



BOARD OF REGISTRATION AND ELECTIONS SCHEDULED MEETING

April 11, 2024

4:30 PM

VRE AB Area

1. **ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
 - A. March 18, 2024 Scheduled Meeting (p. 2)
4. **PUBLIC COMMENTS**
5. **ITEMS FOR DISCUSSION**
 - A. Director's Report (p. 8)
 - B. Legislative Update
6. **ITEMS FOR DECISION**
 - A. Contract Signing Authority || Executive Director
 - B. Dominion Contract (p. 12)
7. **EXECUTIVE SESSION**
8. **BOARD COMMENTS**
9. **ADJOURNMENT**

DeKalb County Board of Registration and Elections

Meeting Minutes

March 18, 2024

Start Time: 12:14 p.m.

End Time: 3:07 p.m.

Board Attendees: Karli Swift, Chair
Vasu Abhiraman, Vice-Chair
Nancy Jester
Anthony Lewis
Susan Motter

Other Attendees: Keisha Smith, Executive Director
Terry Phillips, Deputy County Attorney
Shelley Momo, Senior Assistant County Attorney

APPROVAL OF AGENDA

Chair Swift called the Board of Registration and Elections meeting to order at 12:14 p.m. Ms. Austin read the roll by calling each board member by name. A quorum was met.

Motion to approve the agenda by Ms. Motter and seconded by Ms. Jester. The motion carried unanimously.

APPROVAL OF MINUTES

Motion to approve the minutes of the February 8 and February 10 scheduled meetings by Mr. Lewis, seconded by Ms. Motter. The motion carried unanimously.

PUBLIC COMMENTS

Ms. Austin read the rules for public comment:

Public comments may be made in person or submitted by sending an email of one printed page or less at a minimum font of 12 to electionspubliccmnt@dekalbcountyga.gov which must be received between 35 and 5 minutes before the scheduled start of the meeting. The body of your email must include your first and last name. Abusive, profane, or derogatory language will not be permitted. By submitting an email for public comment, you agree to have your name and the email broadcast on the UStream and entered into the record and minutes. The DeKalb Board of Registration and Elections reserves the right, at the DeKalb Board of Registration and Elections' sole discretion, to (1) add your email to the record/minutes without reading any of it into the broadcast or (2) read all or a portion of your email into the record/minutes.

The following citizens provided public comment:

- Tommy T. Travis
- Jackie S. Malcom

- Pat Culp
- Jacqueline Adams
- Joscelyn O’Neil
- Besse Swint
- Beverly Dabney
- Eunice Wright
- Andrew W. Boll
- Willie Pringle
- Gail Lee
- Bill Henderson
- Bethann Frillman
- Janet Grant
- Barbara J. Mobley
- Nicole Massiah

ITEMS FOR DECISION

A) Certification of the March 12, 2024 Presidential Preference Primary/Special Election

Director Smith reported the election results and statistics of the 2024 Presidential Preference Primary and Special Election. She shared the continued success of partnerships with other County departments including the scaling of election night runner activities for this election. She proceeded to thank all key stakeholders for another successful election cycle.

Ms. Jester commented on the election night runners and reiterated the significant improvement in the ability to report the election results.

Motion to approve and certify the election of the Presidential Preference Primary/ Special Election held on March 12, 2023 by Ms. Jester and seconded by Mr. Lewis. The motion passed unanimously.

B) 2024 Advance Voting Locations, Dates, Times, and Managers

Director Smith presented the proposed Advance Voting locations, dates, times, and managers.

Chair Swift requested that approval for November and December elections be deferred and requested that Neighborhood Church be added as an Advance Voting location.

Motion to approve the 2024 Advance Voting locations, dates, times, and managers for the May General Primary/Nonpartisan Election and June General Primary/Nonpartisan Election Runoff only, with the addition of Neighborhood Church to the Advance Voting location sites by Ms. Jester and seconded by Ms. Motter.

Further discussion ensued.

