

Revised Agenda



Tuesday, April 9, 2024

NOTICE OF SPECIAL SESSION AND REGULAR SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARD OF DIRECTORS OF THE COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT AND COCONINO COUNTY JAIL DISTRICT

PURSUANT TO A.R.S. § 38-431.02

1:15 p.m. – Special Session

(discussion items conducted during Special Session)

6:00 p.m. –Regular Session

(Consent business items and a public hearing to be conducted during Regular Session)

County Administration Building

First Floor Board Room, 219 E. Cherry Ave., Flagstaff, AZ, 86001

Physical access to the meeting room will be available 10 minutes prior to the start time of the meeting.

The Board of Supervisors' meeting will also have a virtual format via webinar technology using Zoom. To join the webinar, please use the following url:

<https://us06web.zoom.us/j/88464023180> Or Telephone: Dial 888 788 0099 US Toll Free Webinar ID: 884 6402 3180. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnOWwAmSOQ/videos>

Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person, virtually, or by telephone. Special sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

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Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38 431.03 (A) (3).

1:15 p.m. – Special Session

Call to Order:

Discussion Items:

1. Presentation and discussion regarding Fiscal Year 2025 Budget Planning including presentations from Justice Courts, Legal Defender, Sheriff/Jail District departments. **Finance**

6:00 p.m. – Regular Session

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Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak. Issues presented during the Call to the Public cannot be acted on by the Board of Supervisors if they are not on the agenda. For items not on the agenda, individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations. For comments related to a public hearing please reserve comments for the public hearing portion of the agenda.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Proclamations:

- 1A. **Consideration and possible action to approve a Proclamation for Paul Babbitt, Jr. Remembrance Day, April 14, 2024.**
2. Consideration and possible action to approve a Proclamation designating April 2024 as National County Government Month. **County Manager**
3. Consideration and possible action to approve a Proclamation designating April 2024 as Earth Month in Coconino County. **County Manager**

Board of Supervisors Consent Agenda:

4. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted March 5, 2024, March 19, 2024, March 26, 2024, and March 29, 2024.

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5. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
03/28/2024	EFT – 23209 – 23279	\$632,605.74
03/28/2024	Checks – 94204123– 94204230	\$890,686.61

6. Consideration and possible action to appoint John Georgas to the Industrial Development Authority Board of Directors, for a six-year term expiring April 9, 2030. **Board of Supervisors**
7. Consideration and possible action to approve an increase and transfer of \$75,000 to the County Attorney’s Office non-departmental general fund budget, for non-departmental case costs handled by the Civil Division; expenditure authority; and approve a corresponding budget amendment for Fiscal Year 2024. **County Attorney**
8. Consideration and possible action to make the following Democratic Precinct Committee appointments and adjustments: appoint Victoria Maria Rodrigues to Precinct 23; appoint Malinda Lynch to Precinct 16; appoint Etude Oneel-Judy to Precinct 25; move Kyle M Nitschke from Precinct 7 to Precinct 9; move Jeronimo Vasquez from Precinct 15 to Precinct 19; for terms that expire on October 1, 2024, and as requested by the Coconino County Democratic Party Chair to fill vacancies created from a lack of candidates during the 2022 election. **Elections**
9. Consideration and possible action to enter into a contract with Election Systems and Software (ES&S), for the purchase of Ballot-on-Demand (BOD) printers in support of the administration of elections in Coconino County, for an amount not to exceed \$125,000. **Elections**
10. Consideration and possible action to approve the benefit plan renewals and changes for Fiscal Year 2025, which include a cost increase to the contribution rates of 1.5% for the three plans, Base, Buy-Up, and High Deductible (Medical Benefits with Blue Cross Blue Shield of AZ), federal contribution limit changes for Flexible Spending Accounts and Health Savings Accounts with Health Equity, using a new Consolidated Omnibus Budget Reconciliation Act (COBRA) Administrator, Risk Program Administrators, using a new platform called Vimly/SIMON for Open Enrollment, as well as a new platform called My Vera for Wellness. **Human Resources**
11. Consideration and possible action to approve the Fiscal Year 2024 Court Improvement budget modification, increasing the budget for Court Improvement by \$8,928.00 to a total of \$38,691.00. **Juvenile Court**

