj1cDPh1vM57FxsZqARsY-PwjDXgA8ssiC97rlA6aeeYrKTL&s=Sfurnt3Tw-pH0mSE9FUU3u11K7P7m9vb3F-yJVWc66k&e=>](https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWlq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttK0g&m=94zweOIEfcwlQ36Ltlj1cDPh1vM57FxsZqARsY-PwjDXgA8ssiC97rlA6aeeYrKTL&s=Sfurnt3Tw-pH0mSE9FUU3u11K7P7m9vb3F-yJVWc66k&e=>></p></div><div data-bbox=)

This attachment is an exact duplicate of Attachment 38 from the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@techandki.com
To: Wizet-Behl_May_22
Subject: Updated Invitat on: Values for Elect on Excellence @ Mon May 22 2:30pm - 3:30pm (EDT) (mwizet-behl@cityofmadison.com)
Attachments: [invite.kis](#)

Caution: This email was sent from an external source. A valid unknown links and attachments.

Values for Election Excellence
U.S. Alliance for Election Excellence May cohort on mingSession: Values for Election ExcellenceSession leads Da id Jaska Rocio HernandezZoom meetin [REDACTED]
This e ont has been updated.

Changed description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort on ming

Session: Values for Election Excellence
Session leads Da id Jaska Rocio Hernandez

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
[REDACTED] US (Washington DC)
[REDACTED] US

Dial by your location
[REDACTED] US (Washington DC)
[REDACTED] US
[REDACTED] US
[REDACTED] US (Chicago)
[REDACTED] US (New York)
[REDACTED] US
[REDACTED] US (Houston)
[REDACTED] US
[REDACTED] US
[REDACTED] US
[REDACTED] US
[REDACTED] US (San Jose)
[REDACTED] US
[REDACTED] US
[REDACTED] US
[REDACTED] US (Tacoma)

For your security, please do not share this link with anyone else.
[REDACTED]

When

Monday May 22 2023 - 2:30pm - 3:30pm (Eastern Time - New York)

Location

[REDACTED]

Organizer

brian@techandki.com <mailto:brian@techandki.com>

Guests

(Guest list has been hidden at organizer's request)

Reply for mwizet-behl@cityofmadison.com <mailto:mwizet-behl@cityofmadison.com>

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

In list on from Google Calendar

[REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, or in some cases, modify your RSVP. Learn more: <https://calendar.google.com/calendar/invite>

Attachment 39 immediately follows this email

From: brisa@techadvisors.com
To: Wizet-Beth_Maribel
Subject: Updated Invitation: Poll Worker Standards for Election Excellence @ Mon May 22 2023 4:30pm - 6pm (EDT) (wizet-beth@cityofmadison.com)
Attachments: [Inv to EC](#)

Caution: This email was sent from an external source. A valid unknown links and attachments.

Poll Worker Standards for Election Excellence
U.S. Alliance for Election Excellence May cohort coming soon
This e-mail has been updated

Changed description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort coming

Session: Poll Worker Standards for Election Excellence
Session leads: Da Vid Jaska, Rocío Hernandez

Zoom meeting

[Redacted Zoom meeting details]

Meeting ID

Passcode

One tap mobile
[Redacted] US (Washington DC)
[Redacted] US

Call by your location

- [Redacted] US (Washington DC)
- [Redacted] US
- [Redacted] US
- [Redacted] US (Chicago)
- [Redacted] US (New York)
- [Redacted] US
- [Redacted] US (Houston)
- [Redacted] US
- [Redacted] US
- [Redacted] US
- [Redacted] US
- [Redacted] US (San Jose)
- [Redacted] US
- [Redacted] US
- [Redacted] US (Tacoma)

[Redacted contact information]

When

Monday May 22 2023 - 30pm - 6pm (Eastern Time - New York)

Location

[Redacted location information]

Organizer

brisa@techadvisors.com <brisa@techadvisors.com>

Guests

(Guest list has been hidden at organizer's request)

[Redacted guest list]

In Invitation from Google Calendar

[Redacted invitation details]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this invitation.
Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, or be added to the event in their own calendar. To learn more, visit <https://calendar.google.com/support>.

This attachment is an exact duplicate of Attachment 39 from the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@techandcivicle.org
To: [Verbick, Jim](#)
Subject: Updated invitation: Poll Worker Standards for Election Excellence @ Mon May 22, 2023 3:30pm - 5pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Poll Worker Standards for Election Excellence
U.S. Alliance for Election Excellence May cohort convening Session: Poll Worker Standards for Election Excellence Session leads: David Janka, Rocio Hernandez
Zoom meeting [REDACTED]
This event has been updated

Changed: description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort convening

Session: Poll Worker Standards for Election Excellence
Session leads: David Janka, Rocio Hernandez

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
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+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number: [REDACTED]

When

Monday May 22, 2023 · 3:30pm – 5pm (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for jverbick@cityofmadison.com <mailto:jverbick@cityofmadison.com>

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWlq5crcQSF6E-QmiukSUZ89JTpkjUFT5PARgttK.Og&m=lxqQeAvPrYmQEXjFlCeXzE0gA9HtFal4vp-R83P8nq5vT_KyH-plibNZkzWAQo1&s=YNTZQkoyskedYHg0zFPM7VMwf1ENICC7LrM55AEXSNg&e=>>

23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWlq5crcQSF6E-QmiukSUZ89JTpkjUFT5PARgttK.Og&m=lxqQeAvPrYmQEXjFlCeXzE0gA9HtFal4vp-R83P8nq5vT_KyH-plibNZkzWAQo1&s=YNTZQkoyskedYHg0zFPM7VMwf1ENICC7LrM55AEXSNg&e=>

Attachment 40 immediately follows this email

From: brian@techandcivicle.org
To: [Verbick, Jim](#)
Subject: Updated invitation: Center of Election Excellence Assessments @ Tue May 23, 2023 2pm - 2:30pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Center of Election Excellence Assessments
U.S. Alliance for Election Excellence May cohort conveningSession: Center of Election Excellence AssessmentsSession leads: Kurt Sampsel, Keegan HughesZoom meeting [REDACTED]
This event has been updated

Changed: description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort convening

Session: Center of Election Excellence Assessments
Session leads: Kurt Sampsel, Keegan Hughes

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number
[REDACTED]

When
Tuesday May 23, 2023 · 2pm – 2:30pm (Central Time - Chicago)

Location
[REDACTED]

Organizer
 <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for jverbick@cityofmadison.com <mailto:jverbick@cityofmadison.com>

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWlq5crcQSF6E-QmiukSUZ89JTpkjUFT5PARgttK0g&m=YanRcccWnNjR80cgkTqsT3G3yA_5Drm88gNmsVMNUMaMSujLHvSs1ZiqyG-4Z2C0&s=RoU7xq3ubLF-e3I4ukZVkrhARUz50d5mlA3in1ImwrE&e=>>

23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWlq5crcQSF6E-QmiukSUZ89JTpkjUFT5PARgttK0g&m=YanRcccWnNjR80cgkTqsT3G3yA_5Drm88gNmsVMNUMaMSujLHvSs1ZiqyG-4Z2C0&s=RoU7xq3ubLF-e3I4ukZVkrhARUz50d5mlA3in1ImwrE&e=>

ATTACHMENT 40

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Center of Election Excellence Assessments
Start: Tuesday, May 23, 2023 2:00:00 PM
End: Tuesday, May 23, 2023 2:30:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Center of Election Excellence Assessments
Session leads: Kurt Sampsel, Keegan Hughes
Zoom meeting

Meeting ID: [REDACTED] Passcode: [REDACTED] One tap mobile: [REDACTED] US (Washington DC) +1 [REDACTED] US (Washington DC) +1 [REDACTED] US (Chicago) +1 [REDACTED] US (New York) +1 [REDACTED] US (Houston) +1 [REDACTED] US +1 [REDACTED] US (San Jose) +1 [REDACTED] US +1 [REDACTED] US (Tacoma) +1 Find your local number:

This attachment is an exact duplicate of Attachment 40 from the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@techandcivilife.org
To: switzel-behl@cityofmadison.com
Subject: Updated Invitation: Center of Election Excellence Assessments @ Tue May 23, 2023 3pm - 3:30pm (EDT) (mwtzel-behl@cityofmadison.com)
Attachments: [invite.cs](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Center of Election Excellence Assessments
U.S. Alliance for Election Excellence May cohort convening
Session: Center of Election Excellence Assessments
Session leads: Kurt Sampel, Keegan Hughes
Zoom meeting

Change description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort convening

Session: Center of Election Excellence Assessments
Session leads: Kurt Sampel, Keegan Hughes

Zoom meeting

[Redacted]

Meeting ID: [Redacted]
Passcode: [Redacted]

One tap mobile [Redacted] US (Washington DC)
[Redacted] US

Dial by your location [Redacted] US (Washington DC)

- [Redacted] US
- [Redacted] US
- [Redacted] US (Chicago)
- [Redacted] US (New York)
- [Redacted] US
- [Redacted] US (Houston)
- [Redacted] US
- [Redacted] US
- [Redacted] US
- [Redacted] US
- [Redacted] US (San Jose)
- [Redacted] US
- [Redacted] US
- [Redacted] US
- [Redacted] US (Tacoma)

Find your local number [Redacted]

When

Tuesday May 23, 2023 - 3pm - 3:30pm (Eastern Time - New York)

Location

[Redacted]

Organizer

brian@techandcivilife.org <brian@techandcivilife.org>

Guests

(Guest list has been hidden at organizer's request)

Reply for switzel-behl@cityofmadison.com <switzel-behl@cityofmadison.com>

[Redacted]

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <

Attachment 41 immediately follows this email

From: brwn@techandci.icfb.org
To: [Wendy Harbo](mailto:Wendy.Harbo@ci.gov)
Subject: Updated invitation: Poll Worker Generic Resource Showcase Part 2 @ Tue May 23 2023 3:30pm - 5pm (EDT) (mw1tzei-bdH@ci.gov) [mailto:brwn@ci.gov]
Attachments: [links.txt](#)

Caution: This email was sent from an external source. A link contains links and attachments.

Poll Worker Generic Resource Showcase Part 2
U.S. Alliance for Election Excellence May cohort con- ming/Session leads: Truman Connor Taryn DwyerZoom meet in [REDACTED]
This e-ent has been updated

Changed description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort con- ming
Session: Poll Worker Generic Resource Showcase Part 2
Session leads: Truman Connor Taryn Dwyer

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]

Passcode: [REDACTED]

One tap mobile
[REDACTED] US (Washington DC)
[REDACTED] US

Dial by your location
[REDACTED] US (Washington DC)
[REDACTED] US
[REDACTED] US
[REDACTED] US (Chicago)
[REDACTED] US (New York)
[REDACTED] US
[REDACTED] US (Houston)
[REDACTED] US
[REDACTED] US
[REDACTED] US
[REDACTED] US (San Jose)
[REDACTED] US
[REDACTED] US
[REDACTED] US (Tacoma)

Join your mobile number
[REDACTED]

When

Tuesday May 23 2023 - 3:30pm - 5pm (Eastern Time - New York)

Location

[REDACTED]

Organizer

brwn@techandci.icfb.org <brwn@techandci.icfb.org>

Guests

(Guest list has been hidden at organizer's request)
Reply for mw1tzei-bdH@ci.gov from <brwn@techandci.icfb.org>

[REDACTED]

In addition from Google Calendar

[REDACTED]

You are receiving this email because you are an attendee on the calendar. To stop receiving future updates for this calendar, click here.
Forwarding this in addition could allow any recipient to send a response to the organizer or be added to the guest list in the future regardless of their own list status or modify your RSVP. Learn more <<https://support.google.com/calendar/answer/37135-23?sw=hl=en&hl=en&context=calendar>>

ATTACHMENT 41

From: brian@techandcivillife.org
To: [Witzel-Behl, Maribeth](#)
Subject: Poll Worker Generic Resource Showcase, Part 2
Start: Tuesday, May 23, 2023 2:30:00 PM
End: Tuesday, May 23, 2023 4:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening
Session: Poll Worker Generic Resource Showcase, Part 2
leads: Truman Cranor, Taryn Dwyer
Zoom meeting
</p>

<p>Meeting ID: [REDACTED] Passcode: [REDACTED] One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)
Find your local number: </p></div>

This attachment is an exact duplicate of Attachment 41 from the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@techandcivicle.org
To: [Verbick, Jim](#)
Subject: Updated invitation: Poll Worker Generic Resource Showcase, Part 2 @ Tue May 23, 2023 2:30pm - 4pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Poll Worker Generic Resource Showcase, Part 2
U.S. Alliance for Election Excellence May cohort convening
Session: Poll Worker Generic Resource Showcase, Part 2
Session leads: Truman Cranor, Taryn Dwyer
Zoom meeting [REDACTED]
This event has been updated

Changed: description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort convening

Session: Poll Worker Generic Resource Showcase, Part 2
Session leads: Truman Cranor, Taryn Dwyer

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number
[REDACTED]

When
Tuesday May 23, 2023 · 2:30pm – 4pm (Central Time - Chicago)

Location
[REDACTED]

Organizer
brian@techandcivicle.org <mailto:brian@techandcivicle.org>

Guests

(Guest list has been hidden at organizer's request)

Reply for jverbick@cityofmadison.com <mailto:jverbick@cityofmadison.com>

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttK.Og&m=OYhZp2Zc2MAw0uxP7IGkM2KxHmpOUF19qCVJBhewLADGt8zPRz8-6JTYUK08Lzez&s=VfxmBJa19rdmZIRxIHWn3ux2p5CQ1CJ1NgHNzU9bPOQ&e=>>

3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttK.Og&m=OYhZp2Zc2MAw0uxP7IGkM2KxHmpOUF19qCVJBhewLADGt8zPRz8-6JTYUK08Lzez&s=VfxmBJa19rdmZIRxIHWn3ux2p5CQ1CJ1NgHNzU9bPOQ&e=>

From: brian@techandcivicle.org
To: [Verbick, Jim](#)
Subject: Updated invitation: Introductions and Framing for the Convening @ Mon May 22, 2023 11am - 12pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Attachment 42 immediately follows this email.

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Introductions and Framing for the Convening
U.S. Alliance for Election Excellence May cohort conveningSession: Introductions and Framing for the ConveningSession lead: Josh Simon Goldman, Whitney MayZoom meeting [REDACTED]
This event has been updated

Changed: description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort convening

Session: Introductions and Framing for the Convening
Session lead: Josh Simon Goldman, Whitney May

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+ [REDACTED] US (Washington DC)
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US (Chicago)
+ [REDACTED] US (New York)
+ [REDACTED] US
+ [REDACTED] US (Houston)
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US (San Jose)
+ [REDACTED] US
+ [REDACTED] US
+ [REDACTED] US (Tacoma)

Find your local number
[REDACTED]

When

Monday May 22, 2023 · 11am – 12pm (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for jverbick@cityofmadison.com <mailto:jverbick@cityofmadison.com>

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttKOG&m=jDAKe3Lt_G-Mn-6ZFQxoTuvUbhlUh-R9gcxe3POY4eoF0IOwmlkpmWZMO1K0dXpl&s=N0wj3HTwAsr2b35Yf7YUVjuvKccpTYVaRMMJr4It3PI&e=>>

3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttKOG&m=jDAKe3Lt_G-Mn-6ZFQxoTuvUbhlUh-R9gcxe3POY4eoF0IOwmlkpmWZMO1K0dXpl&s=N0wj3HTwAsr2b35Yf7YUVjuvKccpTYVaRMMJr4It3PI&e=>

ATTACHMENT 42

From: brian@techandcivillife.org
To: [Verbick, Jim](#)
Subject: Introductions and Framing for the Convening
Start: Monday, May 22, 2023 11:00:00 AM
End: Monday, May 22, 2023 12:00:00 PM
Location: [REDACTED]

U.S. Alliance for Election Excellence May cohort convening

Session: Introductions and Framing for the Convening
Session lead: Josh Simon Goldman, Whitney May
Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Houston)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
Find your local number: <a
[REDACTED] /a>

This attachment is an exact duplicate to Attachment 42 from the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@techandcivillife.org
To: Witzel-Behl_Maribeth
Subject: Updated invitation: Introductions and Framing for the Convening @ Mon May 22, 2023 12pm - 1pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Caution This email was sent from an external source. Avoid unknown links and attachments.

Introductions and Framing for the Convening
U.S. Alliance for Election Excellence May cohort conveningSession Introductions and Framing for the ConveningSession lead Josh Simon Goldman, Whitney MayZoom meet [REDACTED]
This event has been updated

Changed description

Description

CHANGED

U.S. Alliance for Election Excellence May cohort convening

Session Introductions and Framing for the Convening
Session lead Josh Simon Goldman, Whitney May

Zoom meeting

[REDACTED]

Meeting ID [REDACTED]

Passcode [REDACTED]

One tap mobile

+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location

+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+ [REDACTED] US (New York)
+ [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number

[REDACTED]

When

Monday May 22, 2023 - 12pm - 1pm (Eastern Time - New York)

Location

[REDACTED]

Organizer

brian@techandcivillife.org <<mailto:brian@techandcivillife.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>

[REDACTED]

Yes

[REDACTED]

No

[REDACTED]

Maybe

[REDACTED]

More options

Invitation from Google Calendar

[REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBIM909twmxaBM0hCgII&r=NB_YuTQPK0Q26EKJqPOaEcnZpjs7PYZozrr0_DMP100&m=_BMAHkF_q18UJW3kgS6kWcX6BMtAE06isxj4eU-_oQmbZbXCw1QSFurn7SM2cu_R&s=EiSo-Kb2ACTzpmj5ncuz15x7amUfTxKfjwLnh_Z9DHE&e=>>

Attachment 43 immediately follows this email

From: brian@techandcivicle.org
To: [Verbick, Jim](#)
Subject: Updated invitation: Introductions and Framing for the Convening @ Mon May 22, 2023 11am - 12pm (CDT) (jverbick@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Introductions and Framing for the Convening
U.S. Alliance for Election Excellence May cohort conveningSession: Introductions and Framing for the ConveningSession leads: Josh Simon
Goldman, Whitney MayZoom meeting [REDACTED]
This event has been updated

Changed: description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort convening

Session: Introductions and Framing for the Convening
Session leads: Josh Simon Goldman, Whitney May

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
+ [REDACTED] US (Washington DC)
+ [REDACTED] US

Dial by your location
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US (New York)
+1 [REDACTED] US
+1 [REDACTED] US (Houston)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)

Find your local number: [REDACTED]

When

Monday May 22, 2023 · 11am – 12pm (Central Time - Chicago)

Location

[REDACTED]

Organizer

brian@techandcivicle.org <<mailto:brian@techandcivicle.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for jverbick@cityofmadison.com <mailto:jverbick@cityofmadison.com>

[Redacted]

Yes

[Redacted]

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=UcWIq5crcQSF6E-QmiukSUZ89JTpjUFT5PARgttKOG&m=wJcJOr7L7Pi97pf_RHxmQJh22dlTrrpO6WG5wJTQP3IB-pfa3WFLWHGtOwm1QTO&s=koZRm82BqPeghW99FbQkYnUDJ_f19o8JTaaWPw1mQlM&e=>>

This attachment is an exact duplicate of Attachment 42 from the previous email and pages. Therefore, we will not be reposting after this email.

From: brian@techandcivildlife.org
To: Witzel-Behl, Maribeth
Subject: Updated invitation: Introductions and Framing for the Convening @ Mon May 22, 2023 12pm - 1pm (EDT) (mwitzel-behl@cityofmadison.com)
Attachments: [invite.ics](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Introductions and Framing for the Convening
U.S. Alliance for Election Excellence May cohort conveningSession: Introductions and Framing for the ConveningSession leads: Josh Simon Goldman, Whitney MayZoom meeting: [REDACTED]
This event has been updated

Changed: description

Description

CHANGED
U.S. Alliance for Election Excellence May cohort convening

Session: Introductions and Framing for the Convening
Session leads: Josh Simon Goldman, Whitney May

Zoom meeting

[REDACTED]

Meeting ID: [REDACTED]

Passcode: [REDACTED]

One tap mobile [REDACTED] US (Washington DC)
US

Dial by your location

- [REDACTED] US (Washington DC)
- [REDACTED] US
- [REDACTED] US
- [REDACTED] US (Chicago)
- [REDACTED] US (New York)
- [REDACTED] US
- [REDACTED] US (Houston)
- [REDACTED] US
- [REDACTED] US
- [REDACTED] US
- [REDACTED] US
- [REDACTED] US (San Jose)
- [REDACTED] US
- [REDACTED] US
- [REDACTED] US (Tacoma)

Find your local number: [REDACTED]

[REDACTED]

When

Monday May 22, 2023 - 12pm - 1pm (Eastern Time - New York)

Location

[REDACTED]

Organizer

brian@techandcivildlife.org <<mailto:brian@techandcivildlife.org>>

Guests

(Guest list has been hidden at organizer's request)

Reply for mwitzel-behl@cityofmadison.com <<mailto:mwitzel-behl@cityofmadison.com>>

[REDACTED]

Yes

[REDACTED]

No

[REDACTED]

Maybe

[REDACTED]

More options

Invitation from Google Calendar

[REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A_support.google.com_calendar_answer_37135-23forwarding&d=DwMFaQ&c=byehD2ZomMFFQVPZBqUCDaBIM9Q9rwmxaBM0hCgII&r=NB_YuTQPk0Q26EKJqP0uEenZpjs7PYZozrr0_DMPT00&m=msyABa5TZgdGi2giVo4hoc6N5xOey_3vuOARsxWQbCQ7LhrOdZi0-s8XoCz9w&s=xHUDTzfcGy3jL79C2swJ-6N00CRHRgkN4Aa4TscrN0&c>

From: [Taryn Dwyer](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Connecting for an upcoming CTCL course
Date: Thursday, May 25, 2023 5:44:35 PM Attachment 44 immediately follows this email
Attachments: [\[Partner Copy\] PW105 Objectives & Outline.pdf](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,
Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

| Okay!

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, May 22, 2023 9:26 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

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Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, May 22, 2023 9:20 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,

Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Friday, May 19, 2023 4:12 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

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Thanks for responding so quickly! I appreciate it. Would you be able to chat for around

30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,

Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 12:21 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Connecting for an upcoming CTCL course

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Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,

Taryn

--

Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandcivicliflife.org

(312) 506-3460 x 304

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[Center for Tech and Civic Life](#)

taryn@techandcivicliflife.org

(312) 506-3460 x 304

ATTACHMENT 44

Objectives:

By completing this course, you will:

- Learn new strategies and tactics for ensuring your poll workers provide positive and respectful experiences for all voters
- Make connections between poll workers' motivations to serve and your office's expectations for service
- Consider customer service or public service skills and impartiality as crucial elements in your hiring, training, assessment, and retention practices
- Increase your confidence in navigating difficult conversations or topics that may arise when training poll workers to be unbiased and nonpartisan in their roles

Outline:

Time: 90 minutes

- **Introduction to course (5 min)**
- **Unit 1: Poll workers' impact on voters' experiences (20 min)**
 - Poll workers are representatives of your office
 - Thinking about "public service"
 - What does the law in your jurisdiction require of poll workers?
 - Why poll workers serve
 - Revisiting research on poll workers' motivations to serve (from PW101 course)
 - Acknowledging poll workers' motivations for serving may be informed by personal values
 - Poll worker motivations, attitudes, and actions can impact a voter's experience
 - Can be positive and negative
 - Can be intentional or unintentional
 - End of unit quiz/knowledge check
- **Unit 2: Ensuring poll workers provide positive and respectful experiences (35 min)**
 - Integrating the goals of a positive and respectful experience throughout your poll worker program
 - Hiring
 - Getting to know applicants through their applications
 - Closing security gaps for insider threats through the application process
 - Training
 - Training poll workers in key areas
 - Customer service/public service skills
 - Nonpartisanship in the poll worker role
 - What should you keep an eye out for during training?
 - Understanding accessibility
 - Voters with disabilities
 - Language communities

- Helping voters from historically disenfranchised communities
 - Case example: local election official on incorporating a racial equity training in poll worker training
 - Assessment and retention
 - Integrating customer service/public service skills into assessment and retention processes
 - End of unit quiz/knowledge check
- **Unit 3: Responding to disagreement (15 min)**
 - Prioritizing these skills can prevent escalation
 - A complement to de-escalation trainings
 - Aligning this framework with your mission + values
 - From your office and from your state
 - From the field of election administration
 - VSEEs
 - End of unit quiz/knowledge check
- **Unit 4: Practice skill building (10 min [total video])**
 - Guided activity part 1
 - Guided activity part 2
 - Guided activity part 3
- **Wrap Up (5 min)**
 - End of course quiz

From: [Sophie Lehman](#)
To: [Chang, Bonnie](#)
Subject: May Convening Follow Up
Date: Tuesday, May 30, 2023 7:24:00 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Bonnie,

On behalf of the entire Alliance, thank you for attending the May cohort convening! I hope your trip home went smoothly. Your participation and perspective were instrumental in making our time together incredibly productive.

We are processing your array of feedback and will follow up with what to expect in the coming weeks on the ongoing development of both Alliance resources and the Values and Standards.

As a reminder, if you're allowed to seek reimbursement for your travel expenses under your state and local laws, complete this [reimbursement form](#) to document your expenses and email it to Nareth Phin at nareth@techandcivicliflife.org.

Please let me know if you have questions.

Thanks!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Lund, Thomas](#)
Subject: May Convening Follow Up
Date: Tuesday, May 30, 2023 7:24:40 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Thomas,

On behalf of the entire Alliance, thank you for attending the May cohort convening! I hope your trip home went smoothly. Your participation and perspective were instrumental in making our time together incredibly productive.

We are processing your array of feedback and will follow up with what to expect in the coming weeks on the ongoing development of both Alliance resources and the Values and Standards.

As a reminder, if you're allowed to seek reimbursement for your travel expenses under your state and local laws, complete this [reimbursement form](#) to document your expenses and email it to Nareth Phin at nareth@techandciviclife.org.

Please let me know if you have questions.

Thanks!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: May Convening Follow Up
Date: Tuesday, May 30, 2023 7:25:30 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth,

On behalf of the entire Alliance, thank you for joining us for the May cohort convening! Your participation and perspective were instrumental in making our time together incredibly productive.

We are processing your array of feedback and will follow up with what to expect in the coming weeks on the ongoing development of both Alliance resources and the Values and Standards.

Please let me know if you have questions.

Thanks!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Verbick, Jim](#)
Subject: May Convening Follow Up
Date: Tuesday, May 30, 2023 7:26:15 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Jim,

On behalf of the entire Alliance, thank you for joining us for the May cohort convening! Your participation and perspective were instrumental in making our time together incredibly productive.

We are processing your array of feedback and will follow up with what to expect in the coming weeks on the ongoing development of both Alliance resources and the Values and Standards.

Please let me know if you have questions.

Thanks!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: "Taryn Dwyer"
Subject: RE: Connecting for an upcoming CTCL course
Date: Tuesday, May 30, 2023 8:28:08 PM

Will do!

From: Taryn Dwyer
Sent: Thursday, May 25, 2023 5:42 PM
To: Witzel-Behl, Maribeth
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday! As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out. Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,
Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandciviclife.org>

Sent: Monday, May 22, 2023 9:26 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore. If you call 608-266-4603, I can grab that line, though.

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To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,

Taryn

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Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Friday, May 19, 2023 4:12 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

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I also will be attending virtually next week, but I will simultaneously be

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Subject: Connecting for an upcoming CTCL course

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Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

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Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,

Taryn

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Taryn Dwyer

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Senior Training Associate
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taryn@techandcivicliflife.org
(312) 506-3460 x 304

From: [Whitney May](#)
To: [Witzel-Behl, Maribeth](#)
Cc: [Sophie Lehman](#); [Japhet Els](#)
Subject: Re: Publishing your jurisdiction profile on the Alliance website tomorrow
Date: Thursday, June 1, 2023 10:56:16 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Maribeth,

Thank you for reviewing your jurisdiction profile for the Alliance website. We plan to publish all CEE profiles on Friday, June 2nd at 3pm Central. Please contact press@techandciviclelife.org if you have media questions related to the publication of the jurisdiction profiles.

We will continue to keep you informed about additional content that we plan to publish on the Alliance website in the coming months. We also plan to host office hours for you to join this summer to discuss media-related questions.

Thank you again for your help in sharing more of our important work together in the U.S. Alliance for Election Excellence.

Best,
Whitney

On Wed, Apr 26, 2023 at 12:57 PM Sophie Lehman <sophie@techandciviclelife.org> wrote:
Hi Maribeth,

We're excited to see some of your team virtually and in-person next month for the Alliance convening. After the convening we'll publish all the jurisdiction profiles on the [Alliance website](#) on Friday, May 26. It's a big month for the cohort!

The goal of publishing your profile is for readers to learn more about the diverse cohort of Centers and show how your nonpartisan work with the Alliance is positively impacting your communities. To get a sense of how we can showcase your work with the Alliance, check out the voter postcard section in Macoupin County's profile.

We drafted the content and would now like you to review, fill in the blanks, and approve before we publish. This should take you less than 1 hour to complete. You can make edits directly in the document.

The deadline to submit your edits is Friday, May 12th.

1. Open the [document](#) where you can see all the Center profiles together. Click your jurisdiction at the top to jump to your profile.
2. Check your seal image. Is it correct? If not, please share an updated image via email.
3. Review the quick facts. Are the estimated numbers accurate? We're using estimates so we don't need to update the page every week or month. For full-time election staff, use your best guess based on how your office is structured. Fractions are okay.
4. Read the overview. Is it accurate? You'll notice all profiles are concise, high-level overviews of your community, between 150-200 words. Keep this in mind when making your edits.

If you have any questions about your profile please let us know. Looking forward to seeing these pages (and us) come together next month!

Thank you,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

--



Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: [Chang, Bonnie](#); [Christianson, Eric](#); [Haar, Jennifer](#); [Harris, Heather](#); [Lund, Thomas](#); [Perez, Nikki](#); [Verbick, Jim](#)
Subject: FW: Publishing your jurisdiction profile on the Alliance website tomorrow
Date: Thursday, June 1, 2023 11:17:22 AM

fyi

From: Whitney May

Sent: Thursday, June 1, 2023 10:56 AM

To: Witzel-Behl, Maribeth

Cc: Sophie Lehman ; Japhet Els

Subject: Re: Publishing your jurisdiction profile on the Alliance website tomorrow

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estimates so we don't need to update the page every week or month. For full-time election staff, use your best guess based on how your office is structured. Fractions are okay.

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Thank you,
Sophie

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Sophie Lehman (she/her)

Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

--

Whitney May (she/her)

Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicliflife.org

From: [Taryn Dwyer](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Connecting for an upcoming CTCL course
Date: Wednesday, June 7, 2023 10:53:05 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks so much for working on this and sending it over! Just want to let you know I'm back in the office and going to take some time to review what you've written! I'll let you know if I have any questions or if there's anything that I think might be helpful to expand on. I'll plan to get back to you within a couple of days!

Thanks so much again,
Taryn

On Mon, Jun 5, 2023 at 2:57 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

Here are my reflections on incorporating racial equity training into poll worker training.

In 2013, the [Race to Equity Report](#) highlighted vast racial disparities in our county. Although the City Clerk's Office had no direct influence in the disparities mentioned in the report, we examined our work through an equity lens. We discovered that a lot of the work we had been doing was based on equity; we had just viewed it as "doing the right thing."

In 2014, we started to incorporate racial equity training into our poll worker training sessions. We talked about how we all carry bias, and we naturally rely more heavily on our biases when we are under stress.

We found that the most effective tool we used in these discussions was to have our poll workers spend ten minutes taking the 1965 Alabama literacy test, or the 1964 Louisiana literacy test. We explained that we have voters today who were given these tests years ago or who heard their parents talk about these literacy tests in the south, and that it understandably has an influence on how they view election workers today.

We have been talking with our poll workers about microaggressions, or subtle acts of exclusion. These often unintentional slights by well-intentioned individuals are harmful to voters and fellow poll workers.

For the past nine years, we have stressed that we judge ourselves by our intentions and we judge others by the impact of what they say and do. We come from a place of privilege when we make our intentions the focus, and disregard the impact our words and actions have on our voters or other poll workers. We ask poll workers to recognize that they cannot simultaneously judge someone and show them respect.

We have had to explicitly state things in poll worker training that we had thought should be common sense. For example, "Do not make fun of any voters. Do not tell a voter their name

is too difficult to pronounce. Do not complain about the way a voter spells their name. Do not tell another poll worker that their name is too hard to pronounce so you will call them something else.”