The motion passed unanimously.

C) 2024 Election Day Locations and Managers

Motion to decide item 5D in advance of item 5C by Ms. Jester and seconded by Mr. Lewis. The motion passed unanimously.

Director Smith presented the list of Election Day locations and managers for all remaining elections in 2024.

Motion to approve the list of Election Day locations and managers as provided by the Executive Director by Ms. Motter and seconded by Vice-Chair Abhiraman. The motion passed unanimously.

D) Polling Place Changes

Director Smith proposed 2 location changes for the May General Primary/Nonpartisan Election and 4 location changes for the June General Primary/Nonpartisan Election Runoff.

Motion to accept the polling place changes discussed by Executive Director Smith including Evergreen Baptist Church and Livsey Elementary School for the May General Primary/Nonpartisan Election and Intown Community Church, Holiday Regency House, Holiday Regency House, and Mount Moriah Baptist Church for the June General Primary/Nonpartisan Election Runoff by Ms. Jester, seconded by Ms. Motter.

Chair Swift asked if Winnona Park and Midvale changes would be permanent. Director Smith replied that Midvale would not be permanent, but Winnona Park would be.

Ms. Motter commented on the posting of notices to the Champion and said that it appears that software reformats the notices online, so it looks distorted. She provided an example of a post on gapublicnotice.com and asked if the Law Department could look at revamping the format of notices.

Mr. Lewis clarified that Livsey Elementary will be the location for Midvale for May and June.

Chair Swift inquired about the timeline for notices to voters impacted by the polling location changes. Director Smith replied that letters to impacted voters will go out in the next 2 weeks, ahead of Advance Voting.

Vice-Chair Abhiraman expressed concern about having different locations for May and November elections and reiterated the importance of signage for these locations.

The motion passed unanimously.

E) Special Election

Chair Swift provided background on the need for a Special Election. She stated that a Special Election could not be called until vacancies were created by candidates qualifying for the May General Primary/Nonpartisan Election. She further stated that there are 2 options to administer the Special Election: May 21 but it must be separate and apart from the General Primary/Nonpartisan Election or Nov 5 in conjunction with the General Election.

Director Smith presented the research for a separate and apart Special Election including the financial cost, logistics, staffing, space, and electrical requirements.

Motion to call the Special Election for Districts 3 and 7 to set a date of November 5, 2024 by Vice-Chair Abhiraman and seconded by Ms. Motter.

Further discussion ensued.

Director Smith recommended the qualification period for the Special Election to be Monday, April 1 - Thursday, April 4 from 9am - 5pm and Friday, April 5 from 9am - noon.

Motion for the Board of Registration and Elections to call the Special Election for the Board of Commissioner seats 3 and 7 on November 5, 2024 with the respective qualifying period being held April 1 through April 4 Monday through Thursday from 9am-5pm and April 5 from 9am-noon with the location for qualifying being at Memorial Drive by Ms. Motter and seconded by Mr. Lewis. The motion passed unanimously.

Motion to recess for five minutes to sign certification documents by Ms. Jester, seconded by Ms. Motter. The motion passed unanimously.

Motion to end recess and resume the regular meeting by Ms. Jester and seconded by Mr. Lewis. The motion carried unanimously.

F) VOTE Resolution

Director Smith presented the recommendations the Board received earlier in 2024 in the presentation by Management Fellow, Sabiel Rodriguez. The recommendation was to continue translating materials in Spanish and Korean and to add 2 additional languages each year based on statistical data.

Motion to approve the recommendations of the department for DeKalb County's VOTE Resolution by Ms. Motter and seconded by Vice-Chair Abhiraman.

Further discussion ensued.

Vice-Chair Abhiraman restated the motion. The motion carried 3-2 with Ms. Jester and Mr. Lewis voting nay.