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12. Consideration and possible action to approve a Dependency Contract with Law Office of Daniel Kaiser for Fiscal Year 25 in the amount of \$28,800.00 with the option to extend two additional years. **Legal Defender**
13. Consideration and possible action to appoint Saylor Caudill, District 1, to the Coconino County Parks and Recreation Commission, for a term commencing April 9, 2024 through April 8, 2027, with no financial obligation from the County. **Parks and Recreation**
14. Consideration and possible action to approve 1) The award of BID 2024-02 to Combs Construction Company, Inc., and 2) Approve a contract with Combs Construction Company, Inc., to construct the Canyon Loop Pavement Reconstruction and Safety Improvements project through November 1, 2025, in the amount of \$2,685,379. **Public Works**
15. Consideration and possible action to approve an Intergovernmental Agreement (IGA) with Arizona Department of Transportation (ADOT), ADOT CAR No.: IGA 23-0009372, to update the Interstate 40 (I-40) Design Concept Report (DCR) traffic interchange and access recommendations for the Bellemont area. **Public Works**
16. Consideration and possible action to approve the First Amendment, which extends the contract through June 30, 2025, to the Independent Contract with Hye Tech Network & Security Solutions, LLC, for the replacement of the Coconino County Sheriff's Office end-of-life telephone system equipment, in the amount of \$186,427.18, with a 5% contingency not to exceed \$195,749.00 in the areas of Hardware and Maintenance, using 1GPA Contract #22-02PV-08 in Fiscal Year 2025. **Sheriff's Office**
17. Consideration and possible action to approve the Second Amendment, which extends the contract term through June 30, 2025, to the Independent Contract with Hye Tech Network & Security Solutions, LLC, for the replacement of the Coconino County Sheriff's Office end-of-life Network Infrastructure equipment, in the amount of \$297,976.51, with a 5% contingency not to exceed \$312,875.34, in the areas of Hardware and Maintenance, using 1GPA Contract #22-02PV-08 in Fiscal Year 2025. **Sheriff's Office**

The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

18. Consideration and possible action to award RFP 2024-109 and approve an Independent Contractor Agreement with Southwest Behavioral and Health Services in the amount of \$75,000, and ratifying the contract for the period of April 2, 2024 through June 30, 2025 for behavioral health services. **Health District**

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19. Consideration and possible action to approve an Independent Contractor agreement between TGEN (The Translational Genomics Research Institute) and Coconino County Health & Human Services for the period October 1, 2023, to June 30, 2024, for the testing of wastewater for syndromic surveillance in an amount not to exceed \$221,528 and ratify the contract back to October 1, 2023. **Health District**
20. Consideration and possible action to approve Amendment 3 to Contract number CTR058659, between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS), to extend the agreement to December 31, 2025, to provide Covid-19 Epidemiology Project services. **Health District**
21. Consideration and possible action to approve an Intergovernmental Agreement extension (Amendment 1) with Northern Arizona University (NAU) Health Equity program, through December 31, 2023, to utilize remaining award dollars from the initial contract from the Health Disparities Contract to complete their work on the Photo Voice project tied to health disparities that COVID-19 exemplified to assist in future policy needs and pandemic planning; Amendment 1 was previously approved on November 21, 2023 by the Board of Directors but an updated Amendment 1 that includes Exhibit A is needed for NAU Budget processing. **Health District**

The Board will resolve as the Jail District Board of Directors.

Jail District Consent Agenda:

22. Consideration and possible action to approve the Fourth Amendment of the Independent Contract with The Food Exchange, LLC., to provide food service of frozen, dry and refrigerated foods at the Coconino County Detention Facility, in the estimated amount of \$170,000 in Fiscal Year 2025. **Jail District**
23. Consideration and possible action to approve an Independent Contractor Agreement with Logicalis, Inc, to provide an upgraded video surveillance system in the Coconino County Detention Facilities in Flagstaff and Page, Arizona, in Fiscal Year 2024, utilizing the 1GPA Contract#21-07P-13 and #22-02PV-12, in the amount of \$170,979.84. **Jail District**

The Board will resolve as the Board of Supervisors.

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Public Hearing:

24. Public Hearing, consideration and possible adoption of Ordinance 2024-03, approving a zone change from the G (General, 10-acre minimum parcel size) Zone to the AR-4 (Agricultural Residential, 4-acre minimum parcel size) Zone on a 17.25-acre parcel north of Deer Farm Road and I-40 and west of Parks; the property is located at 6617 E Deer Farm Road and is further identified as parcel number 203-14-003E; the applicant is David Harton of Flagstaff. **Community Development**

Discussion Items:

25. Discussion and update regarding state and/or federal legislative and/or administrative matters.
26. Discussion, review and possible direction regarding the Board of Supervisors Planning calendar.
27. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters.
28. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(K), Notwithstanding subsection H of this section, the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, if: 1. The summary is listed on the agenda, 2. The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
 - District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez
 - District 3 – Supervisor Adam Hess
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
 - Chair's Report

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2024.

Lindsay Daley, Clerk of the Board