We have asked our poll workers to:

1. Become aware of their own unconscious bias
2. Interrupt microaggressions
3. Create a welcoming environment at the polls
4. Show empathy and patience toward new voters and poll workers

As we have discussed these issues in poll worker training, our poll workers have become more empowered to let us know when they see an issue that should be addressed.

And, when voters notify us of a negative experience, we use that as an example in our next poll worker training. For example, here is a communication from a voter that we used in our April poll worker training session:

I experienced an incident today at my polling place that left me feeling uneasy, disrespected, and racially profiled.

Today, as I have every election since I turned 18, I arrived at my polling place at 12:30 pm. I had to update my address as my family has moved and thus changed my polling place assignment. I brought all the required documents and was fully prepared. As soon as the chief inspector received my documents, she had me get back in line. This is where the issue arose.

My updated voter registration forms were then handed to another young Asian woman in line, about 10 people ahead of me, who looked at the chief inspector with a confused expression. The chief inspector replied, “Was it not you who just registered to vote?” It was not, it was me.

The chief inspector then looked over at me, realizing her mistake, which she did not acknowledge. I think she thought I was too far away to hear what came next. Then, another poll worker nodded her head in agreement, and replied, “You two just look so similar.”

We look nothing alike.

Two unrelated Asian women who have never met, never even spoken a word, spaced about 10 people away from each other.

No apologies were made, and I cast my ballot.

This is not the first time I have been racially profiled during a voting-related interaction in Wisconsin. I am a proud Wisconsinite, a proud woman of color, and consider it a privilege to be able to vote for the many millions of people in this country who are not able to.

However, I should not need to endure racism, aggression, and lack of accountability when I am performing my duty as a U.S. citizen.

I should not feel like my vote is unwanted, when it is my birthright.

My personal information should not have been presented to a complete stranger, because she was misidentified as me, due to an action of ignorance and racism which was then confirmed, protected, and validated by another poll worker.

I hope you will take my words sincerely, and understand that action must be taken to ensure that Wisconsin Voters of Color understand that our vote is needed, and our vote is important.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,

Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, May 22, 2023 9:26 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, May 22, 2023 9:20 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,

Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 4:12 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,

Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 12:21 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I

wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,

Taryn

--

Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandciviclife.org

(312) 506-3460 x 304

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(312) 506-3460 x 304

From: [Andrea, Center for Tech and Civic Life](#)
To: [McClain, Maggie](#)
Subject: A Live Results Tracker for Streamlining Election Night
Date: Friday, June 9, 2023 9:00:26 AM

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Greene County, Missouri's
Live Results Tracker

ELECTRICITY



The latest best practices for election officials.

Greene County, Missouri Updates their Election Website with a Live Results Tracker

Election Night is thrilling for election workers and voters alike. For election officials, it's a high-energy continuation of a months-long process, as focus shifts from preparation to vote tallying and audits. For voters, it's the moment where they can finally see (or at least begin to see) which candidates will come out on top. To make that process even more transparent for voters and streamlined for election officials, many jurisdictions have begun to update vote tallies in real time on their websites. [Greene County, Missouri](#) is one of them.

Located in southwestern Missouri, Greene County is home to about 200,000 voters and plenty of history. Its county seat, Springfield, is the birthplace of cashew chicken, Bass Pro Shops, and Route 66 (one of the last remaining original stretches of Route 66 can be found downtown).



Former U.S. Senator and Missouri Secretary of State Roy Blunt got his start in politics as Greene County Clerk back in 1973. Since 2015, Shane Schoeller has served in that role, and is part of a small but nimble team of 15 full-time staff. We sat down to talk with Shane and Elections Coordinator Madison McFarland to learn a bit more about their office's effort to bring voters into the process and make their local elections more accessible.

Deciding to Update the Election Website

Within Shane's first year in office, one of his first accomplishments was updating Greene County's election website. But the world of web design is constantly evolving, and a few years later, he knew it was time for another refresh. "Early on in website design, there was too much information there and you got lost," says Shane. "We wanted to empower the voters to get information about what's going to be on their ballot, where their polling location is, and all of the different things that a voter may be thinking about," says Shane. "We wanted to make it easy and accessible for them to come to the website and get that information."



Shane and Madison serve a voter at a community event in 2022.

One important feature that Shane and Madison wanted to offer voters was a live results tracker, so they could see vote tallies in real time on Election Night. Previously, the team had been uploading reports to the website, but they weren't particularly user friendly, and they knew there was a lot of room for improvement. **"We've got to be transparent," says Madison. "We've got to show that elections are secure and that they're safe. And the more you can get that information out on a platform, the better it is."**

[Read More about the Results Tracker](#)

Power the Polls Election Administrator Survey

Power the Polls—a national, nonpartisan initiative to recruit the next generation of poll workers—is inviting election administrators to complete its [2023 national poll worker recruitment survey](#). Your feedback is crucial to helping Power the Polls serve election administrators more effectively, ensure a positive, impactful experience for the potential poll workers they recruit, and continue to support safe, fair, accessible elections for all voters. **Please complete the survey by**

Friday, June 16.

CTCL Voted National Issue Advocacy Organization of the Year

We're humbled and honored to be voted National Issue Advocacy Organization of the Year at the [Powerful Idea Awards](#) for our work with the [Election Infrastructure Initiative](#).



CTCL has always been committed to supporting election officials in overcoming barriers to administering professional, inclusive, and secure elections. Through the Election Infrastructure Initiative—a nonpartisan, collaborative effort of election officials, nonprofits, and others—we continue to make the case that election infrastructure is some of our nation's most critical and should be funded appropriately. And as 2024 nears, we won't stop fighting to connect election officials with the resources they need to run modern elections. We invite you to learn more about the initiative at modernizeourelections.org

CTCL Celebrates Vote Early Day

Join CTCL as we celebrate Vote Early Day on October 26 to help every voter share their voice in local races happening around the nation.



**WE SIGNED UP TO BE
A VOTE EARLY DAY
PARTNER!**

Last year, nearly 3,000 businesses, nonprofits, campus groups, election officials, media companies, and many others who came together to celebrate Vote Early Day. Together we met the moment and helped millions of Americans gain the knowledge and tools to vote early.

In 2023, we must keep up the momentum to ensure that the voices of every American voter are heard. **That's why we are calling on other organizations to join us as Vote Early Day partners this fall.** Learn more about this national day of action at VoteEarlyDay.org and [sign up to be a Vote Early day partner here](#).

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From: [Andrea, Center for Tech and Civic Life](#)
To: [Witzel-Behl, Marbeth](#)
Subject: A Live Results Tracker for Streamlining Election Night
Date: Friday, June 9, 2023 9:00:30 AM

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From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Convening Next Steps and Info Hub
Date: Wednesday, June 21, 2023 5:14:51 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Dear Maribeth,

We're excited to debut a [new Alliance information hub](#), personalized for your office. In the hub, you can see and track all of your Alliance activities.

The hub is now loaded with information on:

- how to provide feedback on generic resources from the May convening,
- the timeline for providing Values feedback,
- usability testing homework and an upcoming workshop,
- summer office hours, and more!

Without having to search your inbox, your hub will provide a comprehensive look at your Alliance participation, and is available to anyone in your office who might be involved in Alliance work.

Moving forward, you will receive regular Alliance email updates; If you'd like to change who receives these messages, please let me know.

[Check out your hub now](#) and keep an eye on your inbox for your next Alliance update!

Best,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Tsujii, Tim](#)
To: [Whitney May](#); [Ricky Hatch](#); [Maurice Turner](#); [Whitney Quesenbery](#); [Joanna Francescut](#); [Kim A. Barton](#); [Arriaga, Indra D \(GOV\)](#); [Witzel-Behi, Maribeth](#); [Norelys Consuegra](#)
Subject: Re: Important CTCL Advisory Committee update
Date: Friday, June 23, 2023 12:41:33 PM
Attachments: [Outlook-qodx3a1m.png](#)
[Outlook-eupytvv3.png](#) Attachments 45-47 immediately follow this email
[Outlook-nk2owk3j.png](#)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thank you so much Whitney, CTCL staff, and fellow advisors! It has been a wonderful experience and a privilege to be a part of this amazing group. I've enjoyed our time together and the opportunity to support such an incredible organization. I wish you all the best and continued success! I'm sure we'll keep in touch, but please do not hesitate to reach out if I can ever be of help.

All the best,
Tim

Tim Tsujii

Director of Elections | Forsyth County Board of Elections
201 N. Chestnut Street | Winston-Salem, NC 27101
(336) 703-2801 desk | (336) 727-2893 fax
www.fcvotes.com

connect with us on   @fcvotes



From: Whitney May
Sent: Friday, June 23, 2023 12:08 PM
To: Ricky Hatch ; Maurice Turner ; Whitney Quesenbery ; Tsujii, Tim ; Joanna Francescut ; Kim A. Barton ; Arriaga, Indra D (GOV) ; Witzel-Behi, Maribeth ; Norelys Consuegra
Subject: Important CTCL Advisory Committee update

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello CTCL Advisors,

We value the expertise of our Advisors and the time you've generously provided to CTCL over the years. You've helped shape dozens of training courses and webinars, content on ElectionTools.org, and the strategy that is now the U.S. Alliance for Election Excellence.

Through your feedback on and promotion of CTCL's programs, you've impacted thousands of election departments and millions of voters across the country. We're forever grateful for your service!

Now, with the U.S. Alliance for Election Excellence in full swing, we recognize that we've entered a new phase as an organization. The work of providing feedback and promoting resources that once was performed by our Advisory Committee is now being performed by 15 U.S. Alliance Centers for Election Excellence and additional partners.

This means that CTCL is officially sunsetting the CTCL Advisory Committee as of **Friday June 30, 2023**. We'll update the CTCL website to reflect this change. If you have any questions about this change, timeline, and its implications, please let me know.

I have really enjoyed working with you - especially through the unprecedented times of the pandemic when we all came together to make sure Americans could safely cast their ballots.

I look forward to staying in touch as we continue to work towards ensuring U.S. election departments have the resources they need to run excellent elections and that American democracy thrives. Onward!

With care,
Whitney

--



Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicle.org

ATTACHMENT

45



ATTACHMENT 46



ATTACHMENT 47

**Forsyth
County
Government**



From: [Indra Arriaga](#)
To: [Whitney May](#)
Cc: [Ricky Hatch](#); [Maurice Turner](#); [Whitney Quesenbery](#); [Tim Tsujii](#); [Joanna Francescut](#); [Kim A. Barton](#); [Witzel-Behl, Maribeth](#); [Norelys Consuegra](#)
Subject: Re: Important CTCL Advisory Committee update
Date: Friday, June 23, 2023 12:50:43 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi everyone,

What a privilege it's been to work with and get to know you. If you're ever in Alaska, let's connect!

Thank you for all the amazing work you do!

Indra

On Fri, Jun 23, 2023, 10:08 AM Whitney May <whitney@techandciviclelife.org> wrote:

Hello CTCL Advisors,

We value the expertise of our Advisors and the time you've generously provided to CTCL over the years. You've helped shape dozens of training courses and webinars, content on ElectionTools.org, and the strategy that is now the U.S. Alliance for Election Excellence.

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With care,

Whitney

--



Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicle.org

From: [Whitney Quesenberg](#)
To: [Whitney May](#)
Cc: [Ricky Hatch](#); [Maurice Turner](#); [Tim Tsujii](#); [Joanna Francescut](#); [Kim A. Barton](#); [Arriaga, Indra D \(GOV\)](#); [Witzel-Behl, Maribeth](#); [Norelys Consuegra](#)
Subject: Re: Important CTCL Advisory Committee update
Date: Friday, June 23, 2023 2:18:20 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thank you, Whitney

And to everyone else, it's been a complete pleasure to get to see you every few months.

Whitney

Whitney Quesenberg
Director, Center for Civic Design
civicdesign.org | whitneyq@civicdesign.org | 410-921-6811 | mobile 908-382-5959

Pronouns: she/they Timezone: Eastern

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With care,
Whitney

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Website: www.techandciviclelife.org

From: [Norelys Consuegra](#)
To: [Whitney May](#)
Cc: [Ricky Hatch](#); [Maurice Turner](#); [Whitney Quesenbery](#); [Tim Tsujii](#); [Joanna Francescut](#); [Kim A. Barton](#); [Arriaga, Indra D \(GOV\)](#); [Witzel-Behl, Maribeth](#)
Subject: Re: Important CTCL Advisory Committee update
Date: Friday, June 23, 2023 4:22:17 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Fellow colleagues, it has been an honor and privilege meeting you and working with you on protecting our most sacred right, that of voting. I will miss our meetings and strategic thinking on how to improve access to the ballot box.

If you are ever in Providence, RI, stop by and say hello, I am now working for Mayor Smiley.

Hugs to all.

Nore

On Fri, Jun 23, 2023, 12:08 PM Whitney May <whitney@techandcivicliflife.org> wrote:

Hello CTCL Advisors,

We value the expertise of our Advisors and the time you've generously provided to CTCL over the years. You've helped shape dozens of training courses and webinars, content on ElectionTools.org, and the strategy that is now the U.S. Alliance for Election Excellence.

Through your feedback on and promotion of CTCL's programs, you've impacted thousands of election departments and millions of voters across the country. We're forever grateful for your service!

Now, with the U.S. Alliance for Election Excellence in full swing, we recognize that we've entered a new phase as an organization. The work of providing feedback and promoting resources that once was performed by our Advisory Committee is now being performed by 15 U.S. Alliance Centers for Election Excellence and additional partners.

This means that CTCL is officially sunsetting the CTCL Advisory Committee as of **Friday June 30, 2023**. We'll update the CTCL website to reflect this change. If you have any questions about this change, timeline, and its implications, please let me know.

I have really enjoyed working with you - especially through the unprecedented times of the pandemic when we all came together to make sure Americans could safely cast their ballots.

I look forward to staying in touch as we continue to work towards ensuring U.S. election departments have the resources they need to run excellent elections and that American democracy thrives. Onward!

With care,
Whitney

--



Whitney May (she/her)
Director of Government Services
Center for Tech and Civic Life
Phone: 919-799-6173
Website: www.techandcivicle.org

From: [Andrea, Center for Tech and Civic Life](#)
To: [Witzel-Behl, Marbeth](#)
Subject: 11 Ideas to Celebrate Independence Day
Date: Friday, June 30, 2023 12:59:44 PM

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Celebrating Independence Day

ELECTRICITY



The latest best practices for election officials.

11 Ideas to Celebrate Independence Day

Election officials do so much to protect our right to vote year round. And since Independence Day is all about honoring our freedoms, it's another perfect opportunity to celebrate our right to vote.





As we head into the holiday weekend, we're sharing [11 ways that you can celebrate July 4th](#) in your jurisdiction. Whether you decide to register new voters, recruit poll workers, give back to your community, or start a new program, we hope this list provides you with some patriotic inspiration. As always, feel free to take the ideas you like, and leave the rest.

[Read More](#)

What are you doing to celebrate the 4th of July with voters in your jurisdiction? Respond to this email to let us know. We'd also love to see photos from your festivities if you're willing to share them!

Take Action: Tell Your Senator Election Funding Can't Wait

As we celebrate America's Independence, we should also be celebrating those that help Americans exercise one of their most fundamental rights—the right to vote. What could be more patriotic this July 4th than supporting election officials with the resources they need to run modern, secure elections?

**Take action:
Tell Congress
to invest in our
democracy.**



ModernizeOurElections.org



Last week, the House Financial Services and General Government committee released a budget proposal [that eliminates federal funding for election departments](#). The Senate now has a chance to correct this error in their budget bill and give election officials a fighting chance to win meaningful support in the final congressional budget. We're asking you to take action this Independence Day: **Can you commit to sending a letter to your Senator by July 11th** urging them to invest in our election infrastructure? Fill out our brief Google form to get started.

Take Action

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From: [Andrea, Center for Tech and Civic Life](#)
To: [McClain, Maggie](#)
Subject: 11 Ideas to Celebrate Independence Day
Date: Friday, June 30, 2023 12:59:45 PM

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From: [McClain, Maggie](#)
To: [Andrea, Center for Tech and Civic Life](#)
Subject: Automatic reply: 11 Ideas to Celebrate Independence Day
Date: Friday, June 30, 2023 12:59:46 PM

Hello, and thank you for contacting me.

I am out of the country with no email access until Tues 7/4. I will return on Wed 7/5.

If you need immediate assistance, please reach out to the Budget Team at citybudget@cityofmadison.com.

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Upcoming Alliance Activities
Date: Monday, July 3, 2023 8:31:54 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope your July is off to a great start! I wanted to highlight a few events:

- **Thursday, July 6**, CCD is hosting a usability training that's open to your entire office. Don't miss your chance to [REDACTED]!
- Next week (July 10) will be your final review of the Values. Stay tuned for instructions on how to share feedback.
- As a reminder, when you're ready to start the process of providing feedback on CCD's poll worker manual design guide, please send your current manual to Tasmin@CivicDesign.org). CCD will respond with additional instructions and an assignment to update a few of the pages.

Thanks,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclelife.org

From: [Witzel-Behl, Maribeth](#)
To: "[Sophie Lehman](#)"
Subject: RE: Final Feedback on Alliance Values
Date: Thursday, July 13, 2023 3:54:55 PM

Thank you!

From: Sophie Lehman

Sent: Thursday, July 13, 2023 3:54 PM

To: Witzel-Behl, Maribeth

Subject: Re: Final Feedback on Alliance Values

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you're having a great week. Wanted to bump this in your inbox and flag the Monday deadline. Thanks in advance and looking forward to hearing your feedback!

Thanks,

Sophie

On Mon, Jul 10, 2023 at 5:11 PM Sophie Lehman <sophie@techandcivicliflife.org> wrote:

Hello and Happy Monday!

It's time to share your final feedback on our shared values in the Alliance. We are gearing up to publish the values in early August, but we want to hear from you first! This will be your final opportunity to share your feedback on our shared values. So grab some coffee, find 60 min to gather your team and [review the updated values](#). Please submit your response by Monday, July 17 at 12pm CT. Reach out to Rocio (cc'ed) with any questions.

Thanks!

Sophie

--

Sophie Lehman (she/her)

Associate Director

Center for Tech and Civic Life

www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: [Chang, Bonnie](#); [Christianson, Eric](#); [Haar, Jennifer](#); [Harris, Heather](#); [Lund, Thomas](#); [Perez, Nikki](#); [Verbick, Jim](#)
Subject: FW: Values Launch Office Hours Tomorrow (Wed)
Date: Tuesday, July 25, 2023 4:25:51 PM

Is anyone available to Zoom Wednesday at noon? If so, please register using the link below. Thank you!

From: Sophie Lehman
Sent: Tuesday, July 25, 2023 4:04 PM
To: Witzel-Behl, Maribeth
Subject: Re: Values Launch Office Hours Tomorrow (Wed)

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,
I wanted to make a final plug for tomorrow's comms office hours. We're previewing our approach to the public launch of the Values and want to make sure your office is looped in and has all your questions answered.

Hope someone from your team is able to join; they can [register here](#)!

Thanks!

Sophie

On Tue, Jul 18, 2023 at 4:01 PM Sophie Lehman <sophie@techandcivicliflife.org> wrote:

Hi Maribeth,

Thank you so much for providing feedback on the values! I wanted to highlight a few upcoming Alliance events and activities. Details are in your [information hub](#).

- On **Wednesday, July 26** we'll be holding comms office hours ahead of the public release of the Values. [REDACTED]!
- This **Friday, July 21**, the Center for Civic Design is hosting office hours on usability testing.
- During the May convening, your office expressed interest in providing feedback on the mock polling place set up template. To start this feedback process, please send alliance@electionsgroup.com an example of your job aids/training resources.
- During the May convening, your office expressed interest in helping to improve the "How to design manuals for election workers" guide. To get started, send your current manual to Tasmin@CivicDesign.org.

Thanks!

Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Alliance August Events
Date: Monday, July 31, 2023 3:38:38 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello and happy (almost) August!

I'm excited to highlight some upcoming events:

- This week, Rocio will share **the final draft of the Values** with you ahead of Thursday's public launch. Thanks again for your work to shape and define them!
- We are kicking off our inaugural **monthly cohort call on August 23**. All staff are welcome and [REDACTED]. These monthly Zoom calls will bring together Alliance partners and Centers to provide updates and create space for small group discussions. In August, we'll be talking about poll worker standards and resources.
- Following the launch of the Values, we're hosting **comms office hours** to answer your questions, discuss what's on your mind, and cover any recent changes. [REDACTED] and join us on Tuesday, August 8 at 10am Pacific / 1pm Eastern.
- Save the date for **The Elections Group office hours** on election security on Monday, August 14 at 9am Pacific / 12pm Eastern. Meeting info will be available next week.

Thanks and stay tuned!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: [Sophie Lehman](#)
Subject: Automatic reply: Alliance August Events
Date: Monday, July 31, 2023 3:38:39 PM

Thank you for contacting me.

I am taking a week off, and will not be checking my e-mail until Thursday, August 3.

If you need immediate assistance, please contact the City Clerk's Office at licensing@cityofmadison.com or 608-266-4601.

Thank you!

- Maribeth

From: [Rocio Hernandez](#)
Subject: Update on Alliance Values
Date: Tuesday, August 1, 2023 8:10:51 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello,

Thank you for providing feedback on the Values for Election Excellence! Your engagement in this process has been critical to defining our shared vision for the way election departments across the country can aspire to excellence through our values.

We put together an [overview of the feedback](#) we received and how we used that to improve our shared values. Once you take a look at that, you can review the [finalized Values for Election Excellence](#).

We are so excited to share the values more broadly and celebrate our work together thus far!

Many thanks!

Rocio

--

Rocío Hernandez (she/her)
Program Manager
Center for Tech and Civic Life
rocio@techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: [Rocio Hernandez](#)
Subject: Automatic reply: Update on Alliance Values
Date: Tuesday, August 1, 2023 8:10:52 PM

Thank you for contacting me.

I am taking a week off, and will not be checking my e-mail until Thursday, August 3.

If you need immediate assistance, please contact the City Clerk's Office at licensing@cityofmadison.com or 608-266-4601.

Thank you!

- Maribeth

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Alliance August Events
Date: Monday, August 7, 2023 6:30:27 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello! Just a quick reminder that there are three events in the next week:

- Tomorrow, Tuesday August 8, we're hosting **comms office hours** to touch base following the launch of the Values, answer your questions, and discuss what's on your mind. [REDACTED] and join us at 10am Pacific / 1pm Eastern.
- **The Elections Group office hours** on election cybersecurity are on Monday, August 14 at 9am Pacific / 12pm Eastern with Chief Technology Officer Trevor Timmons. Join the Zoom when it's time [REDACTED]
- Attend **office hours with the Center for Civic Design** on Wednesday, August 9 at 12pm Pacific, 3pm Eastern to talk about usability testing during these drop-in sessions. No sign up necessary, simply join: [REDACTED]

Finally, don't forget to [REDACTED]. These monthly Zoom calls will bring together Alliance partners and Centers to provide updates and create space for small group discussions. All staff are invited!

Thanks and hope to see you and your team on Zoom!
Sophie

On Mon, Jul 31, 2023 at 1:38 PM Sophie Lehman <sophie@techandcivicliflife.org> wrote:
Hello and happy (almost) August!

I'm excited to highlight some upcoming events:

- This week, Rocio will share **the final draft of the Values** with you ahead of Thursday's public launch. Thanks again for your work to shape and define them!
- We are kicking off our inaugural **monthly cohort call on August 23**. All staff are welcome and [REDACTED]. These monthly Zoom calls will bring together Alliance partners and Centers to provide updates and create space for small group discussions. In August, we'll be talking about poll worker standards and resources.
- Following the launch of the Values, we're hosting **comms office hours** to answer your questions, discuss what's on your mind, and cover any recent changes. [REDACTED] and join us on Tuesday, August 8 at 10am Pacific / 1pm Eastern.
- Save the date for **The Elections Group office hours** on election security on Monday, August 14 at 9am Pacific / 12pm Eastern. Meeting info will be available next week.

Thanks and stay tuned!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: [Whitney May CTCL she/her](#)
To: [Witzel-Behl, Maribeth](#)
Subject: U.S. Alliance for Election Excellence: August 2023 Meeting Confirmation
Date: Wednesday, August 9, 2023 11:15:42 AM

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Hello Maribeth Witzel-Behl,

Thank you for registering for U.S. Alliance for Election Excellence: August 2023 Meeting. You can find information about this meeting below.

U.S. Alliance for Election Excellence: August 2023 Meeting

Date & Time Aug 23, 2023 02:00 PM Central Time (US and Canada)

Meeting ID [REDACTED]

Passcode [REDACTED]



[REDACTED]

To edit or cancel your registration details, [REDACTED].

Please submit any questions to: whitney@techandcivillife.org.

WAYS TO JOIN ZOOM

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If the button above does not work, paste this into your browser:

[REDACTED]

To keep this meeting secure, do not share this link publicly.

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One tap US: [REDACTED] or [REDACTED]

mobile:

Or dial For higher quality, dial a number based on your current location.

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[REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED]
[REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED]

Meeting [REDACTED]

ID:

[International numbers](#)

Thank you!



From: [Andrea, Center for Tech and Civic Life](#)
To: [McClain, Maggie](#)
Subject: Introducing the Values for Election Excellence
Date: Wednesday, August 9, 2023 12:32:51 PM

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Introducing the Values for Election Excellence

ELECTRICITY



The latest best practices for election officials.

Introducing the Values for Election Excellence

At CTCL, we've always been committed to supporting election officials to deliver successful, secure elections. That's why last year, we launched the [U.S. Alliance for Election Excellence](#)—a nonpartisan collaborative to envision, support, and celebrate excellence in U.S. election administration.

Together with our inaugural cohort of [Centers for Election Excellence](#)—which serve as few as 988 voters to as many as 4.7 million—**we've developed five nonpartisan values to advance the profession of U.S. election administration for years to come.** No matter the size or location of your election jurisdiction, those like you that help maintain our healthy democracy can rally around these values as you navigate the challenges of delivering successful elections.

Today, we're thrilled to introduce the Values for Election Excellence:

Values for
Election
Excellence



High Integrity
Comprehensive Preparedness
Voter-Centricity
Proactive Transparency
Continuous Improvement

These values are just the first step in supporting election officials through the 2024 General Election and beyond. In the upcoming months, we'll be working to build upon these values by sharing sets of voluntary, nonpartisan standards for local election departments.

Are you an election official interested in providing feedback on the upcoming draft standards? Would you like to use generic nonpartisan tools and templates to improve your operations, or explore other ways to get involved with the Alliance? **We invite you to indicate your interest using this form:**

[Get Involved with the Alliance](#)

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From: [Andrea, Center for Tech and Civic Life](#)
To: [Witzel-Behl, Marbeth](#)
Subject: Introducing the Values for Election Excellence
Date: Wednesday, August 9, 2023 12:32:52 PM

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From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: US Alliance Save the Date: November 29 - December 1
Date: Tuesday, August 22, 2023 1:14:36 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Please save the date for our next cohort convening in Chicago from Wednesday November 29 to Friday December 1!

We are currently finalizing the venue and other logistics, so be on the lookout for the location, RSVP form, and travel details in an upcoming email. Programming will start Wednesday morning, so plan to travel on Tuesday, November 28.

As we refine the agenda and goals, we will share those to help you determine who from your office should attend.

We look forward to seeing you in Chicago!

Thanks,
Sophie

P.S. We are excited to see you during tomorrow's cohort call!

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: "[Josh Goldman](#)"; [Taryn Dwyer](#); [Christian Franco](#)
Subject: RE: Poll worker trainings
Date: Sunday, August 27, 2023 7:31:00 PM Attachment 48 immediately follows this email
Attachments: [Election Statistics.xls](#)

Sorry for the delay, we have been really busy with voter outreach!
See columns AY-BB in the attached. We still haven't recovered from 2016.
- Maribeth

From: Josh Goldman
Sent: Thursday, August 24, 2023 2:43 PM
To: Taryn Dwyer ; Witzel-Behl, Maribeth ; Christian Franco
Subject: Re: Poll worker trainings

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth - great to see you on the call yesterday! Quick follow up - do you have recent data on people from under-represented groups serving as poll workers? We already have the public data up to 2014 from [this older article](#). I'm curious if you have more up-to-date stats. We're hoping to wrap up recording the training that references these stats as soon as possible, so I just wanted to check in.

Thanks,
Josh

On Thu, Aug 17, 2023 at 2:36 PM Josh Goldman <josh@techandcivicle.org> wrote:

Hi Maribeth,

Taryn has been out of the office, so I wanted to follow up on a few things related to the poll worker course that you've been partnering with her on.

One quick question -- We have stats about recruitment of poll workers from underrepresented communities in Madison, 2010-2014, from [this great article](#). **We were curious if you have any updated data to share about the composition of your poll worker program (e.g. African American, Asian, Latino representation, etc).** If you're comfortable sharing updated stats, we'd like to include them in the training content to show how offices can track key metrics.

Second -- We have your draft script for the training, and will be back in touch with edits next week. The goal will be to complete script edits next week, and then record the week after.