G) Purchases

a. SCYTL EMS

Director Smith stated that this EMS purchase from SCYTL would provide additional election night reporting features including customized views and graphs. The total cost is \$60,000 for a 3-year agreement.

b. SCYTL LMS

Director Smith stated that this LMS purchase from SCYTL would provide an online training platform and repository for VRE including poll workers. The total cost is \$75,200 for a 3-year agreement.

Motion to approve both purchases with SCYTL for upgraded election night reporting as well as online poll worker training by Ms. Motter and seconded by Vice Chair Abhiraman.

Further discussion ensued and the Board's consensus was to separate the purchases into two motions.

Motion to approve the online poll worker training services offered by SCYTL with the agreement to be in a form acceptable to the County Attorneys by Ms. Motter and seconded by Vice-Chair Abhiraman. The motion passed 3-2 with Ms. Jester and Mr. Lewis voting nay.

Motion to defer the SCYTL EMS proposal for election night reporting by Vice-Chair Abhiraman and seconded by Ms. Motter. The motion passed unanimously.

ITEMS FOR DISCUSSION

A) Director's Report

Director Smith reported on the budget, recent purchases from KnowInk, Tattnall, and Fort Orange, candidate qualification, and contests/questions submitted for the May and November ballots.

B) Contract Signing Authority || Executive Director

Chair Swift requested that discussion on the contract signing authority for the Executive Director be deferred until the next meeting.

C) Legislative Update

Ms. Momo stated that she will have a legislative update at the next meeting.

BOARD COMMENTS

Mr. Lewis thanked the staff and the County Attorneys for all their work. He also thanked the public for their attendance and comments.

Ms. Jester thanked Chair Swift for her leadership and agreed with the sentiments expressed by Mr. Lewis.

Ms. Motter thanked Tiffani Gilbert and Jean Wingo for their work with qualifying candidates during the qualifying period. She also thanked the County partners that participated as Election Night Runners. She thanked the staff, County Attorneys, poll workers, and the public.

Vice-Chair Abhiraman echoed the thanks that the other Board Members expressed. He also thanked the poll workers for their recruitment efforts and the public.

Chair Swift also agreed with the appreciation expressed by the other Board Members.

ADJOURNMENT

Motion to adjourn by Mr. Lewis and seconded by Vice-Chair Abhiraman. The motion carried unanimously. The meeting was adjourned at 3:07 p.m.

DRAFT

Director's Report

April 11, 2024

Keisha L. Smith, MPA

Executive Director

Voter Registration and Elections (VRE)

Topic 1: General Operations Updates

- Registration Updates | March–April 2024
- Election Activities

Notes:

Topic 2: Administrative/Finance Updates

- Personnel | Facilities
- Budget Activities and Report

Notes:

Topic 3: Stakeholder Engagement Updates

- Key Stakeholder Meetings | Activities
- General Communications

Notes:

Fund 100 - GENERAL FUND		<-Choose Fund		Updated 4/3/2024		# Reg P/Rs Posted:		2 of 2 /month	
Dept 02900 - REGISTRAR		<-Choose Dept		Mar-24		# Monthly P/Rs Posted:		1	
Budget Period: Mar 1 - Mar 31, 2024				Main		Reg Pay Periods YTD:		5.5 20.70 left	
Values									
Obj	Object	Budget \$	Encumbrance \$	Actual \$	Funds Avail Bal	Exp/Enc%	Unexpended Bal	Exp %	Cur Month \$
51	511101 - SALARIES	1,891,200	0	1,271,114	620,086	67.2%	620,086	67.2%	1,079,917
	511199 - SALARIES - ADJUSTMENTS	73,365	0	0	73,365	0.0%	73,365	0.0%	0
	511200 - SALARIES - TEMPORARY	10,737,413	30,358	13,320	10,693,735	0.4%	10,724,093	0.1%	5,040
	511300 - SALARIES - OVERTIME	755,000	0	50,906	704,094	6.7%	704,094	6.7%	44,299
	512100 - COUNTY MATCH - GROUP INSURANCE	0	0	45,803	-45,803	0.0%	-45,803	0.0%	14,083
	512101 - COUNTY MATCH - GRP INS - REVER	0	0	-45,803	45,803	0.0%	45,803	0.0%	-14,083
	512102 - COUNTY MATCH - GRP INS - ALLOC	399,000	0	99,750	299,250	25.0%	299,250	25.0%	58,078
	512200 - COUNTY MATCH - FICA	144,677	0	58,261	86,416	40.3%	86,416	40.3%	42,894
	512400 - COUNTY MATCH - PENSION	0	0	0	0	0.0%	0	0.0%	1
	512402 - 401(a) EMPLOYER CONTRIBUTION	51,793	0	8,501	43,292	16.4%	43,292	16.4%	2,768
	512700 - WORKERS COMPENSATION	51,871	0	6,309	45,562	12.2%	45,562	12.2%	4,323
	512904 - ALLOWANCE - AUTOMOBILE	10,000	0	2,000	8,000	20.0%	8,000	20.0%	500
51	- Personal Services and Employee Benefits Total	14,114,319	30,358	1,510,161	12,573,800	10.9%	12,604,158	10.7%	1,237,821
52	521101 - BOARD MEMBER SERVICES	12,000	400	2,400	9,200	23.3%	9,600	20.0%	800
	521104 - TEMPORARY PERSONNEL SERVICES	1,792,000	79,703	202,315	1,509,981	15.7%	1,589,685	11.3%	189,007
	521105 - SECURITY SERVICES	100,000	73,205	18,009	8,786	91.2%	81,991	18.0%	18,009
	521209 - OTHER PROFESSIONAL SERVICES	1,655,180	343,542	253,322	1,058,316	36.1%	1,401,858	15.3%	252,706
	522201 - MAINTENANCE & REPAIR SERVICES	67,924	30,559	0	37,365	45.0%	67,924	0.0%	0
	522311 - RENTAL OF REAL ESTATE	390,000	500	92,500	297,000	23.8%	297,500	23.7%	92,500
	522321 - RENTAL OF EQUIPMENT	64,000	0	865	63,135	1.4%	63,135	1.4%	0
	522322 - LEASE PURCHASE OF EQUIPMENT	70,004	0	3,728	66,276	5.3%	66,276	5.3%	0
	522329 - OTHER RENTALS	33,948	8,505	0	25,443	25.1%	33,948	0.0%	0
	523001 - OTHER SERVICES - NON PROFESSIO	0	0	1,812	-1,812	0.0%	-1,812	0.0%	0
	523201 - POSTAGE	192,996	10,569	310,000	-127,573	166.1%	-117,004	160.6%	0
	523202 - POSTAGE - CENTRAL SERVICES	27,552	0	-184,553	212,105	-669.8%	212,105	-669.8%	0