Many thanks for your work on this,
Josh

--

Josh Simon Goldman | Senior Program Manager, [Center for Tech and Civic Life](#) | (513) 720-1397 | josh@techandcivicle.org

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Josh Simon Goldman | Senior Program Manager, [Center for Tech and Civic Life](#) | (513) 720-1397 | josh@techandcivicle.org

ATTACHMENT 48

Election	Type of Election	Turnout	Turnout %	Pre-Reg	EDRs (EI	Wards	Polling	Poll W	Absentees	Returned to be Counted
Apr-23	Supreme Court/Mayor/Ald	120393	63	190450	4771	156	107	2009	40714	39015
Feb-23	Mayor/Ald	75736	39	192874	2076	155	107	1549	24161	20635
Nov-22	Governor	145550	81	179267	21998	154	107	2475	59943	56530
Aug-22	Partisan Primary - Gov	62596	36	172159	3792	143	99	1417	28808	22723
Apr-22	Co. Board/School	34201	20	171129	1334	119	92	1320	18930	13212
Apr-21	DPI/School Board	58034	30.07	192970	740	154	85	1667	35475	25133
Feb-21	DPI	28276	14.6	193156	305	154	87	1283	25996	14876
Nov-20	Presidential Election	161836	84.7	191121	7818	153	92	4559	127,900	121287
Aug-20	Partisan Primary	69646	39.1	178199	1144	153	86	1609	72,879	50976
Apr-20	Presidential Preference	97995	56.3	173927	3246	152	66	1246	87890	66997
Feb-20	Supreme Court Primary	47,600	27.5	173306	3785	151	92	1522	9472	8057
Jun-19	Special Co. Board	1120	5.14	21770	11	13	10	109	550	389
May-19	Special Co. Board Primary	688	7.8	8,799	0	6	5	69	271	190
Apr-19	Mayor	79453	44.2	179606	2014	144	90	1770	15500	14382
Feb-19	Mayor/Ald	37753	21	179586	567	144	89	1614	7438	6547
Nov-18	Governor	145513	92.9	156654	22329	144	89	2506	47513	45997
Aug-18	Gov/Congress	66653	43	155859	4443	143	85	1559	12132	11186
Apr-18	Sup. Ct./School	68160	45.4	148977	4972	141	87	1508	9736	8830
Feb-18	Sup. Ct. Primary	42716	29.4	145200	4902	141	87	1284	4979	4243
Jun-17	Special Co. Board	377	4.2	8936	3	7	5	76	297	161
Apr-17	Alder/School	49495	24.3	201244	645	139	88	1754	8977	7578
Feb-17	DPI/MMSD Primary	39904	19.6	201297	753	138	88	1421	6289	4611
Nov-16	Presidential	154100	79	194514	20394	138	88	2647	66834	63853
Aug-16	Congress/State	42034	22	188761	1420	137	83	1729	7640	5572
Apr-16	Presidential Pref.	118219	66	179146	26271	136	87	2033	11126	10272
Feb-16	Sup. Ct. Primary	38570	21.9	176096	3800	134	87	1340	4076	3307
Apr-15	Mayoral	54247	29.6	183324	1203	126	86	1329	5140	4439
Feb-15	Mayoral Primary	22000	12	183317	326	126	86	1112	3434	2471
Nov-14	Governor	122850	69.5	176766	26182	125	86	1848	17984	15030
Aug-14	Fall Primary	28316	16.5	171281	1694	125	86	1098	4047	3177
Apr-14	Spring Election (School Board)	27120	15.9	170600	2815	123	86	1030	3213	2222
Apr-13	Spring Election (Ald.)	45407	23.9	189741	729	119	88	1113	5354	4096
Feb-13	Spring Primary	21,044	11.1	189,741	263	119	88	966	3,895	2,458
Nov-12	Presidential	150437	81	186365	22064	117	88	1640	31548	29199
Aug-12	Congress/State	40623	23	175587	817	117	88	1058	7116	5013
Jun-12	Governor Recall	120,739	73	165,312	19,052	114	88	1,417	17,004	15,385

Election	IPAV (In-Person)	Mailed Abs	Returned	Hospital	Returned to	Emailed	Returned to	Online (If	Returned to	Jury / Return	Military	Returned	SVD	Return	Overseas	
Apr-23	16613	23993	21555	7	7	147	44	7	5	0	0	46	43	688	46	0
Feb-23	6853	17112	13163	1	1	111	60	1	0	0	0	20	10	558	83	0
Nov-22	23222	35078	31784	7	6	747	645	91	75	0	0	147	117	881	798	508
Aug-22	3817	24683	18245	0	0	218	95	12	3	0	0	49	29	563	78	134
Apr-22	1746	16983	10922	0	0	83	11	0	0	0	0	24	9	533	118	0
Apr-21	1711	35030	17782	0	0	37	18	0	0	0	0	17	11	792	412	0
Feb-21	611	24363	13913	0	0	16	8	2	0	0	0	10	5	816	314	0
Nov-20	26223	99982	93620	13	4	1508	1290	174	150	0	0	376	322	774	701	1054
Aug-20	2734	68181	47507	0	0	927	293	6	2	0	0	126	38	739	459	334
Apr-20	4930	80934	71940	5	3	2225	1618	49	28	0	0	193	109	833	570	242
Feb-20	5203	3292	2220	2	2	294	156	0	0	0	0	32	14	699	476	0
Jun-19	151	280	151	0	0	9	2	0	0	0	0	1	0	107	85	0
May-19	69	172	108	0	0	2	0	0	0	0	0	0	0	28	13	0
Apr-19	11246	3276	2447	4	1	244	162	1	1	0	0	18	13	729	524	0
Feb-19	4205	2369	1754	0	0	120	79	0	0	0	0	5	3	744	509	0
Nov-18	37338	8310	7239	16	13	1015	777	100	70	0	0	142	100	756	586	406
Aug-18	7627	3519	2917	4	3	307	150	19	12	0	0	33	15	656	477	88
Apr-18	6123	3050	2175	1	0	142	142	2	2	0	0	14	7	419	419	0
Feb-18	2238	1977	1538	0	0	114	78	4	1	0	0	10	3	645	388	0
Jun-17	18	279	96	0	0	0	0	0	0	0	0	0	0	41	41	0
Apr-17	5312	2853	2004	0	0	94	54	1	1	0	0	9	6	619	659	0
Feb-17	2877	2439	1401	1	1	73	46	1	1	0	0	11	6	2371	1212	0
Nov-16	57260	8925	6067	17	8	1265	1246	158	155	0	0	168	118	649	526	796
Aug-16	1333	3852	2571	2	2					0	0	30	9	643	444	163
Apr-16	5550	4751	4110	6	6					0	0	70	42	625	481	174
Feb-16	793	2860	2105	1	1					0	0	12	4	422	422	0
Apr-15	1461	3022	2534	1	1					0	0	10	8	650	458	0
Feb-15	285	2480	1808	0	0					0	0	4	0	664	378	0
Nov-14	8811	8351	5593	10	10					0	0	58	49	540	540	87
Aug-14	955	2890	2129	0	0					0	0	15	3	149	105	50
Apr-14	339	2675	1658	0	0					0	0	8	5	199	111	0
Apr-13	1300	3831	2719	0	0					0	0	42	8	199	81	0
Feb-13	387	1,845	1,996	0	0					0	0	30	4	226	85	0
Nov-12	18752	11652	9708	17	17					0	0	235	138	319	193	652
Aug-12	1522	5146	3370	2	2					0	0	108	14	228	99	166
Jun-12	9,151	7,458	6,072	15	15					0	0	108	40	253	129	0

Election	Returr	Permar	Return	Presi	Return	Rejected	Absentees	% Rejected	Canvass	Rejected	Absentees at	Canvass	Provisionals
Apr-23	0	7398	7279	0	0		48	0.12%	0		216		77
Feb-23	0	7175	5918	0	0		25	0.12%	0		281		32
Nov-22	431	7473	7316	0	0		39	0.07%	0		96		125
Aug-22	63	6858	6032	0	0		32	0.14%	0		198		25
Apr-22	0	7993	5367	0	0		28	0.21%	0		205		10
Apr-21	0	11536	6950	0	0		30	0.12%	0		441		17
Feb-21	0	11202	5128	0	0		28	0.19%	0		329		3
Nov-20	921	11374	10681	8	8		148	0.12%	0		71		48
Aug-20	69	9966	7289	0	0		144	0.28%	0		268		5
Apr-20	109	8806	7508	0	0		963	1.44%	8892		0		23
Feb-20	0	2193	1589	0	0		34	0.42%	0		111		30
Jun-19	0	177	102	0	0		1	0.26%	0		0		0
May-19	0	157	91	0	0		1	0.53%	0		0		0
Apr-19	0	2527	1815	0	0		9	0.06%	0		83		61
Feb-19	0	2497	1631	0	0		29	0.44%	0		129		21
Nov-18	316	1819	1638	0	0		80	0.17%	0		140		106
Aug-18	38	2067	1689	0	0		31	0.28%	0		161		30
Apr-18	0	1896	1546	0	0		22	0.25%	0		39		40
Feb-18	0	1896	1329	0	0		17	0.40%	0		80		27
Jun-17	0		109	0	0		0	0.00%	0		0		0
Apr-17	0	2422	1510	0	0		15	0.20%	0		100		31
Feb-17	0	0	0	0	0		24	0.52%	0		120		26
Nov-16	662	1829	1426	4	3		146	0.23%	0		121		122
Aug-16	28	1617	1185	0	0		11	0.20%	273		2		29
Apr-16	113	2189	1301	0	0		41	0.37%	572		4		123
Feb-16	0	1532	1518	0	0		16	0.48%	258		4		28
Apr-15	0	2200	1734	0	0		9	0.20%	256		5		0
Feb-15	0	2245	1580	0	0		6	0.24%	170		11		0
Nov-14	58	2368	1987	1	1		31	0.21%	114		11		2
Aug-14	1	1658	1169	0	0		26	0.82%	108		6		1
Apr-14	0	1937	1309	0	0		11	0.50%	114		11		
Apr-13	0	2260	1556	0	0		36	0.88%	170		1		
Feb-13	0	2301	1389	0	0		20	0.81%	343		7		
Nov-12	500	2486	2042	16	15		86	0.29%	548		7		
Aug-12	18	2204	1610	0	0		14	0.28%	131		0		
Jun-12	0	2,189	1,717	0	0		48	0.31%	503		3		

Election	Provisionals	Cx Absentee Not Issued (No ID)	Unacceptable ID	Another State	Unacceptable Student	II Too Expired	Forgot ID
Apr-23	19	26	133	86	16	10	14
Feb-23	4	1	40	20	2	9	7
Nov-22	30	10	81	64	7	11	11
Aug-22	12	8	21	18	0	3	4
Apr-22	4	0	0	7	0	7	9
Apr-21	5	38	5	11	3	6	7
Feb-21	1	14	6	1	0	3	2
Nov-20	13	1082	59	21	0	1	2
Aug-20	1	2766	5	1	0	0	3
Apr-20	7	1840	23	2	0	1	19
Feb-20	11	30	33	17	2	3	9
Jun-19	0	0	0	0	0	0	0
May-19	0	0	0	0	0	0	0
Apr-19	26	14	77	33	2	20	17
Feb-19	8	4	63	8	8	15	27
Nov-18	33	352	130	55	21	6	19
Aug-18	12	14	64	19	7	7	22
Apr-18	9	7	74	19	13	5	24
Feb-18	12	9	54	23	5	2	17
Jun-17	0	0					
Apr-17	9	4	41	9	2	3	15
Feb-17	11	8	59	7	3	12	30
Nov-16	15	423	139	62	6	4	15
Aug-16	10	89	24	6	3	1	11
Apr-16	41	242	125	54	27	15	29
Feb-16	6		110	36	18	8	37
Apr-15	0						
Feb-15	0						
Nov-14	1						
Aug-14	0						
Apr-14							
Apr-13							
Feb-13							
Nov-12							
Aug-12							
Jun-12							

Election	Lost/Stolen I	No ID to show	Other Unacceptable ID	Waiting for DMV Receipt	Declined Provisionals	No Proof o
Apr-23	2	3	2	0	30	21
Feb-23	2	0	0	0	10	8
Nov-22	0	1	0	0	19	106
Aug-22	1	0	1	0	8	20
Apr-22	1	0	0	0	3	1
Apr-21	1	0	0	0	3	0
Feb-21	0	0	0	0	2	0
Nov-20	3	1	18	0	11	29
Aug-20	0	0	1	0	0	10
Apr-20	1	0	0	0	0	15
Feb-20	0	1	1	0	0	11
Jun-19	0	0	0	0	0	0
May-19	0	0	0	0	0	0
Apr-19	2	0	3	0	21	14
Feb-19	3	1	1	0	7	10
Nov-18	5	0	24	0	54	88
Aug-18	2	0	5	0	1	42
Apr-18	8	1	5	0	17	37
Feb-18	3	1	3	0	0	31
Jun-17						
Apr-17	2	0	2	0	10	17
Feb-17	2	2	3	0	23	9
Nov-16	8	2	1	1	17	73
Aug-16	4	1			26	22
Apr-16	2	5	2		40	99
Feb-16	3	5	3		29	89
Apr-15						28
Feb-15						14
Nov-14						157
Aug-14						39
Apr-14						50
Apr-13						19
Feb-13						14
Nov-12						164
Aug-12						14
Jun-12						239

Election	% African American poll workers	% Asian poll workers	% Native American	% Latinx pol	% Spanish speakin	% Hmong speakin
Apr-23	2.1%	2.3%	1.0%	2.8%	6.0%	0.0%
Feb-23	2.9%	2.4%	1.0%	2.2%	5.3%	0.1%
Nov-22	2.9%	3.1%	1.0%	2.4%	6.8%	0.0%
Aug-22	2.4%	2.7%	0.7%	1.6%	6.4%	0.1%
Apr-22	2.2	2.1	0.9	1.4	5.3	0
Apr-21	3.65	3.27	0.89	2.16	5.73	0
Feb-21	4	3	0.6	3	7	0
Nov-20	3.8	4.8	0.7	3.9	7.7	0.1
Aug-20	4.8	2.9	1.1	2.3	7.4	0.2
Apr-20	4.5	2.6	2.2	4	7.4	0
Feb-20	5.7	1.8	1.4	1.4	4.3	0.1
Jun-19	1.0	8.2		1.8	4.5	1.0
May-19	1.6	0		0	1.6	0
Apr-19	5.2	2.5		1.9	4.9	0.2
Feb-19	6.4	2.4		2	4.9	0.4
Nov-18	5.9	2.7		2.5	5	0.2
Aug-18	5.7	2.2		2.6	5	0.4
Apr-18	6.2	2.4		1.7	4	0.6
Feb-18	7.4	1.9		2.3	4.5	0.6
Jun-17						
Apr-17	6.3	2.1		2	5	0.4
Feb-17	8.3	1.9		1.6	4.8	0.8
Nov-16	8.3	3.7		2.6	5.9	0.8
Aug-16	8.6	2		1.3	4	0.4
Apr-16	8.3	1.9		2.2	4	0.6
Feb-16	9	2		2	4	0.4
Apr-15	10	1.9		2.1	4.5	0.2
Feb-15	8.4	0.9		1.8	5.3	0.4
Nov-14	7.6	3.1		1.6	5.6	1.1
Aug-14	7	1.2		1.5		
Apr-14	8.8	1		0.9		
Apr-13	9	1.3		1.2		
Feb-13	9.4	1.2		0.6		
Nov-12	8.1	1.5		1.6		
Aug-12	7.5	0.9		0.8		
Jun-12	8.1	1.2		1.6		

Election	% American Sign	% Age 16-17 po	% age 18-2	% age 26-4	% age 41-6	% age 61-7	% age 71+ poll workers
Apr-23	0.6%	0.8%	5.0%	15.6%	25.2%	27.5%	25.9%
Feb-23	0.4%	0.8%	4.8%	14.2%	22.8%	30.0%	27.3%
Nov-22	0.6%	1.9%	6.7%	19.4%	24.2%	25.8%	22.1%
Aug-22	0.2%	0.3%	3.9%	14.5%	23.4%	31.3%	26.6%
Apr-22	0.4	0.4	4.2	17.4	20.4	31.5	26.1
Apr-21	0.89	2.08	8.63	20.98	23.51	26.12	18.68
Feb-21	0.9	3	11	24	26	24	12
Nov-20	0.6	4	23	33.9	25.7	12.3	1.1
Aug-20	0.4	2	14	25	25	22	12
Apr-20	0.3	2	14	33	28	17	6 Bonnie's 1st election in the office
Feb-20	0.2	1.3	3.7	8.5	19.5	38.7	28.3 Shelby's 1st election w/ City
Jun-19		0	3.6	31	20.2	53.6	26.2
May-19		0	0	12.7	28.6	28.6	30.1
Apr-19		1.6	3.9	10.8	20.4	38.9	24.4
Feb-19		2	4.3	10.1	20.3	37.6	25.7 Heather & Maggie's 1st election w/ City
Nov-18		3.7	6.9	11.3	23	34.5	20.3
Aug-18		0.4	3.5	6.7	20.7	40.8	27.9
Apr-18		0.8	3.3	8.3	23	38.2	26.3
Feb-18		0.8	5.3	8.6	22.9	38.2	24.2
Jun-17							Jim's 1st election w/ City
Apr-17		1.3	5.6	7.3	24	37.6	24.2
Feb-17		1.9	4.5	8	23	43.7	18.9
Nov-16		6	7	11	25	32	19
Aug-16		2	4	8	26	37	23
Apr-16		2.5	7	12	27.1	35.2	16.2
Feb-16		3	3.5	7	24	40	22.5
Apr-15		1	3.9	8.3	25.8	37	24
Feb-15		0.6	4.1	7.3	26.8	37.4	23.6 Jen's 1st election w/ City
Nov-14		8.7	5.1	8.9	25.5	32.2	19.6 Nikki's 1st election w/ City
Aug-14							
Apr-14		0	2.6	8.8	31.9	35.7	21
Apr-13		0.2	3.2	7.1	29.3	37.1	23.1
Feb-13		0.3	2.4	8	30	36.9	22.4
Nov-12		3.1	4.6	11.3	31.4	30.8	18.8
Aug-12		0.3	4.8	8.4	31.2	31.7	23.6
Jun-12		0.3	8.2	9.2	32	30	20.3

Election	Type of Election	Turnout	Turnout %	Pre-Reg	EDRs (EI	Wards	Pollinç	Poll W	Absentees I	Returned to be Counted
May-12	Recall Primary	67,730	41	165,312	6,111	114	88	1,222	5,358	4,477
Apr-12	Presidential Pref	46,452	28	165,312	2,716	114	88	1,168	6,665	5,190
Feb-12	Judge	17632	11	165312	811	113	88	1,040	4861	1806
Aug-11	48th Assembly	4047	15		66	16	12	80	2298	321
Jul-11	48th Assembly	7389	28		132	16	12	101	875	476
Apr-11	Mayor/Co Exec	93,976	54	173,678	6,628	147	80	781	8,531	7,842
Feb-11	Mayor/Co Exec	38589	22	172837	731	147	80	514	3133	2457
Nov-10	Governor	109671	67	164908	26358	147	80	981	12121	11377
Sep-10	Governor	32312	20	162456	3238	146	80	508	3343	2476
Apr-10	School Board	22,242	14	162963	690	146	80	431	4,793	1,984
Feb-10	Judge	9,229	6	165005	286	146	80	434	4,168	1,313
Apr-09	County Exec	44,649	23	190740	828	145	80	460	6364	3825
Feb-09	Ald./DPI	13,362	7	184096	253	145	80	470	2277	1317
Nov-08	Presidential	141456	78	181457	25945	145	80	892	32012	28669
Sep-08	Congress/State	9870	6	173373	946	145	79	444	3,407	1872
Apr-08	School Board	35087	22	160634	396	145	79	415	5,149	2629
Feb-08	Presidential Pref	87992	54	164000	25043	145	79	619	7,193	6624
Nov-07	SPSD Ref.	192	15	1,307	0	11	1		33	33
Apr-07	Mayor (spring break)	48353	30	174,353	1,150	140	76	431	9820	8181
Feb-07	Mayor	27232	17	176,029	660			362	2435	1284
Nov-06	Governor	105513	65	166,591	29,739			537	10905	9688
Sep-06	Governor	32326	20	161,393	2,911			375	2541	2174
Apr-06	School Board	36662	22	163006	3,241			306	2449	1959
Feb-06	School Board	6356	4	163006	554			293	1776	1111
May-05	MMSD Ref.	40384	22	186,459	983			268	2273	2020
Apr-05	County Exec	32010	17	186,459	547			277	2741	2024
Feb-05	DPI Suprntndnt	13887	7	187,607	198			268	2323	1373
Nov-04	Presidential	138452	80	173,288	31,261			444	25258	23596
Sep-04	Congress/State	29424	18	161,604	2,558			313	3450	2553
Apr-04	Co. Supervisor	28193	19	152,080	386			242	4138	3321
Feb-04	Presdntl Pref.	76058	53	143,343	17,385			347	4121	3711
Jun-03	MMSD Ref.	33563	21	157,178	983			232	1608	1363
Apr-03	Mayor	59091	38	157,178	2,019			235	2910	2686
Feb-03	Mayor	40979	26	157,459	1,247			221	2189	1929
Nov-02	Governor	85977	57	150,662	16,009			350	5563	5057
Sep-02	Governor	49697	35	143,934	9,405			319	2223	2052

Election	IPAV (In-Person)	Mailed Abs	Returned	Hospital	Returned to	Emailed	Returned to	Online (If	Returned to	Jury / Return	Military	Returned	SVD	Return Over		
May-12	1,648	3,378	2,711	2	2					0	0	97	21	242	101	0
Apr-12	2,110	3,879	2,993	0	0					0	0	156	26	265	119	317
Feb-12	221	4342	1287	0	0					0	0	136	2	298	125	0
Aug-11	34	1997	255	0	0					0	0	29	1	58	32	0
Jul-11	165	501	274	0	0					0	0	18	0	41	34	0
Apr-11	4,168	3,924	3,405	12	3					0	0	128	14	132	98	0
Feb-11	686	2354	1686	1	1					0	0	58	5	92	84	0
Nov-10	5550	6561	5808	10	10					0	0	91	27	98	87	111
Sep-10	602	2741	1874	0	0					0	0	79	2	84	60	57
Apr-10	386	4,407	1,575	0	0					0	0	47	1	87	75	0
Feb-10	123	4,045	1,138	0	0					0	0	129	0	259	65	0
Apr-09	1657	3692	2270	0	0					0	0	65	5	155	115	0
Feb-09	140	1987	1177	0	0					0	0	65	2	150		0
Nov-08	17808	14018	10788	1	1					0	0	134	71	185	72	746
Sep-08	198	3209	1674	0	0					0	0	69	10	304	93	64
Apr-08	518	2048	2722	0	0					0	0	40	0	206	114	0
Feb-08	1,777	5416	4,847	1	1					0	0	33	19	255	136	49
Nov-07	0	33	33	0	0					0	0	0	0	10	10	0
Apr-07	2279	5780	4496	0	0					0	0	48	9	118	91	0
Feb-07	301	399	214	0	0					0	0	50	2	133	43	0
Nov-06	3287	5702	4753	6	4					0	0	46	24	147	127	109
Sep-06	572	450	385	1	1					0	0	18	4	129	104	22
Apr-06	434	712	460	0	0					0	0	4	1	79	67	1
Feb-06	52	443	253	0	0					0	0	5	1	98	44	0
May-05	560	416	378	0	0					0	0	5	2	41	35	0
Apr-05	393	420	368	0	0					0	0	120	4	96	78	0
Feb-05	101	265	204	0	0					0	0	126	6	117	76	0
Nov-04	11938	10343	9151	15	12					0	0	202	104	184	165	593
Sep-04	473	1324	927	0	0					0	0	113	23	94	87	181
Apr-04	844	2175	1660	1	0					0	0	25	3	89	65	9
Feb-04	1062	1926	1673	1	0					0	0	27	11	118	106	13
Jun-03	373	310	288	1	1					0	0	10	5	38	29	0
Apr-03	898	957	857	1	1					0	0	12	2	131	122	10
Feb-03	548	639	550	2	2					5	5	12	0	134	108	0
Nov-02	1426	3042	2643	6	4					0	0	20	11	196	163	49
Sep-02	841	620	529	3	3					0	0	10	2	57	53	7

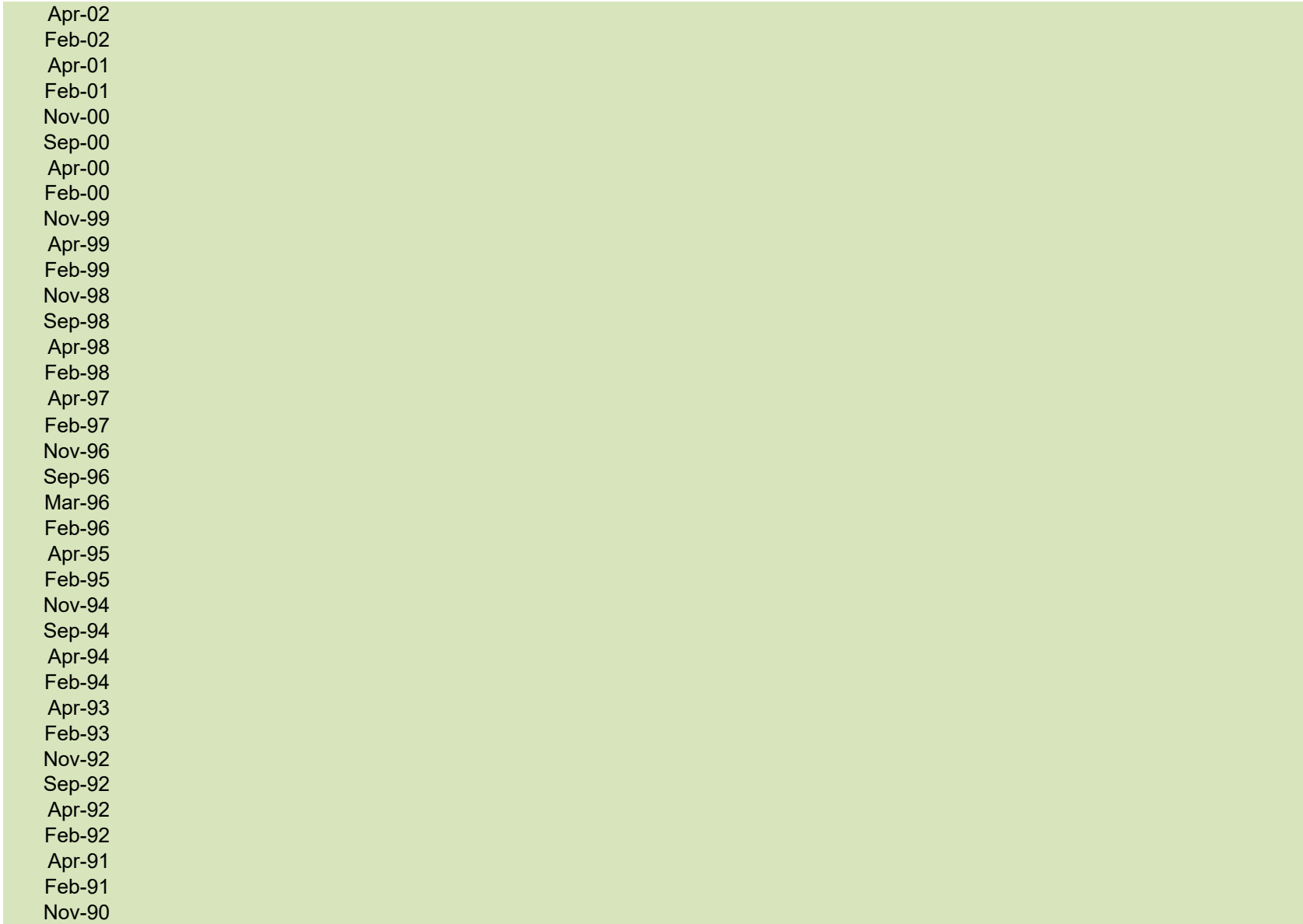
Election	Returr	Permar	Return	Presi	Return	Rejected	Absentees	% Rejected	Canvass	Rejected	Absentees at Canvass	Provisionals
May-12	0	2,110	1,576	0	0		17	0.38%	138			3
Apr-12	18	2,106	1,497	0	0		60	1.16%	134			1
Feb-12	0	3771	1172	0	0		23	1.27%				16
Aug-11	0	319	209	0	0		2	0.62%				
Jul-11	0	387	222	0	0		1	0.21%				
Apr-11	0	1,834	1,538	0	0		23	0.29%				
Feb-11	0	1687	1229	0	0		39	1.59%				
Nov-10	84	1803	1495	0	0		68	0.60%				
Sep-10	8	1672	1190	0	0		32	1.29%				
Apr-10	0	3,377	1,209	0	0		52	2.62%				
Feb-10	0	3,295	1,100	0	0		23	1.75%				
Apr-09	0	1978	1424	0	0		120	3.14%				
Feb-09	0	3156	22	0	0		230	17.46%				
Nov-08	215	2331	1740	1	1							
Sep-08	0	2156	1307	0	0							
Apr-08	0	1981	1386	0	0							
Feb-08	25	2056	1451	0	0							
Nov-07	0			0	0							
Apr-07	0	1595	1306	0	0							
Feb-07	0	1552	724	0	0							
Nov-06	76	1534	1359	0	0							
Sep-06	6	1331	1093	0	0							
Apr-06	1	1217	996	0	0							
Feb-06	0	1178	761	0	0							
May-05	0	1251	1045	0	0							
Apr-05	0	1712	1181	0	0							
Feb-05	0	1714	986	0	0							
Nov-04	423	1503	1413	17	13							
Sep-04	48	1108	951	0	0							
Apr-04	0	995	749	0	0							
Feb-04	7	962	848	0	0							
Jun-03	0	876	667	0	0							
Apr-03	7	901	799	0	0							
Feb-03	0	849	716	0	0							
Nov-02	30	814	773	0	0							
Sep-02	5	684	619	0	0							

Election	Lost/Stolen I	No ID to show	Other Unacceptable ID	Waiting for DMV Receipt	Declined Provisionals	No Proof o
May-12						130
Apr-12						51
Feb-12					28	35
Aug-11						
Jul-11						
Apr-11						
Feb-11						
Nov-10						
Sep-10						
Apr-10						
Feb-10						
Apr-09						
Feb-09						
Nov-08						
Sep-08						
Apr-08						
Feb-08						
Nov-07						
Apr-07						
Feb-07						
Nov-06						
Sep-06						
Apr-06						
Feb-06						
May-05						
Apr-05						
Feb-05						
Nov-04						
Sep-04						
Apr-04						
Feb-04						
Jun-03						
Apr-03						
Feb-03						
Nov-02						
Sep-02						

Election	% African American poll workers	% Asian poll workers	% Native American	% Latinx pol	% Spanish speakin	% Hmong speakin
May-12	6.4	1.4		0.9		
Apr-12	6.6	1.3		0.9		
Feb-12	4.9	1.2		1.5		
Aug-11						
Jul-11						
Apr-11	5	0.7		1		
Feb-11	5	0.4		0.5		
Nov-10	5.6	0.9		1		
Sep-10	4	0.4		1		
Apr-10	5	1		1		
Feb-10	4	0.4		1		
Apr-09						
Feb-09						
Nov-08						
Sep-08						
Apr-08						
Feb-08						
Nov-07						
Apr-07						
Feb-07						
Nov-06						
Sep-06						
Apr-06						
Feb-06						
May-05						
Apr-05						
Feb-05						
Nov-04						
Sep-04						
Apr-04						
Feb-04						
Jun-03						
Apr-03						
Feb-03						
Nov-02						
Sep-02						

Election	Type of Election	Turnout	Turnout %	Pre-Reg	EDRs (EI	Wards	Polling	Poll W	Absentees I	Returned to be Counted
Apr-02	Co. Supervisor	26558	18	145,072	1,692			183	2204	1483
Feb-02	Co. Supervisor	13205	9	144,758	661			176	1118	842
Apr-01	County Exec	36807	22	170,781	801			147	3415	2744
Feb-01	DPI Suprntndnt	16189	9	171,112	247			136	1302	950
Nov-00	Presidential	118840	81	146,171	39,644			183	7243	6735
Sep-00	Congress/State	21276	16	137,269	2,049			134	1453	1186
Apr-00	Co. Supervisor	34566	25	135,805	3,361			137	1683	1475
Feb-00	Co. Supervisor	9046	7	135,506	290			107	1033	717
Nov-99	MMSD Ref.	20534	15	135,437	1,098			115	1028	813
Apr-99	Mayor	45248	31	148,131	1,505			101	1858	1686
Feb-99	Mayor	15370	10	148,128	365			98	1045	778
Nov-98	Governor	85542	62	138,751	18,392			115	4302	3910
Sep-98	Governor	46759	35	134,720	7,821			101	1872	1718
Apr-98	Co. Supervisor	26128	19	134,043	2,053			90	2391	2009
Feb-98	Co. Supervisor	1533	1	133,797	483			11	45	25
Apr-97	Mayor/Co Exec	52619	32	165,571	1,067			77	2514	2227
Feb-97	Mayor/Co Exec	42483	26	165,506	1,069			75	1958	1557
Nov-96	Presidential	100691	66	151,993	28,313			89	5285	4982
Sep-96	State Primary	25235	17	145,656	2,436			72	1387	1181
Mar-96	Presdntl Pref.	36621	25	143,648	3,495			77		
Feb-96	Co. Supervisor	13497	9	142,551	1,276			70		
Apr-95	Mayor	48072	34	142,976	1,653			70		
Feb-95	Mayor	34842	23	152,717	1,224			68		
Nov-94	Governor	71242	46	146,863	16,231			63		
Sep-94	Governor	13312	11	145,175	1,262			63		
Apr-94	Co. Supervisor	24649	17	144,585	2,091			59		
Feb-94	Co. Supervisor	4619	3	144,526	384			57		
Apr-93	County Exec	57766	40	144,742	2,231					
Feb-93	County Exec	20787	12	168,710	480	72	67			
Nov-92	Presidential	113712	67	153,651	26,628					
Sep-92	State Primary	47015	33	140,593	7,134					
Apr-92	Presdntl Pref.	62693	45	133,513	14,518					
Feb-92	Co. Supervisor	7625	6	131,259	466					
Apr-91	Mayor	37587	28	135,488	1,341					
Feb-91	Mayor	19750	15	135,253	626					
Nov-90	Governor	66982	49	128,449	14,957					

Election Provisionals C_r Absentee Not Issued (No ID) Unacceptable ID Another State I Unacceptable Student II Too Expired I Forgot ID



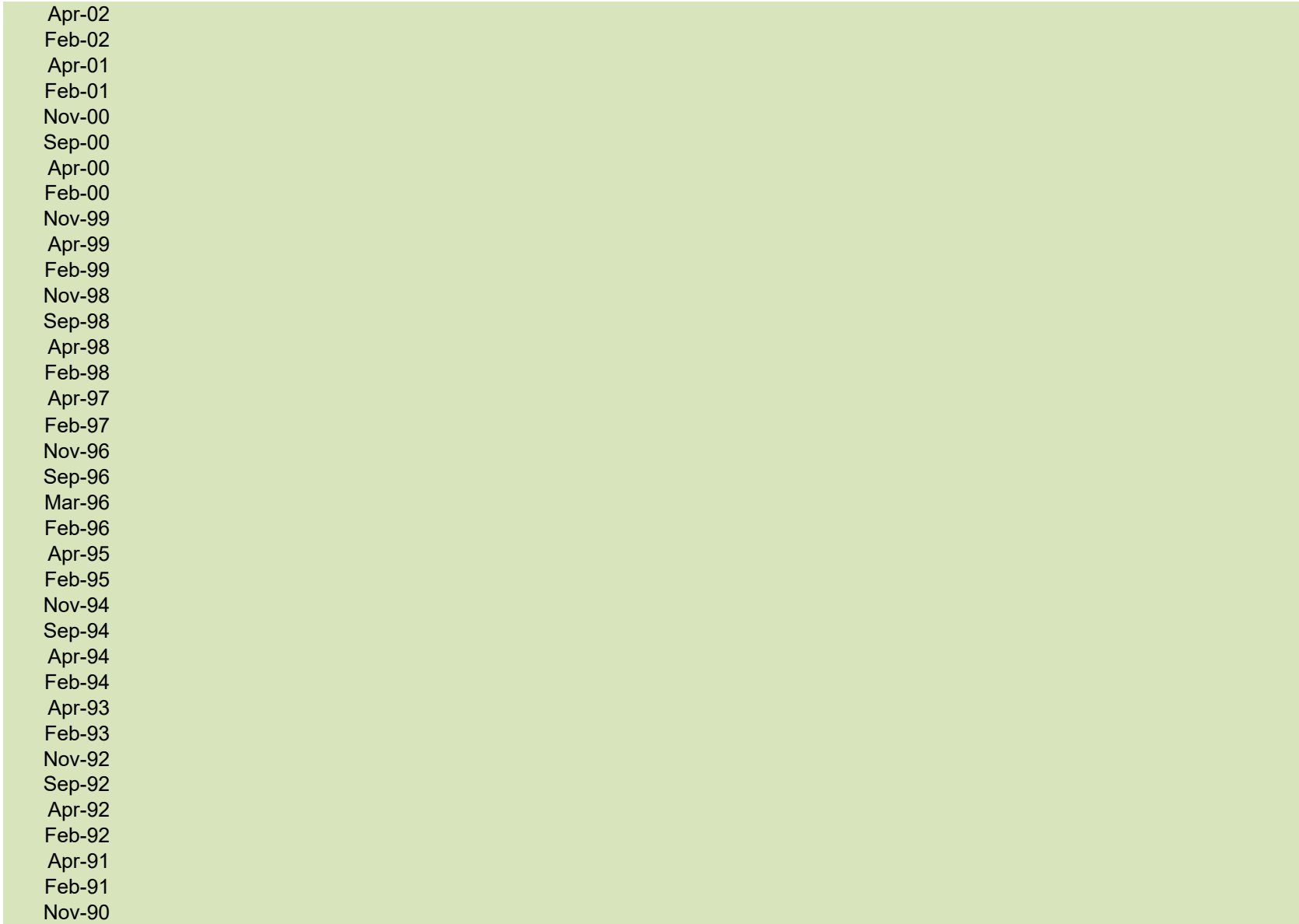
Election	Provisionals C _r	Absentee Not Issued (No ID)	Unacceptable ID	Another State I	Unacceptable Student II	Too Expired I	Forgot ID
Apr-02							
Feb-02							
Apr-01							
Feb-01							
Nov-00							
Sep-00							
Apr-00							
Feb-00							
Nov-99							
Apr-99							
Feb-99							
Nov-98							
Sep-98							
Apr-98							
Feb-98							
Apr-97							
Feb-97							
Nov-96							
Sep-96							
Mar-96							
Feb-96							
Apr-95							
Feb-95							
Nov-94							
Sep-94							
Apr-94							
Feb-94							
Apr-93							
Feb-93							
Nov-92							
Sep-92							
Apr-92							
Feb-92							
Apr-91							
Feb-91							
Nov-90							

Election Lost/Stolen I No ID to show Other Unacceptable ID Waiting for DMV Receipt Declined Provisionals No Proof o



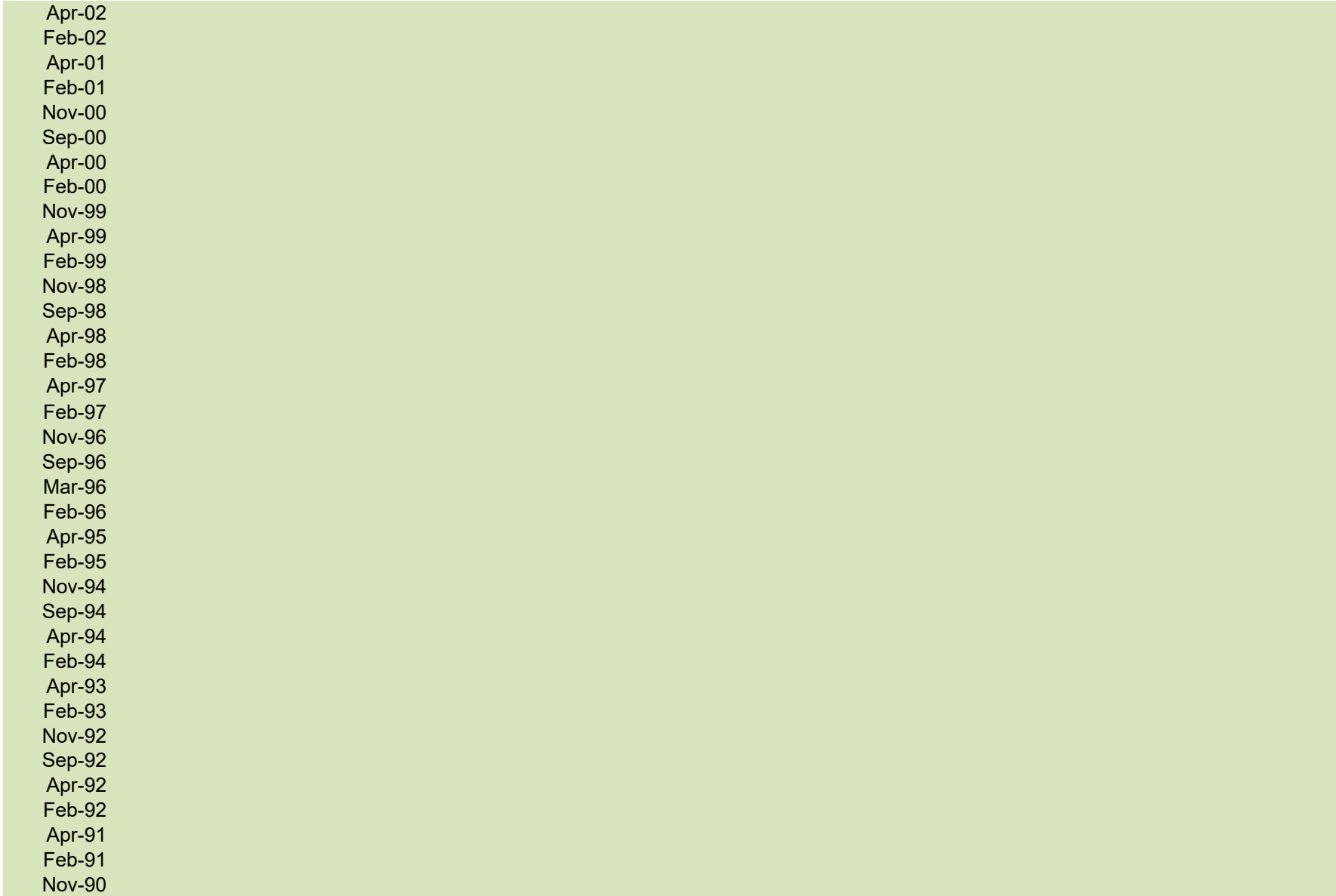
Election	Lost/Stolen I	No ID to show	Other Unacceptable ID	Waiting for DMV Receipt	Declined Provisionals	No Proof o
Apr-02						
Feb-02						
Apr-01						
Feb-01						
Nov-00						
Sep-00						
Apr-00						
Feb-00						
Nov-99						
Apr-99						
Feb-99						
Nov-98						
Sep-98						
Apr-98						
Feb-98						
Apr-97						
Feb-97						
Nov-96						
Sep-96						
Mar-96						
Feb-96						
Apr-95						
Feb-95						
Nov-94						
Sep-94						
Apr-94						
Feb-94						
Apr-93						
Feb-93						
Nov-92						
Sep-92						
Apr-92						
Feb-92						
Apr-91						
Feb-91						
Nov-90						

Election % African American poll workers % Asian poll workers % Native American % Latinx pol % Spanish speakin % Hmong speakin



Election	% African American poll workers	% Asian poll workers	% Native American	% Latinx pol	% Spanish speakin	% Hmong speakin
Apr-02						
Feb-02						
Apr-01						
Feb-01						
Nov-00						
Sep-00						
Apr-00						
Feb-00						
Nov-99						
Apr-99						
Feb-99						
Nov-98						
Sep-98						
Apr-98						
Feb-98						
Apr-97						
Feb-97						
Nov-96						
Sep-96						
Mar-96						
Feb-96						
Apr-95						
Feb-95						
Nov-94						
Sep-94						
Apr-94						
Feb-94						
Apr-93						
Feb-93						
Nov-92						
Sep-92						
Apr-92						
Feb-92						
Apr-91						
Feb-91						
Nov-90						

Election % American Sign l % Age 16-17 po % age 18-2 % age 26-4 % age 41-6 % age 61-7 % age 71+ poll workers



Election	Type of Election	Turnout	Turnout %	Pre-Reg	EDRs (El Wards	Pollinç	Poll W	Absentees	I Returned to be Counted
Sep-90	Governor	16718	13	127,217	1,536				
Apr-90	Co. Supervisor	31599	25	126,206	3,266				
Feb-90	Co. Supervisor	6395	5	126,134	371				
Apr-89	Mayor/Co Exec	62188	50	123,966	1,224				
Feb-89	Mayor/Co Exec	39768	32	125,151	1,039				
Nov-88	Presidential	99597	65	136,883	26,001				
Sep-88	State Primary	43850	33	132,343	5,271				
Apr-88	Presdntl Pref.	62857	47	124,684	15,037				
Feb-88	Co. Supervisor	17966	15	122,453	1,457				
Apr-87	Mayor	55081	44	122,691	3,950				
Feb-87	Mayor	15167	12	122,674	454				
Nov-86	Governor	73365	52	133,144	17,844				
Sep-86	Governor	25733	21	120,812	3,755				
Apr-86	Co. Supervisor	18457	15	120,243	1,498				
Apr-85	Mayor/Co Exec	35646	30	120,407	970				
Feb-85	Mayor/Co Exec	14370	12	120,155	275				
Nov-84	Presidential	97908	69	125,119	23,553				
Sep-84	State Primary	26125	23	113,166	2,499				

Election	IPAV (In-Person)	Mailed Abs	Returned to Hospital	Returned to Online (If Returned to Jury / Return Military : Return SVD	Return Overseas
Sep-90	165	500	311		
Apr-90	332	619	411		
Feb-90	56	467	180		
Apr-89	885	1242	1053		
Feb-89	413	933	699		
Nov-88	1524	3006	2534		
Sep-88	548	770	526		
Apr-88	700	972	800		
Feb-88	221	520	431		
Apr-87	735	826	751		
Feb-87	109	372	268		
Nov-86	930	2094	1032		
Sep-86	187	771	629		
Apr-86	123	572	328		
Apr-85	690	978	760		
Feb-85	123	544	323		
Nov-84	1553	2857	2442		
Sep-84	336	746	429		

Election Provisionals Cx Absentee Not Issued (No ID) Unacceptable ID Another State I Unacceptable Student II Too Expired I Forgot ID

Sep-90
Apr-90
Feb-90
Apr-89
Feb-89
Nov-88
Sep-88
Apr-88
Feb-88
Apr-87
Feb-87
Nov-86
Sep-86
Apr-86
Apr-85
Feb-85
Nov-84
Sep-84

Election Lost/Stolen I No ID to show Other Unacceptable ID Waiting for DMV Receipt Declined Provisionals No Proof o

Sep-90
Apr-90
Feb-90
Apr-89
Feb-89
Nov-88
Sep-88
Apr-88
Feb-88
Apr-87
Feb-87
Nov-86
Sep-86
Apr-86
Apr-85
Feb-85
Nov-84
Sep-84

Election	% African American poll workers	% Asian poll workers	% Native American	% Latinx pol	% Spanish speakin	% Hmong speakin
Sep-90						
Apr-90						
Feb-90						
Apr-89						
Feb-89						
Nov-88						
Sep-88						
Apr-88						
Feb-88						
Apr-87						
Feb-87						
Nov-86						
Sep-86						
Apr-86						
Apr-85						
Feb-85						
Nov-84						
Sep-84						

Election % American Sign l % Age 16-17 po % age 18-2 % age 26-4 % age 41-6 % age 61-7 % age 71+ poll workers

Sep-90
Apr-90
Feb-90
Apr-89
Feb-89
Nov-88
Sep-88
Apr-88
Feb-88
Apr-87
Feb-87
Nov-86
Sep-86
Apr-86
Apr-85
Feb-85
Nov-84
Sep-84

From: [Josh Goldman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Poll worker trainings
Date: Tuesday, August 29, 2023 12:12:52 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks so much!

On Sun, Aug 27, 2023 at 7:31 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Sorry for the delay, we have been really busy with voter outreach!

See columns AY-BB in the attached. We still haven't recovered from 2016.

- Maribeth

From: Josh Goldman <josh@techandcivicliflife.org>
Sent: Thursday, August 24, 2023 2:43 PM
To: Taryn Dwyer <taryn@techandcivicliflife.org>; Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>; Christian Franco <christian@techandcivicliflife.org>
Subject: Re: Poll worker trainings

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth - great to see you on the call yesterday! Quick follow up - do you have recent data on people from under-represented groups serving as poll workers? We already have the public data up to 2014 from [this older article](#). I'm curious if you have more up-to-date stats. We're hoping to wrap up recording the training that references these stats as soon as possible, so I just wanted to check in.

Thanks,

Josh

On Thu, Aug 17, 2023 at 2:36 PM Josh Goldman <josh@techandcivicliflife.org> wrote:

Hi Maribeth,

Taryn has been out of the office, so I wanted to follow up on a few things related to the poll worker course that you've been partnering with her on.

One quick question -- We have stats about recruitment of poll workers from underrepresented communities in Madison, 2010-2014, from [this great article](#). **We were curious if you have any updated data to share about the composition of your poll worker program (e.g. African American, Asian, Latino representation, etc).** If you're comfortable sharing updated stats, we'd like to include them in the training content to show how offices can track key metrics.

Second -- We have your draft script for the training, and will be back in touch with edits next week. The goal will be to complete script edits next week, and then record the week

after.

Many thanks for your work on this,

Josh

--

Josh Simon Goldman | Senior Program Manager, [Center for Tech and Civic Life](#) | (513) 720-1397 | josh@techandciviclife.org

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Josh Simon Goldman | Senior Program Manager, [Center for Tech and Civic Life](#) | (513) 720-1397 | josh@techandciviclife.org

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Josh Simon Goldman | Senior Program Manager, [Center for Tech and Civic Life](#) | (513) 720-1397 | josh@techandciviclife.org

From: [Taryn Dwyer \(via Google Slides\)](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Presentation shared with you: "Maribeth Witzel-Behl Section"
Date: Thursday, August 31, 2023 2:29:04 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Taryn Dwyer shared a presentation

Taryn Dwyer (taryn@techandcivicle.org) added you as an editor. Verify your email to securely make edits to this presentation. You will need to verify your email every 7 days. [Learn more](#)

Please let me know if you can access this, or if you'd prefer I send this along via powerpoint. Thank you!



Use is subject to the Google [Privacy Policy](#).

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94043, USA
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taryn@techandcivicle.org shared a presentation with you from
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From: [Witzel-Behl, Maribeth](#)
To: "Taryn Dwyer"
Subject: RE: Connecting for an upcoming CTCL course
Date: Thursday, August 31, 2023 3:09:53 PM

Sounds good! Thank you!

From: Taryn Dwyer
Sent: Thursday, August 31, 2023 2:29 PM
To: Witzel-Behl, Maribeth
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

It's been a long time since we were last able to touch base, which I apologize for! I was out of the office for a number of weeks unexpectedly, but now that I am back, we're ready to get things squared away for your case example in the Training Knowledgeable and Confident Poll Workers course. We're excited to highlight your work on racial equity in training here.

Your reflections you provided on the topic earlier in the year were invaluable, and provide a ton of great insight! We took those reflections and turned them into a script and added some slides for while you are speaking. We kept your own words and thoughts, but made some edits to add a bit of context or transitions between sections, moved some statements around, and summarized some longer sections. You can find the slides linked [here](#), with the script in the "speaker notes" section. You'll notice that there are some comments throughout the slides- some are questions I have for you about additional context, others are just pointing out where we might have shifted or added some details. Please let me know if you have any issues accessing the presentation, viewing the slides, or seeing the comments.

At this point, we're asking you to review it, give our changes the thumbs up/raise any issues, and add any additional info based on the questions I have throughout.

I know you're very busy right now, but would it be possible for you to do your review by the end of next week, 9/8? Ideally, we'd like to have your section recorded by 9/15 the latest, and want to make sure this script is finalized and has both your approval and Josh's approval in enough time to meet that recording deadline. If it would be easier for you to review in a different way- for example, if you'd prefer we get on a call and do the review together- that's fine too. Whatever might be easiest and most efficient for you, just let me know!

Once we get the script finalized and approved, I'll send you the instructions for recording, which you can do on your own time whenever it is most convenient for you. One of our tech associates can also be available for support if you'd prefer.

If there are any issues or concerns, please don't hesitate to reach out!

Best,
Taryn

On Wed, Jun 14, 2023 at 4:03 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

That works for me. Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Wednesday, June 14, 2023 2:59 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks again for sending this info over and apologies for the delay in getting back to you! I wanted to give you an update, as we've decided to make some shifts to our course content for this Poll Worker series since the convening in May.

After chatting with the team, checking in with Alliance members, and reviewing feedback across all of our courses being developed, we've decided to reallocate the content from the 105 course throughout the other 4 courses in the series, rather than have the content exist in one separate course.

What this means is that the information you provided will still be helpful and shared in a course, just in a different course than originally discussed. We're hoping to use the content of your case example in the second course in the series, *Poll Workers 102: Training Knowledgeable and Confident Poll Workers*. This course is still early in development, which means that we have a lot more time for script writing, edits, and recording (since you already provided some written content, we're ahead of schedule!) We're aiming to get the final script for this course ready by July 7th, and to record videos by July 21st.

We're still working on creating the objectives and outlines, and can pass those along when they are ready. Otherwise, please let me know if this shift is alright with you, if you'd prefer to change your involvement, or if you have any questions before deciding.

Thanks for your willingness to offer your expertise, and for your flexibility as we work to create the best possible content for election offices! I really appreciate it.

Best,

Taryn

On Wed, Jun 7, 2023 at 11:52 AM Taryn Dwyer <taryn@techandcivillife.org> wrote:

Hi Maribeth,

Thanks so much for working on this and sending it over! Just want to let you know I'm back in the office and going to take some time to review what you've written! I'll let you know if I have any questions or if there's anything that I think might be helpful to expand on. I'll plan to get back to you within a couple of days!

Thanks so much again,

Taryn

On Mon, Jun 5, 2023 at 2:57 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

Here are my reflections on incorporating racial equity training into poll worker training.

In 2013, the [Race to Equity Report](#) highlighted vast racial disparities in our county. Although the City Clerk's Office had no direct influence in the disparities mentioned in the report, we examined our work through an equity lens. We discovered that a lot of the work we had been doing was based on equity; we had just viewed it as "doing the right thing." In 2014, we started to incorporate racial equity training into our poll

worker training sessions. We talked about how we all carry bias, and we naturally rely more heavily on our biases when we are under stress. We found that the most effective tool we used in these discussions was to have our poll workers spend ten minutes taking the 1965 Alabama literacy test, or the 1964 Louisiana literacy test. We explained that we have voters today who were given these tests years ago or who heard their parents talk about these literacy tests in the south, and that it understandably has an influence on how they view election workers today.

We have been talking with our poll workers about microaggressions, or subtle acts of exclusion. These often unintentional slights by well-intentioned individuals are harmful to voters and fellow poll workers. For the past nine years, we have stressed that we judge ourselves by our intentions and we judge others by the impact of what they say and do. We come from a place of privilege when we make our intentions the focus, and disregard the impact our words and actions have on our voters or other poll workers. We ask poll workers to recognize that they cannot simultaneously judge someone and show them respect. We have had to explicitly state things in poll worker training that we had thought should be common sense. For example, "Do not make fun of any voters. Do not tell a voter their name is too difficult to pronounce. Do not complain about the way a voter spells their name. Do not tell another poll worker that their name is too hard to pronounce so you will call them something else."

We have asked our poll workers to:

1. Become aware of their own unconscious bias
2. Interrupt microaggressions
3. Create a welcoming environment at the polls
4. Show empathy and patience toward new voters and poll workers

As we have discussed these issues in poll worker training, our poll workers have become more empowered to let us know when they see an issue that should be addressed.

And, when voters notify us of a negative experience, we use that as an example in our next poll worker training. For example, here is a communication from a voter that we used in our April poll worker training session:

I experienced an incident today at my polling place that left me feeling uneasy, disrespected, and racially profiled.

Today, as I have every election since I turned 18, I arrived at my polling place at 12:30 pm. I had to update my address as my family has moved and thus changed my polling place assignment. I brought all the required documents and was fully prepared. As soon as the chief inspector received my documents, she had me get back in line. This is

where the issue arose.

My updated voter registration forms were then handed to another young Asian woman in line, about 10 people ahead of me, who looked at the chief inspector with a confused expression. The chief inspector replied, "Was it not you who just registered to vote?" It was not, it was me.

The chief inspector then looked over at me, realizing her mistake, which she did not acknowledge. I think she thought I was too far away to hear what came next. Then, another poll worker nodded her head in agreement, and replied, "You two just look so similar."

We look nothing alike.

Two unrelated Asian women who have never met, never even spoken a word, spaced about 10 people away from each other.

No apologies were made, and I cast my ballot.

This is not the first time I have been racially profiled during a voting-related interaction in Wisconsin. I am a proud Wisconsinite, a proud woman of color, and consider it a privilege to be able to vote for the many millions of people in this country who are not able to.

However, I should not need to endure racism, aggression, and lack of accountability when I am performing my duty as a U.S. citizen.

I should not feel like my vote is unwanted, when it is my birthright.

My personal information should not have been presented to a complete stranger, because she was misidentified as me, due to an action of ignorance and racism which was then confirmed, protected, and validated by another poll worker.

I hope you will take my words sincerely, and understand that action must be taken to ensure that Wisconsin Voters of Color understand that our vote is needed, and our vote is important.

From: Taryn Dwyer <taryn@techandciviclelife.org>

Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a

more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,

Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Monday, May 22, 2023 9:26 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Monday, May 22, 2023 9:20 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,

Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 4:12 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,

Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 12:21 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn

more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course. If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know. Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,
Taryn

--

Taryn Dwyer
Senior Training Associate
[Center for Tech and Civic Life](#)
taryn@techandcivicliflife.org
(312) 506-3460 x 304

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Taryn Dwyer
Senior Training Associate
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(312) 506-3460 x 304

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taryn@techandcivicliflife.org
(312) 506-3460 x 304

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Taryn Dwyer
Senior Training Associate
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Taryn Dwyer
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Taryn Dwyer
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(312) 506-3460 x 304

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Taryn Dwyer
Senior Training Associate
[Center for Tech and Civic Life](#)
taryn@techandciviclife.org
(312) 506-3460 x 304

--

Taryn Dwyer
Senior Training Associate
[Center for Tech and Civic Life](#)
taryn@techandciviclife.org
(312) 506-3460 x 304

Attachment 49 immediately follows this email

From: Google Calendar on behalf of bryce@voteearlyday.org
To: bchang@cityofmadison.com; tiffany.lam@caa.com; steven@wearemeteorite.com; tob Boyle@twitter.com; brianna.cayocotter@mtvstaff.com; adam.robinson@viacom.com; clarissa@slscoalition.org; sterling92@gmail.com; rstewart@democracyfund.org; crystal.barnes@viacom.com; jay.osterman@mtvstaff.com; vaughan.bagley@viacomcs.com; brian@nonprofitvote.org; cprado@univision.net; corley.kenna@patagonia.com; erika.sotolamb@viacom.com; rvangelos@snapchat.com; tiana@techandcivillife.org; ysanchez@poderlatinx.org; adam.robinson@paramount.com; john.huggins@patagonia.com; sarah@letsmakeimpact.com; natalie.tran@caa.com; wcole@naacpnet.org; roberts@democracyfund.org; eddy@slscoalition.org; wifredof@twitter.com; travis.merriweather@caa.com; Sarah Berlin; ascott@nba.com; snarechania@nba.com; candace@comptonadvocates.org
Subject: Steering Committee Meeting
Attachments: invite.ics

Caution This email was sent from an external source. Avoid unknown links and attachments.

Steering Committee Meeting
You have been invited to attend an event named Steering Committee Meeting on Wednesday Sep 13, 2023 · 4pm – 5pm (Eastern Time - New York).

When

Wednesday Sep 13, 2023 · 4pm – 5pm (Eastern Time - New York)

Location

[Redacted location information]

Guests

bryce@voteearlyday.org <mailto:bryce@voteearlyday.org>
- creator
tiffany.lam@caa.com <mailto:tiffany.lam@caa.com>
steven@wearemeteorite.com <mailto:steven@wearemeteorite.com>
tob Boyle@twitter.com <mailto:tob Boyle@twitter.com>
brianna.cayocotter@mtvstaff.com <mailto:brianna.cayocotter@mtvstaff.com>
adam.robinson@viacom.com <mailto:adam.robinson@viacom.com>
clarissa@slscoalition.org <mailto:clarissa@slscoalition.org>
sterling92@gmail.com <mailto:sterling92@gmail.com>
rstewart@democracyfund.org <mailto:rstewart@democracyfund.org>
crystal.barnes@viacom.com <mailto:crystal.barnes@viacom.com>
jay.osterman@mtvstaff.com <mailto:jay.osterman@mtvstaff.com>
vaughan.bagley@viacomcs.com <mailto:vaughan.bagley@viacomcs.com>
brian@nonprofitvote.org <mailto:brian@nonprofitvote.org>
cprado@univision.net <mailto:cprado@univision.net>
anjelica@democracy.works <mailto:anjelica@democracy.works>
corley.kenna@patagonia.com <mailto:corley.kenna@patagonia.com>
whitney@techandcivillife.org <mailto:whitney@techandcivillife.org>
erika.sotolamb@viacom.com <mailto:erika.sotolamb@viacom.com>
rvangelos@snapchat.com <mailto:rvangelos@snapchat.com>
tiana@techandcivillife.org <mailto:tiana@techandcivillife.org>
ysanchez@poderlatinx.org <mailto:ysanchez@poderlatinx.org>
adam.robinson@paramount.com <mailto:adam.robinson@paramount.com>
john.huggins@patagonia.com <mailto:john.huggins@patagonia.com>
sarah@letsmakeimpact.com <mailto:sarah@letsmakeimpact.com>
natalie.tran@caa.com <mailto:natalie.tran@caa.com>
wcole@naacpnet.org <mailto:wcole@naacpnet.org>
roberts@democracyfund.org <mailto:roberts@democracyfund.org>
eddy@slscoalition.org <mailto:eddy@slscoalition.org>
wifredof@twitter.com <mailto:wifredof@twitter.com>
travis.merriweather@caa.com <mailto:travis.merriweather@caa.com>
Sarah Berlin <mailto:sarah@techandcivillife.org>
ascott@nba.com <mailto:ascott@nba.com>
snarechania@nba.com <mailto:snarechania@nba.com>
candace@comptonadvocates.org <mailto:candace@comptonadvocates.org>
bchang@cityofmadison.com <mailto:bchang@cityofmadison.com>
View all guest info <https://urldefense.proofpoint.com/v2/uri>

[Redacted guest information]

Reply for bchang@cityofmadison.com <mailto:bchang@cityofmadison.com>

[Redacted reply content]

Yes

[Redacted 'Yes' response]

No

[Redacted 'No' response]

Maybe

[Redacted 'Maybe' response]

More options

Invitation from Google Calendar

[Redacted invitation details]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/uri?u=https-3A__support.google.com_calendar_answer_37135-23forwaring&d=DwMFaQ&c=byefhD2zumMFFQYPZBagUCDuBim9Q9twmxaBM0hCgII&r=3iHNWwKNUY0tdRdsR3H3srfyj4BfJCSeOq_4VWEiYec&m=DTlg50JCT0MkdN7SgB-f62V98Z-PbvUAFXCFSiLqSLYe8rBa8CckRmXWF-VIL&s=nDy6y7-bilnPWgTLqDcQSROs1vpvVW1hsXT6N9pogWk&e=>

ATTACHMENT 49

Haar, Jennifer

Subject: Steering Committee Meeting

Location: [REDACTED]

Start: Wed 9/13/2023 3:00 PM

End: Wed 9/13/2023 4:00 PM

Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: SC General Date

From: [Google Calendar](#) on behalf of bryce@voteearlyday.org
To: bchang@cityofmadison.com; tiffany.lam@caa.com; stevan@wearemeteorite.com; [toboyl@twitter.com](https://twitter.com/toboyl); brianna.cayocotter@mtvstaff.com; adam.robinson@viacom.com; clarissa@slsvcoalition.org; sterlingt92@gmail.com; rstewart@democracyfund.org; crystal.barnes@viacom.com; jay.osterman@mtvstaff.com; vaughan.bagley@viacomcbs.com; brian@nonprofitvote.org; cprado@univision.net; anjelica@democracy.works; corley.kenna@patagonia.com; erika.sotolamb@viacom.com; rvangelos@snapchat.com; ysanchez@poderlatinx.org; adam.robinson@paramount.com; john.huggins@patagonia.com; sarah@letsmakeimpact.com; natalie.tran@caa.com; wcole@naacpnet.org; nroberts@democracyfund.org; eddy@slsvcoalition.org; [wifredof@twitter.com](https://twitter.com/wifredof); travis.merriweather@caa.com; [Sarah Berlin](mailto:Sarah.Berlin); ascott@nba.com; snarechania@nba.com; candace@comptonadvocates.org

Subject: SAVE THE DATE: In Person Steering Committee Meeting
Attachments: [invite.ics](#)

Attachment 50 immediately follows this email

Caution This email was sent from an external source. Avoid unknown links and attachments.

SAVE THE DATE In Person Steering Committee Meeting

You have been invited to attend an event named SAVE THE DATE In Person Steering Committee Meeting on Wednesday Dec 13, 2023 · 8am – 5pm (Eastern Time - New York).