	523203 - TELEPHONE SERVICE	5,340	0	0	5,340	0.0%	5,340	0.0%	0
	523204 - TELEPHONE - LONG DISTANCE	2,308	0	138	2,171	6.0%	2,171	6.0%	38
	523206 - INTERNET SERVICES	5,640	0	0	5,640	0.0%	5,640	0.0%	0
	523207 - TELEPHONE - WIRELESS	236,944	0	19,467	217,477	8.2%	217,477	8.2%	0
	523301 - ADVERTISING SERVICES	3,980	84,207	116,947	-197,174	5054.1%	-112,967	2938.4%	116,947
	523401 - PRINTING SERVICES	25,488	9,100	156	16,232	36.3%	25,332	0.6%	156
	523501 - MILEAGE - PERSONAL VEHICLE	3,100	0	0	3,100	0.0%	3,100	0.0%	0
	523504 - TRAVEL - ACCOMMODATIONS / HOTE	4,800	0	0	4,800	0.0%	4,800	0.0%	0
	523505 - TRAVEL - PER DIEM	5,000	0	0	5,000	0.0%	5,000	0.0%	0
	523601 - DUES	1,000	2,000	0	-1,000	200.0%	1,000	0.0%	0
	523701 - TRAINING & CONFERENCE FEES - E	39,000	360	2,000	36,640	6.1%	37,000	5.1%	0
	523702 - TRAINING & CONFERENCE FEES - I	552	0	224	328	40.6%	328	40.6%	224
	523906 - ELECTION EXPENSES	651,755	27,973	-1,973,401	2,597,183	-298.5%	2,625,156	-302.8%	34,578
52	- Purchased / Contracted Services Total	5,390,511	670,623	-1,134,070	5,853,958	-8.6%	6,524,581	-21.0%	704,965
53	531101 - OPERATING SUPPLIES	430,001	205,830	195,476	28,694	93.3%	234,525	45.5%	69,122
	531199 - FREIGHT	2,000	0	0	2,000	0.0%	2,000	0.0%	0
53	- Supplies Total	432,001	205,830	195,476	30,694	92.9%	236,525	45.2%	69,122
54	542201 - COMPUTER EQUIPMENT	92,204	21,298	2,324	68,582	25.6%	89,880	2.5%	0
	542202 - COMPUTER SOFTWARE and TECHNOLO	210,000	93	0	209,907	0.0%	210,000	0.0%	0
	542309 - OTHER EQUIPMENT > \$5,000	100,038	0	0	100,038	0.0%	100,038	0.0%	0
54	- Capital Outlays Total	402,242	21,390	2,324	378,528	5.9%	399,918	0.6%	0
55	551104 - VEHICLE MAINTENANCE CHARGE	4,133	0	0	4,133	0.0%	4,133	0.0%	0
	551105 - VEHICLE REPLACEMENT CHARGE	3,048	0	762	2,286	25.0%	2,286	25.0%	254
	551107 - VEHICLE INSURANCE CHARGE	500	0	126	374	25.2%	374	25.2%	42
	551141 - VEHICLE MAINT - FUEL	0	0	595	-595	0.0%	-595	0.0%	0
	551142 - VEHICLE MAINT - PREV MAINT	0	0	7	-7	0.0%	-7	0.0%	0
	551144 - VEHICLE MAINT - OVERHEAD	2,095	0	525	1,570	25.1%	1,570	25.1%	175
55	- Interfund / Interdepartmental Charges Total	9,776	0	2,015	7,761	20.6%	7,761	20.6%	471
70	707009 - COUNTY PENSION ALLOCATION	243,545	0	53,823	189,722	22.1%	189,722	22.1%	20,295
70	- Retirement Services Total	243,545	0	53,823	189,722	22.1%	189,722	22.1%	20,295
Grand Total		20,592,394	928,202	629,729	19,034,462	7.6%	19,962,665	3.1%	2,032,674



DeKalb County
GEORGIA

Voter Registration and Elections

RISK-LIMITING AUDIT RESULTS

Risk-Limiting Audits

On March 20, Georgia counties conducted a Risk-Limiting Audit (RLA) of the Republican Presidential Preference Primary. An RLA is a hand audit of selected ballots designed to demonstrate that the outcome of the election has been declared correctly. DeKalb County tallied a sample of batches selected at random by the State and its partner, VotingWorks.

Batches Counted

Batch	Contents
ED-Candler-East Lake ICP 1 - 0	294 Election Day ballots from the Candler/East Lake polling place.
ED-Columbia Elem ICP 1 - 0	60 Election Day ballots from the Columbia Elem polling place.
ED-Woodridge Elem ICP 1 - 0	120 Election Day ballots from the Woodridge Elem polling place.
Provisional ICC - 1	4 ballots from the first batch of the Provisional tabulator.
AV-Emory ICP 1 - 0	677 ballots from the first scanner of the Emory advance voting location.

Only the Republican ballots were counted in this audit.

Results

In general, a slight margin of error can be expected in a hand count. However, in this case there were no discrepancies.

Certified Election Results

	ED-Candler- East Lake ICP 1 - 0	ED-Columbia Elem ICP 1 - 0	ED-Woodridge Elem ICP 1 - 0	Provisional ICC - 1	AV-Emory ICP 1 - 0
Binkley	0	0	0	0	0
Burgum	0	0	0	0	0
Christie	2	0	0	0	1
DeSantis	0	0	0	0	1
Haley	15	0	1	0	156
Hutchinson	0	0	0	0	0
Johnson	0	0	0	0	0
Ramaswamy	0	0	0	0	1
Scott	0	0	0	0	0
Stuckenberg	0	0	0	0	0
Trump	17	0	7	1	45

RLA Results

	ED-Candler- East Lake ICP 1 - 0	ED-Columbia Elem ICP 1 - 0	ED-Woodridge Elem ICP 1 - 0	Provisional ICC - 1	AV-Emory ICP 1 - 0
Binkley	0	0	0	0	0
Burgum	0	0	0	0	0
Christie	2	0	0	0	1
DeSantis	0	0	0	0	1
Haley	15	0	1	0	156
Hutchinson	0	0	0	0	0
Johnson	0	0	0	0	0
Ramaswamy	0	0	0	0	1
Scott	0	0	0	0	0
Stuckenberg	0	0	0	0	0
Trump	17	0	7	1	45

Exhibit C (for use by State Entities)

To Master Solution Purchase and Services Agreement

FORM OF SERVICES ORDER

THIS SERVICES ORDER ("**Services Order**") is dated this 15th day of September, 2020 ("**Services Order Effective Date**") and is subject to the terms of the State of Georgia Master Solution Purchase and Services Agreement (as amended by that certain Amendment 1 dated April 28, 2020, the "**Agreement**") dated as of July 29, 2019 between the State of Georgia and Dominion Voting Systems, Inc. (the "**Contractor**"). Pursuant to the terms of the Agreement, DeKalb County is an authorized State Entity ("**State Entity**"). Unless otherwise defined herein, all capitalized terms used herein have the same meanings as is set forth in the Agreement, which is hereby incorporated by reference. The undersigned State Entity hereby orders delivery for the following pieces of Solution from Contractor. Contractor agrees to deliver the items ordered herein in accordance with the Agreement and in compliance with all Applicable Laws including with the provisions of O.C.G.A. Title 21, as amended and the State of Georgia Election Board and Secretary of State Rules contained in Sections 183 and Sections 590 of the Georgia Administrative Code respectively.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, State Entity and Contractor hereby agree as follows:

In performing Services under this Services Order, Contractor shall communicate to Erica Hamilton of State Entity or his/her designee

DESCRIPTION OF THE SERVICES.

Project Overview. Dominion to provide additional voting system equipment and licenses pursuant to the terms of the Agreement ("**Project**").

Services Order Purpose. The purpose of this Services Order is for Contractor to provide the central scanning equipment and licensing to State Entity related to the Project.

Services Scope. Contractor is responsible for the following Services and scope, as further described and detailed below, in the context of the overall Project:

Provide Equipment and Licensing as outlined in the Description of Deliverables herein.

SCHEDULE.

Contractor shall complete the Services and provide any Deliverables on or before 10-16-20. The parties agree that time is of the essence in this Agreement.

DESCRIPTION OF DELIVERABLES.

- 1.1 **Voting System Products.** Items provided in this Form of Services Order are State of Georgia certified voting system products as described and provided by the State Contract, in the quantities described below.
- 1.2 **Travel and Expenses included.** All costs of Contractor transportation, lodging and meal expenses are included during the Agreement Term.
- 1.3 **Other Services, Consumables or Equipment.** Any other services, consumables or equipment not specifically identified in this Agreement are available for purchase by the State Entity at the then current Contractor list price.