When

Wednesday Dec 13, 2023 · 8am – 5pm (Eastern Time - New York)

Location

TBD

Guests

tiffany.lam@caa.com <<mailto:tiffany.lam@caa.com>>
stevan@wearemeteorite.com <<mailto:stevan@wearemeteorite.com>>
[toboyl@twitter.com](https://twitter.com/toboyl) <<mailto:toboyl@twitter.com>>
brianna.cayocotter@mtvstaff.com <<mailto:brianna.cayocotter@mtvstaff.com>>
adam.robinson@viacom.com <<mailto:adam.robinson@viacom.com>>
clarissa@slsvcoalition.org <<mailto:clarissa@slsvcoalition.org>>
sterlingt92@gmail.com <<mailto:sterlingt92@gmail.com>>
rstewart@democracyfund.org <<mailto:rstewart@democracyfund.org>>
crystal.barnes@viacom.com <<mailto:crystal.barnes@viacom.com>>
jay.osterman@mtvstaff.com <<mailto:jay.osterman@mtvstaff.com>>
vaughan.bagley@viacomcbs.com <<mailto:vaughan.bagley@viacomcbs.com>>
brian@nonprofitvote.org <<mailto:brian@nonprofitvote.org>>
cprado@univision.net <<mailto:cprado@univision.net>>
anjelica@democracy.works <<mailto:anjelica@democracy.works>>
corley.kenna@patagonia.com <<mailto:corley.kenna@patagonia.com>>
whitney@techandcivillife.org <<mailto:whitney@techandcivillife.org>>
erika.sotolamb@viacom.com <<mailto:erika.sotolamb@viacom.com>>
rvangelos@snapchat.com <<mailto:rvangelos@snapchat.com>>
tiana@techandcivillife.org <<mailto:tiana@techandcivillife.org>>
ysanchez@poderlatinx.org <<mailto:ysanchez@poderlatinx.org>>
adam.robinson@paramount.com <<mailto:adam.robinson@paramount.com>>
john.huggins@patagonia.com <<mailto:john.huggins@patagonia.com>>
sarah@letsmakeimpact.com <<mailto:sarah@letsmakeimpact.com>>
natalie.tran@caa.com <<mailto:natalie.tran@caa.com>>
wcole@naacpnet.org <<mailto:wcole@naacpnet.org>>
nroberts@democracyfund.org <<mailto:nroberts@democracyfund.org>>
eddy@slsvcoalition.org <<mailto:eddy@slsvcoalition.org>>
[wifredof@twitter.com](https://twitter.com/wifredof) <<mailto:wifredof@twitter.com>>
travis.merriweather@caa.com <<mailto:travis.merriweather@caa.com>>
[Sarah Berlin](mailto:Sarah.Berlin) <<mailto:sarah@techandcivillife.org>>
ascott@nba.com <<mailto:ascott@nba.com>>
snarechania@nba.com <<mailto:snarechania@nba.com>>
bchang@cityofmadison.com <<mailto:bchang@cityofmadison.com>>
candace@comptonadvocates.org <<mailto:candace@comptonadvocates.org>>

View all guest info

Reply for bchang@cityofmadison.com

Yes

No

Maybe

More options

Invitation from Google Calendar

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2?url=https://support.google.com/calendar/answer/37135-23forwarding&d=DwMFAQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=3iHNWwKNUY0tdRds3H3srfyi4BjCSeOq_4VWEiYec&m=hX0nKL0jYiRR2BT5EyNLWwCyQ8MQnHsX-KLLHtm-gh9AloCZ2Wmh5bkKsXpFtWz&s=13lRlyxERzEKiGhun-MpWsiFlx1v2jCxe2wKrpEr0&e=>>

ATTACHMENT 50

From: SC General Date
To: tiffany.lam@caa.com; steven@wearemeteorite.com; [toboyle@twitter.com](https://twitter.com/toboyle); brianna.cayocotter@mtvstaff.com; adam.robinson@viacom.com; clarissa@slycoalition.org; sterlingt92@gmail.com; rstewart@democracyfund.org; crystal.barnes@viacom.com; jay.osterman@mtvstaff.com; vaughan.bagley@viacomcbs.com; brian@nonprofitvote.org; cprado@univision.net; anjelica@democracy.works; corley.kenna@patagonia.com; whitney@techandcivillife.org; erika.sotolamb@viacom.com; [rvangelos@snapchat.com](https://www.snapchat.com); tiana@techandcivillife.org; ysanchez@poderlatinx.org; adam.robinson@paramount.com; john.huggins@patagonia.com; sarah@letsmakeimpact.com; natalie.tran@caa.com; [wcole@naacpnet.org](https://www.naacpnet.org); nroberts@democracyfund.org; eddy@slycoalition.org; [wifredof@twitter.com](https://twitter.com/wifredof); travis.merriweather@caa.com; Sarah Berlin; ascott@nba.com; snarechania@nba.com; Chang, Bonnie; candace@comptonadvocates.org
Subject: SAVE THE DATE: In Person Steering Committee Meeting
Start: Wednesday, December 13, 2023 7:00:00 AM
End: Wednesday, December 13, 2023 4:00:00 PM
Location: TBD

From: [Rocio Hernandez](#)
Cc: [Sophie Lehman](#)
Subject: Final Feedback on Poll worker standards - due Friday 9/15
Date: Monday, September 11, 2023 10:05:18 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello and Happy Monday!


We are gearing up to publish the poll worker standards for public feedback in late September or early October, but we want to hear from you first! This will be your last opportunity to share feedback before we invite public feedback from other local election officials and experts in the field.

So grab some coffee, find 65 minutes to gather your team and [review the updated poll worker standards](#). Please submit your response by end of day **Friday, September 15**. Note that this is an updated date than previously shared based on some timeline updates. As always, reach out if you have any questions!

Thanks!
Rocio

--

Rocío Hernandez (she/her)
Senior Program Manager
Center for Tech and Civic Life
rocio@techandcivicle.org

From: [Witzel-Behl, Maribeth](#)
To: "[Taryn Dwyer](#)"
Subject: RE: Connecting for an upcoming CTCL course
Date: Monday, September 11, 2023 8:50:42 PM
Attachments: 

I'm thinking it's too serious a topic for this picture, so I put a different picture in the presentation. I think it might be ready for the next step...

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, September 11, 2023 3:14 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks for doing that! I made some adjustments or offered some replies to your comments. Let me know what you think about the proposed changes and also please send a new headshot as soon as possible. Once we get these elements squared away, you'll be set to start recording! I'll send instructions once we get this finalized.

Thanks so much!
Taryn

On Fri, Sep 8, 2023 at 4:39 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I added a photo and some commentary. Let me know if you need anything else. I am excited to be able to participate in this project!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Thursday, August 31, 2023 2:29 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

It's been a long time since we were last able to touch base, which I apologize for! I was out of the office for a number of weeks unexpectedly, but now that I am back, we're ready to get things squared away for your case example in the Training Knowledgeable and Confident Poll Workers course. We're excited to highlight your work on racial equity in training here.

Your reflections you provided on the topic earlier in the year were invaluable, and provide a ton of great insight! We took those reflections and turned them into a script and added some slides for while you are speaking. We kept your own words and thoughts, but made some edits to add a bit of context or transitions between sections, moved some statements around, and summarized some longer sections. You can find the slides linked [here](#), with the script in the "speaker notes" section. You'll notice that there are some comments throughout the slides- some are questions I have for you about additional context, others are just pointing out where we might have shifted or added some details. Please let me know if you have any issues accessing the presentation, viewing the slides, or seeing the comments.

At this point, we're asking you to review it, give our changes the thumbs up/raise any issues, and add any additional info based on the questions I have throughout.

I know you're very busy right now, but would it be possible for you to do your review by the end of next week, 9/8? Ideally, we'd like to have your section recorded by 9/15 the latest, and want to make sure this script is finalized and has both your approval and Josh's approval in enough time to meet that recording deadline. If it would be easier for you to review in a different way- for example, if you'd prefer we get on a call and do the review together- that's fine too. Whatever might be easiest and most efficient for you, just let me know!

Once we get the script finalized and approved, I'll send you the instructions for recording, which you can do on your own time whenever it is most convenient for you. One of our tech associates can also be available for support if you'd prefer.

If there are any issues or concerns, please don't hesitate to reach out!

Best,
Taryn

On Wed, Jun 14, 2023 at 4:03 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

That works for me. Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Wednesday, June 14, 2023 2:59 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Hi Maribeth,

Thanks again for sending this info over and apologies for the delay in getting back to you! I wanted to give you an update, as we've decided to make some shifts to our course content for this Poll Worker series since the convening in May.

After chatting with the team, checking in with Alliance members, and reviewing feedback across all of our courses being developed, we've decided to reallocate the content from the 105 course throughout the other 4 courses in the series, rather than have the content exist in one separate course.

What this means is that the information you provided will still be helpful and shared in a course, just in a different course than originally discussed. We're hoping to use the content of your case example in the second course in the series, *Poll Workers 102: Training Knowledgeable and Confident Poll Workers*. This course is still early in development, which means that we have a lot more time for script writing, edits, and recording (since you already provided some written content, we're ahead of schedule!) We're aiming to get the final script for this course ready by July 7th, and to record videos by July 21st.

We're still working on creating the objectives and outlines, and can pass those along when they are ready. Otherwise, please let me know if this shift is alright with you, if you'd prefer to change your involvement, or if you have any questions before deciding.

Thanks for your willingness to offer your expertise, and for your flexibility as we work to create the best possible content for election offices! I really appreciate it.

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Hi Maribeth,

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Thanks so much again,
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On Mon, Jun 5, 2023 at 2:57 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

Here are my reflections on incorporating racial equity training into poll worker training.

In 2013, the [Race to Equity Report](#) highlighted vast racial disparities in our county. Although the City Clerk's Office had no direct influence in the disparities mentioned in the report, we examined our work through an equity lens. We discovered that a lot of the work we had been doing was based on equity; we had just viewed it as "doing the right thing."

In 2014, we started to incorporate racial equity training into our poll worker training sessions. We talked about how we all carry bias, and we naturally rely more heavily on our biases when we are under stress.

We found that the most effective tool we used in these discussions was to have our poll workers spend ten minutes taking the 1965 Alabama literacy test, or the 1964 Louisiana literacy test. We explained that we have voters today who were given these tests years ago or who heard their parents talk about these literacy tests in the south, and that it understandably has an influence on how they view election workers today.

We have been talking with our poll workers about microaggressions, or subtle acts of exclusion. These often unintentional slights by well-intentioned individuals are harmful to voters and fellow poll workers.

For the past nine years, we have stressed that we judge ourselves by our intentions and we judge others by the impact of what they say and do. We come from a place of privilege when we make our intentions the focus, and disregard the impact our words and actions have on our voters or other poll workers. We ask poll workers to recognize that they cannot simultaneously judge someone and show them respect.

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We have asked our poll workers to:

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And, when voters notify us of a negative experience, we use that as an example in our next poll worker training. For example, here is a communication from a voter that we used in our April poll worker training session:

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We look nothing alike.

Two unrelated Asian women who have never met, never even spoken a word, spaced about 10 people away from each other.

No apologies were made, and I cast my ballot.

This is not the first time I have been racially profiled during a voting-related interaction in Wisconsin. I am a proud Wisconsinite, a proud woman of color, and consider it a privilege to be able to vote for the many millions of people in this country who are not able to.

However, I should not need to endure racism, aggression, and lack of accountability when I am performing my duty as a U.S. citizen. I should not feel like my vote is unwanted, when it is my birthright.

My personal information should not have been presented to a complete stranger, because she was misidentified as me, due to an action of ignorance and racism which was then confirmed, protected, and validated by another poll worker.

I hope you will take my words sincerely, and understand that action must be taken to ensure that Wisconsin Voters of Color understand that our vote is needed, and our vote is important.

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,
Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivillife.org>
Sent: Monday, May 22, 2023 9:26 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivillife.org>
Sent: Monday, May 22, 2023 9:20 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,
Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 4:12 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,
Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 12:21 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,
Taryn

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Taryn Dwyer
Senior Training Associate
[Center for Tech and Civic Life](http://CenterforTechandCivicLife.org)
taryn@techandcivicliflife.org
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From: [Taryn Dwyer \(via Google Drive\)](#)
To: mwizel-behl@cityofmadison.com
Subject: Folder shared with you: "Maribeth Wizel-Behl PW102 Video"
Date: Tuesday, September 12, 2023 4:18:46 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Taryn Dwyer shared a folder

Taryn Dwyer (taryn@techandciviclife.org) added you as an editor. Verify your email to securely start contributing to this folder. You will need to verify your email every 7 days. [Learn more](#)



Use is subject to the Google [Privacy Policy](#).

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA
94043, USA
You have received this email because
taryn@techandciviclife.org shared a file or folder located in
Google Drive with you. [Delete visitor session](#)

Google Workspace

From: [Taryn Dwyer](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Connecting for an upcoming CTCL course
Date: Tuesday, September 12, 2023 4:18:48 PM

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I love that photo!!! I truly hope you have that framed somewhere!

But yes, you are right about next steps- you are officially all set to record for 102! We have [a document you can review for recording instructions](#), but please reach out and let us know if you have any questions or would like additional guidance on recording. The brief overview is that you'll be recording your presentation through Zoom, and sending us the video. We ask that you share your slides while giving your talk and recording your video, so that your recording includes both your slides and your video. You'll find more info on this in the document, along with finding the right size and other steps.

Once you record, we ask that you upload your video files to this [Google Drive](#) folder. If you'd prefer sharing the videos in a different way, let me know and I'll check in with our Tech Associates to see what we can do.

Also, before I forget, a couple of quick final details- do you mind sharing a brief 1-2 sentence bio with me, as well as a phonetic pronunciation for your full name? The latter is so make sure all presenters involved have it absolutely correct.

If you'd prefer to have a quick call to chat to prepare for recording or to ask questions, let me know! Otherwise, we're so excited to get to this point with you.

Best,
Taryn

On Mon, Sep 11, 2023 at 9:50 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I'm thinking it's too serious a topic for this picture, so I put a different picture in the presentation. I think it might be ready for the next step...

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, September 11, 2023 3:14 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

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Hi Maribeth,

Thanks for doing that! I made some adjustments or offered some replies to your comments. Let me know what you think about the proposed changes and also please send a new headshot as soon as possible. Once we get these elements squared away, you'll be set to start recording! I'll send instructions once we get this finalized.

Thanks so much!

Taryn

On Fri, Sep 8, 2023 at 4:39 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I added a photo and some commentary. Let me know if you need anything else. I am excited to be able to participate in this project!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Thursday, August 31, 2023 2:29 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Hi Maribeth!

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to get things squared away for your case example in the Training Knowledgeable and Confident Poll Workers course. We're excited to highlight your work on racial equity in training here.

Your reflections you provided on the topic earlier in the year were invaluable, and provide a ton of great insight! We took those reflections and turned them into a script and added some slides for while you are speaking. We kept your own words and thoughts, but made some edits to add a bit of context or transitions between sections, moved some statements around, and summarized some longer sections. You can find the slides linked [here](#), with the script in the "speaker notes" section. You'll notice that there are some comments throughout the slides- some are questions I have for you about additional context, others are just pointing out where we might have shifted or added some details. Please let me know if you have any issues accessing the presentation, viewing the slides, or seeing the comments.

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Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,

Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, May 22, 2023 9:26 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, May 22, 2023 9:20 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,

Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandciviclife.org>

Sent: Friday, May 19, 2023 4:12 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,

Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandciviclife.org>

Sent: Friday, May 19, 2023 12:21 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of

time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,

Taryn

--

Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandciviclife.org

(312) 506-3460 x 304

--

Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandcivicliflife.org

(312) 506-3460 x 304

--

Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandcivicliflife.org

(312) 506-3460 x 304

--

Taryn Dwyer

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(312) 506-3460 x 304

--

Taryn Dwyer

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(312) 506-3460 x 304

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Taryn Dwyer

Senior Training Associate

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taryn@techandcivicliflife.org

(312) 506-3460 x 304

--

Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandcivicliflife.org

(312) 506-3460 x 304

--

Taryn Dwyer

Senior Training Associate

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taryn@techandcivicliflife.org

(312) 506-3460 x 304

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Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandciviclife.org

(312) 506-3460 x 304

--

Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandciviclife.org

(312) 506-3460 x 304

From: [Google Calendar](#) on behalf of bryce@voteearlyday.org
To: voteroutreach@cityofmadison.com; tiffany.lam@caa.com; steven@wearemeteorite.com; toboyl@twitter.com; brianna.cayocotter@mtvstaff.com; adam.robinson@viacom.com; clarissa@slscoalition.org; sterlingt92@gmail.com; rstewart@democracyfund.org; crystal.barnes@viacom.com; jay.osterman@mtvstaff.com; vaughan.bagley@viacomcbs.com; brian@nonprofitvote.org; cprado@univision.net; anjelica@democracyworks.org; corley.kenna@patagonia.com; erika.sotolamb@viacom.com; rvangelos@snapchat.com; ysanchez@poderlatinx.org; adam.robinson@paramount.com; john.huggins@patagonia.com; sarah@letsmakeimpact.com; natalie.tran@caa.com; wcole@naacpnet.org; nroberts@democracyfund.org; eddy@slscoalition.org; wifredof@twitter.com; travis.merriweather@caa.com; sarah.berlin@naacpnet.org; ascott@nba.com; snarechania@nba.com; bchang@cityofmadison.com; candace@comptonadvocates.org; jcalliste@naacpnet.org
Subject: SAVE THE DATE: In Person Steering Committee Meeting
Attachments: [invite.ics](#)

Attachment 52 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

SAVE THE DATE: In Person Steering Committee Meeting
You have been invited to attend an event named SAVE THE DATE: In Person Steering Committee Meeting on Wednesday Dec 13, 2023 · 8am – 5pm (Eastern Time - New York)

When

Wednesday Dec 13, 2023 · 8am – 5pm (Eastern Time - New York)

Location

TBD

Guests

tiffany.lam@caa.com <<mailto:tiffany.lam@caa.com>>
steven@wearemeteorite.com <<mailto:steven@wearemeteorite.com>>
toboyl@twitter.com <<mailto:toboyl@twitter.com>>
brianna.cayocotter@mtvstaff.com <<mailto:brianna.cayocotter@mtvstaff.com>>
adam.robinson@viacom.com <<mailto:adam.robinson@viacom.com>>
clarissa@slscoalition.org <<mailto:clarissa@slscoalition.org>>
sterlingt92@gmail.com <<mailto:sterlingt92@gmail.com>>
rstewart@democracyfund.org <<mailto:rstewart@democracyfund.org>>
crystal.barnes@viacom.com <<mailto:crystal.barnes@viacom.com>>
jay.osterman@mtvstaff.com <<mailto:jay.osterman@mtvstaff.com>>
vaughan.bagley@viacomcbs.com <<mailto:vaughan.bagley@viacomcbs.com>>
brian@nonprofitvote.org <<mailto:brian@nonprofitvote.org>>
cprado@univision.net <<mailto:cprado@univision.net>>
anjelica@democracyworks.org <<mailto:anjelica@democracyworks.org>>
corley.kenna@patagonia.com <<mailto:corley.kenna@patagonia.com>>
whitney@techandcivicliflife.org <<mailto:whitney@techandcivicliflife.org>>
erika.sotolamb@viacom.com <<mailto:erika.sotolamb@viacom.com>>
rvangelos@snapchat.com <<mailto:rvangelos@snapchat.com>>
tiana@techandcivicliflife.org <<mailto:tiana@techandcivicliflife.org>>
ysanchez@poderlatinx.org <<mailto:ysanchez@poderlatinx.org>>
adam.robinson@paramount.com <<mailto:adam.robinson@paramount.com>>
john.huggins@patagonia.com <<mailto:john.huggins@patagonia.com>>
sarah@letsmakeimpact.com <<mailto:sarah@letsmakeimpact.com>>
natalie.tran@caa.com <<mailto:natalie.tran@caa.com>>
wcole@naacpnet.org <<mailto:wcole@naacpnet.org>>
nroberts@democracyfund.org <<mailto:nroberts@democracyfund.org>>
eddy@slscoalition.org <<mailto:eddy@slscoalition.org>>
wifredof@twitter.com <<mailto:wifredof@twitter.com>>
travis.merriweather@caa.com <<mailto:travis.merriweather@caa.com>>
[Sarah Berlin](mailto:sarah.berlin@naacpnet.org) <<mailto:sarah@techandcivicliflife.org>>
ascott@nba.com <<mailto:ascott@nba.com>>
snarechania@nba.com <<mailto:snarechania@nba.com>>
bchang@cityofmadison.com <<mailto:bchang@cityofmadison.com>>
candace@comptonadvocates.org <<mailto:candace@comptonadvocates.org>>
jcalliste@naacpnet.org <<mailto:jcalliste@naacpnet.org>>
voteroutreach@cityofmadison.com <<mailto:voteroutreach@cityofmadison.com>>

View all guest info

Reply for voteroutreach@cityofmadison.com <<mailto:voteroutreach@cityofmadison.com>>

Yes

No

Maybe

[Redacted]

More options

Invitation from Google Calenda

[Redacted]

You are receiving this email because you are an attendee on the event To stop receiving future updates for this event, decline this event

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A-support.google.com_calendar_answer_37135-23forwarding&d=DwMfaQ&c=byefhD2ZumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=Y6bKO0OGUwYHz_bpMxB-EHLsuEpO2KK6TjYn3mUJ2A&m=yL2fwnb2N5ybLqGFU2hQW-60cKPzgWXrekiNT7w2s98lg62mwuUmaSKZMVK8Mkqz&s=HS9lzWBkrAU3UcxO-iE-pwaWUOvjGwjD630guxQ1x2w&e=>>

ATTACHMENT 52

From: SC General Date
To: tiffany.lam@caa.com; steven@wearemeteorite.com; [toboyle@twitter.com](https://twitter.com/toboyle); brianna.cayocotter@mtvstaff.com; adam.robinson@viacom.com; clarissa@slycoalition.org; sterlingt92@gmail.com; rstewart@democracyfund.org; crystal.barnes@viacom.com; jay.osterman@mtvstaff.com; vaughan.bagley@viacomcbs.com; brian@nonprofitvote.org; cprado@univision.net; anjelica@democracy.works; corley.kenna@patagonia.com; whitney@techandcivillife.org; erika.sotolamb@viacom.com; [rvangelos@snapchat.com](https://www.snapchat.com); tiana@techandcivillife.org; ysanchez@poderlatinx.org; adam.robinson@paramount.com; john.huggins@patagonia.com; sarah@letsmakeimpact.com; natalie.tran@caa.com; wcole@naacpnet.org; nroberts@democracyfund.org; eddy@slycoalition.org; [wifredof@twitter.com](https://twitter.com/wifredof); travis.merriweather@caa.com; Sarah Berlin; ascott@nba.com; snarechania@nba.com; Chang, Bonnie; candace@comptonadvocates.org; jcalliste@naacpnet.org; [Voter Outreach](#)

Subject: SAVE THE DATE: In Person Steering Committee Meeting
Start: Wednesday, December 13, 2023 7:00:00 AM
End: Wednesday, December 13, 2023 4:00:00 PM
Location: TBD

This attachment is the exact duplicate of Attachment 52 from the previous email and pages. Therefore, we will not be reposting it after this email.

From: [Chang, Bonnie](#) on behalf of [SC General Date](#)
To: [Chang, Bonnie](#)
Subject: Fw: Invitation: SAVE THE DATE: In Person Steering Committee Meeting @ Wed Dec 13, 2023 8am - 5pm (EST) (voteroutreach@cityofmadison.com)
Attachments: [invite.ics](#)

From: SC General Date
Sent: Wednesday, September 13, 2023 2:05 PM
To: tiffany.lam@caa.com; steven@wearemeteorite.com; toboyle@twitter.com; brianna.cayocotter@mtvstaff.com; adam.robinson@viacom.com; clarissa@slsvcoalition.org; sterling92@gmail.com; rstewart@democracyfund.org; crystal.barnes@viacom.com; jay.osterman@mtvstaff.com; vaughan.bagley@viacomcbs.com; brian@nonprofitvote.org; cprado@univision.net; anjelica@democracyworks.com; corley.kenna@patagonia.com; whitney@techandcivicliflife.org; erika.sotolamb@viacom.com; rvangelos@snapchat.com; tiana@techandcivicliflife.org; ysanchez@poderlatinx.org; adam.robinson@paramount.com; john.huggins@patagonia.com; sarah@letsmakeimpact.com; natalie.tran@caa.com; wcole@naacpnet.org; nroberts@democracyfund.org; eddy@slsvcoalition.org; wifredof@twitter.com; travis.merriweather@caa.com; Sarah.Berlin; ascott@nba.com; snarechania@nba.com; Chang, Bonnie; candace@comptonadvocates.org; jcalliste@naacpnet.org; Voter Outreach
Subject: Invitation: SAVE THE DATE: In Person Steering Committee Meeting @ Wed Dec 13, 2023 8am - 5pm (EST) (voteroutreach@cityofmadison.com)
When: Wednesday, December 13, 2023 5:00 AM-2:00 PM
Where: TBD
Caution: This email was sent from an external source. Avoid unknown links and attachments.

SAVE THE DATE: In Person Steering Committee Meeting
You have been invited to attend an event named SAVE THE DATE: In Person Steering Committee Meeting on Wednesday Dec 13, 2023 · 8am – 5pm (Eastern Time - New York)

When

Wednesday Dec 13, 2023 · 8am – 5pm (Eastern Time - New York)

Location

TBD

Guests

tiffany.lam@caa.com <mailto:tiffany.lam@caa.com>
steven@wearemeteorite.com <mailto:steven@wearemeteorite.com>
toboyle@twitter.com <mailto:toboyle@twitter.com>
brianna.cayocotter@mtvstaff.com <mailto:brianna.cayocotter@mtvstaff.com>
adam.robinson@viacom.com <mailto:adam.robinson@viacom.com>
clarissa@slsvcoalition.org <mailto:clarissa@slsvcoalition.org>
sterling92@gmail.com <mailto:sterling92@gmail.com>
rstewart@democracyfund.org <mailto:rstewart@democracyfund.org>
crystal.barnes@viacom.com <mailto:crystal.barnes@viacom.com>
jay.osterman@mtvstaff.com <mailto:jay.osterman@mtvstaff.com>
vaughan.bagley@viacomcbs.com <mailto:vaughan.bagley@viacomcbs.com>
brian@nonprofitvote.org <mailto:brian@nonprofitvote.org>
cprado@univision.net <mailto:cprado@univision.net>
anjelica@democracyworks.com <mailto:anjelica@democracyworks.com>
corley.kenna@patagonia.com <mailto:corley.kenna@patagonia.com>
whitney@techandcivicliflife.org <mailto:whitney@techandcivicliflife.org>
erika.sotolamb@viacom.com <mailto:erika.sotolamb@viacom.com>
rvangelos@snapchat.com <mailto:rvangelos@snapchat.com>
tiana@techandcivicliflife.org <mailto:tiana@techandcivicliflife.org>
ysanchez@poderlatinx.org <mailto:ysanchez@poderlatinx.org>
adam.robinson@paramount.com <mailto:adam.robinson@paramount.com>
john.huggins@patagonia.com <mailto:john.huggins@patagonia.com>
sarah@letsmakeimpact.com <mailto:sarah@letsmakeimpact.com>
natalie.tran@caa.com <mailto:natalie.tran@caa.com>
wcole@naacpnet.org <mailto:wcole@naacpnet.org>
nroberts@democracyfund.org <mailto:nroberts@democracyfund.org>
eddy@slsvcoalition.org <mailto:eddy@slsvcoalition.org>
wifredof@twitter.com <mailto:wifredof@twitter.com>
travis.merriweather@caa.com <mailto:travis.merriweather@caa.com>
Sarah.Berlin <mailto:sarah@techandcivicliflife.org>
ascott@nba.com <mailto:ascott@nba.com>
snarechania@nba.com <mailto:snarechania@nba.com>
bchang@cityofmadison.com <mailto:bchang@cityofmadison.com>
candace@comptonadvocates.org <mailto:candace@comptonadvocates.org>
jcalliste@naacpnet.org <mailto:jcalliste@naacpnet.org>
voteroutreach@cityofmadison.com <mailto:voteroutreach@cityofmadison.com>

View all guest info

Reply for voteroutreach@cityofmadison.com <mailto:voteroutreach@cityofmadison.com>

Yes

No

[Redacted]

Maybe

[Redacted]

More options

Invitation from Google Calendar

[Redacted]

You are receiving this email because you are an attendee on the event To stop receiving future updates for this event, decline this event

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A__support.google.com_calendar_answer_37135-23forwarding&d=DwmFaQ&c=byefhD2zumMFFQYPZBagUCDuBiM9Q9twmxaBM0hCgII&r=Y6bK00OGUwYHz_bpMxB-EHLsuEpO2KK6TjYn3mUJ2A&m=yL2fwnb2N5yblqGFU2hQW-60cKPzgWXrekiNT7w2s98lg62mwuUmaSKZMVk8Mkqz&s=HS9lzWBkraU3UcxO-iE-pwaWU0vjGwjD630guxQ1x2w&e=>>

From: [Sophie Lehman](#)
To: [Sophie Lehman](#)
Subject: September Alliance Call on 9/27
Date: Thursday, September 14, 2023 5:39:11 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello!

██████████ for the Alliance monthly call on Wednesday, September 27 from 12:00pm - 1:30pm Pacific / 3:00pm - 4:30pm Eastern. This monthly Zoom call will bring together Alliance partners and Centers to provide updates and create space for small group discussions. This month we'll be celebrating and reflecting on the development of poll worker standards and resources before we transition to a new topic – communications.

All staff are welcome to join and ██████████.

Hope to see you then!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Verbick, Jim](#)
To: [Witzel-Behl, Maribeth](#); [Chang, Bonnie](#); [Christianson, Eric](#); [Haar, Jennifer](#); [Harris, Heather](#); [Lund, Thomas](#); [Perez, Nikki](#)
Subject: RE: September Alliance Call on 9/27
Date: Friday, September 15, 2023 8:15:04 AM

I'll join.

-Jim

From: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Sent: Thursday, September 14, 2023 6:40 PM
To: Chang, Bonnie <BChang@cityofmadison.com>; Christianson, Eric <EChristianson@cityofmadison.com>; Haar, Jennifer <JHaar@cityofmadison.com>; Harris, Heather <HHarris@cityofmadison.com>; Lund, Thomas <TLund@cityofmadison.com>; Perez, Nikki <NPerez@cityofmadison.com>; Verbick, Jim <JVerbick@cityofmadison.com>
Subject: FW: September Alliance Call on 9/27

Anyone want to join in?

From: Sophie Lehman <sophie@techandcivicliflife.org>
Sent: Thursday, September 14, 2023 5:39 PM
To: Sophie Lehman <sophie@techandcivicliflife.org>
Subject: September Alliance Call on 9/27

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello!

██████████ for the Alliance monthly call on Wednesday, September 27 from 12:00pm - 1:30pm Pacific / 3:00pm - 4:30pm Eastern. This monthly Zoom call will bring together Alliance partners and Centers to provide updates and create space for small group discussions. This month we'll be celebrating and reflecting on the development of poll worker standards and resources before we transition to a new topic – communications.

All staff are welcome to join and ██████████.

Hope to see you then!
Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Whitney May CTCL](#)
To: mwitzel-behl@cityofmadison.com
Subject: U.S. Alliance for Election Excellence: September 2023 Meeting Confirmation
Date: Friday, September 15, 2023 11:02 04 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.



Hello Maribeh Witzel-Behl,

Thank you for registering for U.S. Alliance for Election Excellence: September 2023 Meeting. You can find information about this meeting below.

U.S. Alliance for Election Excellence: September 2023 Meeting

Date & Time Sep 27, 2023 02:00 PM Central Time (US and Canada)

Meeting ID [REDACTED]



[REDACTED]
To edit or cancel your registration details, [REDACTED].

Please submit any questions to: whitney@techandciviclife.org.

WAYS TO JOIN ZOOM

Join from PC, Mac, iPad, or Android



If the button above does not work, paste this into your browser:



To keep this meeting secure, do not share this link publicly.

Join via audio

One tap US: [REDACTED] or [REDACTED]

mobile:

Or dial For higher quality, dial a number based on your current location.

US: +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED]
[REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED]
[REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED]

Meeting [REDACTED]

ID:

[International numbers](#)

Thank you!



From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: New Alliance Project
Date: Monday, September 18, 2023 11:47:10 AM
Attachments: [Madison ProjectAgreement.pdf](#) Attachment 53 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Maribeth!

As our work on the shared standards progresses, a key component is understanding what it takes for any individual office to meet a standard. We'd like to partner with you to explore that question! Details are in the attachment. (Please note, this collaboration is separate from your participation in the Alliance's premium membership tier, so your time spent working on this with the Elections Group will not deplete or otherwise affect your Alliance opportunities or 1:1 consulting credits.)

If you're ready to kick things off, please sign and return the attached document.

Thanks!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org



Dear City of Madison,

As you know, the U.S. Alliance for Election Excellence is a nonpartisan collaborative that brings together election officials, designers, technologists, and other experts to help local election departments improve operations, develop a set of shared standards and values, and obtain access to best-in-class resources to run successful elections.

The Alliance is designed by and for local election officials, and is committed to building a community of nonpartisan support for local election departments. To accomplish this, where permissible, the Alliance provides support through resources like training, tools, templates, funding, coaching, and services that advance the professional field of election administration. We believe that through this support, we'll see more resilient elections that build public trust. A key part of accomplishing this goal is understanding what it takes for any individual office to meet the Alliance's shared standards for excellence. By understanding the types of resources and professional support that election officers need to achieve excellence, the Alliance can better support election offices across the country to achieve excellence, consistent with all applicable legal requirements.

With this in mind, the Alliance appreciates the opportunity to partner with you to determine what it takes to achieve excellence on one of the following standards:

- poll worker retention
- poll worker day-of support
- digital communications
- print communications
- election website
- combating misinformation
- crisis communications
- language access
- communication with policy decision-makers

Through this partnership, you will work with The Elections Group to identify and implement strategies such as direct support, coaching, training, tools, templates, and funding that will help you (and election offices more broadly) achieve excellence on the standard you identify and improve election operations. The lessons that we learn from this collaboration will be of great value to the Alliance and its work across the country.

As part of this partnership, your office commits to working with The Elections Group to:

- Prioritize one standard you want to improve on

- Identify different tactics that can help your office improve on a standard
- Implement at least one tactic
- Share publicly available data about implementation

Your office's capacity will determine the number of hours you spend working with The Elections Group each month. This partnership is separate from your participation in the Alliance's Basic and/or Premium tier memberships, so your time spent working with The Elections Group on this project will not deplete or otherwise affect your opportunities (or credits) within those tiers.

The Elections Group is committing to working with your office to:

- Identify different tactics that can help your office improve on a standard
- Connect your office to nonpartisan resources
- Support implementation through virtual coaching and site visits

Importantly, and consistent with the Alliance's commitments memorialized in your separate Membership Agreement, the Elections Group will never:

- Touch live ballots or ballot tabulating equipment
- Give legal advice
- Ask for or look at confidential, non-public information
- Require you to implement specific advice or recommendations

We believe that through this partnership, we'll see more resilient elections that build public trust and strengthen our elections. Please confirm your understanding of these expectations and participation by signing below.

We look forward to working with you on this endeavor.

Sincerely,

Tiana Epps Johnson
Executive Director
Center for Tech and Civic Life

Center Signature:

City of Madison

From: [Witzel-Behl, Maribeth](#)
To: "Taryn Dwyer"
Subject: RE: Connecting for an upcoming CTCL course
Date: Tuesday, September 19, 2023 3:58:56 PM

If I create my own video, I need special permission because of the space it takes on the city servers. It is possible to get permission, I just need to work through the red tape. I think the policy was created to make sure city employees weren't recording a bunch of Zoom meetings throughout the pandemic. And we do things by the book in our office.

From: Taryn Dwyer <taryn@techandciviclelife.org>
Sent: Tuesday, September 19, 2023 3:56 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Do you have access to recording just your own video, without the slides, on a computer without Zoom?

For example, Mac devices have the [Photo Booth](#) application, and PCs with Windows operating systems should have the [Camera App](#) or something similar. Can you record on a computer without using Zoom, or is that something you need to get approval for as well?

On Tue, Sep 19, 2023 at 4:30 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Maybe I could get Madison City Channel to record it.

From: Taryn Dwyer <taryn@techandciviclelife.org>
Sent: Tuesday, September 19, 2023 2:47 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for letting me know about this, Maribeth. As a work around, would you be able to just record your video (so no slides, just you!) not through zoom and send that to us? If so, we can work on how to overlay your video with the slides and see if that option could work out for us.

Let me know if this is something you might be able to do!

On Tue, Sep 19, 2023 at 12:21 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I have a few hoops to jump through in order to record a Zoom on a city computer. I need to get permission from Information Technology and from the City Attorney. I'm not sure how long that will take.

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Tuesday, September 12, 2023 4:19 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I love that photo!!! I truly hope you have that framed somewhere!

But yes, you are right about next steps- you are officially all set to record for 102! We have [a document you can review for recording instructions](#), but please reach out and let us know if you have any questions or would like additional guidance on recording. The brief overview is that you'll be recording your presentation through Zoom, and sending us the video. We ask that you share your slides while giving your talk and recording your video, so that your recording includes both your slides and your video. You'll find more info on this in the document, along with finding the right size and other steps.

Once you record, we ask that you upload your video files to this [Google Drive](#) folder. If you'd prefer sharing the videos in a different way, let me know and I'll check in with our Tech Associates to see what we can do.

Also, before I forget, a couple of quick final details- do you mind sharing a brief 1-2 sentence bio with me, as well as a phonetic pronunciation for your full name? The latter is so make sure all presenters involved have it absolutely correct.

If you'd prefer to have a quick call to chat to prepare for recording or to ask questions, let me know! Otherwise, we're so excited to get to this point with you.

Best,
Taryn

On Mon, Sep 11, 2023 at 9:50 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I'm thinking it's too serious a topic for this picture, so I put a different picture in the presentation. I think it might be ready for the next step...

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, September 11, 2023 3:14 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks for doing that! I made some adjustments or offered some replies to your comments. Let me know what you think about the proposed changes and also please send a new headshot as soon as possible. Once we get these elements squared away, you'll be set to start recording! I'll send instructions once we get this finalized.

Thanks so much!
Taryn

On Fri, Sep 8, 2023 at 4:39 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I added a photo and some commentary. Let me know if you need anything else. I am excited to be able to participate in this project!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Thursday, August 31, 2023 2:29 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

It's been a long time since we were last able to touch base, which I apologize for! I was out of the office for a number of weeks unexpectedly, but now that I am back, we're ready to get things squared away for your case example in the Training Knowledgeable and Confident Poll Workers course. We're excited to highlight your work on racial equity in training here.

Your reflections you provided on the topic earlier in the year were invaluable, and provide a ton of great insight! We took those reflections and turned them into a script and added some slides for while you are speaking. We kept your own words and thoughts, but made some edits to add a bit of context or transitions between sections, moved some statements around, and summarized some longer sections. You can find the slides linked [here](#), with the script in the "speaker notes" section. You'll notice that

there are some comments throughout the slides- some are questions I have for you about additional context, others are just pointing out where we might have shifted or added some details. Please let me know if you have any issues accessing the presentation, viewing the slides, or seeing the comments.

At this point, we're asking you to review it, give our changes the thumbs up/raise any issues, and add any additional info based on the questions I have throughout.

I know you're very busy right now, but would it be possible for you to do your review by the end of next week, 9/8? Ideally, we'd like to have your section recorded by 9/15 the latest, and want to make sure this script is finalized and has both your approval and Josh's approval in enough time to meet that recording deadline. If it would be easier for you to review in a different way- for example, if you'd prefer we get on a call and do the review together- that's fine too. Whatever might be easiest and most efficient for you, just let me know!

Once we get the script finalized and approved, I'll send you the instructions for recording, which you can do on your own time whenever it is most convenient for you. One of our tech associates can also be available for support if you'd prefer.

If there are any issues or concerns, please don't hesitate to reach out!

Best,
Taryn

On Wed, Jun 14, 2023 at 4:03 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

That works for me. Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Wednesday, June 14, 2023 2:59 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks again for sending this info over and apologies for the delay in getting back to you! I wanted to give you an update, as we've decided to make some shifts to our course content for this Poll Worker series since the convening in May.

After chatting with the team, checking in with Alliance members, and reviewing feedback across all of our courses being developed, we've decided to reallocate the

content from the 105 course throughout the other 4 courses in the series, rather than have the content exist in one separate course.

What this means is that the information you provided will still be helpful and shared in a course, just in a different course than originally discussed. We're hoping to use the content of your case example in the second course in the series, *Poll Workers 102: Training Knowledgeable and Confident Poll Workers*. This course is still early in development, which means that we have a lot more time for script writing, edits, and recording (since you already provided some written content, we're ahead of schedule!) We're aiming to get the final script for this course ready by July 7th, and to record videos by July 21st.

We're still working on creating the objectives and outlines, and can pass those along when they are ready. Otherwise, please let me know if this shift is alright with you, if you'd prefer to change your involvement, or if you have any questions before deciding.

Thanks for your willingness to offer your expertise, and for your flexibility as we work to create the best possible content for election offices! I really appreciate it.

Best,
Taryn

On Wed, Jun 7, 2023 at 11:52 AM Taryn Dwyer <taryn@techandciviclife.org> wrote:

Hi Maribeth,

Thanks so much for working on this and sending it over! Just want to let you know I'm back in the office and going to take some time to review what you've written! I'll let you know if I have any questions or if there's anything that I think might be helpful to expand on. I'll plan to get back to you within a couple of days!

Thanks so much again,
Taryn

On Mon, Jun 5, 2023 at 2:57 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

Here are my reflections on incorporating racial equity training into poll worker training.

In 2013, the [Race to Equity Report](#) highlighted vast racial disparities in our county. Although the City Clerk's Office had no direct influence in the disparities mentioned in the report, we examined our work through an equity lens. We discovered that a lot of the work we had been doing was based on equity; we had just viewed it as "doing the right thing."

In 2014, we started to incorporate racial equity training into our poll worker training sessions. We talked about how we all carry bias, and we naturally rely more heavily on our biases when we are under stress.

We found that the most effective tool we used in these discussions was to have our poll workers spend ten minutes taking the 1965 Alabama literacy test, or the 1964 Louisiana literacy test. We explained that we have voters today who were given these tests years ago or who heard their parents talk about these literacy tests in the south, and that it understandably has an influence on how they view election workers today.

We have been talking with our poll workers about microaggressions, or subtle acts of exclusion. These often unintentional slights by well-intentioned individuals are harmful to voters and fellow poll workers.

For the past nine years, we have stressed that we judge ourselves by our intentions and we judge others by the impact of what they say and do. We come from a place of privilege when we make our intentions the focus, and disregard the impact our words and actions have on our voters or other poll workers. We ask poll workers to recognize that they cannot simultaneously judge someone and show them respect.

We have had to explicitly state things in poll worker training that we had thought should be common sense. For example, "Do not make fun of any voters. Do not tell a voter their name is too difficult to pronounce. Do not complain about the way a voter spells their name. Do not tell another poll worker that their name is too hard to pronounce so you will call them something else."

We have asked our poll workers to:

1. Become aware of their own unconscious bias
2. Interrupt microaggressions
3. Create a welcoming environment at the polls
4. Show empathy and patience toward new voters and poll workers

As we have discussed these issues in poll worker training, our poll

workers have become more empowered to let us know when they see an issue that should be addressed.

And, when voters notify us of a negative experience, we use that as an example in our next poll worker training. For example, here is a communication from a voter that we used in our April poll worker training session:

I experienced an incident today at my polling place that left me feeling uneasy, disrespected, and racially profiled.

Today, as I have every election since I turned 18, I arrived at my polling place at 12:30 pm. I had to update my address as my family has moved and thus changed my polling place assignment. I brought all the required documents and was fully prepared. As soon as the chief inspector received my documents, she had me get back in line. This is where the issue arose.

My updated voter registration forms were then handed to another young Asian woman in line, about 10 people ahead of me, who looked at the chief inspector with a confused expression. The chief inspector replied, "Was it not you who just registered to vote?" It was not, it was me.

The chief inspector then looked over at me, realizing her mistake, which she did not acknowledge. I think she thought I was too far away to hear what came next. Then, another poll worker nodded her head in agreement, and replied, "You two just look so similar."

We look nothing alike.

Two unrelated Asian women who have never met, never even spoken a word, spaced about 10 people away from each other.

No apologies were made, and I cast my ballot.

This is not the first time I have been racially profiled during a voting-related interaction in Wisconsin. I am a proud Wisconsinite, a proud woman of color, and consider it a privilege to be able to vote for the many millions of people in this country who are not able to.

However, I should not need to endure racism, aggression, and lack of accountability when I am performing my duty as a U.S. citizen.

I should not feel like my vote is unwanted, when it is my birthright.

My personal information should not have been presented to a complete stranger, because she was misidentified as me, due to an action of ignorance and racism which was then confirmed, protected, and validated by another poll worker.

I hope you will take my words sincerely, and understand that action must be taken to ensure that Wisconsin Voters of Color understand that our vote is needed, and our vote is important.

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on

paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,
Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Monday, May 22, 2023 9:26 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Monday, May 22, 2023 9:20 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,
Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Friday, May 19, 2023 4:12 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,
Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will

simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandciviclife.org>

Sent: Friday, May 19, 2023 12:21 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,
Taryn

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Taryn Dwyer
Senior Training Associate
[Center for Tech and Civic Life](#)
taryn@techandciviclife.org
(312) 506-3460 x 304

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From: [Witzel-Behl, Maribeth](#)
To: "Taryn Dwyer"
Subject: RE: Connecting for an upcoming CTCL course
Date: Tuesday, September 19, 2023 4:30:18 PM

Thank YOU for being flexible!

My schedule is pretty open Wednesday afternoon, Thursday morning, or Friday afternoon.

From: Taryn Dwyer <taryn@techandcivicle.org>
Sent: Tuesday, September 19, 2023 4:18 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Okay, great! Glad to hear that would work for you. I'll check in with the team to see who would be best to hop on a zoom with you for this.

In the meantime, could you share a few times this week you might be available for recording? I would guess that you might want to box off maybe 45 minutes to an hour for this, in case you need to do more than one take, or to account for any other logistical or technical things.

Thanks again for being so flexible here, Maribeth! I really do appreciate it.

On Tue, Sep 19, 2023 at 5:05 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

That would work for me, and would eliminate the need to wait to hear back from other agencies.

From: Taryn Dwyer <taryn@techandcivicle.org>
Sent: Tuesday, September 19, 2023 4:03 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Of course! Definitely want to make sure we are following all procedures and policies- I just wanted to make sure I understood whether it had to do with the technical aspects of recording onto a computer, or if it had to do with broader legal permissions for recording you in your role.

Something else we could consider is having a member of our team hop onto a Zoom with you, and we could record it on our end so you don't have to worry about recording yourself. If that is something that is amenable to you and the policies put in place, we could consider

that option.

Otherwise, I'll check in with the team to see if there are any other options we could consider, or work on some contingency planning in the event your video can't be recorded in the next few days.

On Tue, Sep 19, 2023 at 4:55 PM Taryn Dwyer <taryn@techandcivicliflife.org> wrote:

Do you have access to recording just your own video, without the slides, on a computer without Zoom?

For example, Mac devices have the [Photo Booth](#) application, and PCs with Windows operating systems should have the [Camera App](#) or something similar. Can you record on a computer without using Zoom, or is that something you need to get approval for as well?

On Tue, Sep 19, 2023 at 4:30 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Maybe I could get Madison City Channel to record it.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Tuesday, September 19, 2023 2:47 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for letting me know about this, Maribeth. As a work around, would you be able to just record your video (so no slides, just you!) not through zoom and send that to us? If so, we can work on how to overlay your video with the slides and see if that option could work out for us.

Let me know if this is something you might be able to do!

On Tue, Sep 19, 2023 at 12:21 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I have a few hoops to jump through in order to record a Zoom on a city computer. I need to get permission from Information Technology and from the City Attorney. I'm not sure how long that will take.

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Tuesday, September 12, 2023 4:19 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I love that photo!!! I truly hope you have that framed somewhere!

But yes, you are right about next steps- you are officially all set to record for 102! We have [a document you can review for recording instructions](#), but please reach out and let us know if you have any questions or would like additional guidance on recording. The brief overview is that you'll be recording your presentation through Zoom, and sending us the video. We ask that you share your slides while giving your talk and recording your video, so that your recording includes both your slides and your video. You'll find more info on this in the document, along with finding the right size and other steps.

Once you record, we ask that you upload your video files to this [Google Drive](#) folder. If you'd prefer sharing the videos in a different way, let me know and I'll check in with our Tech Associates to see what we can do.

Also, before I forget, a couple of quick final details- do you mind sharing a brief 1-2 sentence bio with me, as well as a phonetic pronunciation for your full name? The latter is so make sure all presenters involved have it absolutely correct.

If you'd prefer to have a quick call to chat to prepare for recording or to ask questions, let me know! Otherwise, we're so excited to get to this point with you.

Best,
Taryn

On Mon, Sep 11, 2023 at 9:50 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I'm thinking it's too serious a topic for this picture, so I put a different picture in the presentation. I think it might be ready for the next step...

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Monday, September 11, 2023 3:14 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Hi Maribeth,

Thanks for doing that! I made some adjustments or offered some replies to your comments. Let me know what you think about the proposed changes and also please send a new headshot as soon as possible. Once we get these elements squared away, you'll be set to start recording! I'll send instructions once we get this

finalized.

Thanks so much!
Taryn

On Fri, Sep 8, 2023 at 4:39 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I added a photo and some commentary. Let me know if you need anything else. I am excited to be able to participate in this project!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>
Sent: Thursday, August 31, 2023 2:29 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

It's been a long time since we were last able to touch base, which I apologize for! I was out of the office for a number of weeks unexpectedly, but now that I am back, we're ready to get things squared away for your case example in the Training Knowledgeable and Confident Poll Workers course. We're excited to highlight your work on racial equity in training here.

Your reflections you provided on the topic earlier in the year were invaluable, and provide a ton of great insight! We took those reflections and turned them into a script and added some slides for while you are speaking. We kept your own words and thoughts, but made some edits to add a bit of context or transitions between sections, moved some statements around, and summarized some longer sections. You can find the slides linked [here](#), with the script in the "speaker notes" section. You'll notice that there are some comments throughout the slides- some are questions I have for you about additional context, others are just pointing out where we might have shifted or added some details. Please let me know if you have any issues accessing the presentation, viewing the slides, or seeing the comments.

At this point, we're asking you to review it, give our changes the thumbs up/raise any issues, and add any additional info based on the questions I have throughout.

I know you're very busy right now, but would it be possible for you to do your review by the end of next week, 9/8? Ideally, we'd like to have your section recorded by 9/15 the latest, and want to make sure this script is finalized and has both your approval and Josh's approval in enough time to meet that recording deadline. If it would be easier for you to review in a different way- for example, if you'd prefer we get on a call and do the review together- that's fine too. Whatever might be easiest and most efficient for you, just let me know!

Once we get the script finalized and approved, I'll send you the instructions for recording, which you can do on your own time whenever it is most convenient for you. One of our tech associates can also be available for support if you'd prefer.

If there are any issues or concerns, please don't hesitate to reach out!

Best,
Taryn

On Wed, Jun 14, 2023 at 4:03 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

That works for me. Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Wednesday, June 14, 2023 2:59 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks again for sending this info over and apologies for the delay in getting back to you! I wanted to give you an update, as we've decided to make some shifts to our course content for this Poll Worker series since the convening in May.

After chatting with the team, checking in with Alliance members, and reviewing feedback across all of our courses being developed, we've decided to reallocate the content from the 105 course throughout the other 4 courses in the series, rather than have the content exist in one separate course.

What this means is that the information you provided will still be helpful and shared in a course, just in a different course than originally discussed. We're hoping to use the content of your case example in the second course in the

series, *Poll Workers 102: Training Knowledgeable and Confident Poll Workers*. This course is still early in development, which means that we have a lot more time for script writing, edits, and recording (since you already provided some written content, we're ahead of schedule!) We're aiming to get the final script for this course ready by July 7th, and to record videos by July 21st.

We're still working on creating the objectives and outlines, and can pass those along when they are ready. Otherwise, please let me know if this shift is alright with you, if you'd prefer to change your involvement, or if you have any questions before deciding.

Thanks for your willingness to offer your expertise, and for your flexibility as we work to create the best possible content for election offices! I really appreciate it.

Best,
Taryn

On Wed, Jun 7, 2023 at 11:52 AM Taryn Dwyer
<taryn@techandcivicle.org> wrote:

Hi Maribeth,

Thanks so much for working on this and sending it over! Just want to let you know I'm back in the office and going to take some time to review what you've written! I'll let you know if I have any questions or if there's anything that I think might be helpful to expand on. I'll plan to get back to you within a couple of days!

Thanks so much again,
Taryn

On Mon, Jun 5, 2023 at 2:57 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

Here are my reflections on incorporating racial equity training into poll worker training.

In 2013, the [Race to Equity Report](#) highlighted vast racial disparities in our county. Although the City Clerk's Office had no direct influence in the disparities mentioned in the report, we examined our work through an equity lens. We discovered that a lot of the work we had been doing was based on equity; we had just viewed it as "doing the right thing."

In 2014, we started to incorporate racial equity training into our poll worker training sessions. We talked about how we all

carry bias, and we naturally rely more heavily on our biases when we are under stress.

We found that the most effective tool we used in these discussions was to have our poll workers spend ten minutes taking the 1965 Alabama literacy test, or the 1964 Louisiana literacy test. We explained that we have voters today who were given these tests years ago or who heard their parents talk about these literacy tests in the south, and that it understandably has an influence on how they view election workers today.

We have been talking with our poll workers about microaggressions, or subtle acts of exclusion. These often unintentional slights by well-intentioned individuals are harmful to voters and fellow poll workers.

For the past nine years, we have stressed that we judge ourselves by our intentions and we judge others by the impact of what they say and do. We come from a place of privilege when we make our intentions the focus, and disregard the impact our words and actions have on our voters or other poll workers. We ask poll workers to recognize that they cannot simultaneously judge someone and show them respect.

We have had to explicitly state things in poll worker training that we had thought should be common sense. For example, "Do not make fun of any voters. Do not tell a voter their name is too difficult to pronounce. Do not complain about the way a voter spells their name. Do not tell another poll worker that their name is too hard to pronounce so you will call them something else."

We have asked our poll workers to:

1. Become aware of their own unconscious bias
2. Interrupt microaggressions
3. Create a welcoming environment at the polls
4. Show empathy and patience toward new voters and poll workers

As we have discussed these issues in poll worker training, our poll workers have become more empowered to let us know

when they see an issue that should be addressed.

And, when voters notify us of a negative experience, we use that as an example in our next poll worker training. For example, here is a communication from a voter that we used in our April poll worker training session:

I experienced an incident today at my polling place that left me feeling uneasy, disrespected, and racially profiled.

Today, as I have every election since I turned 18, I arrived at my polling place at 12:30 pm. I had to update my address as my family has moved and thus changed my polling place assignment. I brought all the required documents and was fully prepared. As soon as the chief inspector received my documents, she had me get back in line. This is where the issue arose.

My updated voter registration forms were then handed to another young Asian woman in line, about 10 people ahead of me, who looked at the chief inspector with a confused expression. The chief inspector replied, "Was it not you who just registered to vote?" It was not, it was me.

The chief inspector then looked over at me, realizing her mistake, which she did not acknowledge. I think she thought I was too far away to hear what came next. Then, another poll worker nodded her head in agreement, and replied, "You two just look so similar."

We look nothing alike.

Two unrelated Asian women who have never met, never even spoken a word, spaced about 10 people away from each other.

No apologies were made, and I cast my ballot.

This is not the first time I have been racially profiled during a voting-related interaction in Wisconsin. I am a proud Wisconsinite, a proud woman of color, and consider it a privilege to be able to vote for the many millions of people in this country who are not able to.

However, I should not need to endure racism, aggression, and lack of accountability when I am performing my duty as a U.S. citizen.

I should not feel like my vote is unwanted, when it is my

birthright.

My personal information should not have been presented to a complete stranger, because she was misidentified as me, due to an action of ignorance and racism which was then confirmed, protected, and validated by another poll worker.

I hope you will take my words sincerely, and understand that action must be taken to ensure that Wisconsin Voters of Color understand that our vote is needed, and our vote is important.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,
Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Monday, May 22, 2023 9:26 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Monday, May 22, 2023 9:20 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,
Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 4:12 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,
Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth

<MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Friday, May 19, 2023 12:21 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,
Taryn

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Taryn Dwyer
Senior Training Associate
[Center for Tech and Civic Life](#)
taryn@techandcivicliflife.org
(312) 506-3460 x 304

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From: [Witzel-Behl, Maribeth](#)
To: "Taryn Dwyer"; christian@techandcivicliflife.org
Subject: RE: Connecting for an upcoming CTCL course
Date: Wednesday, September 20, 2023 10:01:24 AM

Thank you both!

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Wednesday, September 20, 2023 9:59 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>; christian@techandcivicliflife.org
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Of course! We're lucky to have you join us to share the practices that work best for your poll worker program, and are happy to find solutions that may lessen the load on your end.

I've looped Christian into this email (hi Christian!) because he is going to take point on working with you for recording. Christian is going to coordinate with you directly to find the best time to record.

Thanks again to you both! I'm excited we're close to this coming together.

On Tue, Sep 19, 2023 at 5:30 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Thank YOU for being flexible!

My schedule is pretty open Wednesday afternoon, Thursday morning, or Friday afternoon.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Tuesday, September 19, 2023 4:18 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Okay, great! Glad to hear that would work for you. I'll check in with the team to see who would be best to hop on a zoom with you for this.

In the meantime, could you share a few times this week you might be available for recording? I would guess that you might want to box off maybe 45 minutes to an hour for this, in case you need to do more than one take, or to account for any other logistical or technical things.

Thanks again for being so flexible here, Maribeth! I really do appreciate it.

On Tue, Sep 19, 2023 at 5:05 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

That would work for me, and would eliminate the need to wait to hear back from other agencies.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Tuesday, September 19, 2023 4:03 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Of course! Definitely want to make sure we are following all procedures and policies- I just wanted to make sure I understood whether it had to do with the technical aspects of recording onto a computer, or if it had to do with broader legal permissions for recording you in your role.

Something else we could consider is having a member of our team hop onto a Zoom with you, and we could record it on our end so you don't have to worry about recording yourself. If that is something that is amenable to you and the policies put in place, we could consider that option.

Otherwise, I'll check in with the team to see if there are any other options we could consider, or work on some contingency planning in the event your video can't be recorded in the next few days.

On Tue, Sep 19, 2023 at 4:55 PM Taryn Dwyer <taryn@techandcivicliflife.org> wrote:

Do you have access to recording just your own video, without the slides, on a computer without Zoom?

For example, Mac devices have the [Photo Booth](#) application, and PCs with Windows operating systems should have the [Camera App](#) or something similar. Can you record on a computer without using Zoom, or is that something you need to get approval for as well?

On Tue, Sep 19, 2023 at 4:30 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Maybe I could get Madison City Channel to record it.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Tuesday, September 19, 2023 2:47 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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Thanks for letting me know about this, Maribeth. As a work around, would you be able to just record your video (so no slides, just you!) not through zoom and send that to us? If so, we can work on how to overlay your video with the slides and see if that option could work out for us.

Let me know if this is something you might be able to do!

On Tue, Sep 19, 2023 at 12:21 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I have a few hoops to jump through in order to record a Zoom on a city computer. I need to get permission from Information Technology and from the City Attorney. I'm not sure how long that will take.

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Tuesday, September 12, 2023 4:19 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

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I love that photo!!! I truly hope you have that framed somewhere!

But yes, you are right about next steps- you are officially all set to record for 102! We have [a document you can review for recording instructions](#), but please reach out and let us know if you have any questions or would like additional guidance on recording. The brief overview is that you'll be recording your presentation through Zoom, and sending us the video. We ask that you share your slides while giving your talk and recording your video, so that your recording includes both your slides and your video. You'll find more info on this in the document, along with finding the right size and other steps.

Once you record, we ask that you upload your video files to this [Google Drive](#) folder. If you'd prefer sharing the videos in a different way, let me know and I'll check in with our Tech Associates to see what we can do.

Also, before I forget, a couple of quick final details- do you mind sharing a brief 1-2 sentence bio with me, as well as a phonetic pronunciation for your full name? The latter is so make sure all presenters involved have it absolutely correct.

If you'd prefer to have a quick call to chat to prepare for recording or to ask questions, let me know! Otherwise, we're so excited to get to this point with you.

Best,
Taryn

On Mon, Sep 11, 2023 at 9:50 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I'm thinking it's too serious a topic for this picture, so I put a different picture in the presentation. I think it might be ready for the next step...

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Sent: Monday, September 11, 2023 3:14 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

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Hi Maribeth,

Thanks for doing that! I made some adjustments or offered some replies to your comments. Let me know what you think about the proposed changes and also please send a new headshot as soon as possible. Once we get these elements squared away, you'll be set to start recording! I'll send instructions once we get this finalized.

Thanks so much!
Taryn

On Fri, Sep 8, 2023 at 4:39 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I added a photo and some commentary. Let me know if you need anything else. I am excited to be able to participate in this project!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Thursday, August 31, 2023 2:29 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

It's been a long time since we were last able to touch base, which I apologize for! I was out of the office for a number of weeks unexpectedly, but now that I am back, we're ready to get things squared away for your case example in the Training Knowledgeable and Confident Poll Workers course. We're excited to highlight your work on racial equity in training here.

Your reflections you provided on the topic earlier in the year were invaluable, and provide a ton of great insight! We took those reflections and turned them into a script and added some slides for while you are speaking. We kept your own words and thoughts, but made some edits to add a bit of context or transitions between sections, moved some statements around, and summarized some longer sections. You can find the slides linked [here](#), with the script in the "speaker notes" section. You'll notice that there are some comments throughout the slides- some are questions I have for you about additional context, others are just pointing out where we might have shifted or added some details. Please let me know if you have any issues accessing the presentation, viewing the slides, or seeing the comments.

At this point, we're asking you to review it, give our changes the thumbs up/raise any issues, and add any additional info based on the questions I have throughout.

I know you're very busy right now, but would it be possible for you to do your review by the end of next week, 9/8? Ideally, we'd like to have your section recorded by 9/15 the latest, and want to make sure this script is finalized and has both your approval and Josh's approval in enough time to meet that recording deadline. If it would be easier for you to review in a different way- for example, if you'd prefer we get on a call and do the review together- that's fine too. Whatever might be easiest and most efficient for you, just let me know!

Once we get the script finalized and approved, I'll send you the instructions for recording, which you can do on your own time whenever it is most convenient for you. One of our tech associates can also be available for support if you'd prefer.

If there are any issues or concerns, please don't hesitate to reach out!

Best,
Taryn

On Wed, Jun 14, 2023 at 4:03 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

That works for me. Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Wednesday, June 14, 2023 2:59 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks again for sending this info over and apologies for the delay in getting back to you! I wanted to give you an update, as we've decided to make some shifts to our course content for this Poll Worker series since the convening in May.

After chatting with the team, checking in with Alliance members, and reviewing feedback across all of our courses being developed, we've decided to reallocate the content from the 105 course throughout the other 4 courses in the series, rather than have the content exist in one separate course.

What this means is that the information you provided will still be helpful and shared in a course, just in a different course than originally discussed. We're hoping to use the content of your case example in the second course in the series, *Poll Workers 102: Training Knowledgeable and Confident Poll Workers*. This course is still early in development, which means that we have a lot more time for script writing, edits, and recording (since you already provided some written content, we're ahead of schedule!) We're aiming to get the final script for this course ready by July 7th, and to record videos by July 21st.

We're still working on creating the objectives and outlines, and can pass those along when they are ready. Otherwise, please let me know if this shift is alright with you, if you'd prefer to change your involvement, or if you have any questions before deciding.

Thanks for your willingness to offer your expertise, and for your flexibility as we work to create the best possible content for election offices! I really appreciate it.

Best,
Taryn

On Wed, Jun 7, 2023 at 11:52 AM Taryn Dwyer
<taryn@techandcivicliflife.org> wrote:

Hi Maribeth,

Thanks so much for working on this and sending it over! Just want to let you know I'm back in the office and going to take some time to review what you've written! I'll let you know if I have any questions or if there's anything that I think might be helpful to expand on. I'll plan to get back to you within a couple of days!

Thanks so much again,
Taryn

On Mon, Jun 5, 2023 at 2:57 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

Here are my reflections on incorporating racial equity training into poll worker training.

In 2013, the [Race to Equity Report](#) highlighted vast racial disparities in our county. Although the City Clerk's Office had no direct influence in the disparities mentioned in the report, we examined our work through an equity lens. We discovered that a lot of the work we had been doing was based on equity; we had just viewed it as "doing the right thing."

In 2014, we started to incorporate racial equity training into our poll worker training sessions. We talked about how we all carry bias, and we naturally rely more heavily on our biases when we are under stress.

We found that the most effective tool we used in these discussions was to have our poll workers spend ten minutes taking the 1965 Alabama literacy test, or the 1964 Louisiana literacy test. We explained that we have voters today who were given these tests years ago or who heard their parents talk about these literacy tests in the south, and that it understandably has an influence on how they view election workers today.

We have been talking with our poll workers about microaggressions, or subtle acts of exclusion. These often unintentional slights by well-intentioned individuals are harmful to voters and fellow poll workers.

For the past nine years, we have stressed that we judge ourselves by our intentions and we judge others by the impact of what they say and do. We come from a place of privilege when we make our intentions the focus, and disregard the impact our words and actions have on our

voters or other poll workers. We ask poll workers to recognize that they cannot simultaneously judge someone and show them respect.

We have had to explicitly state things in poll worker training that we had thought should be common sense. For example, "Do not make fun of any voters. Do not tell a voter their name is too difficult to pronounce. Do not complain about the way a voter spells their name. Do not tell another poll worker that their name is too hard to pronounce so you will call them something else."

We have asked our poll workers to:

1. Become aware of their own unconscious bias
2. Interrupt microaggressions
3. Create a welcoming environment at the polls
4. Show empathy and patience toward new voters and poll workers

As we have discussed these issues in poll worker training, our poll workers have become more empowered to let us know when they see an issue that should be addressed.

And, when voters notify us of a negative experience, we use that as an example in our next poll worker training. For example, here is a communication from a voter that we used in our April poll worker training session:

I experienced an incident today at my polling place that left me feeling uneasy, disrespected, and racially profiled.

Today, as I have every election since I turned 18, I arrived at my polling place at 12:30 pm. I had to update my address as my family has moved and thus changed my polling place assignment. I brought all the required documents and was fully prepared. As soon as the chief inspector received my documents, she had me get back in line. This is where the issue arose.

My updated voter registration forms were then handed to another young Asian woman in line, about 10 people ahead of me, who looked at the chief inspector with a confused expression. The chief inspector replied, "Was it

not you who just registered to vote?" It was not, it was me.

The chief inspector then looked over at me, realizing her mistake, which she did not acknowledge. I think she thought I was too far away to hear what came next. Then, another poll worker nodded her head in agreement, and replied, "You two just look so similar."

We look nothing alike.

Two unrelated Asian women who have never met, never even spoken a word, spaced about 10 people away from each other.

No apologies were made, and I cast my ballot.

This is not the first time I have been racially profiled during a voting-related interaction in Wisconsin. I am a proud Wisconsinite, a proud woman of color, and consider it a privilege to be able to vote for the many millions of people in this country who are not able to.