DESCRIPTION	QTY	UNIT PRICE	EXTENSION
ImageCast Central and Adjudication, In Person Voting			
ImageCast Central (ICC) Scanner and Tabulator	2	\$25,000.00	\$50,000.00
EMS Adjudication Workstation	2	\$1,700.00	\$3,400.00
ImageCast Precinct Tabulator – 320C	50	\$3,900.00	\$195,000.00
Power Supply – ICP	50	\$20.00	\$1,000.00
ICE/ICP Power Cord 15'	50	\$37.50	\$1,875.00
Sub-Total:			\$251,275.00
Mobile Ballot Printing Solution			
MBP Kit #3 In-Office High Volume (3400)	3	\$11,560.00	\$34,680.00
Paper Tray – High Capacity	3	\$700.00	\$2,100.00
Sub-Total:			\$36,780.00
Accessories			
ImageCast Precinct Ballot Box – Plastic	50	\$1,000.00	\$50,000.00
ICP Plastic Ballot Box Adapter Kit	50	\$13.50	\$675.00
Stylus – Disposable – Box of 1500	374	\$225.00	\$84,150.00
Sub-Total:			\$134,825.00
Support Services			
On-Site Support Services (/hr)	4	\$235.00	\$940.00
Sub-Total:			\$940.00
Estimated Shipping			
Estimated Shipping	1	\$5,079.95	\$5,079.95
Sub-Total:			\$5,079.95
Total Purchase:			\$428,899.95
Annual Fees			
ICC Annual Firmware License	2	\$2,575.00	\$5,150.00
ICC Annual hardware Warranty	2	\$1,500.00	\$3,000.00
ICP Annual Firmware License	50	\$228.00	\$11,400.00
ICP Annual Hardware Warranty – 320C	50	\$135.00	\$6,750.00
MBP #3 OKI C931 Annual Hardware Warranty	3	\$1,700.00	\$5,100.00
Total Annual Fees:			\$31,400.00

MILESTONES

Dominion Voting Systems Inc.
Form of Services Order – State Entity

Exhibit C to the Agreement
Page 2 of 3

Contractor shall deliver to Contractor the Deliverables listed in the table below during the period of performance of this Services Order.

Item Number	Deliverables / Milestone	Due Date
1.	Equipment Delivery	10-16-20

FEES AND EXPENSES.

The Fees for the Services shall not exceed **\$428,899.95** for the initial purchase and shall not exceed **\$31,400.00** for the annual fees, except that Contractor reserves the right to adjust the Annual Fees within three percent (3%) of the then current.

Payment Schedule – Contractor shall provide invoices to the State Entity as described below. The State Entity shall pay invoices in a timely manner and no later than thirty (30) calendar days from receipt of a Contractor invoice. Payments specified in this Exhibit are exclusive of all excise, sale, use and other taxes imposed by any governmental authority, all of which taxes shall be reimbursed by the State Entity.

ID	Invoice Date	Payment Amount
1	Equipment Acceptance	\$428,899.95
2	License and Warranty Fees (Annual Invoice starting September 1, 2021)	\$31,400.00

Any additional services shall be set forth in an additional Statement of Work executed by the State Entity and Contractor under the Agreement or in a purchase order issued by State Entity and accepted by Contractor under the Agreement. Contractor shall be reimbursed for additional reasonable expenses if pre-approved by State Entity in writing.

DEVIATIONS FROM TERMS OF AGREEMENT

N/A

This Services Order is approved by:

STATE ENTITY

COUNTY OF DEKALB

DOMINION VOTING SYSTEMS, INC.