However, I should not need to endure racism, aggression, and lack of accountability when I am performing my duty as a U.S. citizen.

I should not feel like my vote is unwanted, when it is my birthright.

My personal information should not have been presented to a complete stranger, because she was misidentified as me, due to an action of ignorance and racism which was then confirmed, protected, and validated by another poll worker.

I hope you will take my words sincerely, and understand that action must be taken to ensure that Wisconsin Voters of Color understand that our vote is needed, and our vote is important.

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,
Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth
<MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, May 22, 2023 9:26 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Monday, May 22, 2023 9:20 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,
Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>
Sent: Friday, May 19, 2023 4:12 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,
Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>
Sent: Friday, May 19, 2023 12:21 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,
Taryn

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Taryn Dwyer
Senior Training Associate
[Center for Tech and Civic Life](#)
taryn@techandciviclife.org
(312) 506-3460 x 304

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Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandciviclife.org

(312) 506-3460 x 304

From: [Google Calendar](#) on behalf of christian@techandcivilife.org
To: rwitzel-beh@cityofmadison.com
Subject: CTCL + Maribeth (Poll worker course recording)
Attachments: [inv.to.ics](#)

Attachment 54 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

CTCL - Maribeth (Poll worker course recording) - Christian Franco is inviting you to a scheduled Zoom meeting. Join Zoom Meeting Meeting ID: [REDACTED] Passcode: [REDACTED]

Christian Franco is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

[REDACTED]

Meeting ID: [REDACTED]
Passcode: [REDACTED]

One tap mobile
[REDACTED] US (Chicago)
[REDACTED] US

- Dial by your location
- [REDACTED] US (Chicago)
 - [REDACTED] US
 - [REDACTED] US (New York)
 - [REDACTED] US (Washington DC)
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US (San Jose)
 - [REDACTED] US
 - [REDACTED] US
 - [REDACTED] US (Tacoma)
 - [REDACTED] US (Houston)
 - [REDACTED] US

Meeting ID: [REDACTED]

Find your local number [REDACTED]

When
Thursday Sep 21, 2023 - 11am - 12pm (Eastern Time - New York)

Location
[REDACTED]

Guests
christian@techandcivilife.org <<mailto:christian@techandcivilife.org>>
- organizer
rwitzel-beh@cityofmadison.com <<mailto:rwitzel-beh@cityofmadison.com>>
View all guest info

[REDACTED]

Invitation from Google Calendar [REDACTED]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.
Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more ->https://calendar.google.com/calendar_uwaver_37135-231forwarding?id=DwMFA0bL_bvcdDZamMFFQY7ZBqUCDuBIM9QpvnmsaBM0hCgI&it=NB_YuTQPK0Q2iEKJqP0uZeoZj9j7Y7Zom0_DMP70&it=sgv0ChyAAum07Ym8FZ3yYvHtq6CABBLqMtaA3qP7XG0H4MCT3jg41KKGACWAq6G_sgu4e7d6682-D7AjRump9suppY7YvZXAqGE66E64&...

ATTACHMENT 54

From: christian@techandcivicle.org
To: Witzel-Behl, Maribeth; christian@techandcivicle.org
Subject: CTCL + Maribeth (Poll worker course recording)
Start: Thursday, September 21, 2023 10:00:00 AM
End: Thursday, September 21, 2023 11:00:00 AM
Location: [REDACTED]

[REDACTED]

Christian Franco is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
Meeting ID: [REDACTED]

Passcode: [REDACTED] One tap mobile
+1 [REDACTED] US (Chicago) [REDACTED]

+1 [REDACTED] US
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US (Tacoma)
+1 [REDACTED] US (Houston)

+1 [REDACTED] US Meeting ID: [REDACTED] Find your local number: [REDACTED]

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From: [Witzel-Behl, Maribeth](#)
To: ["christian@techandcivillife.org"](mailto:christian@techandcivillife.org)
Subject: Accepted: Invitation: CTCL + Maribeth (Poll worker course recording) @ Thu Sep 21, 2023 11am - 12pm (EDT)
(mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: "[Christian Franco](#)"
Subject: RE: Connecting for an upcoming CTCL course
Date: Thursday, September 21, 2023 9:51:21 AM

Absolutely. I only have one meeting scheduled for Monday, from 10 to 11 a.m.

Thank you for understanding!

From: Christian Franco <christian@techandcivicliflife.org>
Sent: Thursday, September 21, 2023 9:50 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Maribeth,

No worries at all! Would you be available to record on Monday next week? I'm available at any time that works for you that day.

Best regards,
Christian

On Thu, Sep 21, 2023 at 9:38 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Christian.

I am terribly sorry. I had two people call in sick today, and now I will be stuck covering our front counter today. Could we reschedule for next week? The only day next week that is booked is next Tuesday.

Thank you!

- Maribeth

From: Christian Franco <christian@techandcivicliflife.org>
Sent: Wednesday, September 20, 2023 10:47 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Cc: Taryn Dwyer <taryn@techandcivicliflife.org>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

That works for me. I also just sent you a calendar invite. See you then!

Many thanks,
Christian

On Wed, Sep 20, 2023 at 11:35 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

How about 10 a.m. Central on Thursday? Thank you!

From: Christian Franco <christian@techandcivicliflife.org>
Sent: Wednesday, September 20, 2023 10:16 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Cc: Taryn Dwyer <taryn@techandcivicliflife.org>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello,

Thank you Taryn for the connection! It's very nice to meet you over email, Maribeth. Based on the availability that you shared, I'll highlight some time windows in my schedule below:

- Today 9/20, 1:00pm to 4:00pm CT
- Thursday 9/21, 8:00am to 11:00am CT

Please let me know if any of these times work for you. I'm happy to look for additional availability if needed. I'm so excited to help you with this recording. The content is great!

Best regards,

Christian

On Wed, Sep 20, 2023 at 11:01 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Thank you both!

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Wednesday, September 20, 2023 9:59 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>;
christian@techandcivicliflife.org
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Of course! We're lucky to have you join us to share the practices that work best for your poll worker program, and are happy to find solutions that may lessen the load on

your end.

I've looped Christian into this email (hi Christian!) because he is going to take point on working with you for recording. Christian is going to coordinate with you directly to find the best time to record.

Thanks again to you both! I'm excited we're close to this coming together.

On Tue, Sep 19, 2023 at 5:30 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Thank YOU for being flexible!

My schedule is pretty open Wednesday afternoon, Thursday morning, or Friday afternoon.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Tuesday, September 19, 2023 4:18 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Okay, great! Glad to hear that would work for you. I'll check in with the team to see who would be best to hop on a zoom with you for this.

In the meantime, could you share a few times this week you might be available for recording? I would guess that you might want to box off maybe 45 minutes to an hour for this, in case you need to do more than one take, or to account for any other logistical or technical things.

Thanks again for being so flexible here, Maribeth! I really do appreciate it.

On Tue, Sep 19, 2023 at 5:05 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

That would work for me, and would eliminate the need to wait to hear back from other agencies.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Tuesday, September 19, 2023 4:03 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Of course! Definitely want to make sure we are following all procedures and policies- I just wanted to make sure I understood whether it had to do with the

technical aspects of recording onto a computer, or if it had to do with broader legal permissions for recording you in your role.

Something else we could consider is having a member of our team hop onto a Zoom with you, and we could record it on our end so you don't have to worry about recording yourself. If that is something that is amenable to you and the policies put in place, we could consider that option.

Otherwise, I'll check in with the team to see if there are any other options we could consider, or work on some contingency planning in the event your video can't be recorded in the next few days.

On Tue, Sep 19, 2023 at 4:55 PM Taryn Dwyer <taryn@techandcivillife.org> wrote:

Do you have access to recording just your own video, without the slides, on a computer without Zoom?

For example, Mac devices have the [Photo Booth](#) application, and PCs with Windows operating systems should have the [Camera App](#) or something similar. Can you record on a computer without using Zoom, or is that something you need to get approval for as well?

On Tue, Sep 19, 2023 at 4:30 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Maybe I could get Madison City Channel to record it.

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Tuesday, September 19, 2023 2:47 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for letting me know about this, Maribeth. As a work around, would you be able to just record your video (so no slides, just you!) not through zoom and send that to us? If so, we can work on how to overlay your video with the slides and see if that option could work out for us.

Let me know if this is something you might be able to do!

On Tue, Sep 19, 2023 at 12:21 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I have a few hoops to jump through in order to record a Zoom on a city computer. I need to get permission from Information Technology and from the City Attorney. I'm not sure how long

that will take.

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Tuesday, September 12, 2023 4:19 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I love that photo!!! I truly hope you have that framed somewhere!

But yes, you are right about next steps- you are officially all set to record for 102! We have [a document you can review for recording instructions](#), but please reach out and let us know if you have any questions or would like additional guidance on recording. The brief overview is that you'll be recording your presentation through Zoom, and sending us the video. We ask that you share your slides while giving your talk and recording your video, so that your recording includes both your slides and your video. You'll find more info on this in the document, along with finding the right size and other steps.

Once you record, we ask that you upload your video files to this [Google Drive](#) folder. If you'd prefer sharing the videos in a different way, let me know and I'll check in with our Tech Associates to see what we can do.

Also, before I forget, a couple of quick final details- do you mind sharing a brief 1-2 sentence bio with me, as well as a phonetic pronunciation for your full name? The latter is so make sure all presenters involved have it absolutely correct.

If you'd prefer to have a quick call to chat to prepare for recording or to ask questions, let me know! Otherwise, we're so excited to get to this point with you.

Best,
Taryn

On Mon, Sep 11, 2023 at 9:50 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I'm thinking it's too serious a topic for this picture, so I put a different picture in the presentation. I think it might be ready for the next step...

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Monday, September 11, 2023 3:14 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks for doing that! I made some adjustments or offered some replies to your comments. Let me know what you think about the proposed changes and also please send a new headshot as soon as possible. Once we get these elements squared away, you'll be set to start recording! I'll send instructions once we get this finalized.

Thanks so much!

Taryn

On Fri, Sep 8, 2023 at 4:39 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I added a photo and some commentary. Let me know if you need anything else. I am excited to be able to participate in this project!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandciviclelife.org>

Sent: Thursday, August 31, 2023 2:29 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

It's been a long time since we were last able to touch base, which I apologize for! I was out of the office for a number of weeks unexpectedly, but now that I am back, we're ready to get things squared away for your case example in the Training Knowledgeable and Confident Poll Workers course. We're excited to highlight your work on racial equity in training here.

Your reflections you provided on the topic earlier in the year were invaluable, and provide a ton of great insight! We took those reflections and turned them into a script and added some slides for while you are speaking. We kept your own words and thoughts, but made some edits to add a bit of context or transitions between sections, moved some statements around, and summarized some longer sections. You can find the slides linked [here](#), with the script in the "speaker notes" section. You'll notice that there are some comments throughout the slides- some are questions I have for you about additional context, others are just pointing out where we might have shifted or added some details. Please let me know if you have any issues accessing the presentation, viewing the slides, or seeing the comments.

At this point, we're asking you to review it, give our changes the thumbs up/raise any issues, and add any additional info based on the questions I have throughout.

I know you're very busy right now, but would it be possible for you to do your review by the end of next week, 9/8? Ideally, we'd like to have your section recorded by 9/15 the latest, and want to make sure this script is finalized and has both your approval and Josh's approval in enough time to meet that recording deadline. If it would be easier for you to review in a different way- for example, if you'd prefer we get on a call and do the review together- that's fine too. Whatever might be easiest and most efficient for you, just let me know!

Once we get the script finalized and approved, I'll send you the instructions for recording, which you can do on your own time whenever it is most convenient for you. One of our tech associates can also be available for support if you'd prefer.

If there are any issues or concerns, please don't hesitate to reach out!

Best,
Taryn

On Wed, Jun 14, 2023 at 4:03 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

That works for me. Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandciviclife.org>

Sent: Wednesday, June 14, 2023 2:59 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks again for sending this info over and apologies for the delay in getting back to you! I wanted to give you an update, as we've decided to make some shifts to our course content for this Poll Worker series since the convening in May.

After chatting with the team, checking in with Alliance members, and reviewing feedback across all of our courses being developed, we've decided to reallocate the content from the 105 course throughout the other 4 courses in the series, rather than have the content exist in one separate course.

What this means is that the information you provided will still be helpful and shared in a course, just in a different course than originally discussed. We're hoping to use the content of your case example in the second course in the series, *Poll Workers 102: Training Knowledgeable and Confident Poll Workers*. This course is still early in development, which means that we have a lot more time for script writing, edits, and recording (since you already provided some written content, we're ahead of schedule!) We're aiming to get the final script for this course ready by July 7th, and to record videos by July 21st.

We're still working on creating the objectives and outlines, and can pass those along when they are ready. Otherwise, please let me know if this shift is alright with you, if you'd prefer to change your involvement, or if you have any questions before deciding.

Thanks for your willingness to offer your expertise, and for your flexibility as we work to create the best possible content for election offices! I really appreciate it.

Best,
Taryn

On Wed, Jun 7, 2023 at 11:52 AM Taryn Dwyer
<taryn@techandcivicliflife.org> wrote:

Hi Maribeth,

Thanks so much for working on this and sending it over! Just want to let you know I'm back in the office and going to take some time to review what you've written! I'll let you know if I have any questions or if there's anything that I think might be helpful to expand on. I'll plan to get back to you within a couple of days!

Thanks so much again,
Taryn

On Mon, Jun 5, 2023 at 2:57 PM Witzel-Behl, Maribeth
<MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

Here are my reflections on incorporating racial equity training into poll worker training.

In 2013, the [Race to Equity Report](#) highlighted vast racial disparities in our county. Although the City Clerk's Office had no direct influence in the disparities mentioned in the report, we examined our work through an equity lens. We discovered that a lot of the work we had been doing was based on equity; we had just viewed it as "doing the right thing."

In 2014, we started to incorporate racial equity training into our poll worker training sessions. We talked about how we all carry bias, and we naturally rely more heavily on our biases when we are under stress.

We found that the most effective tool we used in these discussions was to have our poll workers spend ten minutes taking the 1965 Alabama literacy test, or the 1964 Louisiana literacy test. We explained that we have voters today who were given these tests years ago or who heard their parents talk about these literacy tests in the south, and that it understandably has an influence on how they view election workers today.

We have been talking with our poll workers about microaggressions, or subtle acts of exclusion. These often unintentional slights by well-intentioned individuals are harmful to voters and fellow poll workers.

For the past nine years, we have stressed that we judge ourselves by our intentions and we judge others by the impact of what they say and do. We come from a place of privilege when we make our intentions the focus, and disregard the impact our words and actions have on our voters or other poll workers. We ask poll workers to recognize that they

cannot simultaneously judge someone and show them respect.

We have had to explicitly state things in poll worker training that we had thought should be common sense. For example, "Do not make fun of any voters. Do not tell a voter their name is too difficult to pronounce. Do not complain about the way a voter spells their name. Do not tell another poll worker that their name is too hard to pronounce so you will call them something else."

We have asked our poll workers to:

1. Become aware of their own unconscious bias
2. Interrupt microaggressions
3. Create a welcoming environment at the polls
4. Show empathy and patience toward new voters and poll workers

As we have discussed these issues in poll worker training, our poll workers have become more empowered to let us know when they see an issue that should be addressed.

And, when voters notify us of a negative experience, we use that as an example in our next poll worker training. For example, here is a communication from a voter that we used in our April poll worker training session:

I experienced an incident today at my polling place that left me feeling uneasy, disrespected, and racially profiled.

Today, as I have every election since I turned 18, I arrived at my polling place at 12:30 pm. I had to update my address as my family has moved and thus changed my polling place assignment. I brought all the required documents and was fully prepared. As soon as the chief inspector received my documents, she had me get back in line. This is where the issue arose.

My updated voter registration forms were then handed to another young Asian woman in line, about 10 people ahead of me, who looked at the chief inspector with a confused expression. The chief inspector replied, "Was it not you who just registered to vote?" It was not, it was me.

The chief inspector then looked over at me, realizing her mistake, which she did not acknowledge. I think she thought I was too far away to hear what came next. Then, another poll worker nodded her head in agreement, and replied, "You two just look so similar."

We look nothing alike.

Two unrelated Asian women who have never met, never even spoken a word, spaced about 10 people away from each other.

No apologies were made, and I cast my ballot.

This is not the first time I have been racially profiled during a voting-related interaction in Wisconsin. I am a proud Wisconsinite, a proud woman of color, and consider it a privilege to be able to vote for the many millions of people in this country who are not able to.

However, I should not need to endure racism, aggression, and lack of accountability when I am performing my duty as a U.S. citizen. I should not feel like my vote is unwanted, when it is my birthright.

My personal information should not have been presented to a complete stranger, because she was misidentified as me, due to an action of ignorance and racism which was then confirmed, protected, and validated by another poll worker.

I hope you will take my words sincerely, and understand that action must be taken to ensure that Wisconsin Voters of Color understand that our vote is needed, and our vote is important.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the 105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague, Christian, who is working

on this course with me.

Thanks again, and I hope you have a good weekend!

Best,
Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivillife.org>
Sent: Monday, May 22, 2023 9:26 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivillife.org>
Sent: Monday, May 22, 2023 9:20 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,
Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 4:12 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,
Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and

Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Friday, May 19, 2023 12:21 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,
Taryn

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Taryn Dwyer
Senior Training Associate
[Center for Tech and Civic Life](#)
taryn@techandcivicliflife.org
(312) 506-3460 x 304

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Christian Franco | Government Services Training Associate, [Center for Tech and Civic Life](#) | christian@techandcivicliflife.org

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Christian Franco | Government Services Training Associate, [Center for Tech and Civic Life](#) | christian@techandcivicliflife.org

From: [Google Calendar](#) on behalf of christian@techandcivicle.org
To: mwizel-behl@cityofmadison.com
Subject: CTCL + Maribeth (Poll worker course recording)
Attachments: [invite.ics](#)

Attachment 55 immediately follows this email

Caution: This email was sent from an external source. Avoid unknown links and attachments.

CTCL + Maribeth (Poll worker course recording)

Christian Franco is inviting you to a scheduled Zoom meeting. [Join Zoom Meeting](#) [redacted] Meeting ID: [redacted]
[redacted] Passcode: [redacted]

This event has been updated

Changed time

Christian Franco is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

[redacted]

Meeting ID: [redacted]
Passcode: [redacted]

One tap mobile

+ [redacted] US (Chicago)
+ [redacted] US

Dial by your location

- +1 [redacted] US (Chicago)
- +1 [redacted] US
- +1 [redacted] US (New York)
- +1 [redacted] US (Washington DC)
- +1 [redacted] US
- +1 [redacted] US
- +1 [redacted] US
- +1 [redacted] US
- +1 [redacted] US
- +1 [redacted] US (San Jose)
- +1 [redacted] US
- +1 [redacted] US
- +1 [redacted] US (Tacoma)
- +1 [redacted] US (Houston)
- +1 [redacted] US

Meeting ID: [redacted]

Find your local number [redacted]

When

CHANGED

Monday Sep 25, 2023 · 2pm – 3pm (Eastern Time - New York)

Old Thursday Sep 21, 2023 · 11am – 12pm (Eastern Time - New York)

Location

[redacted]

Guests

christian@techandcivicle.org <<mailto:christian@techandcivicle.org>>

- organizer

mwizel-behl@cityofmadison.com <<mailto:mwizel-behl@cityofmadison.com>>

[View all guest info](#)

[redacted]

[Reply for mwizel-behl@cityofmadison.com](#) <<mailto:mwizel-behl@cityofmadison.com>>

[redacted]

Yes

[redacted]

No

[redacted]

Maybe

[redacted]

More options

Invitation from Google Calendar

[redacted]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more
<

ATTACHMENT 55

From: christian@techandcivicle.org
To: Witzel-Behl, Maribeth; christian@techandcivicle.org
Subject: CTCL + Maribeth (Poll worker course recording)
Start: Monday, September 25, 2023 1:00:00 PM
End: Monday, September 25, 2023 2:00:00 PM
Location: [REDACTED]

<p>

Christian Franco is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

[REDACTED] Meeting ID: [REDACTED]

[REDACTED] Passcode [REDACTED] One tap mobile
+ [REDACTED] US (Chicago)

[REDACTED] US

Dial by your location
+1 [REDACTED] US (Chicago)
+1 [REDACTED] US
+1 [REDACTED] US (New York)
+1 [REDACTED] US (Washington DC)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (San Jose)
+1 [REDACTED] US
+1 [REDACTED] US
+1 [REDACTED] US (Tacoma)
+1 [REDACTED] US (Houston)

+1 [REDACTED] US

Meeting ID: [REDACTED] Find your local number: [REDACTED]

</p></br>

From: [Christian Franco](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Connecting for an upcoming CTCL course
Date: Thursday, September 21, 2023 10:18:55 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Sounds good! I appreciate you finding a new time with me. I just sent you the rescheduled calendar invite. For now, I hope you have a wonderful rest of your week!

Warm regards,
Christian

On Thu, Sep 21, 2023 at 11:14 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Let's go with 1 p.m. so I don't start coughing from talking too much. Thank you!

From: Christian Franco <christian@techandcivicliflife.org>
Sent: Thursday, September 21, 2023 10:13 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Awesome! Would you prefer to do it right after your meeting at 11 am or at 1 pm?

-

Christian

On Thu, Sep 21, 2023 at 10:51 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Absolutely. I only have one meeting scheduled for Monday, from 10 to 11 a.m.

Thank you for understanding!

From: Christian Franco <christian@techandcivicliflife.org>
Sent: Thursday, September 21, 2023 9:50 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Maribeth,

No worries at all! Would you be available to record on Monday next week? I'm available at any time that works for you that day.

Best regards,

Christian

On Thu, Sep 21, 2023 at 9:38 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Christian.

I am terribly sorry. I had two people call in sick today, and now I will be stuck covering our front counter today. Could we reschedule for next week? The only day next week that is booked is next Tuesday.

Thank you!

- Maribeth

From: Christian Franco <christian@techandcivicliflife.org>
Sent: Wednesday, September 20, 2023 10:47 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Cc: Taryn Dwyer <taryn@techandcivicliflife.org>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

That works for me. I also just sent you a calendar invite. See you then!

Many thanks,

Christian

On Wed, Sep 20, 2023 at 11:35 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

How about 10 a.m. Central on Thursday? Thank you!

From: Christian Franco <christian@techandcivicliflife.org>

Sent: Wednesday, September 20, 2023 10:16 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Cc: Taryn Dwyer <taryn@techandcivicliflife.org>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello,

Thank you Taryn for the connection! It's very nice to meet you over email, Maribeth. Based on the availability that you shared, I'll highlight some time windows in my schedule below:

- Today 9/20, 1:00pm to 4:00pm CT
- Thursday 9/21, 8:00am to 11:00am CT

Please let me know if any of these times work for you. I'm happy to look for additional availability if needed. I'm so excited to help you with this recording. The content is great!

Best regards,

Christian

On Wed, Sep 20, 2023 at 11:01 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Thank you both!

From: Taryn Dwyer <taryn@techandciviclife.org>

Sent: Wednesday, September 20, 2023 9:59 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>;
christian@techandciviclife.org

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Of course! We're lucky to have you join us to share the practices that work best for your poll worker program, and are happy to find solutions that may lessen the load on your end.

I've looped Christian into this email (hi Christian!) because he is going to take point on working with you for recording. Christian is going to coordinate with you directly to find the best time to record.

Thanks again to you both! I'm excited we're close to this coming together.

On Tue, Sep 19, 2023 at 5:30 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Thank YOU for being flexible!

My schedule is pretty open Wednesday afternoon, Thursday morning, or Friday afternoon.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Tuesday, September 19, 2023 4:18 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Okay, great! Glad to hear that would work for you. I'll check in with the team to see who would be best to hop on a zoom with you for this.

In the meantime, could you share a few times this week you might be available for recording? I would guess that you might want to box off maybe 45 minutes to an hour for this, in case you need to do more than one take, or to account for any other logistical or technical things.

Thanks again for being so flexible here, Maribeth! I really do appreciate it.

On Tue, Sep 19, 2023 at 5:05 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

That would work for me, and would eliminate the need to wait to hear back from other agencies.

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Tuesday, September 19, 2023 4:03 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Of course! Definitely want to make sure we are following all procedures and

policies- I just wanted to make sure I understood whether it had to do with the technical aspects of recording onto a computer, or if it had to do with broader legal permissions for recording you in your role.

Something else we could consider is having a member of our team hop onto a Zoom with you, and we could record it on our end so you don't have to worry about recording yourself. If that is something that is amenable to you and the policies put in place, we could consider that option.

Otherwise, I'll check in with the team to see if there are any other options we could consider, or work on some contingency planning in the event your video can't be recorded in the next few days.

On Tue, Sep 19, 2023 at 4:55 PM Taryn Dwyer <taryn@techandcivicliflife.org> wrote:

Do you have access to recording just your own video, without the slides, on a computer without Zoom?

For example, Mac devices have the [Photo Booth](#) application, and PCs with Windows operating systems should have the [Camera App](#) or something similar. Can you record on a computer without using Zoom, or is that something you need to get approval for as well?

On Tue, Sep 19, 2023 at 4:30 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Maybe I could get Madison City Channel to record it.

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Tuesday, September 19, 2023 2:47 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for letting me know about this, Maribeth. As a work around, would you be able to just record your video (so no slides, just you!) not through zoom and send that to us? If so, we can work on how to overlay your video with the slides and see if that option could work out for us.

Let me know if this is something you might be able to do!

On Tue, Sep 19, 2023 at 12:21 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I have a few hoops to jump through in order to record a Zoom on a city computer. I need to get permission from Information Technology and from the City Attorney. I'm not sure how long that will take.

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Tuesday, September 12, 2023 4:19 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

I love that photo!!! I truly hope you have that framed somewhere!

But yes, you are right about next steps- you are officially all set to record for 102! We have [a document you can review for recording instructions](#), but please reach out and let us know if you have any questions or would like additional guidance on recording. The brief overview is that you'll be recording your presentation through Zoom, and sending us the video. We ask that you share your slides while giving your talk and recording your video, so that your recording

includes both your slides and your video. You'll find more info on this in the document, along with finding the right size and other steps.

Once you record, we ask that you upload your video files to this [Google Drive](#) folder. If you'd prefer sharing the videos in a different way, let me know and I'll check in with our Tech Associates to see what we can do.

Also, before I forget, a couple of quick final details- do you mind sharing a brief 1-2 sentence bio with me, as well as a phonetic pronunciation for your full name? The latter is so make sure all presenters involved have it absolutely correct.

If you'd prefer to have a quick call to chat to prepare for recording or to ask questions, let me know! Otherwise, we're so excited to get to this point with you.

Best,

Taryn

On Mon, Sep 11, 2023 at 9:50 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I'm thinking it's too serious a topic for this picture, so I put a different picture in the presentation. I think it might be ready for the next step...

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Monday, September 11, 2023 3:14 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks for doing that! I made some adjustments or offered some replies to your comments. Let me know what you think about the proposed changes and also please send a new headshot as soon as possible. Once we get these elements squared away, you'll be set to start recording! I'll send instructions once we get this finalized.

Thanks so much!

Taryn

On Fri, Sep 8, 2023 at 4:39 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I added a photo and some commentary. Let me know if you need anything else. I am excited to be able to participate in this project!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandciviclife.org>

Sent: Thursday, August 31, 2023 2:29 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

It's been a long time since we were last able to touch base, which I apologize for! I was out of the office for a number of weeks unexpectedly, but now that I am back, we're ready to get things squared away for your case example in the Training Knowledgeable and Confident Poll Workers course. We're excited to highlight your work on racial equity in training here.

Your reflections you provided on the topic earlier in the year were invaluable, and provide a ton of great insight! We took those reflections and turned them into a script and added some slides for while you are speaking. We kept your own words and thoughts, but made some edits to add a bit of context or transitions between sections, moved some statements around, and summarized some longer sections. You can find the slides linked [here](#), with the script in the "speaker notes" section. You'll notice that there are some comments throughout the slides- some are questions I have for you about additional context, others are just pointing out where we might have shifted or added some details. Please let me know if you have any issues accessing the presentation, viewing the slides, or seeing the comments.

At this point, we're asking you to review it, give our changes the thumbs up/raise any issues, and add any additional info based on the questions I have throughout.

I know you're very busy right now, but would it be possible for you to do your review by the end of next week, 9/8? Ideally, we'd like to have your section recorded by 9/15 the latest, and want to make sure this script is finalized and has both your approval and Josh's approval in enough time to meet that recording deadline. If it would be easier for you to review in a different way- for example, if you'd prefer we get on a call and do the review together- that's fine too. Whatever might be easiest and most efficient for you, just let me know!

Once we get the script finalized and approved, I'll send you the instructions for recording, which you can do on your own time whenever it is most convenient for you. One of our tech associates can also be available for support if you'd prefer.

If there are any issues or concerns, please don't hesitate to reach out!

Best,

Taryn

On Wed, Jun 14, 2023 at 4:03 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

That works for me. Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Wednesday, June 14, 2023 2:59 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thanks again for sending this info over and apologies for the delay in getting back to you! I wanted to give you an update, as we've decided to make some shifts to our course content for this Poll Worker series since the convening in May.

After chatting with the team, checking in with Alliance members, and reviewing feedback across all of our courses being developed, we've decided to reallocate the content from the 105 course throughout the other 4 courses in the series, rather than have the content exist in one separate course.

What this means is that the information you provided will still

be helpful and shared in a course, just in a different course than originally discussed. We're hoping to use the content of your case example in the second course in the series, *Poll Workers 102: Training Knowledgeable and Confident Poll Workers*. This course is still early in development, which means that we have a lot more time for script writing, edits, and recording (since you already provided some written content, we're ahead of schedule!) We're aiming to get the final script for this course ready by July 7th, and to record videos by July 21st.

We're still working on creating the objectives and outlines, and can pass those along when they are ready. Otherwise, please let me know if this shift is alright with you, if you'd prefer to change your involvement, or if you have any questions before deciding.

Thanks for your willingness to offer your expertise, and for your flexibility as we work to create the best possible content for election offices! I really appreciate it.

Best,

Taryn

On Wed, Jun 7, 2023 at 11:52 AM Taryn Dwyer
<taryn@techandciviclelife.org> wrote:

Hi Maribeth,

Thanks so much for working on this and sending it over! Just want to let you know I'm back in the office and going to take some time to review what you've written! I'll let you know if I have any questions or if there's anything that I think might be helpful to expand on. I'll plan to get back to you within a couple of days!

Thanks so much again,

Taryn

On Mon, Jun 5, 2023 at 2:57 PM Witzel-Behl, Maribeth
<MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

Here are my reflections on incorporating racial equity training into poll worker training.

In 2013, the [Race to Equity Report](#) highlighted vast racial disparities in our county. Although the City Clerk's Office had no direct influence in the disparities mentioned in the report, we examined our work through an equity lens. We discovered that a lot of the work we had been doing was based on equity; we had just viewed it as "doing the right thing."

In 2014, we started to incorporate racial equity training into our poll worker training sessions. We talked about how we all carry bias, and we naturally rely more heavily on our biases when we are under stress.

We found that the most effective tool we used in these discussions was to have our poll workers spend ten minutes taking the 1965 Alabama literacy test, or the 1964 Louisiana literacy test. We explained that we have voters today who were given these tests years ago or who heard their parents talk about these literacy tests in the south, and that it understandably has an influence on how they view election workers today.

We have been talking with our poll workers about microaggressions, or subtle acts of exclusion. These often unintentional slights by well-intentioned individuals are harmful to voters and fellow poll workers.

For the past nine years, we have stressed that we judge ourselves by our intentions and we judge others by the impact of what they say and do. We come from a place of privilege when we make our intentions the focus, and disregard the impact our words and actions have on our voters or other poll workers. We ask poll workers to recognize that they cannot simultaneously judge someone and show them respect.

We have had to explicitly state things in poll worker training that we had thought should be common sense. For example, "Do not make fun of any voters. Do not tell a voter their name is too difficult to pronounce. Do not complain about the way a voter spells their name. Do not tell another poll worker that their name is too hard to pronounce so you will call them something else."

We have asked our poll workers to:

1. Become aware of their own unconscious bias
2. Interrupt microaggressions
3. Create a welcoming environment at the polls
4. Show empathy and patience toward new voters and poll workers

As we have discussed these issues in poll worker training, our poll workers have become more empowered to let us know when they see an issue that should be addressed.

And, when voters notify us of a negative experience, we use that as an example in our next poll worker training. For example, here is a communication from a voter that we used in our April poll worker training session:

I experienced an incident today at my polling place that left me feeling uneasy, disrespected, and racially profiled.

Today, as I have every election since I turned 18, I arrived at my polling place at 12:30 pm. I had to update my address as my family has moved and thus changed my polling place assignment. I brought all the required documents and was fully prepared. As soon as the chief inspector received my documents, she had me get back in line. This is where the issue arose.

My updated voter registration forms were then handed to another young Asian woman in line, about 10 people ahead of me, who looked at the chief inspector with a confused expression. The chief inspector replied, "Was it not you who just registered to vote?" It was not, it was me.

The chief inspector then looked over at me, realizing her mistake, which she did not acknowledge. I think she thought I was too far away to hear what came next. Then, another poll worker nodded her head in agreement, and replied, "You two just look so similar."

We look nothing alike.

Two unrelated Asian women who have never met, never even spoken a word, spaced about 10 people away from each other.

No apologies were made, and I cast my ballot.

This is not the first time I have been racially

profiled during a voting-related interaction in Wisconsin. I am a proud Wisconsinite, a proud woman of color, and consider it a privilege to be able to vote for the many millions of people in this country who are not able to.

However, I should not need to endure racism, aggression, and lack of accountability when I am performing my duty as a U.S. citizen.

I should not feel like my vote is unwanted, when it is my birthright.

My personal information should not have been presented to a complete stranger, because she was misidentified as me, due to an action of ignorance and racism which was then confirmed, protected, and validated by another poll worker.

I hope you will take my words sincerely, and understand that action must be taken to ensure that Wisconsin Voters of Color understand that our vote is needed, and our vote is important.

From: Taryn Dwyer <taryn@techandcivillife.org>

Sent: Thursday, May 25, 2023 5:42 PM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Hope you had a good time attending the virtual sessions this week! I'm attaching here a copy of the outline for the

105 course. I've begun making some changes based on the feedback I received, and will continue to make some changes when I get back from vacation. I just wanted to make sure I got a copy of this to you before I headed out of office for the holiday!

As we discussed on the phone, I'm hoping you can discuss your experience integrating elements of racial equity and bias in your poll worker training (Unit 2). If there are other areas on this outline that catch your eye that you'd like to contribute to, let me know! We'd love to have you share any expertise or examples you think might be helpful for other election officials.

As for next steps, the other confirmed guest speaker on this course will be drafting talking points based on what is in the outline, sending those talking points back to me to review sometime around June 5th, and once I give feedback, will work on drafting a more detailed script. The goal is to have the script and any slides you might want to include ready by June 16th. After the script, we'd transition to recording your section- you're welcome to record on your own time, using the "record" feature in a Zoom room, and then send us the video. Our tech team will work on editing and captioning the videos, so no need to worry about sending us something edited or completely polished. If you'd like more support from us in recording, we can offer that too-just let us know! We hope to have scripts, slides, and recordings done by June 23rd.

If this is a process that would work for you also, that would be great! Otherwise, if you'd like to think about a different process or would like additional support or clarity, please let me know! We know your time is valuable, so if there's some way we can make getting your thoughts on paper + on video easier for you, I'm happy to figure something else out.

Like I mentioned, I'll be out of the office next week, but will likely check my email periodically. If you have any questions, concerns, or additional feedback on the outline, please feel free to send me an email! If anything does come up, I may respond myself or connect with my colleague,

Christian, who is working on this course with me.

Thanks again, and I hope you have a good weekend!

Best,

Taryn

On Mon, May 22, 2023 at 10:39 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Okay!

From: Taryn Dwyer <taryn@techandcivicliflife.org>

Sent: Monday, May 22, 2023 9:26 AM

To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>

Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for sending that so quickly- I'll call in about 20 minutes, at 10:45 ET!

On Mon, May 22, 2023 at 10:21 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

I do not have a direct number because we are working out of a conference room for a year. I don't even have my own desk anymore.

If you call 608-266-4603, I can grab that line, though.

From: Taryn Dwyer <taryn@techandcivicle.org>
Sent: Monday, May 22, 2023 9:20 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi, good morning!!

Hope you had a lovely weekend. Do you have a direct number where I can give you a call? If you'd prefer I set up a zoom, just let me know and I'll send a link.

Looking forward to chatting with you later, and thanks for making the time!

Best,
Taryn

On Sat, May 20, 2023 at 9:27 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Monday would work well!

Thank you!

- Maribeth

From: Taryn Dwyer <taryn@techandcivillife.org>
Sent: Friday, May 19, 2023 4:12 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks for responding so quickly! I appreciate it. Would you be able to chat for around 30 minutes during any of the following times on Monday or Thursday?

- Monday (5/22) 10:15am-12pm ET
- Thursday (5/25) 11am-12pm ET

If so, I'd be happy to give you a call or send over a Zoom link, whichever you prefer. If none of these times work for you, I may ask one of my colleagues to connect with you the following week, since I'll be out of the office.

Thanks again, and hope you have a good weekend!

Best,

Taryn

On Fri, May 19, 2023 at 3:42 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Taryn.

I also will be attending virtually next week, but I will simultaneously be answering incoming calls in our office. I will have a break from the phones Monday and Thursday mornings, if that helps.

- Maribeth

From: Taryn Dwyer <taryn@techandcivicliflife.org>
Sent: Friday, May 19, 2023 12:21 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Connecting for an upcoming CTCL course

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

I hope you are doing well! My name is Taryn and I'm a Senior Training Associate at CTCL- it's nice to meet you.

I'm reaching out because I'm leading development for a new CTCL course that is focused on ensuring poll workers provide positive and respectful experiences to all voters (we're still workshopping an official title!). We're planning to solicit feedback on the course development so far at the convening next week, but I wanted to connect with you ahead of time given your expertise in this area. I'm super interested in learning more about the work that has been done in the City of Madison in integrating a Racial Equity and Social Justice framework into your poll worker program.

I think there's a lot that you or someone from your team could offer to this course based on this work- I would love the chance to speak with you to learn more about your poll worker program, and, depending on your interest and availability, invite you to be a guest presenter for this course.

If you are interested and able to chat, please let me know if there are any days or times that might work for you today or next week. I'll be attending the convening next week virtually, so if it would be convenient to find time to chat while we are on break in between or after sessions, let me know.

Thanks so much for your consideration! See you next week (virtually) at the convening!

Best,

Taryn

--

Taryn Dwyer

Senior Training Associate

[Center for Tech and Civic Life](#)

taryn@techandcivicle.org

(312) 506-3460 x 304

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Christian Franco | Government Services Training Associate, [Center for Tech and Civic Life](#) | christian@techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: ["christian@techandcivillife.org"](mailto:christian@techandcivillife.org)
Subject: Accepted: Updated invitation: CTCL + Maribeth (Poll worker course recording) @ Mon Sep 25, 2023 2pm - 3pm (EDT) (mwitzel-behl@cityofmadison.com)

From: [Witzel-Behl, Maribeth](#)
To: "Sophie Lehman"
Subject: RE: New Alliance Project
Date: Tuesday, September 26, 2023 5:21:14 PM
Attachments: [20230926173049236.pdf](#)

Attachment 56 immediately follows this email

Here's the signed agreement. Thank you!

- Maribeth

From: Sophie Lehman <sophie@techandcivicle.org>
Sent: Monday, September 18, 2023 11:42 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: New Alliance Project

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Maribeth!

As our work on the shared standards progresses, a key component is understanding what it takes for any individual office to meet a standard. We'd like to partner with you to explore that question! Details are in the attachment. (Please note, this collaboration is separate from your participation in the Alliance's premium membership tier, so your time spent working on this with the Elections Group will not deplete or otherwise affect your Alliance opportunities or 1:1 consulting credits.)

If you're ready to kick things off, please sign and return the attached document.

Thanks!
Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicle.org



U.S. Alliance for Election Excellence

Dear City of Madison,

As you know, the U.S. Alliance for Election Excellence is a nonpartisan collaborative that brings together election officials, designers, technologists, and other experts to help local election departments improve operations, develop a set of shared standards and values, and obtain access to best-in-class resources to run successful elections.

The Alliance is designed by and for local election officials, and is committed to building a community of nonpartisan support for local election departments. To accomplish this, where permissible, the Alliance provides support through resources like training, tools, templates, funding, coaching, and services that advance the professional field of election administration. We believe that through this support, we'll see more resilient elections that build public trust. A key part of accomplishing this goal is understanding what it takes for any individual office to meet the Alliance's shared standards for excellence. By understanding the types of resources and professional support that election officers need to achieve excellence, the Alliance can better support election offices across the country to achieve excellence, consistent with all applicable legal requirements.

With this in mind, the Alliance appreciates the opportunity to partner with you to determine what it takes to achieve excellence on one of the following standards:

- poll worker retention
- poll worker day-of support
- digital communications
- print communications
- election website
- combating misinformation
- crisis communications
- language access
- communication with policy decision-makers

Through this partnership, you will work with The Elections Group to identify and implement strategies such as direct support, coaching, training, tools, templates, and funding that will help you (and election offices more broadly) achieve excellence on the standard you identify and improve election operations. The lessons that we learn from this collaboration will be of great value to the Alliance and its work across the country.

As part of this partnership, your office commits to working with The Elections Group to:

- Prioritize one standard you want to improve on

- Identify different tactics that can help your office improve on a standard
- Implement at least one tactic
- Share publicly available data about implementation

Your office's capacity will determine the number of hours you spend working with The Elections Group each month. This partnership is separate from your participation in the Alliance's Basic and/or Premium tier memberships, so your time spent working with The Elections Group on this project will not deplete or otherwise affect your opportunities (or credits) within those tiers.

The Elections Group is committing to working with your office to:

- Identify different tactics that can help your office improve on a standard
- Connect your office to nonpartisan resources
- Support implementation through virtual coaching and site visits

Importantly, and consistent with the Alliance's commitments memorialized in your separate Membership Agreement, the Elections Group will never:

- Touch live ballots or ballot tabulating equipment
- Give legal advice
- Ask for or look at confidential, non-public information
- Require you to implement specific advice or recommendations

We believe that through this partnership, we'll see more resilient elections that build public trust and strengthen our elections. Please confirm your understanding of these expectations and participation by signing below.

We look forward to working with you on this endeavor.

Sincerely,

Tiana Epps Johnson
Executive Director
Center for Tech and Civic Life

Center Signature:

Mairbeth Witzel-Behl
City of Madison

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: New Alliance Project
Date: Tuesday, September 26, 2023 5:39:39 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Thanks, Maribeth! Someone from the Elections Group will follow up with next steps.

On Tue, Sep 26, 2023 at 3:21 PM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Here's the signed agreement. Thank you!

- Maribeth

From: Sophie Lehman <sophie@techandcivicliflife.org>
Sent: Monday, September 18, 2023 11:42 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: New Alliance Project

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello Maribeth!

As our work on the shared standards progresses, a key component is understanding what it takes for any individual office to meet a standard. We'd like to partner with you to explore that question! Details are in the attachment. (Please note, this collaboration is separate from your participation in the Alliance's premium membership tier, so your time spent working on this with the Elections Group will not deplete or otherwise affect your Alliance opportunities or 1:1 consulting credits.)

If you're ready to kick things off, please sign and return the attached document.

Thanks!
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: [Chang, Bonnie](#); [Christianson, Eric](#); [Haar, Jennifer](#); [Harris, Heather](#); [Lund, Thomas](#); [Perez, Nikki](#); [Verbick, Jim](#)
Subject: FW: Alliance Convening RSVP and Details
Date: Thursday, October 5, 2023 3:25:50 PM

Bonnie will be attending the convening in Chicago. Is anyone else interested? We can send three people.

Unfortunately, I have a doctor appointment on November 29 regarding some serious health issues.

From: Sophie Lehman <sophie@techandciviclelife.org>
Sent: Thursday, October 5, 2023 3:20 PM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Alliance Convening RSVP and Details

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth!

I'm excited to share details for our November 29 - December 1 convening in Chicago! We welcome up to three members of your team to join. At the convening, we'll be wrapping up our work on communications and moving into audits, ballot accounting, and chain of custody. I'll share a more detailed agenda in the next couple of weeks.

The convening will begin Wednesday morning, so plan to travel on Tuesday, November 28. We will conclude on Friday, December 1 at 2pm. Virtual attendance options are available. [Learn more about cost, travel, and event logistics.](#)

Please [complete this RSVP form](#) by October 26 and submit one form per attendee.

We can't wait to see you in Chicago!

Best,
Sophie

--



Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclelife.org

From: [Andrea, Center for Tech and Civic Life](#)
To: mmcclain@cityofmadison.com
Subject: Introducing Nonpartisan Standards and Resources for Election Excellence in Poll Worker Programs
Date: Friday, October 6, 2023 12:23:55 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

[View this email in your browser](#)

Introducing Nonpartisan Standards and Resources for Election Excellence in Poll Worker Programs

ELECTRICITY



The latest best practices for election officials.

Introducing Nonpartisan Standards and Resources for Election Excellence in Poll Worker Programs

At CTCL, we've always been committed to supporting election officials to deliver successful, secure elections. That's why last year we launched the [U.S. Alliance for Election Excellence](#)—a nonpartisan collaborative to envision, support, and celebrate excellence in U.S. election administration.

So far, the inaugural cohort of [Centers for Election Excellence](#) developed [five nonpartisan values](#) to advance the profession of U.S. election administration for years to come. No matter the size or location of your election jurisdiction, those who help maintain our healthy democracy can rally around these values as you navigate the challenges of delivering successful elections.

Values for Election Excellence:

- High Integrity
- Comprehensive Preparedness
- Voter-Centricity
- Proactive Transparency
- Continuous Improvement

The values represent the foundation of the Alliance's work, and today we're

thrilled to build upon that strong foundation by introducing the first set of nonpartisan, voluntary [Standards for Election Excellence](#) on the important topic of poll workers.

Why poll workers? As defined by the [U.S. Election Assistance Commission](#), a poll worker is “The official responsible for the proper and orderly voting at a polling location or an election process.” Because of their rubber-meets-the-road role in election administration, [poll workers directly affect the voting experience](#) for millions of Americans. So, when local election departments have the right resources to run successful poll worker programs, voters and our democracy benefit.

Standards
for Election
Excellence



Poll Worker Recruitment
Poll Worker Training
Poll Worker Management
Poll Worker Retention

There are four standards for effective poll worker programs in local election departments:

- Poll Worker Recruitment
- Poll Worker Training
- Poll Worker Management
- Poll Worker Retention

Each standard includes a definition, details, its relevance to election operations and public trust, and a corresponding nonpartisan, generic resource to support election departments' in achieving the standard.

The Alliance poll worker standards were developed based on feedback from

nearly 50 election departments that serve 30.5 million voters. The departments range in size from serving 988 voters to as many as 4.7 million voters. And now we're looking for public feedback to help make them even stronger! Will you let us know how the poll worker standards can be improved to meet the needs of your community? The deadline to provide feedback is December 5, 2023.

Provide feedback on poll worker standards

In addition to the poll worker standards, we also published examples of [nonpartisan, generic resources](#) that include best practices, free and low-cost tools, guides, templates, and more.

When running excellent elections, your office doesn't need to go it alone. The Alliance builds and curates resources to help you achieve high standards. Take the best of what your peers are doing across the country and see what works in your area. And, offer ideas and suggestions from your office.

All resources are free or low-cost and geared specifically to election offices.

Explore poll worker resources



The publication of these standards and resources are the second step in our roadmap for supporting election officials through the 2024 General Election and beyond. In the upcoming months, we'll be sharing more sets of voluntary,

nonpartisan standards and resources for local election departments. The next topic is communications - get excited!

Stay involved with the Alliance

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Our mailing address is:
Center for Tech and Civic Life
303 E Wacker Dr
Ste. 2106
Chicago, IL 60601

[Add us to your address book](#)

[unsubscribe from this list](#) [update subscription preferences](#)



From: [McClain, Maggie](#)
To: [Andrea, Center for Tech and Civic Life](#)
Subject: Automatic reply: Introducing Nonpartisan Standards and Resources for Election Excellence in Poll Worker Programs
Date: Friday, October 6, 2023 12:23:55 PM

Hello, and thank you for contacting me.

I am out of the office on Friday, 10/6/23, with limited access to email.

If you need immediate assistance, please reach out to the Budget Team at citybudget@cityofmadison.com.

From: [Andrea, Center for Tech and Civic Life](#)
To: mwitez-behl@cityofmadison.com
Subject: Introducing Nonpartisan Standards and Resources for Election Excellence in Poll Worker Programs
Date: Friday, October 6, 2023 12:23:56 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

[View this email in your browser](#)

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Stay involved with the Alliance

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You are receiving this email because you subscribed to the ELECTricity newsletter.

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Center for Tech and Civic Life
303 E Wacker Dr
Ste. 2106
Chicago, IL 60601

[Add us to your address book](#)

[unsubscribe from this list](#) [update subscription preferences](#)



From: [Rocio Hernandez](#)
To: [Witzel-Behl, Maribeth](#)
Cc: steph@techandcivillife.org
Subject: Action items: Next steps for nonpartisan communication standards!
Date: Friday, October 6, 2023 2:37:39 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Thank you for all the feedback with the [poll worker standards](#)! This is an exciting time as we invite the [broader election community](#) to share feedback on the nonpartisan poll worker standards. As feedback rolls in, we are pivoting to focus on codevelopment of the Communication Standards which includes a baseline activity and two calls to talk through your ideas.

As a reminder, the communication standards cover topics ranging from print communication, media relationships, communicating with policy-decision makers and more! So what can you expect?

- The **baseline activity** is an opportunity for you to share your ideas for these standards. This is an opportunity to invite input from others in your office, too!
- **Codevelopment calls** will bring 2-3 Centers and Alliance partners together to talk about your ideas for the communication standards. This conversation will be based on the baseline activity described above. There are 10 standards to cover, so we will have 2 rounds of 90-minute codevelopment calls.

Action items

Identify 1-3 people who will represent your office in codevelopment of the standards. This might be the Alliance lead and two additional folks who have expertise in the standards covered in the baseline activity.

1. (5 min) Please [REDACTED] your office representatives can join for the first 90-minute call (1 of 2). This call will be between the dates of Oct 9-Oct 27.
2. (5 min) Please [REDACTED] your office representatives can join for the second 90-minute call (2 of 2). The call will be between Oct 30–Nov 17.
3. (90 min) In preparation for your codevelopment call please complete the [baseline task](#). The deadline to complete this is 24 hours before your first codevelopment call.

We will follow up on codevelopment calls with a calendar invite. Thank you for your continued collaboration in this work. We are lucky to work with you!

All the best,

Rocio

--

Rocío Hernandez (she/her)
Senior Program Manager
Center for Tech and Civic Life
rocio@techandcivicle.org

From: [Witzel-Behl, Maribeth](#)
To: [Chang, Bonnie](#)
Subject: FW: October Alliance Call on 10/25
Date: Tuesday, October 10, 2023 11:15:58 AM

Want to sign up? Thanks!

From: Sophie Lehman <sophie@techandcivicliflife.org>
Sent: Tuesday, October 10, 2023 10:52 AM
To: Sophie Lehman <sophie@techandcivicliflife.org>
Cc: Whitney May <whitney@techandcivicliflife.org>
Subject: October Alliance Call on 10/25

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello!

██████████ for the October Alliance call on Wednesday, October 25 from 12:00pm - 1:30pm Pacific / 3:00pm - 4:30pm Eastern. This monthly Zoom call brings Alliance partners and Centers together to provide updates and connect with each other. This month we'll be cheering on Centers with November elections, learning more about communications standards and resources, and practicing standards codevelopment in small groups.

All staff are welcome to join and ██████████.

Hope to see you then!
Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandcivicliflife.org

From: [Witzel-Behl, Maribeth](#)
To: sophie@techandciviclife.org
Subject: Alliance Work
Date: Tuesday, October 10, 2023 11:26:50 AM

Hi, Sophie.

I am hoping to work with the Center for Civic Design on improving our polling place signage with the use of helpful icons. Are you the right person to connect with in order to get started?

I also think we still need to pay alliance dues for 2023. Is there an invoice that we may have overlooked, or is it yet to come?

Thank you!

Maribeth Witzel-Behl, WCPC

Madison City Clerk's Office
Madison Municipal Building, conference room 153
Phone: 608-266-4601
Pronouns: she/her/hers

www.cityofmadison.com/clerk

Twitter: @MadisonWIClerk

"We exist to assist."

From: Jason Choi, he/him
To: mwitzel-behl@cityofmadison.com
Subject: U.S. Alliance for Election Excellence: October 2023 Meeting Confirmation
Date: Tuesday, October 10, 2023 12:21:32 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments



Hello Maribeth Witzel-Behl,

Thank you for registering for U.S. Alliance for Election Excellence: October 2023 Meeting. You can find information about this meeting below.

U.S. Alliance for Election Excellence: October 2023 Meeting

Date & Time Oct 25, 2023 02:00 PM Central Time (US and Canada)

Meeting ID [REDACTED]

Be sure to use one of the following links to add this event to your calendar.

[REDACTED]

To edit or cancel your registration details, [REDACTED].

Please submit any questions to: jason@techandcivildlife.org.

WAYS TO JOIN ZOOM

Join from PC, Mac, iPad, or Android

[REDACTED]

If the button above does not work, paste this into your browser:

[REDACTED]

To keep this meeting secure, do not share this link publicly.

Join via audio

One tap US: [REDACTED] or [REDACTED]
mobile:

Or dial For higher quality, dial a number based on your current location.

US: +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED]
[REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED]
[REDACTED] or +1 [REDACTED]

Meeting [REDACTED]

D:

[International numbers](#)

Thank you!



From: [Verbick, Jim](#)
To: [Witzel-Behl, Maribeth](#)
Subject: RE: October Alliance Call on 10/25
Date: Wednesday, October 11, 2023 8:38:21 AM

Done

From: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Sent: Tuesday, October 10, 2023 8:38 PM
To: Verbick, Jim <JVerbick@cityofmadison.com>
Subject: FW: October Alliance Call on 10/25

Want to sign up? Thanks!

From: Sophie Lehman <sophie@techandciviclife.org>
Sent: Tuesday, October 10, 2023 10:52 AM
To: Sophie Lehman <sophie@techandciviclife.org>
Cc: Whitney May <whitney@techandciviclife.org>
Subject: October Alliance Call on 10/25

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hello!

██████████ for the October Alliance call on Wednesday, October 25 from 12:00pm - 1:30pm Pacific / 3:00pm - 4:30pm Eastern. This monthly Zoom call brings Alliance partners and Centers together to provide updates and connect with each other. This month we'll be cheering on Centers with November elections, learning more about communications standards and resources, and practicing standards codevelopment in small groups.

All staff are welcome to join and ██████████.

Hope to see you then!
Sophie

--

Sophie Lehman (she/her)
Associate Director
Center for Tech and Civic Life
www.techandciviclife.org

From: Jason Choi he/him
To: jverbick@cityofmadison.com
Subject: U.S. Alliance for Election Excellence: October 2023 Meeting Confirmation
Date: Wednesday, October 11, 2023 9:12:33 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.



Hello Jim Verbick,

Thank you for registering for U.S. Alliance for Election Excellence: October 2023 Meeting. You can find information about this meeting below.

U.S. Alliance for Election Excellence: October 2023 Meeting

Date & Time Oct 25, 2023 02:00 PM Central Time (US and Canada)

Meeting ID [REDACTED]

Be sure to use one of the following links to add this event to your calendar.

To edit or cancel your registration details, [REDACTED]

Please submit any questions to: jason@techandcivillife.org.

WAYS TO JOIN ZOOM

Join from PC, Mac, iPad, or Android

If the button above does not work, paste this into your browser:

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Join via audio

One tap US: [REDACTED] or [REDACTED]
mobile:

Or dial For higher quality, dial a number based on your current location.

US: +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or
+1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1

[REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED] or +1 [REDACTED]
[REDACTED] or +1 [REDACTED]

Meeting [REDACTED]

ID:

[International numbers](#)

Thank you!



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From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Alliance Work
Date: Wednesday, October 11, 2023 12:36:04 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Yes, you've started at the right place! I'll send a separate note to connect you with the CCD folks and kick off this new request. (FYI, I think they may be out of office this week so you may not get a response until next week.) After you connect and they complete the intake process to understand your request, they'll provide a project proposal and estimate. For reference, you currently have \$3,840 in your consulting credit budget.

Regarding 2023 dues, your membership agreement included a scholarship that covered those dues, so no invoice was sent and no payment was required.

Thanks!
Sophie

On Tue, Oct 10, 2023 at 9:26 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Sophie.

I am hoping to work with the Center for Civic Design on improving our polling place signage with the use of helpful icons. Are you the right person to connect with in order to get started?

I also think we still need to pay alliance dues for 2023. Is there an invoice that we may have overlooked, or is it yet to come?

Thank you!

Maribeth Witzel-Behl, WCPC

Madison City Clerk's Office
Madison Municipal Building, conference room 153
Phone: 608-266-4601
Pronouns: she/her/hers

www.cityofmadison.com/clerk

Twitter: @MadisonWIClerk

"We exist to assist."

From: [Sophie Lehman](#)
To: [Witzel-Behl, Maribeth](#)
Cc: [Tasmin Swanson](#)
Subject: Re: Alliance Work
Date: Wednesday, October 11, 2023 2:04:57 PM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

How exciting! I've cc'ed Tasmin from the Center for Civic Design who will reach out to begin discussing the details with you. Can't wait to see what you all come up with!

Thanks,
Sophie

On Tue, Oct 10, 2023 at 9:26 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Sophie.

I am hoping to work with the Center for Civic Design on improving our polling place signage with the use of helpful icons. Are you the right person to connect with in order to get started?

Thank you!

Maribeth Witzel-Behl, WCPC

Madison City Clerk's Office
Madison Municipal Building, conference room 153
Phone: 608-266-4601
Pronouns: she/her/hers

www.cityofmadison.com/clerk

Twitter: @MadisonWIClerk

"We exist to assist."

ATTACHMENT 57

From: rocio@techandcivillife.org
To: Witzel-Behl_Maribeth; helen.nolan@vote.cccounty.us; steph@techandcivillife.org; studiodavidjanka@gmail.com
Cc: rocio@techandcivillife.org
Subject: Standards Codevelopment
Start: Monday, October 23, 2023 11:00:00 AM
End: Monday, October 23, 2023 12:30:00 PM

Join Zoom Meeting
[REDACTED] (ID [REDACTED] passcode [REDACTED])

Join by phone
(US) +1 [REDACTED] (passcode [REDACTED])

Joining instructions [REDACTED]

[REDACTED] Zoom for G Suite Add-On Help-----

Meeting host rocio@techandcivillife.org

Join Zoom Meeting
[REDACTED] /a>

Please do not edit this section.

Attachment 58 immediately follows this email

From: Google Calendar on behalf of rocio@techandcivillife.org
To: mwitzel-behl@cityofmadison.com; helen.nolan@vote.eccounty.us; steph@techandcivillife.org; studiodavidjanka@gmail.com
Subject: Standards Codevelopment
Attachments: invite.ics

Caution This email was sent from an external source. Avoid unknown links and attachments.

Standards Codevelopment
In preparation for this call please complete the baseline task. The deadline to complete this is 24 hours before this call. Can't wait to dig into the ideas together!Please let me know if we can expect

This event has been updated

Changed description

[Redacted description text]

ID: [Redacted]
passcode: [Redacted]

Join by phone

(US) +1 [Redacted] <tel + [Redacted]>
passcode [Redacted]

Joining instructions

[Redacted joining instructions]

Joining notes

Meeting host rocio@techandcivillife.org <mailto:rocio@techandcivillife.org>

Join Zoom Meeting

[Redacted Zoom meeting link]

Description

CHANGED

In preparation for this call please complete the baseline task [Redacted]

[Redacted] . The deadline to complete this is 24 hours before this call.
Can't wait to dig into the ideas together!

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

When

Monday Oct 23, 2023 · 11am – 12 30pm (Central Time - Chicago)

Guests

mwitzel-behl@cityofmadison.com <mailto:mwitzel-behl@cityofmadison.com>
helen.nolan@vote.eccounty.us <mailto:helen.nolan@vote.eccounty.us>
steph@techandcivillife.org <mailto:steph@techandcivillife.org>
studiodavidjanka@gmail.com <mailto:studiodavidjanka@gmail.com>
rocio@techandcivillife.org <mailto:rocio@techandcivillife.org>
- organizer, optional

View all guest info

[Redacted guest list]

Reply for mwitzel-behl@cityofmadison.com <mailto:mwitzel-behl@cityofmadison.com>

[Redacted reply text]

Yes

[Redacted 'Yes' response]

No

[Redacted 'No' response]

Maybe

[Redacted 'Maybe' response]

More options

Invitation from Google Calendar

[Redacted invitation details]

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. Learn more <https://urldefense.proofpoint.com/v2/url?u=https-3A://support.google.com/calendar/answer/37135-23/forwarding&d=DwMFaQ&c=byehD2ZummMFFQYPZBagUCDuBiM9Q9tvmxaBM0hCgII&r=NB_YuTQPK0Q26EKJqPOaEenZpjs7PYZozrr0_DMPT00&m=BH11sD-kDpoTLxdXyBsuolLtCLywKwbMeM-Afzg_zPxxSStB8Zb5xKojAYBHgQ7&s=8puw260VXZSPHMovywtUBkvvHd6r3z6LFfSbgW-ii5g&e=>

ATTACHMENT 58

From: rocio@techandcivillife.org
To: Witzel-Behl_Maribeth; helen.nolan@vote.cccounty.us; steph@techandcivillife.org; studiodavidjanka@gmail.com
Cc: rocio@techandcivillife.org
Subject: Standards Codevelopment
Start: Monday, October 23, 2023 11:00:00 AM
End: Monday, October 23, 2023 12:30:00 PM

In preparation for this call please complete the [REDACTED] </u></u>. The deadline to complete this is 24 hours before this call. Can t wait to dig into the ideas together!

Please let me know if we can expect anyone else from your office so we can share the invitation with them. Thanks!

Join Zoom Meeting
[REDACTED] (ID [REDACTED], passcode [REDACTED])

Join by phone
(US) +1 [REDACTED] (passcode [REDACTED])

Joining instructions: [REDACTED]

Meeting host rocio@techandcivillife.org

Join Zoom Meeting

Please do not edit this section.

From: [Witzel-Behl, Maribeth](#)
To: rocio@techandciviclife.org
Subject: Accepted: Updated invitation: Standards Codevelopment @ Mon Oct 23, 2023 11am - 12:30pm (CDT) (mwitzel-behl@cityofmadison.com)

From: [Tasmin Swanson](#)
To: [Witzel-Behl, Maribeth](#)
Subject: Re: Alliance Work
Date: Thursday, October 12, 2023 11:11:12 AM

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Just sent you a calendar invite! Feel free to invite anyone else from your team!

Here's the zoom: [REDACTED]

On Thu, Oct 12, 2023 at 11:30 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

1 p.m. Tuesday would work. Thank you!

From: Tasmin Swanson <tasmin@civicdesign.org>
Sent: Thursday, October 12, 2023 9:51 AM
To: Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com>
Subject: Re: Alliance Work

Caution: This email was sent from an external source. Avoid unknown links and attachments.

Hi Maribeth,

Do any of these windows or times work for you for a 30-min first discussion? I'd love to hear more about what you're looking for, and see examples (if you have any) of either where you'd want to use the icons, and/or inspirations that you're drawing from.

Mon 10/16 1-3pm CT

Tues 10/17 before 11am CT or 1-4pm CT

Wed 10/18 1-4pm CT

Looking forward to chatting with you!

Tasmin

On Wed, Oct 11, 2023 at 3:04 PM Sophie Lehman <sophie@techandcivicliflife.org> wrote:

Hi Maribeth,

How exciting! I've cc'ed Tasmin from the Center for Civic Design who will reach out to begin discussing the details with you. Can't wait to see what you all come up with!

Thanks,

Sophie

On Tue, Oct 10, 2023 at 9:26 AM Witzel-Behl, Maribeth <MWitzel-Behl@cityofmadison.com> wrote:

Hi, Sophie.

I am hoping to work with the Center for Civic Design on improving our polling place signage with the use of helpful icons. Are you the right person to connect with in order to get started?

Thank you!

Maribeth Witzel-Behl, WCPC

Madison City Clerk's Office

Madison Municipal Building, conference room 153

Phone: 608-266-4601

Pronouns: she/her/hers

www.cityofmadison.com/clerk

Twitter: @MadisonWIClerk

"We exist to assist."

--

Tasmin Swanson

Center for Civic Design

civicdesign.org

(m) 202-560-3355 | tasmin@civicdesign.org

Pronouns: she/her Timezone: Eastern

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