By: _____

By:  _____

Name: _____

Name: John Poulos

Title: _____

Title: President and CEO

Exhibit C-1 (for use by State Entities)
To Master Solution Purchase and Services Agreement

FORM OF SERVICES ORDER

THIS SERVICES ORDER (“**Services Order**”) is dated this 15th day of September, 2020 (“**Services Order Effective Date**”) and is subject to the terms of the State of Georgia Master Solution Purchase and Services Agreement (as amended by that certain Amendment 1 dated April 28, 2020, the “**Agreement**”) dated as of July 29, 2019 between the State of Georgia and Dominion Voting Systems, Inc. (the “**Contractor**”). Pursuant to the terms of the Agreement, DeKalb County is an authorized State Entity (“**State Entity**”). Unless otherwise defined herein, all capitalized terms used herein have the same meanings as is set forth in the Agreement, which is hereby incorporated by reference. The undersigned State Entity hereby orders delivery for the following pieces of Solution from Contractor. Contractor agrees to deliver the items ordered herein in accordance with the Agreement and in compliance with all Applicable Laws including with the provisions of O.C.G.A. Title 21, as amended and the State of Georgia Election Board and Secretary of State Rules contained in Sections 183 and Sections 590 of the Georgia Administrative Code respectively.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, State Entity and Contractor hereby agree as follows:

In performing Services under this Services Order, Contractor shall communicate to Erica Hamilton of State Entity or his/her designee

DESCRIPTION OF THE SERVICES.

Project Overview. Dominion to provide additional electronic pollbooks and licenses pursuant to the terms of the Agreement (“**Project**”).

Services Order Purpose. The purpose of this Services Order is for Contractor to provide the central scanning equipment and licensing to State Entity related to the Project.

Services Scope. Contractor is responsible for the following Services and scope, as further described and detailed below, in the context of the overall Project:

Provide Equipment and Licensing as outlined in the Description of Deliverables herein.

SCHEDULE.

Contractor shall complete the Services and provide any Deliverables on or before 10-16-20. The parties agree that time is of the essence in this Agreement.

DESCRIPTION OF DELIVERABLES.

- 1.1 **Electronic Pollbooks.** Items provided in this Form of Services Order are State of Georgia certified voting system products as described and provided by the State Contract, in the quantities described below.
- 1.2 **Travel and Expenses included.** All costs of Contractor transportation, lodging and meal expenses are included during the Agreement Term.
- 1.3 **Other Services, Consumables or Equipment.** Any other services, consumables or equipment not specifically identified in this Agreement are available for purchase by the State Entity at the then current Contractor list price.

DESCRIPTION	QTY	UNIT PRICE	EXTENSION
Electronic Pollbooks	125	\$1,147.00	\$143,375.00
Purchase Total:			\$143,375.00
Annual Fees			
Electronic Pollbooks Annual Software License	125	\$125.00	\$15,625.00
Total Annual Fees:			\$15,625.00

MILESTONES

Contractor shall deliver to Contractor the Deliverables listed in the table below during the period of performance of this Services Order.

Item Number	Deliverables / Milestone	Due Date
1.	Equipment Delivery	10-16-20

FEES AND EXPENSES.

The Fees for the Services shall not exceed **\$143,375.00** for the initial purchase and shall not exceed **\$15,625.00** for the annual fees, except that Contractor reserves the right to adjust the Annual Fees within three percent (3%) of the then current.

Payment Schedule – Contractor shall provide invoices to the State Entity as described below. The State Entity shall pay invoices in a timely manner and no later than thirty (30) calendar days from receipt of a Contractor invoice. Payments specified in this Exhibit are exclusive of all excise, sale, use and other taxes imposed by any governmental authority, all of which taxes shall be reimbursed by the State Entity.

ID	Invoice Date	Payment Amount
1	Equipment Acceptance	\$143,375.00
2	License and Warranty Fees (Annual Invoice starting September 1, 2021)	\$15,625.00

Any additional services shall be set forth in an additional Statement of Work executed by the State Entity and Contractor under the Agreement or in a purchase order issued by State Entity and accepted by Contractor under the Agreement. Contractor shall be reimbursed for additional reasonable expenses if pre-approved by State Entity in writing.

DEVIATIONS FROM TERMS OF AGREEMENT

N/A

This Services Order is approved by:

STATE ENTITY


COUNTY OF DEKALB

By: _____

Name: _____

Title: _____

DOMINION VOTING SYSTEMS, INC.

By:  _____

Name: John Poulos

Title: President and CEO